



# CITY OF LONG BEACH

DEPARTMENT OF PUBLIC WORKS

333 West Ocean Boulevard, Long Beach, CA 90802

PUBLIC WORKS/STREET OPERATIONS

## PERMIT TO TRIM STREET TREES (INSTRUCTIONS)

\_\_\_\_\_(1)\_\_\_\_\_ hereby request authorization of the City of Long  
Name of property owner/authorized representative

Beach to trim \_\_\_\_\_(2)\_\_\_\_\_ street tree(s) within the public easement along the property at  
number

\_\_\_\_\_(3)\_\_\_\_\_, In accordance with City specifications  
street name/address

Contractor \_\_\_\_\_(4)\_\_\_\_\_ License No. \_\_\_\_\_(5)\_\_\_\_\_

Planned Start Date \_\_\_\_\_(6)\_\_\_\_\_ Planned Finish Date \_\_\_\_\_(7)\_\_\_\_\_  
**Contractor must contact City Arborist, Jerry Rowland at (562) 570-2731 prior to start date.**

I agree to bear all costs connected with the approved trimming project; and that the contractor used to complete this project is licensed by the City of Long Beach to do approved work and that the approved work will be performed by a certified tree trimmer based on City specifications; and that all work will be performed in a professional manner and in a timely basis.

### Release and Hold Harmless Agreement

The undersigned property owner/business representative shall protect, defend, indemnify and hold harmless the City of Long Beach and its elected and appointed boards, officers, and employees from any and all liabilities, expenses or damages of any nature, including attorney fees, for injury to or death of any person and for injury to any property, including consequential damages of any nature resulting therefrom, arising out of or any way connected with the negligent performance of this Permit by act or omission, by or on behalf of property owner, or resulting from any violation by property owner's agents, employees contractors, or invitees or of any statute, law, regulation, or other legal requirement concerning a safe place of employment for workers.

I have read the foregoing and agree to all of the conditions and criteria set forth above.

Property Owner's Signature \_\_\_\_\_(8)\_\_\_\_\_ Date \_\_\_\_\_(9)\_\_\_\_\_

#### CITY USE ONLY

(10)

Approved as requested

Denied

Comments \_\_\_\_\_  
\_\_\_\_\_

City Representative \_\_\_\_\_ Date \_\_\_\_\_

# **Permit To Trim Street Trees**

## **INSTRUCTIONS**

*Application must be printed in black or blue ink or typed. Application must be submitted at least ten (10) days prior to planned work date. Only one (1) application per location/address of tree(s) to be trimmed. Application will take approximately five (5) business days to approve.*

- (1) Name of person applying for Permit to Trim a Street Tree; authorized business representative or abutting property owner's name. Please write full name.
- (2) Enter the number of trees requesting to trim at the property address (number 3) indicated on application.
- (3) Provide street number and name of street where tree(s) are located. Please enter correct spelling of street name. Remember to indicate east (E) or west (W) if applicable.
- (4) Give full name of Contractor as shown on business license. (work must be done by a license contractor)
- (5) Business license number of valid business license from contractor shown on permit.
- (6) Provide date actual work is planned to start by contractor, whereas trimming the tree(s) is included. Contractor must contact Jerry Rowland, City Arborist, prior to the start of trimming any City tree(s).
- (7) Provide date contractor is scheduled to end/finish, of which trimming the City tree(s) is included.
- (8) Signature of authorized business representative or property owner (number 1) as entered on application.
- (9) Please enter the date of signature.
- (10) FOR CITY USE ONLY – DO NOT WRITE IN THIS BOX

**Mail or hand-deliver application to:**

**Public Works/Street Operations  
C/O Jerry Rowland/Tree Permits  
1651 San Francisco Avenue  
Long Beach CA 90813**