



## Long Beach Airport (LGB) Security Manager's Bulletin

Bulletin# 01 – 2021

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To: Signatories

### LGB SECURITY REMINDER

#### **PURPOSE**

This bulletin serves as a friendly reminder regarding common security rules at LGB.

#### **BACKGROUND**

Over the course of the last several months, LGB has seen a rise in airport security violations associated with common airport rules and procedures. Piggybacking and access incidents have been the two largest contributors to the increase in violations. To help clarify these procedures, LGB has a few helpful tips and practices listed below.

**Piggybacking:** Piggybacking describes a situation where two or more ID Media holders attempt to enter the SIDA/Secured Area, AOA, or Sterile Area through an access point at the same time.

- When using an LGB-managed access point, you must ensure that no individual "Piggybacks" in front or behind you unless they are under your escort.
- When exiting LGB-managed access points in the SIDA/Secured Area, AOA, and on doors where a PIN is not required, it is permissible to allow multiple people to leave simultaneously.
- AOA access points not managed by LGB, such as tenant leaseholds, may have different procedures; however, it is always the ID Media holders' responsibility to ensure no unauthorized individuals enter in front or behind them
- "Piggybacking" is a violation of airport security rules that may result in a Notice of Violation.

#### Access Points

- LGB-managed vehicle gates and the Line of Demarcation (LOD) may only be accessed while in a vehicle. No pedestrians may walk through these points.
- When entering and exiting a vehicle access point, it is your responsibility to stop and wait for the gate or gate arm to close behind you to prevent other vehicles from entering.
- It is never permissible to walk around, climb over, or attempt to circumvent any access point.
- Baggage claim doors are considered access points. It is your responsibility to ensure they are closed and secured before leaving.

Please share this bulletin with employees that have an operational need to know. Security is everyone's responsibility, and we must do our part to keep the airport safe and secure.



**long beach**  
airport

**POINT OF CONTACT**

If you have any questions regarding this bulletin, please contact the Badging and Access Control Office via e-mail at [LGBbadging@longbeach.gov](mailto:LGBbadging@longbeach.gov) or phone at 562-570-2618.

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