

Application for Preliminary  
Environmental Assessment for:

\_\_\_\_\_ Negative Declaration  
\_\_\_\_\_ Environmental Impact Report  
\_\_\_\_\_ Project Change or Amendment  
to Previous Review

AMT. FEE PAID \_\_\_\_\_  
DATE RECEIVED \_\_\_\_\_  
COUNTER STAFF \_\_\_\_\_  
RECEIPT NO. \_\_\_\_\_

1. Project Name \_\_\_\_\_

2. Project Location \_\_\_\_\_  
(street address must be provided)

3. Legal Description:

Tract \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

4. Discretionary Permit(s) Applied For: (check appropriate permits)

\_\_\_\_\_ Tentative Tract \_\_\_\_\_ Standards Variance: for  
\_\_\_\_\_ Rezoning from \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_\_ Site Plan Review \_\_\_\_\_ Redevelopment Agency Review  
\_\_\_\_\_ Coastal Development Permit \_\_\_\_\_ Other (list) \_\_\_\_\_  
\_\_\_\_\_

5. Project Description:

Describe all demolition, new construction, or additions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Existing Square Footage: \_\_\_\_\_ Proposed Square Footage: \_\_\_\_\_  
No. of parking spaces to be provided \_\_\_\_\_ No. proposed dwellings \_\_\_\_\_

6. For new residential projects, specify the following:

- a. No. of Studio/one bedroom units \_\_\_\_\_.
- b. No. of two bedroom units \_\_\_\_\_.
- c. No. of three or more bedroom units \_\_\_\_\_.
- d. Total No. of residential units \_\_\_\_\_.
- e. Estimated No. of occupants \_\_\_\_\_.

7. If the property is currently used for residential purposes, specify:  
 a. Number of existing dwelling units \_\_\_\_\_  
 b. Total number of persons residing on the site \_\_\_\_\_
8. Date of construction of existing building \_\_\_\_\_  
 (Specify date of earliest permit of record)
9. Is this project an initial phase of a larger planned development which will occur within the next 10 years: \_\_\_\_\_ Yes \_\_\_\_\_ No
10. Funding:  
 Conventional \_\_\_\_\_  
 Other \_\_\_\_\_  
 (specify source)

11. Statements to be Signed by the Application:

I/We attest to the best of my/our knowledge and belief that the information supplied in this application is true and accurate and that it is understood that any willful misrepresentation of the aforementioned information will be sufficient cause for voiding of this application and any authorization based upon its contents.

\_\_\_\_\_  
 (Signature of Record Owner/Agent)

\_\_\_\_\_  
 (Area Code) Phone

\_\_\_\_\_  
 (Printed Name of Owner)

\_\_\_\_\_  
 (Mailing Address)

\_\_\_\_\_  
 (Project Sponsor)

\_\_\_\_\_  
 (Mailing Address)

\_\_\_\_\_  
 (City) (State) (Zip Code)

\_\_\_\_\_  
 (Contact Person who will be sent  
 correspondence on the project)

\_\_\_\_\_  
 (Mailing Address)

\_\_\_\_\_  
 (City) (State) (Zip Code)

\_\_\_\_\_  
 (Area Code) Phone

12. Support Materials: The following materials must be provided with this application:
- a. Processing Fee: refer to attached schedule  
 b. One complete set of site plans, floor plans, elevation and landscape plans.

Your application will be reviewed for completeness. A formal acceptance will be issued upon receipt of all necessary information. Your application will then be processed.

**City of Long Beach  
Department of Development Services**

**Guide for Required Graphic Materials**

Only one set of scaled plans is necessary. Size 8 ½ “ x 11” is preferred.

1. **Site Plan**: Project site plan(s) must be drawn to standard scale and fully dimensioned with graphic scale prior to reduction. The site will include the following:
  - a. Property line boundaries and dimensions for all parcels within the project;
  - b. All existing buildings, properly dimensioned from property line;
  - c. All proposed buildings, properly dimensioned from property line;
  - d. All parking and loading facilities, showing stalls, access, circulation, docks, ramps and curb cuts, and all fences, dimensioned:
  - e. All existing and proposed easements;
  - f. All setback lines, properly dimensioned;
  - g. All continuous and adjacent properties, streets and alleys, showing center line and both curb lines; street widths, right-of-way lines and street names;
  - h. **All land use contiguous and adjacent to the project.**
2. **Floor Plans**: For additions, clearly show the connecting doors or openings between existing buildings and proposed addition. For repetitive plans, only a typical floor plan is necessary.
3. **Elevation Plan**: One copy of each of all elevations (north, south, east, and west) drawn to scale and dimensioned of all buildings and structures (all materials of the façade to be specified).  
**An outline elevation of the adjacent buildings must be shown.**

## NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM

Note this form must be completely filled out and submitted with the environmental application for all projects involving construction.

### Existing Conditions

1. Size of site. \_\_\_\_\_ square feet
2. Specify the total square feet of impervious surface materials currently existing, include all paving, building footprints. \_\_\_\_\_ square feet
3. Provide the calculation for peak rainfall runoff of five minutes of 0.75" rainfall in gallons per minute for the existing site. \_\_\_\_\_ gallons per minute

### Proposal

1. Specify the total square feet of impervious surface materials. \_\_\_\_\_ square feet
2. Specify the total square feet of landscape. \_\_\_\_\_ square feet
3. Provide the calculation for peak rainfall runoff of five minutes for 0.75" rainfall in gallons per minute for the proposed development. \_\_\_\_\_ gallons per minute