Neighborhood Clean-Up Assistance Program

Your Guide to Organizing a Neighborhood Clean-Up

Contents include:
- Timelines to plan your event
- Where to dispose of hazardous waste
- Neighborhood Clean-Up Assistance Program
- Application
Dear Neighborhood Leader:

Thank you for taking action to address litter in your neighborhood. The City of Long Beach, Housing and Neighborhood Services Bureau (H&NSB) offers many services to assist you to improve your neighborhood and to address neighborhood concerns.

This guidebook was created to help neighborhood leaders like you to plan, arrange, and host a successful neighborhood clean-up event. Included in this guidebook are:

- Neighborhood Clean-Up Assistance Program Overview
- Clean-Up Planning Timeline
- Do’s and Don'ts for Your Clean-Up
- Sample Clean-Up Event Flyer
- Hazardous Waste Materials Disposal Information
- Neighborhood Clean-Up Resource Referrals
- Neighborhood Clean-Up Assistance Program Application (attached)

State laws regarding trash disposal have changed. There are many items that are not permitted to be disposed of in the dumpster. Information on how to properly dispose of these items is included in the attached Hazardous Material Disposal information included in this brochure. Illegal dumping is a violation of California Penal Code Section 374.3(b). Unauthorized use of City sponsored dumpsters will result in severe penalties.

Your volunteer efforts make a big difference to improve the quality of life in our community. For more information about hosting a clean-up in your neighborhood, please contact the Housing and Neighborhood Services Bureau at (562) 570-6866.

Sincerely,

James Osgood
Neighborhood Clean up Program Coordinator

What is the Neighborhood Clean-Up Program?

This program provides materials and supplies to community and volunteer groups that want to improve the appearance of their neighborhoods. If your neighborhood group wants to organize an alley clean-up, and/or trash and weed removal in your neighborhood, the City will provide the supplies, tools, and even a dumpster to help you accomplish your goal.

Who is eligible?

Neighborhood associations and volunteer groups organized to improve their neighborhoods.

What will the City provide?

Brooms, shovels, rakes, gloves, and trash bags for neighborhood clean-ups. If needed, City staff will arrange for an industrial-sized dumpster for your group’s use on the day of the clean-up. All reusable materials must be returned so they can be used for other volunteer projects.

How do you apply?

Just call the Housing and Neighborhood Services Bureau at (562) 570-6866 and let us know what project your volunteer group wants to accomplish. Your organization will be provided with an application (attached to this brochure) to complete and return for approval.

How much advance notice must you give?

At least two (2) weeks notice prior to your event is required to ensure that City staff has supplies available to help you and other neighborhood groups.
Timelines for a Trouble Free Clean-Up

3-4 Weeks Before Your Clean-Up
- Meet with your neighbors to select a date and location for your clean-up. Decide who will be responsible for monitoring the dumpster during the clean-up. Decide who will schedule to receive the tools from the Housing and Neighborhood Services Bureau Staff.
- Submit your completed “Neighborhood Clean-Up Assistance” application enclosed in the H&NSB brochure. Once your application is approved, create a flyer to let your neighbors know about your clean-up event.
- YOU MUST CONFIRM that your clean-up is approved by calling (562) 570-6866.

1 Week Before Your Clean-Up
- Distribute clean-up flyer to your neighbors.

2 Days Before Your Clean-Up
- H&NSB Staff will make arrangements to get “No Parking” signs posted 48 hours before your clean-up event.
- H&NSB Staff will contact the volunteer in charge prior to the event to make arrangements to deliver tools and supplies.

Day of Your Clean-Up
- Save three car spaces where the dumpster will be placed.
- Supervise the dumpster and make sure that no hazardous waste is placed in the dumpster (refer to “Neighborhood Clean-Up Assistance Application” for the list of prohibited materials.)

SOMEONE MUST SUPERVISE THE DUMPSTER!
- Close dumpster doors before the dumpster is full and no one should climb in the dumpster.

Monday After Your Clean-Up
- H&NSB Staff will make arrangements with residence to pick up tools and supplies.

For more information and if you need to cancel your clean-up, please call (562) 570-6866!

Do’s and Don’ts for Your Clean-Up

DO
- Do assign someone to supervise the trash placed in the dumpster. YOU are liable for any hazardous materials placed in the dumpster. (See attached “Neighborhood Clean-Up Assistance” application for the list of prohibited materials.)
- Do reserve a parking space on the street for the dumpster (at least three car spaces.)
- Do reserve your supplies and materials from Housing and Neighborhood Services Bureau: gloves, bags, rakes, shovels, brooms, dust masks. Realistically estimate your number of volunteers.
- Do count your tools! You are responsible for returning the same number of tools you check out.
- Do think about providing your own refreshments for volunteers.
- Do have fun!

DON’T
- Don’t place concrete or asphalt in the dumpster. Dense materials such as dirt or sod are not allowed in the dumpster.
- Don’t fill items over the top of the dumpster. If you overfill the dumpster, it will not be picked up and you will be asked to remove any extra debris. The doors must be able to close.
- Don’t put hazardous materials or waste in the dumpster! Please refer to the list of items attached to the “Neighborhood Clean-Up Assistance” application. You are responsible for making sure those items do not go into the dumpster!
- Don’t climb into the dumpster and attempt to rearrange the trash.
Do You Need Help Creating a Flyer for Your Event?
If you would like free assistance to make a flyer or photocopies, please call the Neighborhood Resource Center at (562) 570-1010.

Neighborhood Association
Cordially invite you to our
Neighborhood Clean-up
Join us in making a difference in our neighborhood!

Saturday, October 19th, 2020
8:30 a.m.-11:30 a.m. 802 Orange Avenue
Brooms, shovels, rakes, trash bags, and gloves are provided for your use. A LARGE DUMPSTER will be available, so you can get rid of items too large for regular trash pickup for FREE.

NOTICE:
Materials Not Accepted: Business Waste, Fluorescent Lights, Chemicals, Pesticides, Lead Acid Batteries, Oil, Paint, Bug Spray, Products in Aerosol Cans, Televisions, Tires, Computer Monitor, Microwaves or Electronics.

THANK YOU
This Event has been sponsored by
(your Neighborhood Association Name)
For More Information, please call
Contact Name
Telephone Number

How to Properly Dispose Hazardous Materials
Proper Disposal of E-Waste and Household Hazardous Waste (HHW) LB Municipal Code 8.60.111
Please remember, it is against the law to place electronic waste or HHW in your refuse or recycling containers. It must be disposed of safely. Long Beach partnered with other agencies to make disposal, convenient. Every 2nd and 4th Saturday of each month, 9:00 a.m. – 2:00 p.m., bring E-waste, HHW and used tires to:
EDCO Recycling and Transfer Collection Center
2755 California Avenue in Signal Hill
562-997-1122

Recycle Used Motor Oil and Filters
There are 3 ways Long Beach Residents can recycle their used motor oil and filters. It’s easy and keeps our neighborhoods clean and safe.

1. Call for a pick-up by the Residential Recycling Program. Used motor oil and filters are collected by request only. Call (800) 774-0222 by 4:00 p.m.
2. Drop it off at a Certified Collection Center. If you do not receive residential recycling service, call (562) 570-2876 for a list of certified used oil recycling centers in Long Beach.
3. Take it to the monthly hazardous waste collection events at EDCO Recycling Center & Transfer. (See Above)
Neighborhood Clean-up Safety Resources

To request a District Car Check (DCC) for your event, please call the Long Beach Police Department at (562) 435-6711

Department of Public Works
Graffiti Removal.
(562) 570-2773

Department of Public Works
Environmental Services Bureau
To dispose oversized items or debris and schedule your special collection.
(562) 570-2876

Department of Public Works
Tree Maintenance and Trimming
(562) 570-2770

Housing and Neighborhood Services Bureau
To request a free no dumping sign.
(562) 570-6866

For more information, please call (562) 570-6866