

## Code Enforcement Fines & Fees

**Fee Changes Effective 08/02/21**

**Last Updated:** 07/31/21

Fee & Description	Fee
<b>Administrative Citations: General</b>	
Long Beach Municipal Code Chapter 9.65 Administrative Citation Fine Schedule for the following violations of the Long Beach Municipal code which cannot be criminally cited as infractions:	
Penalty – Any person who is issued an Administrative Citation and does not pay said citation within 30 calendar days will be assessed an additional 25 percent penalty fee on each Administrative Citation, pursuant to Chapter 9.65.090B.	25% / citation
First Violation – Any responsible person who violates any provision of Title 9 and Titles 3, 5, 8, 10, 14, 18, and 21 of the Long Beach Municipal Code may be issued an administrative citation, pursuant to Chapter 9.65.	\$100 / violation
Second Violation – Any responsible person who violates any provision of Title 9 and Titles 3, 5, 8, 10, 14, 18, and 21 of the Long Beach Municipal Code may be issued an administrative citation, pursuant to Chapter 9.65.	\$200 / violation
Third and Subsequent Violations - Any responsible person who violates any provision of Title 9 and Titles 3, 5, 8, 10, 14, 18, and 21 of the Long Beach Municipal Code may be issued an administrative citation, pursuant to Chapter 9.65.	\$500 / violation
<b>Administrative Citations: Specific</b>	
Long Beach Municipal Code Chapter 9.65 Administrative Citation Fine Schedule for the following violations of the Long Beach Municipal code which cannot be criminally cited as infractions:	
Penalty – Any person who is issued an Administrative Citation and does not pay said citation within 30 calendar days will be assessed an additional 25 percent penalty fee on each Administrative Citation, pursuant to Chapter 9.65.090B.	\$25 / citation
Illegal Garage Conversions – Any responsible person who violates any provision of Long Beach Municipal Code 21.41.170 may be issued an administrative citation, pursuant to Chapter 9.65.	\$1,000 / violation
Dangerous Buildings – Any responsible person who violates any provision of Long Beach Municipal Code 18.08050 may be issued an administrative citation, pursuant to Chapter 9.65.	\$1,000 / each violation

Certificates of Occupancy – Any responsible person who violates any provision of Long Beach Municipal Code 18.16.150 may be issued an administrative citation, pursuant to Chapter 9.65.	\$1,000 / each violation
Failure to Comply with Title 18 – Any responsible person who violates any provision of Long Beach Municipal Code 18.20.080 may be issued an administrative citation, pursuant to Chapter 9.65.	\$1,000 / each violation
Unlawful Dwellings – Any responsible person who violates any provision of Long Beach Municipal Code 21.31.245(C) may be issued an administrative citation, pursuant to Chapter 9.65.	\$1,000 / each violation
Illegal Automotive Work – Any responsible person who violates any provision of Long Beach Municipal Code 21.51.227 may be issued an administrative citation, pursuant to Chapter 9.65	\$500 / each violation

## Foreclosure Registry Program

### Long Beach Municipal Code 18.24 Foreclosure Registry Program

Failure to Comply with Title 18 – Any legal owner who fails to maintain the property as required by Long Beach Municipal Code 18.24 may be issued an administrative citation, pursuant to Chapter 9.65.	\$1,000 / property
Foreclosure Registry Program – The Foreclosure Registry Program requires that every time a Notice of Default is issued on a property, the lender that issued the Notice of Default is required to register that property with the City of Long Beach. A fee of \$195 per property will be assessed.	\$1,000 / property

## Housing

### Multiple Dwelling Units

PRHIP Multiple Dwelling Unit Inspection: 4-10 Units – Property Owner Charged for Annual Multi-Housing Habitability Permit	\$255 / property
PRHIP Multiple Dwelling Unit Inspection: 11-20 Units – Property Owner Charged for Annual Permit	\$285 / property
PRHIP Multi Dwelling Units: 21+ Units – Property Owner Charged for Annual Permit	\$315 / property
PRHIP Multi Dwelling Units: Rooming House – Property Owner Charged for Annual Permit	\$220 / parcel
PRHIP Boarding School Inspection – Property Owner Charged for Annual Permit	\$535/

<b>Hotels/Motels</b>	
PRHIP Hotels/Motels: 6-10 rooms – Property/Business Owner Charged for Annual Permit	\$220 plus \$24 per room
PRHIP Hotels/Motels: 11+ rooms – Property/Business Owner Charged for Annual Permit	\$340 plus \$10 per unit
<b>Misc. Housing Fees</b>	
PRHIP Misc. Housing Fees: Reinspection – Fee Charged by the Department of Development Services for Additional Inspections when Corrections are not Completed	\$230
PRHIP Misc. Housing Fees: Late Payment Penalty – Fee Charged by the Department of Development Services for Late Payment on Multi-Housing Habitability Permit (25% of original fee)	25% of original fee
PRHIP Misc. Housing Fees: Copy of Record – Fee Charged by the Department of Development Services for official copies of records (0.10/page)	\$0.20 / page
<b>Substandard Program</b>	
<b>Demolition or Repairs by City – Expense Liability</b>	
Appeal to Board of Examiners – Appeal of a staff decision to the Board of Examiners	\$950 per appeal or 50% of the fine amount, whichever is less / appeal
Notice of Violation – Review and inspections of substandard buildings within the City	\$480 / notice
Do Not Occupy Notice – Review and inspections of substandard buildings within the City	\$215 / notice
BOE Hearing/Refer to City Prosecutor – Review and inspections of substandard buildings within the City	Actual costs / notice
Code Enforcement Fee – When a building permit is required to abate a substandard or dangerous condition as ordered by the Building Official, a code enforcement fee shall be equal in amount to the building permit fee required by Title 18.12.132 but no less than one hundred dollars	Fee shall be equal in amount to the building permit fee but not less than \$115 / permit
Billing Costs – Preparation of the Demolition Levy, and all other Nuisance Abatement Substandard Building related levy's	\$285 / levy
Contract Preparation – Property owners pay for staff's time for preparation of Demo Contract	\$835 / contract

Incidental Enforcement Costs – Property Owners pay for Investigations and Inspections of public nuisances	\$120 / hour
Termination of Notice of Lien – Property owners pay for the release of a lien for unpaid Billings	\$60 / termination
Nuisance Abatement Performance Inspection – Property owners pay for Inspection of Secured Property	\$295 / inspection
Performance Inspection – Property owners pay for Inspection of Property after the Demolition	\$230 / inspection
Preparation of Lien – Bill is not paid in 30 days and lien is sent to the County Recorder	\$165 / lien
Transfer of collection of Tax Collector – Property owners pay for transfer of unpaid Liens to Tax Collector	\$135 / lien
Preparation of Termination of Declaration of Substandard Property – Document preparation to remove the Notice of Substandard Property recorded against the property title.	\$150 / termination
Title Search or Lot Book Guarantee – Ensure property owner information is correct	\$260 / title/lot book
Issue Inspection Warrant – Warrant required for abate proceedings on private property, includes Inspection Warrant and Forced Entry Warrant	\$1,320 / warrant
<b>Weed Abatement Program</b>	
<b>Various Administrative Activities Related to Weed Abatement</b>	
Billing Costs – Preparation of the Lot Cleaning Levy	\$130 / levy
Performance Inspection – Property owners pay for Inspection after lot has been cleaned by City	\$195 / inspection
Contract Preparation – Property owners pay for staff’s time for preparation of Lot Cleaning Contract	\$240 / contract
Preparation of Lien – Bill is not paid in 30 days and lien is sent to the County Recorder	\$165 / lien
Transfer of collection to Tax Collector – Property owners pay for transfer of unpaid Liens to Tax Collector	\$135 / lien

Title Search or Lot book guarantee – Ensure property owner information is correct	\$140 / title/lot book
Incidental Enforcement Costs – Property Owners pay for Investigations and Inspections of public nuisances	\$120 / hour
Termination of Notice of Lien – Property owners pay for the release for unpaid Billings	\$60 / termination
Issue Inspection Warrant – Warrant required for abate proceedings on private property, includes Inspection Warrant and Forced Entry Warrant	\$1,320 / warrant

### **Abandoned Vehicle Program**

#### Removal of Abandoned, Wrecked, Dismantled or Inoperative Vehicles

Billing Costs – Preparation of the Nuisance Abatement Levy	\$130 / levy
Performance Inspection – Property owners pay for Inspection after Abandoned Vehicle has been picked-up	\$130 / inspection
Preparation of Contract – Property Owners pay for staff's time for preparation of Towing Contract of Interdepartmental service request	\$180 / contract
Preparation of Lien – Bill is not paid in 30 days and lien is sent to the County Recorder	\$165 / lien
Transfer of Collection to Tax Collector – Property owners pay for transfer of unpaid Liens to Tax Collector	\$135 / lien
Title Search or Lot book guarantee – Ensure property owner information is correct	\$140 / title / lot book
Incidental Enforcement Costs – Property Owners pay for Investigations and Inspections for public nuisances	\$120 / hour
Termination of Notice of Lien – Property owners pay for the release of a lien for unpaid Billings	\$60 / hour
Issue Inspection Warrant – Warrant required for abate proceedings on private property, includes Inspection Warrant and Forced Entry Warrant	\$1,320 / warrant

### **Vacant Building Monitoring**

#### Various Administrative Activities Related to Monitoring Vacant Buildings

Billing Costs – Preparation of the Vacant Building Levy	\$150 / notice
Vacant Building Monitor – Vacant building is monitored twice a month; monthly fee will be billed quarterly	\$210 / building / month
Vacant Lot Monitoring – Performance inspection of vacant lot; month fee will be billed quarterly	\$65 / lot / month
Termination of Notice of Lien – Property owners pay for the release of a lien for unpaid Billings	\$60 / termination
Preparation of Lien – Bill is not paid in 30 days and lien is sent to the County Recorder	\$165 / lien
Transfer of Collection to Tax Collector – Property owners pay for transfer of unpaid Liens to Tax Collector	\$135 / lien
Preparation of Termination of Declaration of Vacant or Boarded Building – Document preparation to remove the Notice of Vacant Building recorded against the property title	\$150 / termination
Title Search of Lot book guarantee – Ensure property owner information is correct	\$140 / title / lot book
Incidental Enforcement Costs – Property Owners pay for Investigations and Inspections of public nuisances	\$120 / hour
Issue Inspection Warrant – Warrant required for abate proceedings on private property, includes Inspection Warrant and Forced Entry Warrant	\$1,320 / warrant
<b>Other</b>	
Public Access Telephone – Property owner or vendor pays for staff's time to review Public Pay Phone permit installation requirements and post label on the phone	Charge the fully allocated hourly rate for all personnel involved plus any outside costs / hour
Returned Check Charge – Any person who passes a check on insufficient funds shall be liable to the City for the amount of the check and a returned check charge	\$35 / check
<b>Garage Resale Program</b>	
Exemption Certificate and Garage Resale Program	
Exemption – Process application and prepare report	\$20 / exemption certificate
1-2 Units – Process application, perform inspection and prepare report	\$105 / inspection / certificate

3 or More Units – Process application, perform inspection and prepare report	\$116 plus \$11 for each unit over 3 units / inspection / certificate
<b>Foreclosure Registry Program</b>	
Long Beach Municipal Code 18.24 Foreclosure Registry Program	
Failure to Comply with the Title 18 – Any legal owner who fails to maintain the property as required by Long Beach Municipal Code 18.24 may be issued an administrative citation, pursuant to Chapter 9.65	\$1,000 / per day
Foreclosure Registry Program – The Foreclosure Registry Program requires that every time a Notice of Default is issued on a property, the lender that issued the Notice of Default is required to register that property with the City of Long Beach. A fee of \$195 per property will be assessed.	\$195 / per registration
<b>Short-Term Rentals</b>	
Short Term Rental Registration Fee – To implement the short-term rental ordinance	\$250 per application for short term rental ordinance registration / application
Short term Rental Opt-Out Program – Conduct petition process on behalf of census block group residential properties to disallow un-hosted short-term rentals	\$1,000 / petition

To request this information in an alternative format or to request a reasonable accommodation, please contact the Development Services Department at [longbeach.gov/lbds](http://longbeach.gov/lbds) and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.