



INFORMATION BULLETIN

BU-033

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Construction & Demolition Management Plan Information and Instruction Sheet

Why is there a recycling ordinance?

The State of California through its California Green Building Standards Code and as part of the City's commitment to sustainable development requires that certain construction and/or demolition projects divert at least 65% of waste through recycling, salvage, or deconstruction.

Refundable Performance Deposit

The Construction & Demolition Debris Recycling (C&D) Program, which took effect on November 5, 2007, encourages permit applicants to recycle 65% of all C & D materials. To assure uniform compliance with this program, a refundable performance deposit (aka C&D Deposit) will be required.

1. Applicants are required to submit a refundable Performance Deposit of either 3% of the project value or \$53,425 whichever is less. The minimum deposit is \$1,605 per project.
2. Applicants are also required to pay a non-refundable administrative review fee of either .25% of the project value or \$2,750 whichever is less, but no less than the minimum fee of \$135.

The Construction & Demolition Management Plan (CDMP)

The CDMP is designed to assist in estimating and determining the amount of construction and/or demolition debris diverted or disposed during the life of a construction project.

1. Diversion Rate Estimators

The Department has created an automated estimator that will calculate, by the type of construction, the amount of estimated waste that must be diverted. By entering the project/remodeled/altered size under the appropriate type of construction, the amount of construction and/or demolition debris that could potentially be generated from a construction project will be automatically estimated. The completed CDMP will be given to the permittee at permit issuance.

2. Final Compliance Report

Within 30 days after receipt of Certificate of Occupancy, final inspection, or the completion of demolition, the Final Compliance Report must be signed and submitted with the following information:

- a. Proof that C&D materials were taken to a certified diversion facility that processes and recycles mixed debris. See our City website for links to the nearest facility:
longbeach.gov/lbds/building/cd/
- b. The program requires applicants to either self-haul material(s) or to use a waste hauler that is permitted to haul within the City of Long Beach. For a list of permitted haulers visit [A list of Long Beach Permitted Haulers](#)
- c. Recycling receipts indicating: **Origin of recycled material, tonnage or quantity recycled/diverted and material type(s).**
- d. The waste facilities must be told that the receipts "Shall indicate that the material is being recycled".

Submit the Final Compliance Report and the appropriate recycling receipts by email at: construct-demo@longbeach.gov or in person at the Development Permit Center located at Long Beach City Hall, 411 W. Ocean Blvd., 2nd Floor. **IMPORTANT:** The City will not accept receipts that indicate "REFUSE, WASTE OR TRASH" Material(s) must be recycled. In addition, hauler's receipts will not be accepted.

3. Verification

Once documentation is received, and the Compliance Official has reviewed and verified diversion requirements have been met, a check will be issued to the person/organization stated in the CDMP (Item I) based on the following criteria:

- a. If full compliance is met (65% of waste material associated with this project diverted with no more than 20% from recycling or reuse of inert materials, such as asphalt, brick, concrete and ceramics) a full release of the waste diversion deposit will be approved.
- b. If partial compliance is determined, (established as a percentage less than 65% of diverted waste materials) a partial return of the C&D deposit will be released in proportion to the actual materials diverted.
- c. If all required documentation is not received within the prescribed 30 days after final inspection or if it is determined that diversion of waste was not achieved, the waste diversion deposit shall be forfeited.

4. Exemptions

Exemptions for noncompliance with the recycling weights may be granted based on the following considerations:

- a. An Emergency situation exists.
- b. Contamination by hazardous substances.
- c. Low recyclability of specific materials (i.e., roofing materials).
- d. All exemptions must be applied for in writing and submitted with the Final Compliance Report.

5. Appeals

The owner or authorized agent of the owner may appeal a decision rendered by the Compliance Officer relating to determination of a partial or total forfeiture of the waste diversion deposit. Notice of any appeal must be filed within ten (10) calendar days from the date that such ruling is made. A Hearing Officer designated by the Department of Development Services shall review the appeal. The decision of the Hearing Officer upon such appeal, relative to any matter within the jurisdiction of the Compliance Official, shall be final and shall not be appealable to the City Council or to any other City body or official.

Attached Reference Sheet

Construction & Demolition Management Plan Form

To request this information in an alternative format or to request a reasonable accommodation, please contact the Development Services Department at longbeach.gov/lbds and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.