CITY OF LONG BEACH

Community Development Department
Code Enforcement Bureau Bureau
411 W. Ocean Blvd., 4th Fl., Long Beach, CA 90802
562.570.CODE (2633) | longbeach.gov/lbcd

Proactive Rental Housing Inspection Program

REGISTRATION FORM

Please check one: New Registration ☐ Updated Registration ☐

Site Address: _____

Owner Name:_____ APN:_____

DBA: _____

Mailing Address: _____

Phone:_____

Email:_____

Local Contact /Property Management Company: _____

Local Contact Address: _____

Local Contact Phone: _____

Local Contact Email: _____

Number of Residential Units: _____ Description of Property (i.e. two 8-plex buildings): _____

Additional Information: _____

Signature:_____ Date:_____

The owner of a rental property, or their designated local contact representative, must maintain a residential or business address and telephone number on file with the City. This registration shall be valid for one year. Subsequent registrations and fees will be due November 1st of each year and must be received no later than December 30th of the year due. Any changes to the required information must be reported to Long Beach Development Services within 60 days of the change. This form may be utilized to report updated information by checking the "Updated Registration" box and submitting to the address indicated above. The City is not responsible for verifying the accuracy of the information provided. For additional information, contact the Code Enforcement Bureau at 562.570.6504 or go to longbeach.gov/prhip.

To request this information in an alternative format or to request a reasonable accommodation, please contact the Community Development Department at lbcd@longbeach.gov and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.

Print Form