CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION

TITLE: PORT PLANNER I - III

DEFINITION: Under direction, performs increasingly complex and responsible professional, port-related planning work.

REPORTS TO: Division Head

DISTINGUISHING CHARACTERISTICS:

Grade Level I - Entry Level: performs the duties of the class (see below).

Grade Level II - May perform duties as above, but in addition performs more complex duties of the class; develops and implements work plans for the collection and analysis of land use and economic data; develops approaches to monitoring and evaluating trade patterns and maritime trends; designs and conducts research projects for market and planning studies; collects and organizes various port-related information; oversees the maintenance of databases, graphic and mapped material; manages port consultants; coordinates with other port, city and other agency staff in all matters related to study and plan preparation; prepares and presents forecasts, study findings and plan recommendations.

Grade Level III - May perform duties as above, but in addition performs the most complex duties of the class; develops and implements the division's program for the collection and analysis of land use and economic data; establishes the need for and manages the preparation of comprehensive cargo forecasts; identifies specific trends to monitor and the methods for evaluating trade patterns and maritime trends; Prepares market and planning studies; directs all facets of study and plan development; designs and develops the data maintenance program; coordinates with senior-level port, city and other agency staff in all matters related to study and plan preparation, and port development policy.

EXAMPLES OF DUTIES:

- Collects and analyzes land use and economic data for forecasting cargo flows and projecting port land and facility requirements;
- Monitors trends in international trade patterns, trade services, maritime technology, port development, inland transportation and shipper logistics;
- Works with and manages consultants and assists in primary and secondary data collection for the preparation of market studies, economic impact analyses, terminal development and land use plans, and facility and master plans;

- Collects information on terminal throughput, and berth and land utilization in the port;
- Organizes and inputs data into databases, and maintains graphic and mapped material to facilitate the preparation of descriptive and analytical studies;
- Coordinates with other port, city and other agency staff in the collection and maintenance of economic and land use information;
- Assists in preparing and presenting forecasts, study findings and plan recommendations;

MINIMUM REQUIREMENTS:

Graduation from an accredited college or university with a degree in Urban Planning, Architecture, Public Administration, Geography, Civil Engineering, Economics, or a closely related field; two or more years of experience in port, industrial or urban planning, or port-related economic, logistics or trade analysis;

A Master's degree in a related discipline may be substituted for one year of required experience;

A valid motor vehicle operator license; willingness to work occasional evenings or weekends.

HISTORY:

New classification