



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: ENVIRONMENTAL HEALTH SPECIALIST I - IV

DEFINITION: Under general supervision, performs increasingly responsible inspections of establishments, institutions, dwellings, and facilities subject to State and/or local laws.

REPORTS TO: Environmental Health Specialist IV or Division Head

DISTINGUISHING CHARACTERISTICS:

Grade Level I - Performs the duties of the classification.
Grade Level II - Performs journey-level duties and possesses a valid State of California Environmental Health Specialist Certificate.
Grade Level III - Performs the complex duties of the classification and acts as district Environmental Health Specialist.
Grade Level IV - Performs the complex duties of the classification and acts as supervisor.

EXAMPLES OF DUTIES:

- Inspects establishments engaged in the manufacture, processing, handling, or dispensing of food and milk;
- Inspects public swimming pools;
- Inspects dwellings, institutions and other establishments subject to public health licensing;
- Investigates citizen complaints regarding community sanitation;
- Collects samples of food, milk, water, beverages, and other matter for laboratory analysis;
- Issues notices of violation;
- Performs analyses, studies and surveys;
- Prepares reports;
- May appear as a witness in legal proceedings relating to enforcement of local and State sanitation laws;
- May advise representatives of business concerns, institutions or government on the prevention and/or correction of nuisances and unsanitary conditions;
- May inspect and score milk product plants and producers;
- May instruct personnel in proper cleaning and sanitizing of equipment and containers such as pasteurizers, homogenizers, bottling, and milk equipment, vats, tanks, and tanker trucks;
- May interpret laboratory reports and take appropriate action where products fail to meet legal requirements;
- May serve as a district Environmental Health Specialist;
- May be assigned an area of specialization within Environmental Health;

ENVIRONMENTAL HEALTH SPECIALIST I-IV (continued)

- May administer and enforce local and State regulations concerning water and liquid-waste programs;
- May be required to maintain a working knowledge of general industrial processes;
- May prepare reports which include observations, analysis of contaminants and recommendations for the elimination and control of occupational health hazards;
- May investigate complaints of excessive noise and enforce noise control ordinance;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

A valid Certificate of Registration as an Environmental Health Specialist; or

Evidence of acceptance to take the next California examination for Environmental Health Specialist; or

A Bachelor's degree from an accredited college or university with major coursework in Environmental Health, Sanitation, Sanitary Engineering, Public Health, or a closely related field **and** documentation of California State Department of Health review of college transcripts, as required for eligibility to participate in the Environmental Health Specialist examination. The ability to complete and intensified study and training program in order to qualify by examination as an Environmental Health Specialist within two (2) years of appointment date.

A valid motor vehicle operator's license.

HISTORY:

Established: 09/19/89

Consolidation of Sanitarian I and II, Milk and Food Sanitarian and Senior Sanitarian: 01/10/90

Approval/Adoption Dates: 01/03/90 - Human Resources Department

01/10/90 -Civil Service Commission