CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION

TITLE: CHIEF BUILDING INSPECTOR

DEFINITION: Under direction, supervises all building regulation code enforcement activities and other municipal code enforcement activities related to property management.

EXAMPLES OF DUTIES:

- Plans, organizes, directs and coordinates assigned programs/activities in the Building and Safety Bureau;
- Assigns, supervises and evaluates the work of principal subordinates;
- Supervises and participates in the most complex inspections, including the checking of permits, plans and specifications;
- Solves problems and handles complaints related to the enforcement of plumbing and mechanical code inspections;
- Solves problems and handles complaints related to the enforcement of zoning, oil code, property maintenance, sub-standard structure, dangerous building, public nuisance, weed abatement, abandoned vehicle abatement, and business license regulations;
- Solves problems and handles complaints related to the enforcement of state statutes concerning energy conservation, physically handicapped, factory- built structure, and manufactured home regulations;
- Solves problems and handles complaints related to inspection personnel;
- Reviews and coordinates recommendations for revising and amending codes;
- Investigates, evaluates and coordinates the most complex complaints for prosecution of violation of codes, and may testify in court;
- Assists in the interpretation of codes;
- Coordinates activities with both internal and external entities;
- Prepares and presents the most complex reports to regulatory bodies;
- Prepares the budget;
- Attends day and evening meetings with public interest groups and construction trade associations;
- Performs other duties as required.

MINIMUM REQUIREMENTS:

Graduation from an accredited four-year college or university with a degree in industrial technology or closely related field of study and five or more years of experience in journey-level building inspection and/or code enforcement. Experience must include one or more years in the direct supervision of inspectors. Ability to effectively communicate both orally and in writing. A valid California Motor vehicle operator's license.

HISTORY:

New class established 09/01/84
Approval/Adoption Dates: 10/16/84