

2017

Non-Permanent Employee Benefits Overview



CITY OF
LONG BEACH

Annual Open Enrollment: October 10 – 21, 2016

Look Inside For 2017
Benefit Changes!

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Benefits that Fit

At the City of Long Beach, our employees are our most important asset, and your health and well-being are among our highest priorities. Helping you and your families achieve and maintain good health physically, and emotionally is the reason the City offers you comprehensive, flexible benefits that fit your life.

Under the Affordable Care Act (ACA), the City offers health coverage to employees (and specified, eligible dependents) who have worked an average of 130 hours or more per month over the course of the previous 12-month period related to either your employment date, or the City's annual ACA review period. Eligibility for health coverage under the ACA is reviewed annually. Before choosing your coverage options that will become effective January 1, 2017, we encourage you to take some time to understand your available options, how the plans work, what you will pay for coverage, where to get help, and most importantly, how to enroll.

Here is a brief summary of what's new for 2017:

- The cost for health coverage has changed, but the City still pays the majority of the cost toward coverage for you and your covered family members. Confirmation of your health coverage will be reflected on your W-2 form (includes value of health coverage) and the IRS 1095-C form that the City is required to provide you in 2017.
- Prescription drug coverage for Anthem Blue Cross HMO members will now be administered by CVS Caremark Pharmacy.
- All Anthem Blue Cross members (new and existing) will receive new ID cards.
- CVS will now offer the Condition Alerts program for all City employees covered on an HMO or PPO plan.
- Anthem Blue Cross will now offer the same wellness programs to both HMO and PPO members.
- Three (3)-tier health plan rates (single, two-party and family) will be implemented for active employees on non-protected leaves of absence.

We are providing you with this overview to help you understand the benefits that are available to you and how to best use them. Share and discuss this information with your family so that together, you can carefully make the best decision regarding your health care options. Ask about any important issues that are not addressed here. A list of plan contacts is provided at the back of this summary, and Q&A sessions will be held during the open enrollment period, in addition to two (2) teleconferences.

While we've made every effort to make sure that this guide is thorough, it cannot provide a complete description of all benefit provisions. For more detailed information, please refer to your carrier plan benefit booklets or summary plan descriptions (SPDs). The plan benefit booklets determine how all benefits are paid and will always prevail. These can be found on our internet website at <http://www.longbeach.gov/hr/>. Anthem documents can also be found at Anthem.com/ca/colb.

The Open Enrollment period is from October 10, 2016 through October 21, 2016.

The benefits in this summary are effective:

January 1, 2017 - December 31, 2017

Mark Your Calendar!



Deadline	Date	Location	Time
Start of Open Enrollment	Monday, October 10, 2016	N/A	N/A
Open Enrollment Teleconference/Webinar Presentation	Thursday, October 6, 2016	Teleconference/Webinar	11:30 AM to 12:30 PM
Open Enrollment In Person Q&A	Tuesday, October 11, 2016	Harbor	1:00 PM to 4:00 PM
Open Enrollment In Person Q&A	Wednesday, October 12, 2016	Main Library	1:00 PM to 4:00 PM
Open Enrollment In Person Q&A	Thursday, October 13, 2016	Wardlow Park	1:00 PM to 4:00 PM
Open Enrollment In Person Q&A	Tuesday, October 18, 2016	Harbor Maintenance Yard	9:00 AM to 11:30 AM
Open Enrollment Teleconference/Webinar Presentation	Tuesday, October 18, 2016	Teleconference/Webinar	11:30 AM to 12:30 PM
Open Enrollment In Person Q&A	Wednesday, October 19, 2016	Public Works	2:00 PM to 4:00 PM
End of Open Enrollment (Last day to make changes!)	Friday, October 21, 2016	N/A	N/A
Flu Shots	Tuesday, November 8, 2016	Main Library	12:30 PM to 4:30 PM
New Plan Year Effective Date (Date your changes take effect!)	Sunday, January 1, 2017	N/A	N/A

Open Enrollment

WHAT IS OPEN ENROLLMENT?

Open enrollment is the one time each year that employees can make changes to their benefit elections without a qualifying life event (see page 7). During open enrollment, you can choose to add coverage for the first time, waive coverage, change plans, and add or drop dependents.

WHEN IS OPEN ENROLLMENT?

Open enrollment is generally held every year in October for a January 1st effective date. This year, open enrollment will begin on Monday, October 10, 2016 and end on Friday, October 21, 2016. Any changes you make during this time will become effective on **January 1, 2017**.

WHAT DO I NEED TO DO FOR OPEN ENROLLMENT?

In order to streamline our benefits management and ensure the enrollment process is simple and easy for you, we have moved to an online Benefits Administration system, LifeView HR. Open enrollment benefit elections and changes for our medical plan must be made online via LifeView HR. If you are not making changes, you are not required to take action. Please also note that the IRS requires Social Security Numbers for each dependent enrolled on our plans so be prepared to provide this information if you are adding a new dependent. See page 8 of this booklet for step-by-step instructions on how to log into LifeView HR and complete your benefit elections. If you are not making any changes, we highly encourage you to log in to LifeView HR and just confirm your elections are accurate.

WHAT'S NEW THIS YEAR?

Good news! We have some exciting changes this year. Below are the changes for the new plan year effective January 1, 2017:

- **HMO Prescription Drugs** – Prescription drug coverage for Anthem HMO members will now be administered by CVS Caremark Pharmacy, who currently administers prescription coverage for our PPO plan. See pages 15-16 for more information.
- **New Anthem ID Cards** - All Anthem Blue Cross members (new and existing) will receive new ID cards with the updated City of Long Beach logo regardless if making a change or not. These are combo medical and prescription ID cards (Anthem Blue Cross and CVS Caremark).
- **CVS Caremark Condition Alerts** – The Condition Alerts program, which notifies members of gap in care relating to medical and pharmacy claims, is now available to all CVS Caremark members.
- **Anthem Wellness Programs** – Anthem Blue Cross will now offer the same wellness programs to both HMO and PPO members:
 - LiveHealth Online and Mobile Health Consumer will be available to HMO members.
 - MyHealth Advantage, Mobile Health Consumer, and Future Moms will be available to PPO members.

See page 14 for more details on each of the offered programs.

Three (3)-tier Health Plan Rates – The three (3)-tier health plan rates (single, two-party and family) will be implemented for active employees on non-protected leaves of absence.

Don't forget - The open enrollment deadline is October 21, 2016!

Who Can You Cover?

WHO IS ELIGIBLE?

Employees who are hired specifically to work a minimum of 30 hours or more per week or variable hour employees who work on average 30 hours per week or 130 hours per month over a period of one year are eligible for the benefits outlined in this overview. Note: Variable hour employees must re-qualify every year.

You can enroll the following family members in our medical plans.

- Your children (including natural children, step-children, domestic partner's children, adopted children, children fostered under legal custody, and children covered under legal guardianship):
 - Under the age of 26 are eligible to enroll in medical coverage. They do not have to live with you or be enrolled in school. They can be married and/or living and working on their own.
 - Over age 26 ONLY if they are incapacitated due to a disability and primarily dependent on you for support.
 - Named in a Qualified Medical Child Support Order (QMCSO) as defined by federal law.

WHO IS NOT ELIGIBLE?

- Temporary, part-time, or contract employees

Family members who are not eligible for coverage include (but are not limited to):

- Parents, grandparents, siblings, aunts/uncles, nieces/nephews, and grandchildren
- Divorced spouses
- Family members residing outside the United States
- Former stepchildren as a result of divorce

DEPENDENT VERIFICATION

Adding dependents is subject to eligibility verification in order to ensure only eligible individuals are participating in our plans. You may be required to provide proof of one or more of the following:

- Birth Certificate (hospital certificates are not official birth records and will not be accepted as proof of birth)
- Court documents showing legal responsibility for adopted children, foster children, and children under legal guardianship
- Physician's written certification of disabling condition (for dependent children over age 26 incapable of self-support)
- Additional documentation such as tax returns or utility bills to demonstrate dependent eligibility may be requested

WHEN CAN I ENROLL?

Coverage for new non-permanent full-time employees begins on the 1st of month following the ACA administration period. Employees must complete a health enrollment form and return it within 30 days of their eligibility date. If you do not return your completed forms by this deadline, you will be automatically enrolled in the following plans and payroll deductions will apply:

- Anthem Blue Cross PPO Plan - Employee Only

Your benefits will remain unchanged until the next open enrollment period, unless a qualifying event occurs. Make sure to notify Human Resources right away if you do have a qualifying life event and need to make a change (add or drop) to your coverage election. These changes include (but are not limited to):

- Birth or adoption of a baby or child (60 days)
- Loss of other healthcare coverage (31 days)
- Eligibility for new healthcare coverage (31 days)

As you can see, depending on the type of event, you have 31 to 60 days to make your change.



LifeView HR

HOW TO ENROLL AND CHANGE DEPENDENTS DURING OPEN ENROLLMENT

You will use LifeView HR to confirm your open enrollment choices for 2017 (enroll, change, waive, or no changes) for our health plan. LifeView HR is available on the City of Long Beach Intranet website at: <http://clbnet/default.asp>.

1.	When you are ready to electronically select your 2017 open enrollment options, you will log on to LifeView HR using your employee ID number (SSN) and password that you created. If you would like to change your password, click “change password” at the top of the LifeView HR screen and follow the prompts.
2.	Choose a password that you can remember – a combination of up to eight characters (numbers and/or letters).
3.	If this is your first time logging on to LifeView HR, you will log on by typing in your SSN in the User Name field, and “LVHR” (all capital letters) in the password field – you will then be prompted to change your password.
4.	If you need assistance with logging on, please call the help desk at 8-6100.
5.	Once you have logged on, click on the Open Enrollment tab at the top of the page to make your selections. Look on the right-hand side of the screen for the link to “LifeView HR OE Instructions” document.
6.	Once you make your selections, click the “Electronic Signature” box and then click the “Submit” button. Your confirmation page will include your e-mail address if you added an e-mail address to your LifeView HR profile. If you do not have an e-mail address in LifeView HR, you will be prompted to add it to your profile. Adding an e-mail address is optional; however, e-mail confirmation of open enrollment changes will only be forwarded to employees with an e-mail address listed in LifeView HR. You are able to make open enrollment changes on LifeView HR until October 21, 2016.
7.	Click the “Dependents” tab (located next to “Open Enrollment” tab) to review your list of eligible dependents. If you need to add or delete a dependent(s), please click on the link in the LifeView HR Open Enrollment Page to download the “Dependent Form.” Submit the completed form to your Department Payroll/Personnel Assistant, along with any required documentation.



Making the Most of Your Benefits Program

Helping you and your family members stay healthy and making sure you use your benefits program to its best advantage is our goal in offering this program. Here are a few things to keep in mind.

STAY WELL

Harder than it sounds, of course, but many health problems are avoidable. Take action—from eating well, to getting enough exercise and sleep. Taking care of can yourself eliminate a potential problems.

ASK QUESTIONS AND STAY INFORMED

Know and understand your options before you decide on a course of treatment. Informed patients get better care. Ask for a second opinion if you're at all concerned.

GET A PRIMARY CARE PROVIDER

Having a relationship with a PCP gives you a trusted person who knows your unique situation when you're having a health issue. HMO members are required to select a PCP. PPO members can also decide to work with a specific doctor (i.e., internal medicine physician, family care physician, etc.) to help manage health care. Visit your PCP or clinic for non-emergency healthcare.

USING THE EMERGENCY ROOM

Did you know most ER visits are unnecessary? Use them only in a true emergency—like any situation where life, limb, and vision are threatened. Otherwise, call your doctor, your nurse line or LiveHealth Online or go to an Urgent Care clinic.



AN APPLE A DAY

Eating portioned meals and healthy foods really does help keep the doctor away. Stay away from fat-heavy, processed foods and instead focus on whole grains, vegetables, and lean meats to be the healthiest you can be.

TAKE YOUR PILLS

Always follow your doctor's and pharmacist's instructions when taking medications. You can worsen your condition(s) by not taking your medication or by skipping doses. If your medication is making you feel worse, contact your doctor.

GOING TO THE DOCTOR?

To get the most out of your doctor visit, being organized and having a plan helps. Bring the following with you:

- Your plan ID card
- A list of your current medications
- A list of what you want to talk about with your doctor

If you need a medication, you could save money by asking your doctor if there are generics or generic alternatives for your specific medication.

Cost of Coverage

The City of Long Beach pays on average 80% of the monthly medical premium costs for health coverage for you and your family.

In general, you pay for benefits coverage before federal, state and social security taxes are withheld, so you pay less in taxes. Please note that (registered) domestic partner contributions, are regulated by the IRS and generally must be made on an after-tax basis. Similarly, the company contribution toward the cost of domestic partner coverage and his/her dependents is taxable income to you. Contact your tax advisor for more details on how this tax treatment applies to your specific situation.

MEDICAL*

	Anthem HMO	Anthem PPO
Single	\$179.00	\$134.00
Two Party	\$210.00	\$163.00
Family	\$230.00	\$186.00

*Costs shown are monthly.



Medical

Medical coverage provides you with benefits that help keep you healthy such as preventive care screenings and access to urgent care. It also provides important financial protection if you have a serious medical condition. City of Long Beach provides you with comprehensive coverage through Anthem Blue Cross.

HMO PLAN

When you enroll in the Anthem Blue Cross HMO plan, you agree to use only Anthem Blue Cross doctors, facilities and medical groups for all of your medical care. You must choose a Participating Medical Group (PMG) or Independent Physician Association (IPA), and Primary Care Physician (PCP) to manage your care. Anthem Blue Cross covers most services at 100%, with no deductible, as long as you use providers who belong to your PMG/IPA. Office visit copayments are \$20, and there are no claim forms. Any care you receive without approval from your PCP is not covered. Emergency room services require a \$100 copayment per visit. This copayment is waived if you are admitted to the hospital.

PPO PLAN

The PPO plan offers you access to a large network of physicians who agree to discount their fees for services. Under this plan, you are not required to select a PCP and you can access different physicians and specialists at your own discretion. While you may go to any doctor or hospital each time you need care, your copay or coinsurance will be lowest when you go to an in-network PPO provider. As long as you use providers who participate in the network, your care will be covered at the highest benefit level – 90% after deductible for most services.

You also have the option to see a non-PPO provider, but services are then covered at 50% of Usual, Customary, and Reasonable charges (UCR), higher deductible amounts apply, and claim forms are required. Some providers may also require payment in full at the time of service. Out-of-network benefits are paid based on 90th percentile of UCR charges, which means the plan pays charges for non-network providers based on fees charged by 9 out of 10

doctors in their geographic area. This means you could receive a bill for any charges over UCR. If the UCR amount is lower than the actual charge, the provider may take a loss or you, the patient, may be responsible for the difference. **Note: If you use non-network providers, Anthem will mail the reimbursement check to you (not to the non-network provider). It is your responsibility to reimburse non-network providers with the money you receive from Anthem.**

ABOUT THE HEALTH CARE PROVIDER GROUPS

Here are some things to keep in mind as you weigh your medical plan options:

1. Consider the location of your physician. They should be within a reasonable distance (about 30 miles) of your home or office.
2. You must select a PCP if you enroll in the Anthem Blue Cross HMO plan. You may choose different PCPs for yourself and each of your family members, if you wish.
3. The Anthem Blue Cross PPO plan has national networks of physicians and hospitals. Network providers are often available when you travel or if your dependents live in other areas.
4. The Anthem Blue Cross HMO plan covers urgent and emergency services outside your service area when you travel.

LiveHealth[®]
O N L I N E

LIVEHEALTH ONLINE

With LiveHealth Online, members can see a board-certified doctor or licensed therapist through live video on their smartphone, tablet or computer with a webcam. LiveHealth Online is quick, easy to use and will help you get **the care you need when you need it**. Use the app for things like the flu, a cold, pink eye, rashes and more! **Doctors are available 24/7** and can even send a prescription to your pharmacy of choice. Help is available at a cost of only a \$20 copay per visit. **All you have to do is sign up online at livehealthonline.com or download the free app.**



Medical Summary

Plan Provisions	Anthem Blue Cross Premier HMO	Anthem Blue Cross PPO	
	In-Network	In-Network	Out-Of-Network
Annual Deductible	\$0 per individual \$0 per family	\$150 per individual \$300 per family	\$350 per individual \$700 per family
Annual Out-of-Pocket Max	\$1,000 per individual \$3,000 per family	\$2,650 per individual \$5,300 per family	Unlimited Unlimited
Lifetime Max	Unlimited	Unlimited	Unlimited
Office Visit	\$20 copay per visit	\$20 copay per visit	\$40 copay then 50% after deductible
Outpatient X-ray & Lab	No Charge	10% after deductible	50% after deductible
Maternity Care	\$20 copay for initial prenatal visit; no copay for subsequent visits	10% after deductible	\$300 deductible then 50% after deductible ^{1,2}
Birthing Centers	No Charge	No Charge	No Charge
Ambulatory Surgical Centers	No Charge	10% after deductible	50% after deductible
Home Health Care	No Charge	No charge (limited to combined maximum of 100 visits/calendar year, one visit by home health aide equals four hours or less; not covered while insured person receives hospice care) ²	50% after deductible (in-network limitations apply) ²
Preventive Services	No Charge	No Charge	50% after deductible
Chiropractic Care	\$10 copay per visit (up to 30 visits per year combined with acupuncture) ³	10% after deductible (up to 34 visits per year, combined in and out-of-network)	50% after deductible (up to 34 visits per year, combined in and out-of-network)
Acupuncture	\$10 copay per visit (up to 30 visits per year combined with chiro) ³	10% after deductible (up to 34 visits per year, combined in and out-of-network)	50% after deductible (up to 34 visits per year, combined in and out-of-network)
Lab & X-Ray	No Charge	10% after deductible (at contracted facilities)	50% after deductible
Inpatient Hospitalization	No Charge	10% after deductible ²	\$300 deductible then 50% after deductible ^{1,2}
Outpatient Surgery	No Charge	10% after deductible	50% after deductible

Medical Summary

Plan Provisions	Anthem Blue Cross Premier HMO	Anthem Blue Cross PPO	
	In-Network	In-Network	Out-Of-Network
Emergency Room (copay waived if admitted)	\$100 copay per visit	\$100 copay per visit	\$100 copay per visit
Durable Medical Equipment (Including hearing aids offered one hearing aid per year every three years)	No Charge	10% after deductible	50% after deductible
Physical Therapy	\$10 copay per visit	10% after deductible	50% after deductible
Skilled Nursing Facility (Limited to 100 days per year)	No Charge	10% after deductible ²	50% after deductible ^{1,2}
Hospice Care	No Charge	No Charge	50% ¹
Mental Health & Substance Abuse – Inpatient/Facility Based Care	No Charge for unlimited days; pre-authorization required	10% ²	\$300 deductible then 50% after deductible ^{1,2}
Mental Health & Substance Abuse – Inpatient/Physician Visits	No Charge	10% after deductible	50% after deductible
Mental Health & Substance Abuse – Outpatient/Facility Based	No Charge; pre-authorization required	10% ²	\$300 deductible then 50% after deductible ^{1,2}
Mental Health & Substance Abuse – Outpatient/Physician Visits	\$20 copay per visit	\$20 copay per visit	\$40 copay then 50% after deductible

1. The per confinement deductible and plan coinsurance will apply to facility charges. The calendar year deductible and plan coinsurance will apply to any physician charges.
2. Subject to utilization review.
3. Services must be medically/clinically necessary except for emergency services and initial exam. A referral from your primary care doctor is not necessary but chiropractor/acupuncturist must be in the American Specialty Health (ASH) network.

For additional information and a complete list of benefits, please visit [Anthem.com/ca/colb](https://www.anthem.com/ca/colb).

Anthem Wellness Programs

Anthem Blue Cross offers several wellness programs to supplement our plans. All of these programs are available to both HMO and PPO members.

CONDITION CARE

If you have, or one of your dependents has, a long-term health problem, ConditionCare is for you. It's a program that helps people with asthma, chronic obstructive pulmonary disease (COPD), diabetes, heart failure, coronary artery disease (CAD) and more. You'll get:



Educational resources, like email newsletters.



24/7 access to a nurse care manager for health questions.



Depending on your health, you may be asked to complete a health questionnaire. Your answers will help Anthem figure out how to best support you.



Then, Anthem will put you in touch with a nurse care manager who'll provide guidance on reaching your health goals. He or she will also follow up periodically to offer encouragement and advice.

You can participate at no extra cost, just call (800) 522-5560.

MYHEALTH ADVANTAGE

Anthem reviews medical histories, pharmacy claims and doctor visits, and then connects the dots to find ways to help you avoid health problems, stay healthy or save money. If they find something you could do to improve your health, you'll get a MyHealth Note in the mail! MyHealth Notes have information on tips to save money, prescriptions drug refill reminders, checkups, tests and exam appointment reminders, as well as easy-to-read summaries on recent pharmacy claims.

Coming soon to a mailbox near you!

24/7 NURSELINE

You can call any time to talk to a registered nurse about your health concerns. You can get answers to questions, whether you're sick or not. A nurse can help you decide where to go if your doctor isn't available – just call the number on your ID card.

FUTURE MOMS

Having a healthy baby is every mom's goal. And it starts with a healthy pregnancy. You want to make the right choices and take care of yourself so you can reach that goal. But it's not always easy to do it alone. That's why there's Future Moms. It's a program that can answer your questions, help you make good choices and follow your health care provider's plan of care. And, it can help you have a safe delivery and a healthy child. Nurse coaches:

- ✓ Check for risks and manage members based on risk level
- ✓ Give moms-to-be information on healthy eating and exercise during pregnancy
- ✓ Provide prenatal education and information on labor options
- ✓ Refer members to specialists, such as pharmacists, nutritionists or others, as needed
- ✓ Help smokers quit, if needed
- ✓ Screen for depression during and after pregnancy
- ✓ Answer questions during pregnancy and after the baby's birth

**Sign up as soon as you know you're pregnant!
Call (866) 664-5404.**

MOBILE HEALTH CONSUMER

Mobile Health Consumer is a customized digital health and wellness companion that empowers members by centrally connecting the Health Plan, Provider and Patient. With MobileHealth Consumer, you have access to the following:



- ✓ ID card and plan benefit summary
- ✓ Health Risk Assessment <5 minutes
- ✓ Receive coaching, condition care referrals & gap in care notifications
- ✓ Biometric and activity tracking
- ✓ Participation incentives and team challenges
- ✓ Quick access to LiveHealth Online
- ✓ Connectivity to medical care team (for HMO members only)

Support via smartphone (iOS & Android), tablet and web – register today at Anthem.com/ca.

Prescription Drugs

Prescription drug coverage provides a benefit that is important to your overall health, whether you need a prescription for a short-term health issue like bronchitis or an ongoing condition like high blood pressure. If you enroll in medical coverage, you will automatically receive coverage for prescription drugs through CVS Caremark.

PHARMACY (RETAIL)

The City offers a three-tier prescription drug program through CVS Caremark for employees enrolled in the Anthem Blue Cross HMO and PPO plans. Members will receive combo medical and prescription ID cards (Anthem Blue Cross and CVS Caremark). When you present your ID card at a participating pharmacy, you will be charged a copay based on the type of prescription you receive.

HMO Plan

Pharmacy	
Generic	\$10 copay
Preferred Brand	\$25 copay
Non-preferred Brand	\$40 copay
Supply Limit	30 days

PPO Plan

Pharmacy	In-Network	Out-of-Network
Generic	\$10 copay	When you use a non CVS/Caremark pharmacy, you must file a claim form with CVS/Caremark; benefit amount paid will be reduced.
Preferred Brand	\$25 copay	
Non-preferred Brand	\$40 copay	
Supply Limit	30 days	

Important: If you request a brand-name drug when there is a generic equivalent, you must either purchase the generic drug, or pay 100% of the difference between the brand-name price and the generic price, plus the generic copayment. The only exception to this rule is if your doctor writes “Dispense As Written,” or “DAW,” on your prescription, in which case the brand-name drug will be dispensed at the brand name formulary or brand name non-formulary copay (depending on the drug).

MAIL ORDER

If you take maintenance medications for conditions such as high blood pressure, diabetes, or asthma, you can save money by purchasing your prescriptions through CVS Caremark. For two copays, you receive a 90-day supply rather than a 30-day supply (does not apply to generic under the HMO plan).

HMO Plan

Mail Order	
Generic	\$10 copay
Preferred Brand	\$50 copay
Non-preferred Brand	\$80 copay
Supply Limit	90 days

PPO Plan

Mail Order	In-Network	Out-of-Network
Generic	\$20 copay	When you use a non CVS/Caremark pharmacy, you must file a claim form with CVS/Caremark; benefit amount paid will be reduced.
Preferred Brand	\$50 copay	
Non-preferred Brand	\$80 copay	
Supply Limit	90 days	

DID YOU KNOW

CVS Caremark Pharmacy offers a unique service, Maintenance Choice, which provides members with choices and savings. For two retail copays (excluding generic under the HMO plan) members can receive a 90-day supply of long-term medication(s) through CVS Caremark Mail Service or at a local CVS Pharmacy for the same copay.

Note: For prescriptions taken on a long-term basis, members will be allowed to obtain three fills of maintenance drugs at a retail pharmacy. For all subsequent fills of the same prescription, you must use CVS Caremark Mail Service Pharmacy or a local retail CVS Pharmacy. If you continue to fill your long-term prescription at a retail pharmacy, you will pay 2x the retail copayment and receive a 30-day supply.

Prescription Drugs

ANNUAL OUT-OF-POCKET

You must meet an annual out-of-pocket limit in order for your plan to cover benefits at 100%. The following out-of-pocket limits apply to each plan:

HMO Plan

Annual Out-of-Pocket Limit	Combined with medical
Individual	\$1,000
Family	\$3,000

PPO Plan

Annual Out-of-Pocket Limit	In-Network	Out-of-Network
Individual	\$3,950	Unlimited
Family	\$7,900	Unlimited

CVS DISCOUNTS

ExtraCare Health Card holders receive a 20 percent discount on regular, non-sale priced, CVS/pharmacy Brand health-related items.

CVS/PHARMACY NOW AT TARGET

Members can get their 30-day or 90-Day Maintenance Choice fills at any CVS or Target location.

CVS VACCINE PROGRAM

CVS Caremark Vaccine Services allows members to visit any CVS/pharmacy for approved vaccinations. Vaccinations are available whenever there is an immunizing pharmacist on duty. No appointment is necessary and there is no cost to you or your family.



MINUTE CLINICS

MinuteClinic® walk-in medical clinics are staffed by nurse practitioners and physician assistants who specialize in family health care. They care for children and adults, every day with no appointment needed.

While life happens, they can help you feel better. MinuteClinic® practitioners:

- Diagnose, treat and write prescriptions for common family illnesses such as strep throat, bladder infections, pink eye, and infections of the ears, nose and throat
- Provide common vaccinations for flu, pneumonia, and hepatitis, among others
- Treat minor wounds, abrasions, joint sprains, and skin conditions such as poison ivy, ringworm, lice and acne
- Provide a wide range of wellness services including TB testing, sports and camp physicals, and lifestyle programs such as smoking cessation and a weight loss program
- Offer routine lab tests and education for those with diabetes, high cholesterol or high blood pressure
- Provide care to adults and children 18 months and older for most services
- Share records with primary care provider with patient permission

Go to [CVS.com/minuteclinic/](https://www.cvs.com/minuteclinic/) to find a location near you!

CONDITION ALERTS

City of Long Beach employees are automatically enrolled in the CVS Condition Alerts Program which is a comprehensive approach to addressing RX and medical gaps. The program's goals include:

- Continuously review pharmacy claims, medical claims and lab data for a broader view of member's physician care plan
- Establish a comprehensive member profile including both Rx and medical gaps
- Identify potential gaps in care for over 100+ conditions
- Support members in all points of therapy, in accordance with their physician care plan

Employee Assistance Program

There are times when everyone needs a little help or advice. The confidential Employee Assistance Program (EAP) through MHN can help you with life's many challenges. Best of all, it's 100% paid for by the City.

Our EAP with MHN offers six face-to-face sessions or phone or web-video consultations per incident, per plan period (August 1 – July 31) with licensed professionals in their network. Professionals can help with:

- Marriage, family, and relationship issues
- Problems in the workplace
- Stress, anxiety, and sadness
- Grief, loss, or response to traumatic events
- Concerns about your use of alcohol or drugs
- Childcare and eldercare assistance
- Financial services (budgeting, credit and financial questions, retirement planning)
- Legal services (civil, consumer, and criminal law)
- Identity theft recovery
- Daily living services
- Health & wellness coaching

Anyone who resides in the employee's home is eligible for EAP services through MHN.

HELP IS AVAILABLE

Help is available 24 hours a day, 7 days a week by calling (888) 426-0025 (TTY users dial 711) or by visiting https://www.advantageengagement.com/1528/login_company.php (company code: LBBWell).



Mobile Resources

Did you know that most of our carriers & vendors offer mobile applications allowing you to access your benefits information on the go? Make sure to download these apps on your phone and share with your dependents!

ANTHEM BLUE CROSS



Now you can take Anthem on the go!

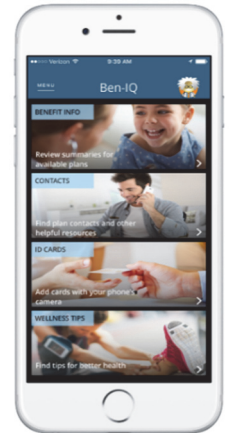
- Find a doctor
- Get to an urgent care center fast with maps and driving directions
- Locate a hospital or emergency room
- Access your ID card on your phone
- Search claims information

Download the free app titled **Anthem Blue Cross** on the App

Store or Google Play. You must be registered on Anthem's secure member site (Anthem.com/ca) and have a username and password.

BEN-IQ

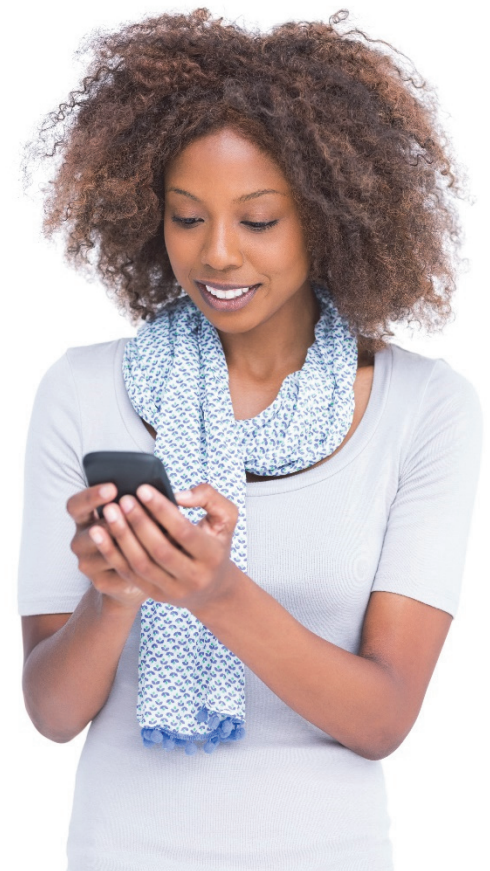
Coming soon! Ben-IQ is a free iPhone and Android app that includes much of the information that's listed in this overview, but in a place that's always at your fingertips - your smartphone. With Ben-IQ, you can review plan summaries, important contacts, store ID cards for all your carriers and much more! Make sure to share Ben-IQ with your covered family members too when it becomes available. An official launch is coming soon so stay tuned!



CVS CAREMARK

CVS Caremark wants to help you stay connected and take charge of your family's health. Their iPhone or Android app is now easier to use with some new features that make managing your prescription benefit easier than ever. They even have some tools you can use without signing in.

- Refill and renew mail service prescriptions from yourself and family members
- ID unknown pills with the pill identifier
- Check for potential drug interactions among medications
- Check order status and view your prescription history
- Check drug coverage and cost under your plan
- Find local pharmacies in your plan's network



Patient Protection and Affordable Care Act

The Patient Protection and Affordable Care Act (PPACA), commonly called the Affordable Care Act (ACA), is a United States federal statute signed into law by President Barack Obama on March 23, 2010. The ACA was introduced to increase the quality and affordability of health insurance, lower the uninsured rate by expanding public and private insurance coverage, and reduce the costs of health care for individuals and the government. It introduced mechanisms such as mandates, subsidies, employer and employee reporting requirements, and insurance exchanges. The regulations under the ACA continue to evolve, and we want to make sure you're in the loop and aware of how you and the City are affected by these regulations.

Currently, both health insurance providers and employers with 50 or more full-time employees have reporting requirements to ensure they are meeting health care coverage obligations. The information-reporting obligations are meant to provide the IRS with policy details for each person covered under our health plans.

The City is required to report information such as:

- Your length of full-time status
- Proof of the minimal essential coverage offered
- Your coverage dates and how much you pay for coverage
- Taxpayer identification numbers for you and your dependents
- The addresses we have on file for you and your enrolled dependents

In addition to reporting this information to the IRS, we must also share this information with you in order to help you meet your tax filing requirements. You will receive a form 1095-C along with your W-2 form for the 2016 tax year no later than January 31, 2017. Please retain this document for your records, and provide it to your tax consultant when you complete your tax filing for the 2016 tax year.

Long Beach Memorial Ambassadors

PPO MEMBERS ONLY:

Are you seeking care from Long Beach Memorial Medical Center or an affiliated medical practice? Do you have questions regarding medical-related issues and do not know who to ask? If so, **Sandee Gruner** is your Ambassador and is available to help you with a variety of needs:

- Anthem Blue Cross PPO claims/billing
- Long Beach Memorial Center claims/billing
- Questions/concerns regarding your physician
- Setting appointments

This service is free to City employees and dependents and is available Monday through Friday. Sandee can be reached at (562) 933-1233 or via email at sgruner@memorialcare.org.

Jean M. Miller, R.N. is your Care Manager Registered Nurse who is responsible for planning, managing, coordinating and evaluating your ongoing care when you are admitted to Long Beach Memorial Medical Center as an admitted or emergency room patient. Jean collaborates with members of the healthcare team and your family to ensure that you receive the best possible care at Memorial Medical Center.

Jean will provide you with information that will assist you in understanding your medical needs and will provide follow-up care after you have been released from the hospital, as necessary. Jean can also provide you with referrals to the appropriate physician specialist. It is her pleasure to serve you as your Manager of Clinical Services. This service is free to City employees and dependents. Please call Jean before or when you arrive at Memorial Medical Center to ensure you get the best care possible. Jean can be reached at (562) 933-1232.

HMO MEMBERS ONLY:

For Anthem Blue Cross HMO Members: For employees who need assistance with their Anthem Blue Cross HMO medical benefits, please call (877) 800-7339.

Key Terms

MEDICAL/GENERAL TERMS	
Allowable Charge	The negotiated amount that in-network providers have agreed to accept as full payment.
Balance Billing	A practice where out-of-network providers bill a member for charges that exceed the plan's allowable charge.
Coinsurance	The percentage cost share between the insurance carrier and a member.
Copay	The dollar amount a member must pay directly to a provider at the time of service.
Explanation of Benefits (EOB)	The statement you receive from the insurance carrier that details how much the provider billed, how much the plan paid (if any) and how much you owe (if any). In general, you should not pay your provider until you have received this except for copays. Applies to PPO only.
Family Deductible	The maximum dollar amount any one family will pay out in individual deductibles in a year.
Individual Deductible	The dollar amount a member must pay each year before the plan will pay benefits for certain services.
In-Network	Services received from providers (doctors, hospitals, etc.) who have agreed to limit their fees for health plan members to a negotiated allowable charge.
Out-of-Network	Services received from providers (doctors, hospitals, etc.) who have not agreed to limit their fees to a negotiated allowable charge. Out-of-network benefits are usually lower and additional balance billing charges will apply whenever the provider charges more than the plan's allowable charge.
Out-of-Pocket Maximum	That maximum amount that you will pay each year for covered services.
Preventive Care	A routine exam - usually yearly that may include a physical exam, immunizations and tests for cancer.
PRESCRIPTION DRUG TERMS	
Brand Prescription Drug	A drug which is produced and distributed under patent protection with a trademarked name from a single drug manufacturer. A generic drug may be available if the patent has expired.
Dispense as Written (DAW)	A prescription that does not allow for substitution of an equivalent generic or similar brand drug.
Maintenance Medications	Medications taken on a regular basis for an ongoing condition. Examples of maintenance medications include oral contraceptives, blood pressure medication and asthma medications.
Non-Preferred Brand Drug	A brand drug for which alternatives are available from either the insurance carrier's preferred brand drug or generic drug list. There is generally a higher copayment for a non-preferred brand drug.
Preferred Brand Drug	A brand drug that an insurance carrier has selected for its preferred drug list. Preferred drugs are generally chosen based on a combination of their clinical effectiveness and their cost.
Specialty Pharmacy	Provide special drugs that are used to treat complex conditions such as multiple sclerosis, cancer and HIV/AIDS.
Step Therapy	The practice of beginning drug therapy for a medical condition with the most cost effective and safest drug therapy and progressing to other more costly or risky therapy, only if necessary.

For Assistance

If you need to reach our plan providers, here is their contact information:

Plan Type	Provider	Phone Number	Website	Policy/Group #
Medical Plans				
Medical	Anthem Blue Cross HMO	(844) 653-7399	Anthem.com/ca/colb	276800
Medical	Anthem Blue Cross PPO	(844) 653-7399	Anthem.com/ca/colb	276800
Medical	Anthem Blue Cross Nurse Line	(800) 977-0027	Anthem.com/ca/colb	276800
Pharmacy Benefit Manager				
Pharmacy	CVS Caremark	(855) 559-7917	Caremark.com	N/A
Behavioral Health and Emotional Well Being				
EAP	MHN	(888) 426-0025 TTY Users, dial 711	https://www.advantageengagement.com/1528/login_company.php Company code: LBBWell	N/A
Mental Health	Anthem Blue Cross Behavioral Health Network	(800) 274-7767	Anthem.com/ca/colb	276800
Long Beach Memorial Ambassadors	Sandee Gruner Provider Assistance	(562) 933-1233	Sgruner@memorialcare.org	N/A
Long Beach Memorial Ambassadors	Jean M. Miller, R.N. Manager of Clinical Services	(562) 933-1232	Jmiller@memorialcare.org	N/A
<p>IMPORTANT! Visit our internet website at http://www.longbeach.gov/hr/ for links to plan documents including Summary Plan Descriptions (SPDs), Summary of Benefits and Coverage (SBCs), Benefit Summaries, and much more!</p>				

Payroll/Personnel Assistant Phone Listing

Department	Payroll/Personnel Assistant	Ext	Backup	Ext
Airport	Natalie Vargas	84690	Sandra Flores	84692
City Auditor	Pam Watts	86752		
City Clerk	Rosario Luis	86228	Monique DeLaGarza	86981
City Manager	Kathy Bussi	86803	Cathy Chace	86612
City Prosecutor	M. Isabel Castillo	85617	Sherri Seldon	85621
Civil Service	Bea Lacerda Maria Alamo	86625 86058	Barbara Curtis	86628
Development Services	Tiffany James-Norseweather	85777	Francisco Davila	86142
Disaster Preparedness & Emergency Communication	Jami Kerr-Jenkins	89253		
Economic & Property Development	Crystal King	83693		
Financial Management	Georgette Wittman	85486		
Fire	Melissa Swift Saren Mason	82514 82527		
Harbor	(Maria) Celina Serrano Priscilla Wong	283-7508 283-7514		
Health & Human Services	Betty de La Cruz	84009		
Human Resources	Kathy Bussi	86803	Cathy Chace	86612
Law	Patricia Ochoa-Talavera	82254	Tyler Pike	82208
Legislative	Maria Banegas	86801	Tim Patton	86802
Library	Pat Fierros	86945	Mike Lektorich	86719
Long Beach Gas & Oil	Jeannine Franklin	82061	Idali Saenz	82051
Parks, Rec & Marine	Debbie Soto Christy Ward Renita Green Shertrell Collins	83187 83185 83186 83184		
Police	Gladys Malagamalii Marie (Eva) Parham Lidia Jauregui Victoria Bonillas Myra Talley	85522 87407 85088 85066 85768		
Public Works	Sandra Flores Katrina Reynolds Natalie Vargas	84692 84683 84690	Carmen Virgen	84677
Technology & Innovation	Deborah Hill	86982		
Water	Mary-Ditas Mananquil	82376	Jessica Stoudenmire	82355
HR Contacts				
HR-Personnel Assistant:	Cathy Chace	86612	HR-Personnel Svcs:	
FM-Central Payroll: CP Fax: 86780	Kalpna Desai Cathy Grant Letty Flores Valerie Brown	86360 86429 87006 87927	HR Fax Kathey Laster	86107 86297
HR-Benefits: Fax: 86107	Maria Macias Roxanne Bravo Neli Flores	86302 86523 86317	Dana Anderson Tara Haughton Glendy Martinez Beverly Bartlow-Nieves Omar Ramos	86254 86703 87144 86326 86060
HR-Labor Relations: Elaine Greenwood: 86151	Paul Heuchert Stephanie Kemp	86510 86443	HR-EEO: Christina Coston	Fax: 86107 86440

Required Federal Notices

NOTICE OF AVAILABILITY OF HIPAA PRIVACY NOTICE

The Federal Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) requires that we periodically remind you of your right to receive a copy of the HIPAA Privacy Notice. You can request a copy of the Privacy Notice by contacting Human Resources.

HIPAA NOTICE OF SPECIAL ENROLLMENT RIGHTS FOR MEDICAL/HEALTH PLAN COVERAGE

If you decline enrollment in a City of Long Beach health plan for your dependents (including your spouse) because of other health insurance or group health plan coverage, you or your dependents may be able to enroll in a City of Long Beach health plan without waiting for the next open enrollment period if you:

- Lose other health insurance or group health plan coverage. You must request enrollment within 31 days after the loss of other coverage.
- Gain a new dependent as a result of marriage, birth, adoption, or placement for adoption. You must request health plan enrollment within 60 days after the marriage, birth, adoption, or placement for adoption.
- Lose Medicaid or Children’s Health Insurance Program (CHIP) coverage because you are no longer eligible. You must request medical plan enrollment within 60 days after the loss of such coverage.

If you request a change due to a special enrollment event within the 31-60 day timeframe, coverage will be effective the date of birth, adoption or placement for adoption. For all other events, coverage will be effective the first of the month following your request for enrollment. In addition, you may enroll in City of Long Beach’s medical plan if your dependent becomes eligible for a state premium assistance program under Medicaid or CHIP. You must request enrollment within 60 days after you gain eligibility for medical plan coverage. If you request this change, coverage will be effective the first of the month following your request for enrollment. Specific restrictions may apply, depending on federal and state law.

THE WOMEN’S HEALTH AND CANCER RIGHTS ACT

The Women’s Health and Cancer Rights Act (WHCRA) requires employer groups to notify participants and beneficiaries of the group health plan, of their rights to mastectomy benefits under the plan. Participants and beneficiaries have rights to coverage to be provided in a manner determined in consultation with the attending Physician for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Protheses; and
- Treatment of physical complications of the mastectomy, including lymphedema.

These benefits are subject to the same deductible and co-payments applicable to other medical and surgical benefits provided under this plan. You can contact your health plan’s Member Services for more information.

NEWBORNS’ AND MOTHERS’ HEALTH PROTECTION ACT NOTICE

Group health plans and health insurance issuers generally may not, under Federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section. However, Federal law generally does not prohibit the mother’s or newborn’s attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours as applicable). In any case, plans and issuers may not, under Federal law, require that a provider obtain authorization from the plan or the insurance issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours). If you would like more information on maternity benefits, call your plan administrator.

Required Federal Notices

AVAILABILITY OF SUMMARY INFORMATION

As an employee, the health benefits provided by City of Long Beach represent a significant component of your compensation package. They also provide important protection for you and your family in the case of illness or injury.

City of Long Beach offers a variety of benefit plans to eligible employees. The federal health care reform law requires that eligible members of an employer plan receive a Summary of Benefits and Coverage (SBC) for any medical and pharmacy plans available. The SBC is intended to provide important plan information to individuals, such as common benefit scenarios and definitions for frequently used terms. The SBC is intended to serve as an easy-to-read, informative summary of benefits available under a plan. SBCs and any revisions or amendments of the plans offered by City of Long Beach are available by visiting our internet website at <http://www.longbeach.gov/hr/> or Anthem's website at Anthem.com/ca/colb. You may also request a copy from Human Resources.

NOTICE OF CHOICE OF PROVIDERS

The Anthem Blue Cross HMO plan generally requires the designation of a primary care provider. You have the right to designate any primary care provider who participates in their network and who is available to accept you or your family members. Until you make this designation, Anthem Blue Cross will designate one for you. For information on how to select a primary care provider, and for a list of the participating primary care providers, contact your insurance carriers directly.

You do not need prior authorization from Anthem Blue Cross or from any other person (including a primary care provider) in order to obtain access to obstetrical or gynecological care from a health care professional in our network who specializes in obstetrics or gynecology. The health care professional, however, may be required to comply with certain procedures, including obtaining prior authorization for certain services, following a pre-approved treatment plan, or procedures for making referrals. For a list of participating health care professionals who specialize in obstetrics or gynecology, contact Anthem Blue Cross at (844) 653-7399.

MEDICARE PART D

Important Creditable Coverage Notice from City of Long Beach About Your Prescription Drug Coverage and Medicare

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with City of Long Beach and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

1. Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
2. City of Long Beach has determined that the prescription drug coverage offered by City of Long Beach's health plan is, on average for all plan participants, expected to pay out as much as standard Medicare prescription drug coverage pays and is therefore considered Creditable Coverage. Because your existing coverage is Creditable Coverage, you can keep this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug plan.

When Can You Join A Medicare Drug Plan?

You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15th through December 7th. However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

Required Federal Notices

MEDICARE PART D, CONTINUED

What Happens To Your Current Coverage If You Decide to Join A Medicare Drug Plan?

If you decide to join a Medicare drug plan and drop your current City of Long Beach prescription drug coverage, be aware that you and your dependents may not be able to get this coverage back.

Since the existing prescription drug coverage under City of Long Beach is creditable (e.g., as good as Medicare coverage), you can retain your existing prescription drug coverage and choose not to enroll in a Part D plan; or you can enroll in a Part D plan as a supplement to, or in lieu of, your existing prescription drug coverage.

If you do decide to join a Medicare drug plan and drop your City of Long Beach prescription drug coverage, be aware that you and your dependents may not be able to get this coverage back.

When Will You Pay A Higher Premium (Penalty) To Join A Medicare Drug Plan?

You should also know that if you drop or lose your current coverage with City of Long Beach and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

For More Information About This Notice Or Your Current Prescription Drug Coverage...

Contact the office listed below for further information. NOTE: You'll get this notice each year. You will also get it before the next period you can join a Medicare drug plan, and if this coverage through City of Long Beach changes. You also may request a copy of this notice at any time.

For More Information About Your Options Under Medicare Prescription Drug Coverage...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

For more information about Medicare prescription drug coverage:

- Visit medicare.gov
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- Call (800) MEDICARE or (800) 633-4227. TTY users should call (877) 486-2048.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at www.socialsecurity.gov, or call them at (800) 772-1213. TTY users should call (800) 325-0778.

Remember: Keep this Creditable Coverage notice. If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).

Date: January 1, 2017
Name of Entity: City of Long Beach
Contact: Human Resources
Address: 333 W. Ocean Blvd., Long Beach, CA 90802
Phone: (562) 570-6303

Required Federal Notices

PREMIUM ASSISTANCE UNDER MEDICAID AND THE CHILDREN'S HEALTH INSURANCE PROGRAM (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit www.healthcare.gov.

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial (877) KIDS-NOW or www.insurekidsnow.gov to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and you must request coverage within 60 days of being determined eligible for premium assistance. If you have questions about enrolling in your employer plan, contact the Department of Labor at www.askebsa.dol.gov or call (866) 444-EBSA (3272).

If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of July 31, 2016. Contact your State for more information.

ALABAMA – Medicaid

Website: <http://www.myalhipp.com>

Phone: 1-855-692-5447

ALASKA – Medicaid

Website: <http://health.hss.state.ak.us/dpa/programs/medicaid/>

Phone (Outside of Anchorage): 1-866-251-4861

Phone (Anchorage): 907-269-6529

ARKANSAS - Medicaid

Website: <http://myarhipp.com/>

Phone: 1-855-692-7447

COLORADO – Medicaid

Medicaid Website: <http://www.colorado.gov/hcpf>

Medicaid Phone: 1-800-221-3943

FLORIDA – Medicaid

Website: <https://www.flmedicaidprecovery.com/>

Phone: 1-877-357-3268

GEORGIA – Medicaid

Website: <http://dch.georgia.gov/>

Click on Programs, then Medicaid, then Health Insurance Premium Payment (HIPP)

Phone: 1-404-656-4507

INDIANA – Medicaid

Website: <http://www.indianamedicaid.com>

Phone: 1-800-403-0864

IOWA – Medicaid

Website: www.dhs.state.ia.us/hipp/

Phone: 1-888-346-9562

KANSAS – Medicaid

Website: <http://www.kdheks.gov/hcf/>

Phone: 1-785-296-3512

KENTUCKY – Medicaid

Website: <http://chfs.ky.gov/dms/default.htm>

Phone: 1-800-635-2570

LOUISIANA – Medicaid

Website: <http://www.lahipp.dhh.louisiana.gov>

Phone: 1-888-695-2447

MAINE – Medicaid

Website:

<http://www.maine.gov/dhhs/ofi/publicassistance/index.html>

Phone: 1-800-442-6003

TTY 1-800-977-6741

MASSACHUSETTS – Medicaid and CHIP

Website: <http://www.mass.gov/MassHealth>

Phone: 1-800-462-1120

MINNESOTA – Medicaid

Website: <http://mn.gov/dhs/ma/>

Click on Health Care, then Medical Assistance

Phone: 1-800-657-3739

MISSOURI – Medicaid

Website:

<http://www.dss.mo.gov/mhd/participants/pages/hipp.htm>

Phone: 573-751-2005

MONTANA – Medicaid

Website:

<http://dphhs.mt.gov/montanahealthcareprograms/HIPP>

Phone: 1-800-694-3084

Required Federal Notices

PREMIUM ASSISTANCE UNDER MEDICAID AND THE CHILDREN'S HEALTH INSURANCE PROGRAM (CHIP), CONTINUED

NEBRASKA – Medicaid

Website: www.ACCESSNebraska.ne.gov
Phone: 1-855-632-7633

NEVADA – Medicaid

Medicaid Website: <http://dwss.nv.gov/>
Medicaid Phone: 1-800-992-0900

NEW HAMPSHIRE – Medicaid

Website:
<http://www.dhhs.nh.gov/oii/documents/hippapp.pdf>
Phone: 603-271-5218

NEW JERSEY – Medicaid and CHIP

Medicaid Website: <http://www.state.nj.us/humanservices/dmahs/clients/medicaid/>
Medicaid Phone: 609-631-2392
CHIP Website: <http://www.njfamilycare.org/index.html>
CHIP Phone: 1-800-701-0710

NEW YORK – Medicaid

Website: http://www.nyhealth.gov/health_care/medicaid/
Phone: 1-800-541-2831

NORTH CAROLINA – Medicaid

Website: <http://www.ncdhhs.gov/dma>
Phone: 919-855-4100

NORTH DAKOTA – Medicaid

Website:
<http://www.nd.gov/dhs/services/medicalserv/medicaid/>
Phone: 1-844-854-4825

OKLAHOMA – Medicaid and CHIP

Website: <http://www.insureoklahoma.org>
Phone: 1-888-365-3742

OREGON – Medicaid and CHIP

Website: <http://www.oregonhealthykids.gov>
<http://www.hijossiludablesoregon.gov>
Phone: 1-800-699-9075

PENNSYLVANIA – Medicaid

Website: <http://www.dpw.state.pa.us/hipp>
Phone: 1-800-692-7462

RHODE ISLAND – Medicaid

Website: www.ohhs.ri.gov
Phone: 401-462-5300

SOUTH CAROLINA – Medicaid

Website: <http://www.scdhhs.gov>
Phone: 1-888-549-0820

SOUTH DAKOTA - Medicaid

Website: <http://dss.sd.gov>
Phone: 1-888-828-0059

TEXAS – Medicaid

Website: <https://www.gethipptexas.com/>
Phone: 1-800-440-0493

UTAH – Medicaid and CHIP

Website: <http://health.utah.gov/chip>
Phone: 1-877-543-7669

VERMONT– Medicaid

Website: <http://www.greenmountaincare.org/>
Phone: 1-800-250-8427

VIRGINIA – Medicaid and CHIP

Medicaid and CHIP Website:
http://www.coverva.org/programs_premium_assistance.cfm
Medicaid Phone: 1-800-432-5924
CHIP Phone: 1-855-242-8282

WASHINGTON – Medicaid

Website: <http://hrsa.dshs.wa.gov/premiumpymt/Apply.shtm>
Phone: 1-800-562-3022 ext. 15473

WEST VIRGINIA – Medicaid

Website: www.dhhr.wv.gov/bms/
Phone: 1-877-598-5820, HMS Third Party Liability

WISCONSIN – Medicaid

Website: <https://www.dhs.wisconsin.gov/badgercareplus/p-10095.htm>
Phone: 1-800-362-3002

WYOMING – Medicaid

Website: <http://wyequalitycare.acs-inc.com/>
Phone: 307-777-7531

To see if any other states have added a premium assistance program since July 31, 2016, or for more information on special enrollment rights, you can contact either:

U.S. Department of Labor Employee Benefits Security Administration

www.dol.gov/ebsa
(866) 444-EBSA (3272)

U.S. Department of Health and Human Services Centers for Medicare & Medicaid Services

www.cms.hhs.gov
(877) 267-2323, Menu Option 4 Ext. 61565
OMB Control Number 1210-0137 (expires 10/31/2016)

Notes



Rev. 9/20/2016

Annual Open Enrollment: October 10 – 21, 2016

Deadline	Date	Location	Time
Open Enrollment Teleconference/Webinar Presentation	Thursday, October 6, 2016	Teleconference/Webinar	11:30 AM to 12:30 PM
Open Enrollment In Person Q&A	Tuesday, October 11, 2016	Harbor	1:00 PM to 4:00 PM
Open Enrollment In Person Q&A	Wednesday, October 12, 2016	Main Library	1:00 PM to 4:00 PM
Open Enrollment In Person Q&A	Thursday, October 13, 2016	Wardlow Park	1:00 PM to 4:00 PM
Open Enrollment In Person Q&A	Tuesday, October 18, 2016	Harbor Maintenance Yard	9:00 AM to 11:30 AM
Open Enrollment Teleconference/Webinar Presentation	Tuesday, October 18, 2016	Teleconference/Webinar	11:30 AM to 12:30 PM
Open Enrollment In Person Q&A	Wednesday, October 19, 2016	Public Works	2:00 PM to 4:00 PM