Oral Health Program Long Beach – Meeting Minutes
October 15, 2018 (12 -2 pm)
Long Beach Dept. of Health & Human Services
2525 Grand Ave., Long Beach, CA 90815

Attendees:

Boatwright, Christina - LBDHHS Early Childhood
Campos, Damaris - LBDHHS MCO
Carbajal, Lucy - Long Beach USD
Cardenas, Veronica - LBDHHS Nursing
Cortez, Santos – Harbor Dental Society
Hartlaub, Alyssa - LBDHHS CLPPP
Ly, Anthony – LBDHHS MCO
Nim, Chork - FIGH
Quinteros, Jorge - Western Dental
Riano, Nancy - LBDHHS Nursing
Sanchez, Maria - LBDHHS OHP
Simon, Erin - LBUSD
Smith, Leslie - McCormick LA
Tello, Eipryl - LBHDDS Nursing
Temple, Susan - LBUSD
VanderLaan, Marie – LBDHHS CHDP

	Discussion	Action items
Call to Order	Welcome and introductions by Maria Sanchez OHLB Program Coordinator	
Overview of Advisory Committee Deliverables	**Maria Sanchez -** Program Coordinator **Nancy Riano –** Program Director This is our first advisory committee meeting. Oral Health Status in California: We have a big population of underserved here in Long Beach Pregnant women who smoke tobacco, children, seniors and the homeless are our target population. **State Goal:** To create and expand. Educate and prevent dental disease including dental disease caused by the use of cigarettes and other tobacco products. At the state level in 2014 they established the office of dental health. Prop 56 was passed in 2016, it increased the tax on tobacco products. With this	

	money, the state has a dedicated revenue source of $30,000,000 per year for oral health and fund public health Our program is a 5-year contract. This is our work plan for 2018 -2019: Objective 1: Build capacity and engage community stakeholders to provider qualified professional expertise in dental public health. We will: **2018** • Program launch • Form advisory Committee • Conduct Key informant interviews Objective 2: Assess and monitor social and other determinants of health available, with a special focus on underserved areas and vulnerable population group. 2**018 - 2019** • Form a work group to assist with needs assessment • Conduct Needs Assessment Objective 3: Identify assets and resources that will help address oral health needs. **2018-2019** • Take inventory of all the organizations, groups, etc., that exist and serve underserved and vulnerable population • Create and publish assets / resources Objective 4: Develop a Community Health Improvement Plan and Action plan. **2018-2019** • Develop a Community Health Improvement Plan (CHIP) • Develop and Action Plan Objective 5: Develop an Evaluation Plan to monitor and assess the progress and success of	

	the local oral health. **2018-2019** • Develop a Program Logic Model We began our first year late, we will be running our first year into our second year just a little in regard to planning and needs assessment, most jurisdictions are facing the same issues because of the late start, but we will be on track shortly after.	
Expectations and Norms	**Leslie Smith** facilitator handed general Committee Roles and Responsibilities list, everyone in attendance read, approved and agreed to use. • Attend and be an active participant at Advisory Committee meetings. • Be prepared for Advisory Committee meetings by reading minutes, reports, and sharing insight, helpful to the Oral Health Long Beach program. • Be a positive agent in meeting the Advisory Committee's goals. • Report promptly regarding any oral health issues that might affect the Advisory Committee 's decisions or directions. • Serve as a liaison to your respective agency about Oral Health Long Beach and where appropriate, align your agency's initiative with Oral Health Long Beach. • Complete any assignments you volunteer for, to help the program to the best of your ability. • Communicate with LBDHHS Oral Health Program Coordinator between Advisory Committee meetings regarding the program and your agency's participation. The group then shared expectations of committee: • Sharing of resources for students (LBUSD) ➢ Access to Medi-Cal • Develop a solid actionable plan to improve oral health of citizens • With Objectives and activities • Calendar future public events/ Advisory committee meetings	

	• Website to show access of Advisory Committee • Oral health train the trainer, open to public and stake holders • Enjoy the journey. • Public awareness ongoing to year 3 **Communication guideline**: • "I" Statements – We can not assume that everyone feels the same • Active listening • Patience • Respect • Risk Taking • Honesty • Personal Responsibility • Cultural sensitivity **Norms:** • End decisions are Public - Deliberation – Confidential • Speak as one voice • Meet time – 12 to 2pm with lunch • Meeting day – Monday but will re-check • Meet monthly – send out calendar, RSVP to Maria / Dez • Early during months of Nov / Dec. because of holidays • Agenda email ahead • Email minutes – within 2 weeks after meeting • Agenda items – New business • Healthy Debate is welcome • Absent – email Maria or send a proxy • Can add members • Reporting out – "How" to be decided.	

Advisory Committee Purpose	Group went over committee purpose that will establish their Vision and Mission **Core Shared Values** • Inclusiveness • Cultural Sensitivity • Optimal health • Unified • Commitment • Equity Group worked together on Vision statement and Mission statement **Vision statement:** *Because of Us …* *Long Beach residents will smile a little brighter or* *Long Beach will have access to dental care* *Long Beach residents are aware and take advantage of their access to oral healthcare* Group will revisit the vision statement, then continue and worked on the Mission statement. **Mission statement:** *Oral Health Long Beach serves the greater Long Beach community through a collaborative approach of stake holders to deliver access to quality oral health care and preventive education.*	
Homework	Group will think about vision and mission statement and bring back ideas to next meeting	Advisory Committee
Wrap Up/Next Steps	Invitation for next meeting will be sent out. **Next Meeting:** Work on Vision and Mission statements	Maria Sanchez
Closing	Group adjourned at 2pm	