Oral Health Long Beach Program– Workgroup Meeting Minutes
March 4, 2019 (12 -2 pm)
Long Beach Dept. of Health & Human Services
2525 Grand Ave., Long Beach, CA 90815

Vision: Oral health for all.
Mission: Through collaboration with stakeholders, the Oral Health Long Beach serves the greater Long Beach community, by connecting people to quality oral health education and dental care.

Attendees:

Cortez, Santos – Harbor Dental Society
Petrillo, Jean - Children's Dental Clinic
Smolen, Michael–Harbor Dental Society
Ly, Anthony - LBDHHS MCO
Riano, Nancy - LBDHHS Nursing
Sanchez, Maria - LBDHHS OHP
Smith, Leslie - McCormick LA
Thompson, Jason - LBDHHS OHP

Item	Discussion	Action items
Call to Order	OHLB Program Coordinator Maria Sanchez called the meeting to order at 12:03 p.m. Meeting Objective: Review and finalize questions from survey.	
Minutes	The minutes from the February 25 meeting were approved without changes.	
Final Changes to surveys	Workgroup finalized the surveys for the vulnerable populations and providers. - Added the vision and mission of OHLB - Added an intro paragraph that explains why we are conducting the surveys	Maria to begin implementing the surveys. Jean to draft a paragraph.
Data Collection: How and who will administer? Minimum size of sample.	Regarding the questions/action items from the February 25 meeting, the group addressed the following items: - Nancy & Maria found out that we do need to ask about race; we added a list Anthony provided of ethnicities for the participants to choose from; - Jason created a grid of the targeted populations and the minimum sample size with various confidence levels and margin of error. The group agreed we would aim for the highest confidence level (95%) and lowest margin of error (5%) if we can meet the sample sizes within our time frame. The rung under that is a confidence level of 90% and a margin of error	Maria can begin coordinating and administering the surveys with a goal of tabulating in May.

Item	Discussion	Action items
	of 5% The target sample sizes are as follows, expressed as 95% confidence level/90% confidence level. o Parents of children 0-5 – 380/296 o Parents 6-19–383/269 o Homeless – 319/235 o Seniors 65+ – 382/268 o Pregnant women – 359/256 o Providers (HDS Members & non-member) – 148/127 Timing: the report is due to the state by June 30. Surveys will need to be tabulated in May and collected in April. There are multiple sources where we can capture pregnant women and parents: - Family resource centers - Medical workshops in English, Spanish, and Khmer - Khmer celebration on April 7 - Day of the Child on April 27 at CSULB	
Announcements	Harbor Dental Society will host California Dental Association Cares in Long Beach July 17 & 18, 2020 at the Long Beach Convention Center. They expect to have 100 dental chairs, 500 dentists, and 2000 volunteers to see an estimated 1500-2000 patients. Pro bono services to include extractions, partial dentures, cleanings, root canals, fluoride	OHLB to participate with at least a booth/table and collaborate in other ways.
Next Meeting	This marked our last Workgroup meeting. Congratulations!	
Closing	Group adjourned at 1:45 pm	