Oral Health Long Beach Program– Workgroup Meeting Minutes
February 25, 2019 (12 -2 pm)
Long Beach Dept. of Health & Human Services
2525 Grand Ave., Long Beach, CA 90815

Vision: Oral health for all.
Mission: Through collaboration with stakeholders, the Oral Health Long Beach serves the greater Long Beach community, by connecting people to quality oral health education and dental care.

Attendees:

Cortez, Santos – Harbor Dental Society
Petrillo, Jean - Children's Dental Clinic
Ly, Anthony - LBDHHS MCO
Riano, Nancy - LBDHHS Nursing
Sanchez, Maria - LBDHHS OHP
Smith, Leslie - McCormick LA
Thompson, Jason - LBDHHS OHP

Item	Discussion	Action items
Call to Order	OHLB Program Coordinator Maria Sanchez called the meeting to order at 12:03 p.m. Meeting Objective: Review and finalize questions from survey.	
Minutes	The following changes were made to the minutes from January 28, 2019 - On page 1: Dr. Cortez is representing the Harbor Dental Society, not his personal practice; - On page 2: rephrase "what is your practice's specialty?" to "Do you have these specialties in your office?" - On page 3: change your 'business' to your 'practice'; misspelled Denti-cal - On page 4: under Parents of Children 0-5: change 5 to 4-being very important. - Under wrap-up: Maria has started community and school presentations.	
Review input from Advisory Committee Feb 4, 2019 meeting	Leslie distributed the updated 2019 Assessment grid including the comments made at the advisory committee. The Workgroup evaluated the input and refined the surveys as reflected on the attached revised 2019 Assessment Grid.	Workgroup to finalize at their next meeting.

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	A notable change is to expand from parents of children 0-5 to parents of children 0-18 and ask parents to complete a survey for each child in the home.	
Data Collection: How and who will administer? Minimum size of sample.	Leslie facilitated discussion about how the data will be collected, where and by whom. - Providers – Dr. Cortez will as the HDS to allow a table at continuing education classes and to possibly send out as an email blast; Jean will also help in this effort; Dr. Cortez will also administer a beta test of the survey to a small group of providers - Parents of children 0-18 – resources readily available are WIC, Black Infant Health, home visitors including Welcome Baby program; - Homeless – access at the Multi-Purpose Center and Rescue Mission; - Pregnant – see parents above; - Seniors 65+ – administer at Senior Center (Janine O'Hara), McBride Park and other locations where meals are distributed. Sample size will be based on population. Total population of Long Beach is 480,000. Numbers will be based on the confidence level and margin of error. The group estimated numbers, but minimum counts will be calculated before the surveying begins. - Providers - Parents of children 0-18 - Homeless – find most recent data; 2019 count is completed but numbers have not been released. - Pregnant - Seniors 65+	Find out if we have to ask about race. Maria to ask the state if this is required per the grant funding; Nancy to inquire whether LBDHHS needs this information. Group to investigate numbers in each category. Jason to create a grid of the targeted populations and the minimum sample size.
Wrap Up/Next Steps	The group reviewed the list of key stakeholders and clients that was developed at the Advisory Committee's November 5, 2018 meeting. The group decided that the data we have already asked for from some of the agencies/organizations on this list (Children's Dental Health Clinic, Harbor Dental Society, Head Start, LBUSD Oral Health Assessment), combined with what we will collect in the surveys will meet our objective. Susan Temple provided the Oral Health Reporting form that is required for entering kindergarten or first grade students from 2017-18 school year. Of the 5739 students starting school, 2109	

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	(36%) presented proof of assessment. The total number of pupils who were assessed and found to have untreated decay (number of urgent plus number of visible caries) was 353 (16%). The total number of pupils who did not return either the assessment form nor the waiver request to the school is 2910 (50%). The next meeting will be to finalize the surveys.	
Next Meeting	Possibly March 4 – Stay tuned.	Maria and Leslie to look at the agenda/next steps for the advisory committee. Maria to send a calendar item request.
Closing	Group adjourned at 2pm	