Letter of authorization for City of Long Beach Towing & Lien Sales

Registered owner name _____ Your Address_____

City, State, Zip Code_____ Phone Number_____

Date_____

City of Long Beach Towing & Lien Sales Operations: 3111 E. Willow Street Long Beach, CA 9806

Email: FM-towing@longbeach.gov Subject: Letter of Authorization for Vehicle Pickup

Dear City of Long Beach

I _____, am the registered owner of the vehicle with license plate number _____.

I hereby authorize:_____ to pick up and make payment for my vehicle on **invoice number**_____ *" Provided by the impound facility."*

Details of the Vehicle:

Make of vehicle:_____

VIN:_____

This authorization is valid for the pickup, and I confirm that the individual named above is permitted to act on my behalf regarding the collection of my vehicle and personal property.

My WET signature below confirms the letter of authorization.

Thank you for your attention to this matter. Please feel free to contact me at the phone number or email provided above if you have any questions or need further verification.

Sincerely,

Your Printed Name_____

Your **Wet** Signature_____ **Wet signature required**

My Phone Number_____

I have included a copy of my driver's license to validate my signature.