

Annual Entertainment Permit Application

(Print all information in blue or black ink)

Application Instructions

Complete the application and all accompanying forms legibly in black or dark blue ink. Forms completed in pencil will be returned. All authorized individuals must sign and date the forms, where applicable. Incomplete applications will not be accepted.

Submit your application along with the non-refundable application fee in person to the City of Long Beach Business License Division, 411 W. Ocean Blvd., 2nd Floor, Long Beach, CA 90802. Applications will be accepted Monday through Friday from 8:00 a.m. to 4:00 p.m.

Type of Entertainment Permit	Application Fees (Total)
Entertainment with/without Dancing	
Pool/Billiard Hall (3 or more tables)	
Entertainment Retail Business	
Temporary Entertainment Permit	

The application will be reviewed by Business License, Planning, Building, Fire, Health, and PD. After the departments have reviewed, a City Council hearing will be held. For the complete application process, visit www.longbeach.gov/entertainmentpermit.

Section A – Entertainment Type

Entertainment with Dancing (Bar)	Entertainment without Dancing (Bar)
Entertainment with Dancing (Restaurant)	Entertainment without Dancing (Restaurant)
Entertainment (Retail)	Social Club
Pool/Billiard Hall	Other _____

Section B – Business Information

Corporation	Limited Liability Company (LLC)	General Partnership
Limited Partnership	Limited Liability Partnership (LLP)	Sole Proprietorship

APPLICANT NAME (LEGAL OWNERSHIP STRUCTURE):

BUSINESS NAME (DBA):

PLACE AND DATE OF FILING OF DBA:

BUSINESS SITE ADDRESS:

TAXPAYER IDENTIFICATION NUMBER:

SECRETARY OF STATE REGISTRATION ENTITY ID (IF APPLICABLE):

TYPE: SSN/ITIN EIN NIN

APPLICANT/BUSINESS PHONE:

APPLICANT/BUSINESS EMAIL ADDRESS:

MAILING ADDRESS:

Section C – Owner(s) Information	
LAST NAME:	FIRST NAME:
HOME ADDRESS:	
PHONE:	EMAIL:
BUSINESS TITLE:	PERCENTAGE OWNED:
DATE OF BIRTH:	PLACE OF BIRTH:
GOVERNMENT ISSUED ID NUMBER:	ISSUING STATE:
LAST NAME:	FIRST NAME:
HOME ADDRESS:	
PHONE:	EMAIL:
BUSINESS TITLE:	PERCENTAGE OWNED:
DATE OF BIRTH:	PLACE OF BIRTH:
GOVERNMENT ISSUED ID NUMBER:	ISSUING STATE:
LAST NAME:	FIRST NAME:
HOME ADDRESS:	
PHONE:	EMAIL:
BUSINESS TITLE:	PERCENTAGE OWNED:
DATE OF BIRTH:	PLACE OF BIRTH:
GOVERNMENT ISSUED ID NUMBER:	ISSUING STATE:
LAST NAME:	FIRST NAME:
HOME ADDRESS:	
PHONE:	EMAIL:
BUSINESS TITLE:	PERCENTAGE OWNED:
DATE OF BIRTH:	PLACE OF BIRTH:
GOVERNMENT ISSUED ID NUMBER:	ISSUING STATE:

***Attach additional pages if necessary**

Section D – Agent for Service of Process (Not required for sole owners or partnerships)			
LEGAL LAST NAME:		LEGAL FIRST NAME:	
MAILING ADDRESS:		CITY:	
STATE:	ZIP CODE:	COUNTY:	
PHONE NUMBER:	EMAIL ADDRESS:		

Section E – Owner Disclosures	Yes	No
1. Has any owner ever been convicted of a misdemeanor involving moral turpitude, or entered into a plea of guilty or nolo contendere to, any felony in the United States or a foreign country within the past 5 years?		
2. Has any owner ever had a City of Long Beach license suspended or revoked?		
3. Has any owner ever been denied a business license by the City of Long Beach?		
<p>If you answered “Yes” to any of the questions above, please provide a written statement detailing the date(s) and circumstances of such convictions, pleas of guilty or nolo contendere, sanctions, fines, denials, suspensions, or revocations, including, but not limited to, specific offenses and/or violations, agency involved, name of any business names, and account numbers.</p>		

Section F – Property Information
<p>Is the business located in the Downtown Dining and Entertainment District (DDED)**?</p> <p style="text-align: center;">Yes No</p> <p>**If yes, there may be additional requirements your business must meet in order to obtain an entertainment permit. For a map of the DDED boundaries and the DDED requirements, please see Attachment A.</p>
<p>Is the location: Owned? Rented/Leased?</p> <p>If rented/leased, state the name and contact information of the property owner(s) below.</p>
PROPERTY OWNER NAME:
PROPERTY OWNER PHONE:
PROPERTY OWNER EMAIL ADDRESS:

Section G – General Operating Conditions

Note: Attach additional pages if necessary

Alcohol/Food/Additional Businesses

1. Will liquor be sold on the premises? Yes No

If yes, complete the following for each license you hold:

License Type	Alcohol Beverage Control License No.	Premises Type (Club, restaurant, or commercial store)
On sale beer	_____	_____
On sale beer and wine	_____	_____
On sale distilled spirits	_____	_____

2. Is food being sold on the premises? Yes No

a. If yes, list types of food sold: _____

3. Is a bonafide-eating place provided on the premises? Yes No

(Bonafide eating place means a place which is regularly used for serving meals for compensation, which has suitable kitchen facilities containing conveniences for cooking an assortment of foods for ordinary meals other than fast foods, sandwiches or salads. The kitchen must contain proper refrigeration for food and must comply with all applicable regulations of the Health and Human Services Department.)

4. Are non-alcoholic beverages sold? Yes No

5. How many tables for seating? _____

6. Are other types of businesses conducted on the premises? Yes No

a. If yes, list type(s): _____

7. Are pool tables provided? Yes No

a. If yes, indicate how many: _____

b. If yes, license number for pool tables: _____

8. Are amusement machines or jukeboxes provided? Yes No

a. If yes, indicate how many: _____ Amusement machines _____ Jukeboxes

b. If yes, decal number(s): _____

9. Owner of the machines and/or jukeboxes:

Name: _____ Phone Number: _____

Address: _____

Hours of Operation

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open (AM/PM)							
Close (AM/PM)							

Admission and/or Membership Fees

10. Will minors be allowed on the premises? Yes No
11. Will the premises be open to the general public? Yes No
12. Will an admission fee be charged? Yes No
- a. If yes, describe the fee schedule: _____

13. Is there a private area for exclusive use of members and their guests only? Yes No
- a. If yes, types of membership fees: _____
14. Will guests of members pay an admission fee or other charges? Yes No
- a. If yes, describe the fee schedule and other charges: _____

Proximity of Businesses and Residences

15. Are there surrounding businesses? Yes No
- a. If yes, what type(s)? _____
16. Are there surrounding residences? Yes No
- a. If yes, approximately how close: _____ feet

Parking Facilities and Arrangements

17. Is parking available? Yes No
- a. If yes, how many parking spaces? _____
- b. If no, what is the street address of the off-premises parking facility?

18. Days and hours parking facility will be available:

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open (AM/PM)							
Close (AM/PM)							

Security

19. Will security guards be provided? Yes No

 a. If yes, number of security guards: _____

20. Is there any other type of security provided? Yes No

 a. If yes, describe type of security: _____

Days and hours security guards or other security will be provided (fill out completely):

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time (AM/PM)							
End Time (AM/PM)							

21. Will a private security firm be used? Yes No

 a. If yes, provide the following information of the contracted security firm:

 Name: _____ City Business License No.: _____

 Address: _____

 Phone: _____ Email: _____

Provide a list of all members with access to the surveillance camera system to be used:

Provide a detailed description of the security plan for the proposed business during the scheduled hours of entertainment (Attach additional pages if necessary):

Section H – Proposed Entertainment Activities & Schedule

Entertainment - Restaurant Entertainment – Tavern (bar) Entertainment - Other

Proposed Entertainment Activity:

Outdoor Entertainment?			Y	N
Dancing by patrons, guests, customers, participants, attendees?			Y	N
Dancing by performers?			Y	N
Live music by more than two (2) performers?			Y	N
Amplified music (live)?			Y	N
Amplified music (recorded)?			Y	N
Disc Jockey?			Y	N
Karaoke?			Y	N
Adult Entertainment as defined by LBMC Section 21.15.110?			Y	N
Adult Entertainment as defined by LBMC Section 5.72.115 (B)?			Y	N
Will the establishment serve as a family pool/billiard hall as provided in Section 5.69.090 of the LBMC?			Y	N
Any other type of entertainment not listed above?			Y	N

If yes, briefly describe the entertainment activity: _____

Describe entertainment by performers: _____

Dance Floor? Yes No Stage? Yes No

If yes, provide dimensions of dance floor L _____ x W _____ = _____ sq ft

If yes, provide dimensions of stage L _____ x W _____ = _____ sq ft

Describe floor material and surface type: _____

Proposed Entertainment Schedule:

Please provide the days and times of the week that you would like to have entertainment at your establishment. Please fill out completely. If you do not wish to have entertainment on a certain day, mark N/A.

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start Time (AM/PM)							
End Time (AM/PM)							

Section I – Declarations

1. I hereby declare that I am authorized to submit this application on behalf of the entity listed on the application because I am an owner of the entity or because I have authority from the owner.
2. I acknowledge that any false, misleading, or fraudulent statement of material fact in this application by an agent of an owner, or an owner, will be held against the owner and is grounds for denial of this application, or suspension or revocation of the license and permit associated with this application.
3. I hereby declare that I have read and understand all the laws, rules and regulations, and policies and procedures associated with my application; and that I fully understand the nature, meaning, and content of such laws, rules, and policies. I warrant and represent that I will abide by such laws, rules, and policies during the application process after my license is issued by the City.
4. I hereby declare that I have conducted my own research and investigation regarding the compliance of my proposed location with state and local laws, including, but not limited to, location requirements, zoning regulations, and address requirements. I further declare that the proposed location of the entertainment permit fully complies with applicable state and local law.
5. I acknowledge that any promise, representation, or any other statement made to me by any agent or employee of the City that is not contained within this application is null, void, and unenforceable and that I am not relying on any such promise, representation, or statement.
6. I acknowledge the City will review this application for compliance with applicable laws, regulations, and ordinances, and that my application may be denied as allowed by laws, rule, or policies of the City.
7. I acknowledge that this application does not confer an entitlement or a vested right to receive a license and/or permit, and I acknowledge that I must qualify for, and obtain, a license or license status that I am seeking prior to operating or otherwise claiming that I have any such right to a license or to operate.
8. I hereby declare that I have read this acknowledgement and advisement, that I have had the opportunity to consult with, and be represented by, legal counsel of my own choice prior to the execution and submission of this application, and that I am knowingly and voluntarily submitting my application in compliance with this acknowledgement and advisement and all applicable laws.
9. I acknowledge that I am jointly and severally liable for any and all taxes, fees, and charges associated with the license.
10. I hereby declare the information contained within and attached to this application is complete, true, and accurate. I understand any false, misleading or fraudulent statement of material fact is cause for rejection of this application, denial of the license, or revocation of an issued license.
11. I consent for the City of Long Beach, by and through its appropriate officers, agents, and employees to verify and confirm the information contained in this application, and to conduct such other investigations as may be reasonably required by the City of Long Beach, its officers, agents, and employees for the purpose of determining the capability, fitness, and capacity of the applicant to obtain the entertainment permit.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Print Name:	Signature:	Date:
Print Name:	Signature:	Date:
Print Name:	Signature:	Date:

Section J – Application Attachments	
Staff Only	All Applications
	Department of Health and Human Services Entertainment Permit Application Requirements Form
	Corporation, Limited Liability Companies, Limited Liability Partnerships: Copy of your Articles of Incorporation/ Organization; and Copy of your Statement of Information
	Copy of CA Seller’s Permit
	Copy of Alcoholic Beverage Control License with conditions
	Copy of Fictitious Business Name Filing, if applicable.
	Property Owner Authorization of Entertainment Activities If the applicant is the owner of the property, please include a copy of the title or deed to the property.
	Copy of Property Owner’s City of Long Beach Commercial/Industrial Business License, if applicable.
	Interior Floor Plan to include: a. Dimensions of interior floor plan b. Location inside the establishment where entertainment activities will be taking place c. Indicate locations of all exit doors, widths of doors, and panic hardware. d. All fixed seating throughout e. Dance floor dimensions and type of flooring materials used f. If a stage is to be added, give exact measurements including height, location, and materials used
	Parking Agreement/Parking Plan (if using a parking facility that is not part of the business premises)

If you have any questions as to your occupant load, or if your business will change because of a change in use from a B occupancy with an occupant load less than fifty (50) persons to an A occupancy, (usually an A-3) fifty (50) persons or more but less than 300, a floor plan with the above requirements must be submitted to the 4th floor Planning and Building Department, Plan Check Engineer. For more information, please contact the Planning and Building Department at (562) 570-6651.

These additional requirements may be applicable:

1. Handicapped requirements may apply.
2. All Fire Department approvals to be obtained.
3. Electrical plan check and permit may be required for exit path illumination.



CITY OF LONG BEACH
 DEPARTMENT OF FINANCIAL MANAGEMENT
 BUSINESS SERVICES BUREAU
 BUSINESS LICENSE SECTION

333 W. Ocean Boulevard, 4th Floor • Long Beach, CA 90802 • (562) 570-6211 FAX (562) 499-1097 • Email: LBBIZ@LongBeach.Gov

**PROPERTY OWNER CONSENT AND AUTHORIZATION
 OF ENTERTAINMENT ACTIVITIES**

I, _____, declare under penalty of perjury that:
 (Name of Property Owner/ Authorized Representative)

1. I am the Property Owner of record, or the duly authorized representative of the Property Owner, for the real Property located at _____ (“the Property”).
2. The Property Owner acknowledges and consents to the business, _____, conducting the proposed Tenant Applicant (Corporation/LLC/Partnership/Sole Owner) _____, conducting the proposed entertainment activities as indicated on Page 7 of the City of Long Beach Annual Entertainment Permit Application at the Property.
3. No person shall engage in any entertainment activities on the proposed Property without all licenses and permits required by the Long Beach Municipal Code (LBMC) while an entertainment application is pending.
4. The City of Long Beach may enter the property to conduct inspections of the Property during the application process in order to thoroughly investigate whether an entertainment permit should be granted.
5. I have read, understand, and will ensure compliance with the terms of LBMC Chapter 5.72 (“Entertainment and Similar Activities”), as applicable. I further understand that as the legal owner of the property, I am responsible for any violation and nuisance activity which may occur at the above-mentioned property.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 (Signature of legal owner/ owner representative) _____ (Printed Name & Title) _____ (Date)

 (Signature of legal owner/ owner representative) _____ (Printed Name & Title) _____ (Date)

 (Signature of legal owner/ owner representative) _____ (Printed Name & Title) _____ (Date)

***This authorization form will not be valid without notarization. The authorization form automatically expires upon sale or transfer of the property to a new legal owner. If sale or transfer of the property occurs prior to the applicant obtaining an entertainment permit, the applicant must resubmit this notarized form with approval of the new legal owner of the property.**



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

100 W BROADWAY STE 400 ! LONG BEACH, CA 90802 ! 562-570-6513 FAX 562-570-6930

ENVIRONMENTAL HEALTH
NOISE OFFICE

DEPARTMENT OF HEALTH AND HUMAN SERVICES ENTERTAINMENT PERMIT APPLICATION REQUIREMENTS

Date: _____

Name of Business (DBA): _____

Name of Business Owner: _____

Business Address: _____

Dear New Business Owners:

The Entertainment establishment must abide by the Long Beach Municipal Code Noise Ordinance, Chapter 8.80.

You must make sure that the noise generating inside your business is not impacting adjacent residences.

If loud music is to be played as part of the entertainment permit, you must also post a sign in the customer area in a conspicuous location that states:

Warning: Sound Levels Within May Cause Permanent Hearing Impairment.

I understand that in order to provide Entertainment, my establishment must comply with the Long Beach Noise Ordinance (LBMC Chapter 8.80)

Owner or Authorized Agent Signature(s) _____

Title _____

Phone # _____

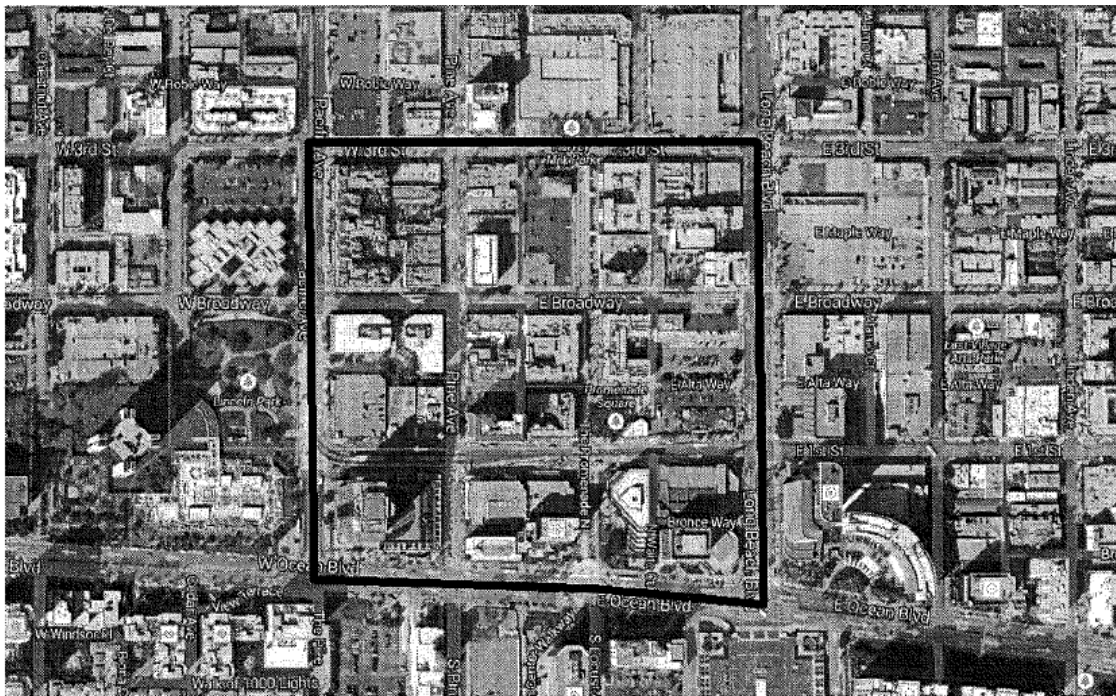
FAX # _____

Attachment A: Downtown Dining and Entertainment District (DDED)

The Downtown Dining and Entertainment District (DDED) was established in 2015 to provide consistent standards for the co-existence of residential and entertainment uses in Downtown Long Beach.

Boundaries of the DDED

The DDED consists of the area bounded by the north side of Ocean Boulevard, the south side of Third Street, the east side of Pacific and the west side of Long Beach Boulevard, and the areas known as the Pike at Rainbow Harbor and Shoreline Village, as shown on maps on file in the office of the City Clerk. Hotels within the boundaries are excluded from the requirements of the downtown program but continue to be subject to all other provisions of LBMC Chapter 5.72.



DDED Sound Study Requirements

Applicants for new entertainment permits in the DDED must cause an acoustical study to be prepared by a qualified, certified acoustical engineer, hired by the applicant and acceptable to the City, which shall demonstrate the sound emanating from the applicant's establishment meets the sound standards described in Long Beach Municipal Code Chapter 8.80. The study shall be reviewed and confirmed by the Health Department and the Development Services Department during their review of the permit application.

DDED Sound Study Waiver

A new applicant for an entertainment permit in the DDED, including an applicant who acquires an existing business through a change of ownership, may be eligible to request a waiver of the requirement to conduct a sound study if the applicant meets one of the following criteria:

- A. The location had an entertainment permit, and no more than twelve (12) months have elapsed since the permitted entertainment at that location ceased; or
- B. Verifiable evidence that best sound mitigation practices were used in the construction or retrofitting of the location.

The waiver request shall be presented to a committee comprised of representatives of the City's noise office, business license bureau and zoning administration, who will conduct a hearing to determine if the sound study waiver is appropriate for the location. The committee shall consider but not be limited to the following: the previous use of the location, the history of sound-related complaints and violations at the location, proximity to residential development and the age and condition of the building, including sounds mitigation efforts. The committee shall determine if the waiver request shall be granted or denied.

Denial of a waiver request may be appealed to a City hearing officer pursuant to Long Beach Municipal Code Section 2.93.050.

List of Acoustical Engineers

A list of potential acoustical engineers in the Southern California area is provided below. The City does not endorse the following businesses, nor guarantees the work product of these businesses. This list is for informational purposes only.

Alliance Acoustical Consultants
Attn: Bob Mantey
18023 Sky Park Circle No. 2
Irvine, CA 92614
Ph: 949-580-3593

Veneklasen Associates
John LoVerde
1711 Sixteenth St.
Santa Monica, Ca 90404
Ph: 310-450-1733 x 118

Davy and Associates, Inc.
2627 Manhattan Beach Blvd.
Redondo Beach, CA 90278
Ph: 310-643-5161

Mestre Greve and Associates
27812 El Lazo Rd.
Laguna Beach, CA 92677
Ph: 949-349-0671

Martin Newson and Associates
501 Santa Monica Blvd., Suite 508
Santa Monica, CA 90401
Ph: 310-829-6343

Helix Environmental Planning, Inc.
7578 El Cajon Blvd. Suite 200
La Mesa, CA 91942
619 462 1515

Schaffer Acoustics
Mark Schaffer
869 Via De La Paz, Suite A
Pacific Palisades, CA 90272
Ph: 310-459-6463

Behrens and Associates, Inc.
Attn: Jeff Obermeyer
2320 Alaska Ave.
El Segundo, CA 90245
310 679 8633