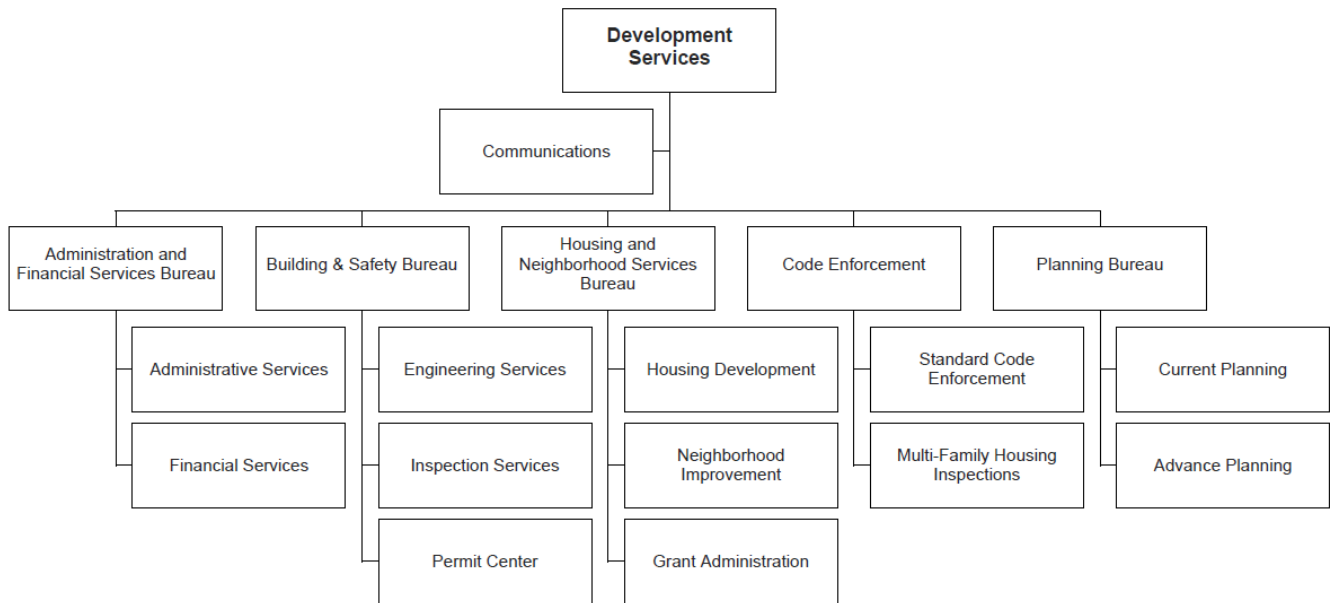


Development Services



Oscar Orci, Director

Christopher Koontz, Deputy Director of Development

Patricia Diefenderfer, Planning Bureau Manager

Lisa Fall, Administrative and Financial Services Bureau Manager

David Khorram, Superintendent of Building

Patrick Ure, Housing and Neighborhood Services Bureau Manager

Karl Wieglerman, Code Enforcement Bureau Manager

Department Overview

Mission:

To contribute to a safe and sustainable city that honors its past and embraces the future.

Core Services:

- Oversee the physical development and revitalization of the City
- Improve the quality of life in Long Beach through:
 - Comprehensive code enforcement
 - Provision and improvement of affordable housing
 - Neighborhood beautification and improvement, including community involvement and leadership programs
- Assist residents and businesses through the development process, while continuing to evaluate ways to streamline it
- Continue dissolution of the former Redevelopment Agency

FY 22 Focus:

The Development Services Department (Department) will focus on maximizing special funding streams and implementing initiatives to improve the livability and sustainability of the City. Some of the programs the Department will implement in FY 22 include:

Building and Safety Bureau – Building and Safety staff will focus on a “one-stop shop” approach in the Development Permit Center, incorporating paperless project processing and integrating services provided by several City departments to improve and simplify the customer experience. Building upon lessons learned throughout the years, especially those faced during the COVID-19 pandemic, the team will continue enhancements to improve the ability to provide services online. In-person services will return, using Q-Matic queuing technology, featuring a self-service kiosk, email and text notifications to customers, and wait-time estimates. Additionally, management and staff will use web conference technology to improve communication between permit applicants, their consultants and City staff, reducing applicant printing costs and travel time.

Code Enforcement – Code Enforcement staff will continue to utilize a team approach and coordinate with other departments to address facilities not permitted under the Medical and Adult Use Cannabis programs. Staff will restart the Proactive Rental Housing Inspection Program (PRHIP), which was paused due to the COVID-19 pandemic, with particular emphasis in areas identified with the greatest need. Staff will also continue to implement the Vacant Lot Registry program and the newly implemented short-term rental (STR) ordinance.

Housing and Neighborhood Services – Several affordable housing developments were completed in 2021. Additional housing developments will be completed or started in 2022, and additional funding will be made for future housing developments. The Housing Division will also implement a loan program to help property owners construct new Accessory Dwelling Units. Implementation of the FY 2018-2022 Consolidated Plan for HUD-funded activities continues with a focus on the implementation of a new Commercial Façade Improvement Program and Homeowner Rehabilitation Program. Housing and Neighborhood Services will complete implementation of the Long Beach Emergency Rental Assistance Program (LB-ERAP), part of the Long Beach Recovery Plan.

Planning – The Planning Bureau will adopt a mandatory update of the General Plan Housing Element and continue to draft ordinances, policies, and new zoning documents necessary to implement identified housing policy strategies and priorities for the City. Planning will also continue to implement the adopted 2019 General Plan Land Use Element (GPLUE) Update which includes the systematic geographic rezoning of parcels throughout the City to bring the zoning into conformance with the GPLUE. These efforts include the ongoing development of new zoning districts as part of the Uptown Planning Land Use and Neighborhood Strategy (UPLAN) planning process in North Long Beach and

Department Overview

will expand to the preparation of area-specific studies, including the Anaheim Street corridor in Central Long Beach and portions of the Willow and Santa Fe corridors in West Long Beach.

The Planning Bureau will continue progress on the Noise Element and the Climate Action and Adaptation Plan (CAAP), both of which are anticipated to be adopted in FY 22. The Bureau will further its efforts to streamline housing production and economic development while focusing on expanding public outreach and engagement. The Bureau will also focus on implementing newly adopted ordinances such as inclusionary housing requirements, the micro-unit pilot, and legalization of unpermitted dwelling units.

Department Performance Measures

Key Measure	FY 20 Actual	FY 21 Target	FY 21 Estimate	FY 22 Projection
Percentage of code enforcement cases with reported violations in compliance within 120 days	87%	85%	56%	85%

Code enforcement activities eliminate blight and improve the quality of the City’s physical environment. Compliance within 120 days has decreased due to reassignment of staff to the Venue Task Force to enforce the City’s Health Order issued in response to the COVID-19 pandemic. While significant resources have been deployed to the response, staff have also continued to work on the Cannabis Program, the Vacant Lot Registry, and responding to life safety issues. Reassignment of staff back to standard code enforcement is expected to improve performance in this key measure in FY 22.

Key Measure	FY 20 Actual	FY 21 Target	FY 21 Estimate	FY 22 Projection
Number of restricted affordable housing units monitored per federal and State requirements	3,416	3,490	3,662	3,701

The Housing and Neighborhood Services Bureau offers financial assistance for the development and preservation of affordable housing. A variety of mid- to long-term affordability covenants are recorded in conjunction with this financial assistance. Currently, the Bureau monitors covenants for 3,662 restricted units. That number is expected to grow to 3,701 in FY 22.

Key Measure**	FY 20 Actual	FY 21 Target	FY 21 Estimate	FY 22 Projection
Percentage of customers served within 30 minutes at the Planning counter	78%	95%	N/A**	95%

**Data for this measure only applies when City Hall is open to the public and cannot be quantified for FY 21.

Prior to closure of the Permit Center in response to the COVID-19 pandemic, the Planning Bureau experienced a 20 percent increase in the number of customers visiting the Planning Counter. This reduced staff’s ability to serve customers within 30 minutes, and the service rate declined from 80 percent to 78 percent in FY 20. While the Permit Center remained closed as a result of COVID-19 for the majority of FY 21, development activity within the City remained high. The Permit Center reopened in the third quarter of FY 21, with a new appointment system and a reduction in the total number of persons served in-person to accommodate social distancing measures. Because of this the data for FY 21 cannot be quantified. With the anticipated relaxation of safety measures in FY 22, the percent of customers served within 30 minutes is expected to increase to 95 percent in FY 22.

Key Measure	FY 20 Actual	FY 21 Target	FY 21 Estimate	FY 22 Projection
Percentage of new single-family home/addition/alteration applications reviewed by staff that receive comments in four weeks	75%	50%	25%	75%

The Department reviewed and provided comments on 75 percent of the single-family residential applications within four weeks in FY 20. This benchmark was impacted by the COVID-19 pandemic and subsequent closure of the Permit Center in mid-March 2020, which continued to significantly impact performance in FY 21. Improvements, including updates to the website, enhancements to the electronic submittal process, and reopening the Permit Center have enabled staff to review plans and begin meeting the pre-pandemic four-week benchmark during the final quarter of FY 21. The impacts of these changes are expected to continue improving performance in FY 22.

FY 21 Accomplishments

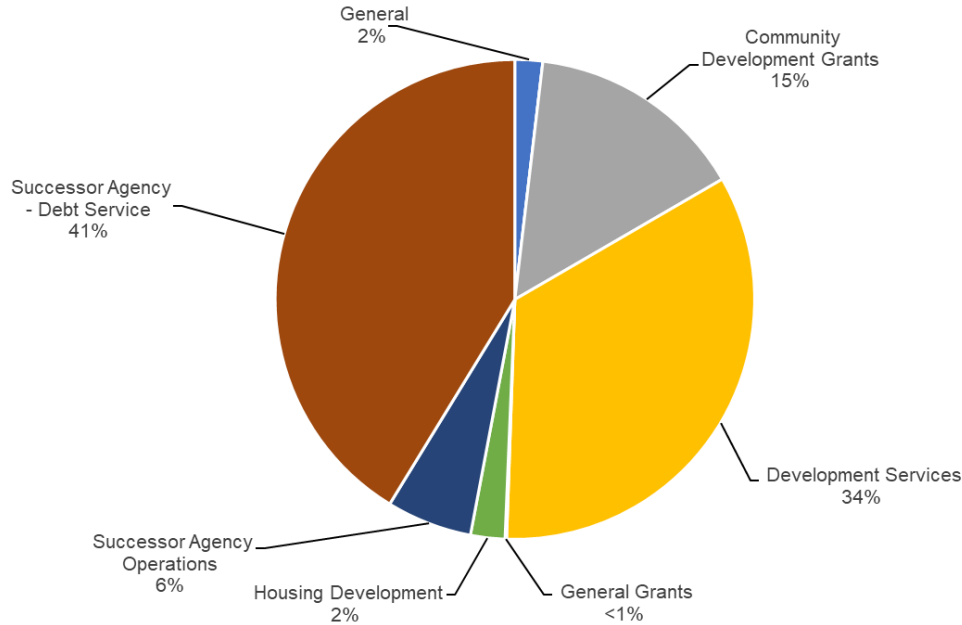
- Responded to the COVID-19 pandemic through strategic extensions of entitlement deadlines, electronic submittals and hearing processes.
- Suspended Proactive Rental Housing Inspection Program (PRHIP) and its fees to reduce financial hardship and to deploy staff to the Venue Task Force enforcing the City's Safer at Home orders, while continuing to respond to reactive requests related to immediate life-safety concerns at residences.
- Conducted over 13,400 code enforcement inspections, including educational outreach for the City's Safer at Home order.
- Opened 3,564 code enforcement cases and closed 85 percent within 120 days of initiation.
- Registered 276 residential properties in the City's Foreclosure Registry (issued a notice of default) and collected over \$50,000 in registration fees.
- Registered 107 vacant lots in the City's Vacant Lot Registry Program and waived registration fees to ease financial impact of the COVID-19 pandemic.
- Implemented the adopted ordinance to regulate short-term rentals throughout the City, including use of an online platform to facilitate registration and monitor compliance.
- Completed plan review and inspection of major projects including: a 35-story mixed-use development at 777 E. Ocean Boulevard, the Las Ventanas and The Spark mixed-use developments, a 6-story Staybridge Suites hotel at 2680 Lakewood Boulevard, and a 4-story core and shell office building at 3443 Long Beach Boulevard where tenants will complete improvements prior to occupancy.
- Responded to 30,000 permit-related phone calls, issued 10,000 permits, and provided 35,000 construction inspections.
- Implemented secure, online payment methods for plan check and permit fees and staffed a dedicated cashiering line to take payments over the phone (570-PAID).
- Updated the Building and Safety website for online services and incorporated various technology improvements to facilitate customer service, including: online plan check status tracking, online inspection requests and use of QR codes to help customers quickly link to the inspection request site.
- Combined federal funds with discretionary funds from Janice Hahn, 4th District Los Angeles County Supervisor, to launch the Long Beach CARES Emergency Rental Assistance Program in 2020 to assist approximately 1,431 income-qualified households economically impacted by COVID-19.
- In 2021, designed and implemented the Long Beach Emergency Rental Assistance Program (LB-ERAP) to assist income-eligible households with past due rent and utility payments. Coordinated with community partners and hosted 134 outreach and pop-up events to assist over 4,000 tenants and landlords apply for the program.
- Assisted 60 property and business owners in making improvements through the Commercial Improvement Rebate Program and assisted 80 homeowners in making improvements through the Home Improvement Rebate Program.
- Planted over 160 new street trees and installed 48 sidewalk cuts using grants from the Port of Long Beach and CAL FIRE as part of the "I Dig Long Beach – 10,000 Trees by 2022" initiative.
- Coordinated 77 clean-up events facilitating efforts of 1,457 volunteers to remove 630 tons of debris from City streets and neighborhoods.
- Completed construction and fully leased the Vistas Del Puerto Apartments at 1836 to 1850 Locust Avenue, which has 47 affordable units for families and households with special needs.

FY 21 Accomplishments

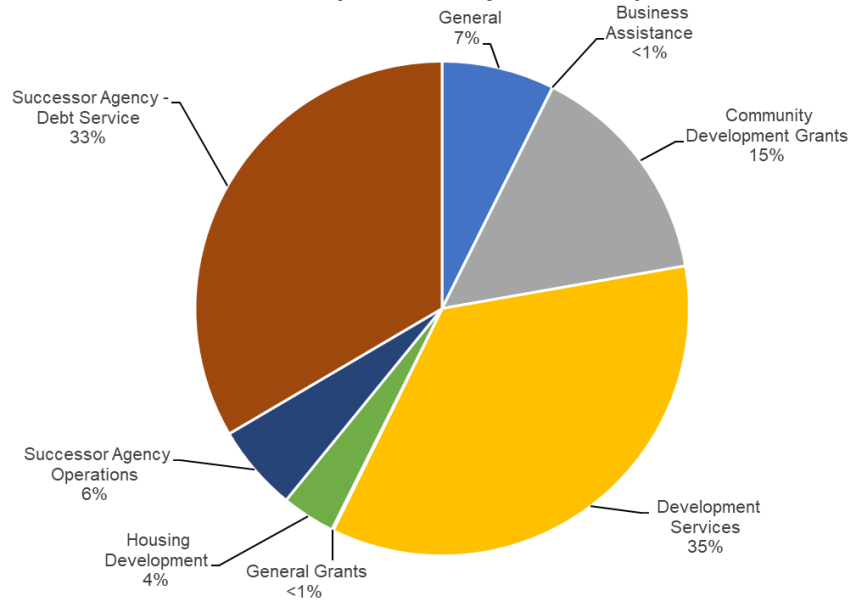
- Completed construction and fully leased The Spark at Midtown at 1900 Long Beach Boulevard with 94 affordable units for families and households who are homeless or at the risk of homelessness and 12,000 square feet of commercial space, including a 5,150 square foot YMCA facility.
- Completed construction and fully leased Las Ventanas Apartments with 101 affordable units for families/households with special needs at 1795 Long Beach Boulevard.
- Completed the substantial rehabilitation of Woodbridge Apartments, which will provide 49 affordable units to lower income families at 1117 Elm Avenue and 421 W. 33rd Street.
- Completed the substantial rehabilitation of Clark Apartments, which provides homes to seven individuals with developmental disabilities.
- Substantially completed construction of Bloom at Magnolia apartments at 469 W. 17th Street, 1720-1770 Magnolia Avenue, and 469 W. Pacific Coast Highway (PCH). The project will provide 40 affordable homes to households experiencing homelessness.
- Began construction of Millennium, ten Habitat for Humanity homes at Pacific Avenue/14th Street. The project will provide affordable homes to 10 low and moderate-income first-time homebuyers.
- Closed escrow on the construction financing for the Bridge Housing project at 1500 E. Anaheim Street. When complete, the project will provide 87 affordable homes to lower income households.
- Approved a combined \$10 million in loans to Mercy Housing, Century Affordable Development, and Excelerate Housing Group to create new 233 affordable rental housing units at 901 -941 E. PCH, 2121 W. Williams Street, and 3590 E. PCH.
- Adopted 12 new zones to implement Mixed Use and Commercial PlaceTypes through the Uptown Planning Land Use and Neighborhood Strategy (UPLAN) process in North Long Beach to better reflect community needs.
- Prepared a mandatory update to the General Plan Housing Element informed by: deep technical analysis of housing needs, projected demand, and a multi-lingual community engagement process.
- Began implementing a new inclusionary housing policy and developed a new Enhanced Density Bonus program to facilitate the production of affordable housing units.
- Adopted a micro-unit pilot program as well as an informal dwelling unit amnesty program to help facilitate the development and preservation of housing units
- Finished developing the Climate Action and Adaptation Plan (CAAP) to prepare for climate change impacts and reduce greenhouse gas emissions in compliance with 2030 State mandates. The CAAP was confirmed by the City Council and the CEQA environmental review process is now underway.
- Completed the planning process for the Southeast Area Specific Plan, obtaining Coastal Commission approval to transform this area of the City into a vibrant waterfront mixed-use environment.
- Completed resurvey efforts for the Drake-Wilmore and Craftsman Village historic districts and adopted three new historic landmarks.
- Conducted community outreach and engagement, including outreach to LBUSD students and assembling and meeting with the Historic Context Statement Advisory Committee, to inform drafting of the City's first Race and Suburbanization Historic Context Statement.
- Approved 13 contracts to rehabilitate historic landmark properties under the City's Mills Act Program.

FY 22 Budget

FY 22 Revenues by Fund Group



FY 22 Expenditures by Fund Group



Fund Impact

Fund Group	Revenues	Expenditures	Fund Impact
General	1,364,870	5,281,910	(3,917,040)
Business Assistance	-	12,822	(12,822)
Community Development Grants	10,802,374	10,622,836	179,538
Development Services	24,793,271	25,080,760	(287,489)
General Grants	75,000	75,000	-
Housing Development	1,697,500	2,510,449	(812,949)
Successor Agency Operations	4,219,567	4,054,544	165,023
Successor Agency - Debt Service	30,162,041	23,945,898	6,216,143
Total	73,114,623	71,584,220	1,530,403

Summary of Changes*

Development Services Fund Group	Impact	Positions
Increase budget to offset costs of a Business Systems Specialist V position in the Technology and Innovation Department (co-located in Development Services) to develop and implement technology improvements related to the Permit Center. (Development Services)	152,367	-
One-time funding of \$30,000 for the Climate Ambassador Program, offset by a transfer of AB 32 Cap and Trade proceeds from the Gas Fund. (Development Services)	-	-

*For ease of review, reallocation of resources within departments, offsets, adjustments, and minor changes have not been included. As figures reflect the net impact to a fund, an increase in expense is shown as a positive number (cost/hit to fund) and a decrease in expense is shown as a negative number (savings/benefit to fund). Accordingly, a decrease in revenue is shown as a positive number (cost/hit to fund), and an increase in revenue is shown as a negative number (savings/benefit to fund).

Administrative and Financial Services Bureau

Key Services:

1. Administration

- Benefit Administration
- Payroll
- Safety Training and Compliance
- Enforcement of Policies & Procedures
- Development and Interpretation of Policies and Procedures
- Workers Compensation Administration
- Leave of Absence Administration
- PRAs and Subpoenas
- Facilities Management

2. Financial Services

- Budget Preparation, Monitoring & Adjustment

- Procurement
- Payment Processing
- Risk Management
- Financial Analysis and Reporting
- TSR Processing
- Accounting (JVs, GLs, Year-End)
- Revenue and Collection

3. Executive Office

- Department Administration
- Interdepartmental Communications
- Communications - Public Relations
- City Council, Boards & Commissions Administration

Administrative and Financial Services	Actuals FY 20	Adjusted* FY 21	Adopted** FY 22
Revenues	588,697	932,056	932,056
Expenditures	1,615,920	3,399,254	3,202,969
Budgeted FTEs	17.70	17.70	17.70

Note: During this stabilization period of the new financial system, the amounts and character categories have been updated to match the revised Chart of Accounts in the system. As the City refines its reporting functionality and Chart of Accounts, future reports may have further adjustments.

*Adjusted Budget as of May 31, 2021.

**Amounts exclude all-years carryover. See budget ordinance in the back of this document.

Building and Safety Bureau

Key Services:

1. Plan Check

- Customer/Project Facilitation
- Employ Technology for Service Delivery
- Preliminary Plan Check
- Plan Check - Building, Fire, Electrical, Plumbing, Health, Mechanical
- Permit Application Assistance
- Service Appointments

2. Inspection

- Customer/Project Facilitation
- Employ Technology for Service Delivery
- Schedule Inspections
- Construction Inspections
- Respond to Unpermitted Work
- Issue Deputy Inspector Licenses
- Deputy Inspection Report Review
- Structural Observation Report Review
- Issue Temporary Certificates of Occupancy
- Issue Certificates of Occupancy
- Manage Administrative Citation Program

3. Permit Center

- Customer/Project Facilitation
- Employ Technology for Service Delivery
- Intake Inspection Requests
- Intake/Process Plans
- Issue Permits
- Collect Fee Revenue/Cashiering
- Provide Permit Application Assistance
- Set up Appointments for Services
- Manage Central Files
- Receive and Respond to Customer Inquiries
- Process Final Documents and Record Retention

4. Administration

- Customer/Project Facilitation
- Coordinate Board of Examiners, Appeals and Condemnation
- Administer Construction and Demolition Program
- Review Code Modification and Alternate Material Requests
- Employ Technology for Service Delivery

Building and Safety	Actuals FY 20	Adjusted* FY 21	Adopted** FY 22
Revenues	15,912,836	17,144,615	17,144,615
Expenditures	13,833,828	14,219,878	14,039,279
Budgeted FTEs	76.40	76.40	76.40

Note: During this stabilization period of the new financial system, the amounts and character categories have been updated to match the revised Chart of Accounts in the system. As the City refines its reporting functionality and Chart of Accounts, future reports may have further adjustments.

*Adjusted Budget as of May 31, 2021.

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Code Enforcement Bureau

Key Services:

1. Code Enforcement

- Respond to Referrals to Ensure LBMC Compliance
- Collaborate with Fire, Police, Business License, City Attorney, City Prosecutor
- Issue Citations
- Employ Technology for Service Delivery
- Collect and Process Revenue
- Administer Board of Examiners, Appeals and Condemnation
- Implement Programs Targeted to Specific Problems
- Implement Proactive Rental Housing Inspection Program (PRHIP)
- Implement Vacant Lot Registry
- Implement STR Ordinance
- Nuisance Abatement Referral Intake and Status Reporting
- Referral Investigations
- Resolution, Identification and Implementation of Corrections
- Inspect Illegal Medical Cannabis facilities and Coordinate with Business License on the Medical Cannabis Initiative
- Progress Monitoring

Code Enforcement	Actuals FY 20	Adjusted* FY 21	Adopted** FY 22
Revenues	3,659,014	3,258,360	3,383,360
Expenditures	6,079,338	7,137,686	7,755,155
Budgeted FTEs	53.70	49.70	49.70

Note: During this stabilization period of the new financial system, the amounts and character categories have been updated to match the revised Chart of Accounts in the system. As the City refines its reporting functionality and Chart of Accounts, future reports may have further adjustments.

*Adjusted Budget as of May 31, 2021.

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Housing and Neighborhood Services Bureau

Key Services:

1. Community Improvement

(Redevelopment Dissolution)

- Complete Development Projects
- Prepare ROPS
- Manage Properties
- Support Successor Agency and Oversight Board
- Public Information and Education

2. Housing Operations

- Housing Site Disposition
- Developer Assistance/Development Loans
- Affordable Housing Preservation
- Single and Multi-Family Rehab Loans
- Homebuyer Second Mortgage Assistance Loans
- Loan and Covenant Monitoring
- Property Management
- Long Beach Community Investment Company (LBCIC) Administration and Board Support
- Public Information and Education

3. Neighborhood Improvement

- Place-Based NIS Projects
- Tree Planting
- Neighborhood Cleanups

- Residential Exterior Rehab
- Commercial Façade Rehab
- Neighborhood Resource Center
- Neighborhood Leadership Program
- Community Workshops and Trainings

4. Administration

- Fund Management
- Contract Management and Payments
- Annual City Audits and Reporting
- Grant Reporting
- Legislative Monitoring and Conformance
- Annual Property Tax Exemptions

5. Grants Administration

- Grant Application Preparation
- HUD Action Plan Preparation
- Grant Fund Monitoring
- MOU Partnership Management
- Contract Administration
- Grant Reimbursement Processing
- Special Use Fund Monitoring
- Place-Based NIS implementation
- Housing and Related Policy Development and Implementation
- Quarterly and Annual Reporting

Housing & Neighborhood Services	Actuals FY 20	Adjusted* FY 21	Adopted** FY 22
Revenues	55,292,882	95,933,150	46,881,482
Expenditures	45,163,228	77,103,360	39,775,597
Budgeted FTEs	35.16	35.16	35.16

Note: During this stabilization period of the new financial system, the amounts and character categories have been updated to match the revised Chart of Accounts in the system. As the City refines its reporting functionality and Chart of Accounts, future reports may have further adjustments.

*Adjusted Budget as of May 31, 2021.

**Amounts exclude all-years carryover. See budget ordinance in the back of this document.

Planning Bureau

Key Services:

1. Long Range Policy Planning

- General Plan Development
- Specific/Area Plan Development
- Zoning Code Updates
- Compliance with State Mandates
- Implementation of General Plan/Policy Programs

2. Discretionary Project Review (Entitlements)

- Planning Commission
- Cultural Heritage Commission
- Site Plan Review Committee
- Zoning Administrator
- CEQA Compliance
- Staff Level permits

3. Plan Check Review and Permitting

- Staff Permit Counter
- Review Plans
- Issue Permits

4. Communication and Process Administration

- Establish/Maintain Internal Processes
- Support Policy/Decision-makers
- Respond to Citizen Inquiries
- Report Project Status/Accomplishments
- Maintain Website
- Staff Zoning Phone Information Line

Planning	Actuals FY 20	Adjusted* FY 21	Adopted** FY 22
Revenues	6,580,600	5,693,843	4,773,110
Expenditures	7,737,907	8,377,677	6,811,220
Budgeted FTEs	31.82	31.82	31.82

Note: During this stabilization period of the new financial system, the amounts and character categories have been updated to match the revised Chart of Accounts in the system. As the City refines its reporting functionality and Chart of Accounts, future reports may have further adjustments.

*Adjusted Budget as of May 31, 2021.

**Amounts exclude all-years carryover. See budget ordinance in the back of this document.

Financial Summary by Category

	Actual FY 20	Adopted* FY 21	Adjusted** FY 21	Adopted* FY 22
Revenues:				
Property Taxes	32,191,228	33,162,041	33,162,041	33,162,041
Sales and Use Taxes	-	-	-	-
Other Taxes	112,157	172,000	172,000	172,000
Utility Users Tax	-	-	-	-
Franchise Fees	-	-	-	-
Licenses, Permits and Fees	21,204,814	24,045,074	23,630,968	23,949,074
Fines and Forfeitures	118,200	169,286	169,286	169,286
Use of Money & Property	3,994,488	1,433,971	1,433,971	1,433,971
Revenue from Other Agencies	11,626,107	9,888,664	53,930,191	9,542,374
Charges for Services	2,352,666	2,052,021	2,041,860	2,177,021
Other Revenues	10,248,227	2,776,981	5,023,441	2,478,856
Intrafund Services	-	-	-	-
Intrafund Transfers	26,191	-	-	-
Interfund Services	-	-	-	30,000
Interfund Transfers	159,950	2,148,265	3,398,265	-
Other Financing Sources	-	-	-	-
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Total Revenues	82,034,029	75,848,303	122,962,024	73,114,623
Expenditures:				
Salaries and Wages	12,768,603	14,758,810	15,264,802	15,570,673
Employee Benefits	8,852,578	10,446,879	10,291,318	10,801,558
Overtime	525,638	6,930	6,930	6,930
Materials, Supplies and Services	18,311,325	15,674,138	49,029,574	13,220,097
Interfund Support	5,121,137	5,738,897	5,698,755	6,608,869
Intrafund Support	782	-	-	-
Capital Purchases	-	126,000	199,044	126,000
Insurance Premiums and Losses	-	-	-	-
Other Non-Operational Expenditures	26,489,808	26,369,058	26,369,058	23,945,898
Operating Transfers	2,334,159	1,804,195	3,378,374	1,304,195
Intrafund Transfers Out	26,191	-	-	-
Purchase of Gas & Water	-	-	-	-
Depreciation and Non Cash Expenditures	-	-	-	-
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Total Expenditures	74,430,221	74,924,907	110,237,854	71,584,220
Budgeted FTEs	214.78	210.78	210.78	210.78

* Amounts exclude all-years carryover. See budget ordinance in the back of this document.

**Adjusted Budget as of May 31, 2021.

Note: During this stabilization period of the new financial system, the amounts and character categories have been updated to match the revised Chart of Accounts in the system. As the City refines its reporting functionality and Chart of Accounts, future reports may have further adjustments.

Personnel Summary

Classification	FY 20 Adopt FTE	FY 21 Adopt FTE	FY 22 Adopt FTE	FY 21 Adopted Budget	FY 22 Adopted Budget
Director of Development Services	1.00	1.00	1.00	225,512	232,624
Accounting Clerk III	2.00	2.00	2.00	98,113	104,371
Accounting Technician	1.00	1.00	1.00	59,687	63,494
Administrative Analyst I	3.00	3.00	3.00	221,795	238,681
Administrative Analyst II	10.00	10.00	10.00	811,065	880,117
Administrative Analyst III	6.00	6.00	6.00	490,662	522,155
Administrative Analyst I-NC	1.00	1.00	1.00	82,020	88,236
Administrative Intern-NC/H36	3.70	3.70	3.70	122,817	129,031
Administrative Intern-NC/H38	1.08	1.08	1.08	39,956	41,977
Administrative Officer-Planning & Building	1.00	1.00	1.00	95,795	115,520
Advance Planning Officer	1.00	1.00	1.00	145,060	143,100
Assistant Administrative Analyst II	4.00	4.00	4.00	272,249	275,140
Building Inspections Officer	1.00	1.00	1.00	139,050	144,654
Civil Engineer	3.00	3.00	3.00	329,791	364,028
Civil Engineering Assistant	1.00	1.00	1.00	76,419	86,390
Civil Engineering Associate	2.00	2.00	2.00	184,782	205,631
Clerk Typist II	4.00	4.00	4.00	177,064	178,132
Clerk Typist III	13.00	12.00	12.00	587,627	646,860
Code Enforcement Officer	1.00	1.00	1.00	110,545	114,999
Combination Building Inspector	32.00	29.00	29.00	2,350,047	2,427,710
Combinations Building Inspector Aide II	10.00	10.00	10.00	560,684	588,678
Community Information Officer	1.00	1.00	1.00	102,041	106,153
Community Program Specialist IV	1.00	1.00	1.00	77,057	86,379
Community Program Specialist V	1.00	1.00	1.00	97,966	105,166
Community Program Technician II	1.00	1.00	1.00	55,558	60,053
Community Worker-NC	2.00	2.00	2.00	74,988	81,741
Current Planning Officer	1.00	1.00	1.00	137,557	143,100
Customer Service Representative II	1.00	1.00	1.00	41,505	43,669
Customer Service Representative III	1.00	1.00	1.00	56,185	50,693
Deputy Director-Development Services	1.00	1.00	1.00	191,090	192,534
Development Project Manager I	1.00	1.00	1.00	96,505	102,660
Development Project Manager II	3.00	3.00	3.00	288,791	311,883
Development Project Manager III	2.00	2.00	2.00	212,715	233,029
Environmental Health Specialist IV	1.00	1.00	1.00	72,851	77,398
Executive Assistant	1.00	1.00	1.00	60,024	69,728
Financial Services Officer	1.00	1.00	1.00	108,167	119,683
General Superintendent-Development Services	1.00	1.00	1.00	157,903	164,267
Housing Development Officer	1.00	1.00	1.00	122,461	127,397
Housing Operations Officer	1.00	1.00	1.00	123,781	135,207
Housing Rehabilitation Counselor	1.00	1.00	1.00	64,426	68,535
Manager-Administrative & Financial Services	1.00	1.00	1.00	139,712	145,342
Manager-Code Enforcement	1.00	1.00	1.00	147,500	153,444
Manager-Housing & Neighborhood Services	1.00	1.00	1.00	164,753	166,400

Personnel Summary

Classification	FY 20 Adopt FTE	FY 21 Adopt FTE	FY 22 Adopt FTE	FY 21 Adopted Budget	FY 22 Adopted Budget
Manager-Planning Bureau	1.00	1.00	1.00	163,879	163,687
Neighborhood Improvement Officer	1.00	1.00	1.00	118,266	123,032
Neighborhood Services Specialist I	1.00	1.00	1.00	55,558	60,053
Neighborhood Services Specialist III	3.00	3.00	3.00	192,885	164,533
Payroll/Personnel Assistant II	1.00	1.00	1.00	51,546	54,834
Permit Center Supervisor	1.00	1.00	1.00	69,719	86,273
Permit Technician I	5.00	5.00	5.00	272,924	269,601
Permit Technician II	7.00	7.00	7.00	465,160	472,912
Plan Checker-Electrical II	2.00	2.00	2.00	234,987	247,913
Plan Checker-Fire I	3.00	3.00	3.00	311,921	344,959
Plan Checker-Fire II	1.00	1.00	1.00	95,920	112,462
Plan Checker-Mechanical II	1.00	1.00	1.00	115,928	122,391
Plan Checker-Plumbing II	2.00	2.00	2.00	223,496	243,959
Planner I	1.00	1.00	1.00	67,272	75,310
Planner II	2.00	2.00	2.00	160,422	157,952
Planner III	5.00	5.00	5.00	458,977	501,035
Planner IV	4.00	4.00	4.00	416,110	427,124
Planner V	7.00	7.00	7.00	765,571	838,775
Planning Aide	1.00	1.00	1.00	48,992	52,117
Principal Building Inspector	8.00	8.00	8.00	791,209	891,528
Real Estate Project Coordinator III	1.00	1.00	1.00	109,560	116,549
Secretary	5.00	5.00	5.00	270,856	279,933
Senior Civil Engineer	4.00	4.00	4.00	536,947	575,385
Senior Combination Building Inspector	12.00	12.00	12.00	1,079,134	1,140,532
Senior Electrical Inspector	2.00	2.00	2.00	188,852	176,674
Senior Mechanical Inspector	1.00	1.00	1.00	93,643	98,776
Senior Plumbing Inspector	1.00	1.00	1.00	91,380	97,210
Senior Structural Engineer	2.00	2.00	2.00	281,516	297,210
Special Projects Officer	1.00	1.00	1.00	100,040	104,071
Superintendent - Building and Safety	1.00	1.00	1.00	169,483	176,313
Subtotal Salaries	214.78	210.78	210.78	17,776,430	18,809,095
Overtime	-	-	-	6,930	6,930
Fringe Benefits	-	-	-	10,099,860	10,410,070
Administrative Overhead	-	-	-	383,069	427,538
Attrition/Salary Savings	-	-	-	(263,883)	(354,328)
Expenditure Transfer	-	-	-	(2,789,787)	(2,920,145)
Total	214.78	210.78	210.78	25,212,619	26,379,161