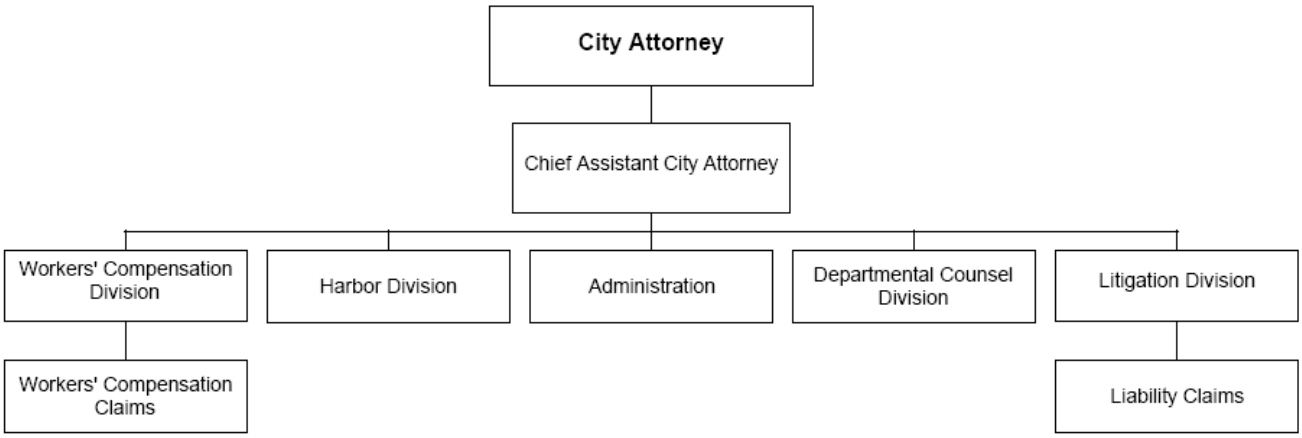


CITY ATTORNEY

To provide strategic, creative, proactive legal counsel, services, structures and solutions as well as a streamlined, efficient service delivery process that supports our clients with reference to all of their functions, powers and duties under the City Charter and State and Federal laws and in the achievement of their goals.

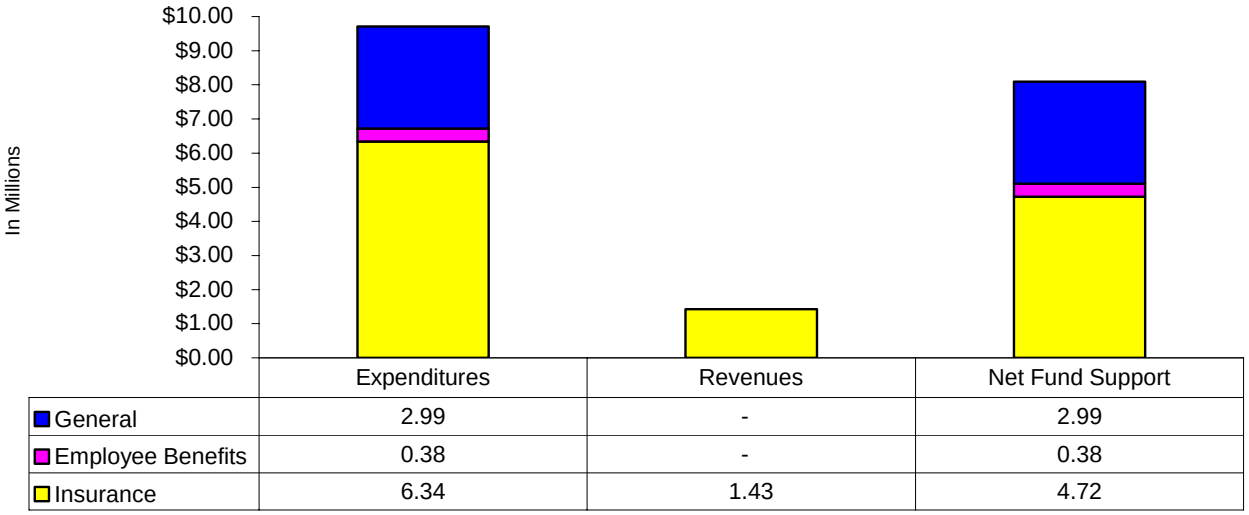
Fiscal Year 2008 Accomplishments

For a list of accomplishments, please refer to the *City Attorney Annual Report* at:

www.longbeach.gov/attorney

Summary by Character of Expense

Adopted* FY 09 Budget by Fund



	Expenditures	Revenues	Net Fund Support
General	2.99	-	2.99
Employee Benefits	0.38	-	0.38
Insurance	6.34	1.43	4.72

	Actual FY 07	Adopted* FY 08	Adjusted FY 08	Year End** FY 08	Adopted* FY 09
Expenditures:					
Salaries, Wages and Benefits	8,213,150	9,472,285	9,472,285	8,750,354	9,064,671
Materials, Supplies and Services	530,224	651,300	661,099	716,957	651,300
Internal Support	424,493	451,304	451,304	435,003	401,224
Capital Purchases	45,138	34,107	41,777	24,463	34,107
Debt Service	-	-	-	-	-
Transfers to other Funds	(251,014)	(442,557)	(442,557)	(449,612)	(442,557)
Prior Year Encumbrance	-	-	-	-	-
Total Expenditures	8,961,991	10,166,439	10,183,908	9,477,166	9,708,745
Revenues:					
Property Taxes	-	-	-	-	-
Other Taxes	-	-	-	-	-
Licenses and Permits	-	-	-	-	-
Fines and Forfeitures	-	-	-	-	-
Use of Money & Property	-	-	-	-	-
Revenue from Other Agencies	-	-	-	-	-
Charges for Services	-	-	-	-	-
Other Revenues	175,633	142,750	142,750	63,564	142,750
Interfund Services - Charges	-	-	-	-	-
Intrafund Services - GP Charges	-	-	-	-	-
Harbor P/R Revenue Transfers	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	175,633	142,750	142,750	63,564	142,750
Personnel (Full-time Equivalents)	77.75	79.75	79.75	79.75	79.75

* Amounts exclude all-years carryover. See budget ordinance in the front section of this document.
**Unaudited

Personal Services

Classification	FY 07 Adopt FTE	FY 08 Adopt FTE	FY 09 Adopt FTE	FY 08 Adopted Budget	FY 09 Adopted Budget
City Attorney	1.00	1.00	1.00	225,565	235,038
Assistant City Attorney	2.00	2.00	2.00	356,469	356,470
Business System Specialist V	0.50	0.50	0.50	49,056	52,057
Chief Investigator	1.00	1.00	1.00	100,811	100,832
Deputy City Attorney	17.00	18.00	18.00	2,110,768	2,114,504
Executive Secretary - Confidential	1.00	1.00	1.00	66,575	66,576
Executive Assistant	1.00	1.00	1.00	71,900	78,425
Investigator I	2.00	1.00	-	76,507.18	-
Investigator II	-	1.00	1.00	80,337.67	80,338
Investigator III	1.00	1.00	2.00	84,205	168,411
Legal Administrator	1.00	1.00	1.00	100,736	100,736
Legal Administrative Assistant	-	-	1.00	-	62,186
Legal Assistant	3.00	3.00	3.00	177,500	177,509
Legal Assistant I	-	1.00	1.00	47,674	52,611
Legal Assistant II	1.00	1.00	1.00	52,127	55,315
Legal Assistant III	7.00	6.00	5.00	337,951	295,930
Legal Assistant IV	5.00	5.00	5.00	310,929	329,967
Legal Assistant - Subrogation	1.00	1.00	1.00	70,280	73,414
Legal Office Assistant	3.00	3.00	4.00	108,912	156,974
Legal Office Specialist	1.00	1.00	1.00	44,452	47,170
Legal Records Management Supervisor	1.00	1.00	1.00	72,083	73,030
Legal Records Specialist	3.00	3.00	3.00	117,391	127,928
Liability Claims Assistant I	-	1.00	1.00	44,791	47,469
Liability Claims Assistant II	1.00	-	-	-	-
Manager - Workers' Compensation	1.00	1.00	1.00	100,832	100,832
Office Specialist	0.25	0.25	0.25	19,782	19,782
Paralegal	2.00	2.00	2.00	130,392	133,630
Principal Deputy City Attorney	4.00	4.00	4.00	626,266	636,013
Senior Deputy City Attorney	1.00	1.00	1.00	150,667	150,668
Senior Workers' Comp Claims Examiner	2.00	2.00	2.00	166,047	166,047
Workers' Comp Administrative Assistant	1.00	1.00	1.00	65,902	65,901
Workers' Comp Claims Assistant	2.00	2.00	2.00	121,648	124,635
Workers' Comp Claims Examiner	4.00	5.00	4.00	352,692	280,890
Workers' Comp Office Assistant I	3.00	3.00	2.00	99,966	71,081
Workers' Comp Office Assistant II	4.00	4.00	4.00	165,659	175,103
Workers' Comp Medical Only Examiner	-	-	1.00	-	51,925
Subtotal Salaries	77.75	79.75	79.75	6,706,873	6,829,394
Overtime	---	---	---	23,400	23,400
Fringe Benefits	---	---	---	3,076,112	3,048,618
Administrative Overhead	---	---	---	108,066	204,991
Attrition/Salary Savings	---	---	---	(442,167)	(1,041,733)
Total	77.75	79.75	79.75	9,472,285	9,064,671

Key Contacts

Robert E. Shannon, City Attorney

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Michael J. Mais, Assistant City Attorney

Dominic T. Holzhaus, Principal Deputy

Anne C. Lattime, Principal Deputy

Monte H. Machit, Principal Deputy

J. Charles Parkin, Principal Deputy

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