FULL COST ALLOCATION PLAN
Based on July 2018 – June 2019 Actuals

July 2020

City of Long Beach, California
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Section 1  Introduction
Introduction

The enclosed Indirect Cost Allocation Plan identifies the costs of indirect services provided by central service departments of the City of Long Beach (City) based on actual expenditures for fiscal year July 2018- June 2019. MGT Consulting Group (MGT) prepared these documents at the request of the City.

Overview

The cost allocation plan for the City was developed to identify the total program costs of providing municipal services to the citizens of Long Beach. There are two different types of cost allocation plans that are prepared for the City, a Full Cost allocation plan and a 2 CFR Part 200 compliant cost allocation plan. Here is a comparison of the two types of cost allocation plans prepared for the City of Long Beach:

- Local agencies provide services that include administrative and support expenditures which are not allowable for federal reimbursement. These expenditures, however, are appropriate for allocation under GAAP principles and guidelines. This allocation methodology is often referred to as a Full Cost allocation plan. It can be generalized that a Full Cost allocation plan is applicable for internal purposes such as recovering indirect costs from enterprise funds, special revenue funds and other funds, as well as included in establishing user fees, permits and applications, billing rates, hourly rates and costs of special services.

- Using federal guidelines, which are now codified in the Code of Federal Regulations (CFR) part 200, local governments may be reimbursed for these administrative and support expenditures if they are documented in a cost allocation plan and indirect cost rates that are compliant with the principles contained in the Circular. Generally, 2 CFR Part 200 compliant cost allocation plans apply to external purposes such as recovering indirect costs on federal and state grants and awards.
The comparison table shows the objectives, uses and considerations for both types of cost allocation plans:

<table>
<thead>
<tr>
<th>2 CFR Part 200 Cost Plan</th>
<th>Full Cost Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Used externally</strong> (state or federally funded programs; SB90 claims; grants)</td>
<td><strong>Used internally</strong> (interfund charges to enterprise funds &amp; ISF's; user fee services; billed services)</td>
</tr>
<tr>
<td><strong>Must reconcile to actual expenditures</strong></td>
<td><strong>May be based on budget estimates or actual expenditures</strong></td>
</tr>
<tr>
<td><strong>Excludes “general government” functions such as legislative services</strong></td>
<td><strong>Includes centralized support activities not allowable under 2 CFR Part 200</strong></td>
</tr>
<tr>
<td><strong>Must adhere to 2 CFR Part 200 regulations</strong></td>
<td><strong>Adhere to Generally Accepted Accounting Principles (GAAP)</strong></td>
</tr>
<tr>
<td><strong>Produces a conservative view of citywide indirect costs</strong></td>
<td><strong>Produces a comprehensive picture of the full cost of providing citywide indirect services</strong></td>
</tr>
<tr>
<td><strong>Must be prepared annually, with carry-forward adjustment reconciling estimates to actuals</strong></td>
<td><strong>City can adopt a policy of how often the plan is prepared, assuming the plan in use is an accurate reflection of the City's organizational structure.</strong></td>
</tr>
</tbody>
</table>

As with most organizations, whether private or public, the costs of providing services can be classified into two categories: direct or indirect. Direct costs are those which can be specifically identified with a particular service, such as street maintenance, police protection or water services. Indirect costs are not readily identifiable with a particular operating program, but rather are incurred for a joint purpose which benefits more than one cost objective. Common examples are accounting, personnel, building maintenance, and information technology. Although these costs are not readily
identifiable with direct operating programs, they are nevertheless incurred by that organization in providing a service or product. As such, it is essential that some method be developed to distribute indirect costs to operating programs if the total cost of a program is to be determined.

The City's attached cost allocation plan is prepared in accordance with generally accepted accounting principles (GAAP) as recognized by the Governmental Accounting Standards Board (GASB). The primary principles inherent in this document are (1) costs are necessary and reasonable for proper performance of a department, division and/or fund (2) costs are charged to departments, divisions and/or funds relative to benefits received and (3) costs are consistently treated as direct or indirect. These principles ensure that a uniform approach is used in the preparation of cost allocation plans. City personnel provided the expenditure and allocation data to MGT consultants.

**Process**

The significant steps involved in preparing the cost allocation plan include the following:

- Identify the departments that provide support. These departments are referred to as central service or allocating departments and they provide indirect services as described above.

- Identify the departments, divisions and funds that receive support. These departments, divisions and funds are referred to as operating or receiving departments and they provide direct services.

- Accumulate the allowable actual expenditures of the central service departments that provide support to the operating departments.

- Distribute, or allocate, the allowable expenditures of the central service departments that provide support to the operating departments based on available, meaningful, measurable and auditable allocation statistics that match the service provided to the service received.

A double-step down allocation methodology is used to allocate the allowable costs of the central service departments. This methodology recognizes the cross support provided between central service departments. For example, accounting supports information technology by providing payroll, paying vouchers and preparing a budget. Information technology, however, also supports accounting by providing software and hardware and by maintaining and administering various applications and systems.
The double-step down methodology requires an initial sequencing of allocating departments. In the first step of the double-step methodology, allowable costs from central service departments are allocated in the sequence selected to all City departments, divisions and funds; including to other central service departments. The second step in the double-step down methodology is made to fully account for the cross support provided between central service departments. Central service departments are closed after the second step in the double-step down allocation methodology.

**Uses of the Cost Allocation Plan**

Through the identification of total program costs, the cost allocation plan can be utilized as a basic information tool in a number of financial and budgetary decision-making situations, including the following:

- The cost allocation plan can be used to determine costs applicable to federal and state grant programs. Under the provisions of 2 CFR Part 200, it is permissible to include indirect costs in accounting for many federal and state grant programs. By establishing an indirect cost rate, the cost allocation plan can be utilized to recover the indirect costs associated with administering federal grant programs.

- The cost allocation plan can be used to identify the indirect costs incurred by the city in administering and providing support services to enterprise funds, internal service funds and other governmental funds.

- The cost allocation plan can also be used in establishing service fees designed for cost recovery by ensuring that all of the costs -- direct and indirect -- associated with providing services are included in the cost analysis. The cost allocation plan provides for the identification and recapture of all indirect costs associated with fee for service activity.
Summary

The cost allocation plan establishes a fair and equitable methodology for identifying and allocating indirect costs to direct cost programs. As such, the cost allocation plan can be a valuable tool in a number of financial applications, including the allocation of organizational resources, performance of expense analyses, establishment of fees designed to recover total costs, recovery of indirect costs in the administration of grant programs and reimbursement of costs associated with providing support services to enterprise, internal service and other governmental funds.

Actuals in the plan are reported on a July–June period, whereas the City’s fiscal year is from October–September. Due to timing, actuals will not align with reported actuals for the City’s fiscal year. Transactions not posted within the plan year, although within the City’s fiscal year, will not be reflected in the plan but will be incorporated in the following year.

Financial Management System Conversion, FAMIS to MUNIS

In April 2019, the City implemented a new financial management system. This financial system conversion resulted in a change to the City’s accounting structure. As a result, information used to prepare this plan is based on data from both the prior system (FAMIS) and the current system (MUNIS). For reference, a crosswalk is included for the two structures.

During the transition from FAMIS to MUNIS, transaction may have been delayed until full system implementation. As a result, the reported actuals for this plan year from the FAMIS and MUNIS systems is subject to timing and may not include certain transactions that were delayed due to system conversion. Those actuals will be incorporated in the next plan year based on July 2019–June 2020 actuals.
Section 2  Organization Chart
Section 3  
Reading the Cost Allocation Plan
Reading the Cost Allocation Plan

Sections

Table of Contents
The first few pages of the cost allocation plan are the Table of Contents. The column on the left side of the pages lists the central service, or allocating departments. Each central service department is broken down into functions. Functions are the specific services provided by a particular department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

Summary Schedule
The next few pages of the cost allocation plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every allocating department to every receiving department. Allocating departments are listed down the left column and receiving departments, divisions and funds are listed across the top of each page.

Detailed Schedules
The remaining pages of the cost allocation plan are the detailed schedules for every central service department. The detail schedules for each central service department starts with a description of the nature and extent of services and is structured in the following format.

Departmental Costs (A). The actual fiscal year 2018-19 expenditures for that department.

Expenditures are listed in the left-hand column; functions are listed across the top of the page. There are three different codes that could be denoted on the Departmental Cost schedule. Those three codes are S, P and D and identify how costs are spread or distributed within a specific department. The S (or S1) stands for salaries. The P stands for percentage. The D stands for disallowed.

Incoming Costs (B). The support costs coming into the department from other allocating departments.

Incoming costs from other allocating departments are spread on the ratio of function salaries to departmental salaries. In the few instances where a department has no salaries, incoming costs are spread on the ratio of function expenditures to departmental expenditures. Certain incoming costs, however, may be denoted with an *.
The * identifies those incoming costs that are directly identified to departmental functions or spread to departmental functions on a percentage basis.

**Total Allocated (C).** The total amount to be allocated for that department.

The total costs to be allocated for each function is the sum of Departmental Costs (A) plus Incoming Costs (B). If a function is determined to be unallowable, it is noted at the end of this section.

**Function Allocations.** The distribution, or allocation, of the Total Allocated costs by function.

Each function that is allocated out (allowable) has its own allocation schedule. Each schedule lists the receiving departments on the left-hand column, displays the allocation basis used, and shows how the functional costs are distributed proportionately to each user department. The first allocation column is showing the distribution of the central service department expenditures and the first incoming costs for that function. The direct billed column is to show any payments that were already made by the receiving department to that central service department during the fiscal year for that service/function. The department allocation column is the total of the first allocation and direct billed amount. The second allocation column is the allocation of the second incoming costs for that function. The total column is the combined amount of the department allocation column and the second allocation column.

**Allocation Summary.** The summary of allocated costs by function.

This schedule provides a summary of the allocating departments function allocation schedules. This allocation summary total is forwarded to the summary schedule shown in the front of the cost plan.
Section 4  Summary of Overhead Allocations by Department
Summary of Overhead Allocations by Department

A summary of the cost allocation plan results is shown on the following pages. This Summary Schedule identifies the total dollar amount allocated from every Central Service department to each Receiving department at the fund level. The Central Service departments are listed down the left-hand side and Receiving departments across the top.
## Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Apartment</th>
<th>Assessment Districts &amp; Comm Facilities</th>
<th>Auditor</th>
<th>City Clerk</th>
<th>City Manager</th>
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<td>BUILDING DEPRECIATION</td>
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<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td>EQUIPMENT DEPRECIATION</td>
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<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>CIVIC CENTER AND ECOC COSTS</td>
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<td>4,122</td>
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<td>LAW (LW GP100)</td>
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<td>PUBLIC WORKS ADM (PWBO &amp; PWDI GP100)</td>
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<td>$</td>
<td>$11,734</td>
<td>$87,848</td>
<td>$138,242</td>
</tr>
</tbody>
</table>

*Due to system conversion, the FY 18 - 19 plan includes information from both the FAMIS and MUNIS systems. Summary schedules are reported using the prior FAMIS accounting structure. However, crosswalk information from FAMIS to the new MUNIS accounting structure is available in this plan – see Section 7 - "Indirect Cost Rates" and Section 8 - "Financial Management System Conversion FAMIS to Munis- Crosswalk".*
### City of Long Beach, CA
### FY 2018-2019 Full Cost Plan Summary Schedule
### Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>City Prosecutor</th>
<th>City Wide Activities</th>
<th>City Wide Allocations</th>
<th>Civil Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUILDING DEPRECIATION</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
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<tr>
<td>EQUIPMENT DEPRECIATION</td>
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<td>-</td>
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</tr>
<tr>
<td>CIVIC CENTER AND ECOC COSTS</td>
<td>174,519</td>
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<td>CITY AUDITOR (AU GP100)</td>
<td>11,046</td>
<td>38,117</td>
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<td>CITY MANAGER (CM GP100)</td>
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<td>DISASTER PREPAREDNESS &amp; EMERG COMM (DCAD &amp; DCDP GP100)</td>
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<tr>
<td>FIRE ADMIN (FDB1+FDEO)</td>
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<td>-</td>
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<td>FM ADMIN (FMB1 GP100)</td>
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<td>283,357 594</td>
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<td><strong>Total Current Allocations</strong></td>
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<td><strong>$ 285,188</strong></td>
<td><strong>$ 283,364</strong></td>
<td><strong>$ 1,933</strong></td>
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</tbody>
</table>

*Due to system conversion, the FY 18 - 19 plan includes information from both the FAMIS and MUNIS systems. Summary schedules are reported using the prior FAMIS accounting structure. However, crosswalk information from FAMIS to the new MUNIS accounting structure is available in this plan – see Section 7 - "Indirect Cost Rates" and Section 8 - "Financial Management System Conversion FAMIS to Munis- Crosswalk".*
City of Long Beach, CA
FY 2018-2019 Full Cost Plan Summary Schedule
Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Community Development</th>
<th>Development Services</th>
<th>Disaster Preparedness &amp; Emergency Comm</th>
<th>Disasters</th>
<th>Economic Development</th>
<th>ED</th>
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<tr>
<td>PW ENGR ADMIN (PWENAD &amp; PWTR)</td>
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<td>$ 577,129</td>
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</table>

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## City of Long Beach, CA

**FY 2018-2019 Full Cost Plan Summary Schedule**

### Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Energy</th>
<th>Financial Management</th>
<th>Fire</th>
<th>Gas &amp; Oil</th>
<th>General Ledger Close Out Transactions</th>
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<tr>
<td>PW ENGR ADMIN (PWENAD &amp; PWTR)</td>
<td>-</td>
<td>-</td>
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<td>$7,881,430</td>
<td>$1,620,141</td>
<td>$ -</td>
<td>-</td>
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</table>

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## City of Long Beach, CA
### FY 2018-2019 Full Cost Plan Summary Schedule
#### Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Harbor</th>
<th>Health And Human Services</th>
<th>Human Resources</th>
<th>Joint Powers Authority</th>
<th>Law</th>
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<td>-</td>
<td>-</td>
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<td>5,691</td>
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<td>-</td>
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<td>22,134</td>
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<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FM ADMIN (FMB1 GP100)</td>
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<td>-</td>
<td>-</td>
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<td>-</td>
<td>-</td>
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<tr>
<td>PW ENGR ADMIN (PWENAD &amp; PWTR)</td>
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<td><strong>$ 655,732</strong></td>
<td><strong>$</strong></td>
<td><strong>$124,896</strong></td>
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</tbody>
</table>

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<table>
<thead>
<tr>
<th>Department</th>
<th>Legislative</th>
<th>Library Services</th>
<th>Oil Properties</th>
<th>Parks, Recreation And Marine</th>
<th>PB</th>
<th>Police</th>
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<td>-</td>
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<tr>
<td>FM ADMIN (FMB1 GP100)</td>
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<td>-</td>
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## City of Long Beach, CA
### FY 2018-2019 Full Cost Plan Summary Schedule
#### Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Public Works</th>
<th>Technology And Innovation</th>
<th>Water</th>
<th>ALL OTHER</th>
<th>OTHER / UNALLOCATED COSTS</th>
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<td>CIVIC CENTER AND ECOC COSTS</td>
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<td>FM ACCOUNTING BUREAU (FMB2 GP100)</td>
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<td>FM BUDGET MANAGEMENT (FMB3 GP100)</td>
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<td>FM PURCHASING (FMB7 D1 &amp; D2)</td>
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<td>60,095</td>
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<tr>
<td>FM CONTROLS BUREAU (FMB8 GP100)</td>
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<td>38</td>
<td>19,171</td>
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</tbody>
</table>

* Due to system conversion, the FY 18 - 19 plan includes information from both the FAMIS and MUNIS systems. Summary schedules are reported using the prior FAMIS accounting structure. However, crosswalk information from FAMIS to the new MUNIS accounting structure is available in this plan – see Section 7 - "Indirect Cost Rates" and Section 8 - "Financial Management System Conversion FAMIS to Munis- Crosswalk".*
City of Long Beach, CA  
FY 2018-2019 Full Cost Plan Summary Schedule  
Summary of Overhead Allocation by Department

<table>
<thead>
<tr>
<th>Department</th>
<th>Total</th>
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* Due to system conversion, the FY 18 - 19 plan includes information from both the FAMIS and MUNIS systems. Summary schedules are reported using the prior FAMIS accounting structure. However, crosswalk information from FAMIS to the new MUNIS accounting structure is available in this plan – see Section 7 - "Indirect Cost Rates" and Section 8 - "Financial Management System Conversion FAMIS to Munis- Crosswalk".
Section 5 Summary of Overhead Allocations by Fund
Summary of Overhead Allocations by Fund

A summary of the cost allocation plan results is shown in the following pages. This Summary Schedule identifies the total dollar amount allocated from every Central Service department to each Receiving department at the department level. The Central Service departments are listed down the left-hand side and Receiving funds across the top.
## City of Long Beach, CA

### FY 2018-2019 Full Cost Plan Summary Schedule

#### Summary of Overhead Allocation by Fund

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<th>Fund</th>
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### City of Long Beach, CA

**FY 2018-2019 Full Cost Plan Summary Schedule**

**Summary of Overhead Allocation by Fund**

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<th>EF310</th>
<th>EF311</th>
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<td>-</td>
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<tr>
<td>CIVIC CENTER AND ECOC COSTS</td>
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<td>FM ADMIN (FMB1 GP100)</td>
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<td>FM ACCTNG BUREAU - TIDE LANDS (FMB2 TF)</td>
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<td>PW ENGR ADMIN (PWENAD &amp; PWTR)</td>
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<td>$657,680</td>
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## City of Long Beach, CA
### FY 2018-2019 Full Cost Plan Summary Schedule
### Summary of Overhead Allocation by Fund

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<tr>
<th>Fund</th>
<th>EF330</th>
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* Due to system conversion, the FY 18 - 19 plan includes information from both the FAMIS and MUNIS systems. Summary schedules are reported using the prior FAMIS accounting structure. However, crosswalk information from FAMIS to the new MUNIS accounting structure is available in this plan – see Section 7 - "Indirect Cost Rates" and Section 8 - "Financial Management System Conversion FAMIS to Munis- Crosswalk".*
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<td>$144,491</td>
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# City of Long Beach, CA
## FY 2018-2019 Full Cost Plan Summary Schedule
### Summary of Overhead Allocation by Fund

<table>
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<th>Fund</th>
<th>IS380</th>
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<th>IS386</th>
<th>IS386 (CIP)</th>
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<td>FM ADMIN (FMB1 GP100)</td>
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<td><strong>$8</strong></td>
<td><strong>$351,267</strong></td>
<td><strong>$765,479</strong></td>
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City of Long Beach, CA  
FY 2018-2019 Full Cost Plan Summary Schedule  
Summary of Overhead Allocation by Fund

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<th>Fund</th>
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Total Current Allocations                                           $177,326  $ 8  $25,578  $26,470  $1,678,695  $22,636  $1,782,915

*Due to system conversion, the FY 18 - 19 plan includes information from both the FAMIS and MUNIS systems. Summary schedules are reported using the prior FAMIS accounting structure. However, crosswalk information from FAMIS to the new MUNIS accounting structure is available in this plan – see Section 7 - "Indirect Cost Rates" and Section 8 - "Financial Management System Conversion FAMIS to Munis- Crosswalk".*
## FY 2018-2019 Full Cost Plan Summary Schedule
### Summary of Overhead Allocation by Fund

<table>
<thead>
<tr>
<th>Fund</th>
<th>SR131</th>
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<th>SR133</th>
<th>SR134</th>
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<td>EQUIPMENT DEPRECIATION</td>
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<td>-</td>
<td>-</td>
<td>5,329</td>
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<td>CIVIC CENTER AND ECOC COSTS</td>
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**City of Long Beach, CA**  
**FY 2018-2019 Full Cost Plan Summary Schedule**  
**Summary of Overhead Allocation by Fund**

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<td><strong>$268,919</strong></td>
<td><strong>$187,323</strong></td>
<td><strong>$1,232,132</strong></td>
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</table>

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## FY 2018-2019 Full Cost Plan Summary Schedule
### Summary of Overhead Allocation by Fund

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<thead>
<tr>
<th>Fund</th>
<th>TF401 (CIP)</th>
<th>TF403</th>
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<td>LAW (LW GP100)</td>
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<td>-</td>
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<tr>
<td>PUBLIC WORKS ADM (PWBO &amp; PWDI GP100)</td>
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<td>$ 53,521</td>
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</table>

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City of Long Beach, CA  
FY 2018-2019 Full Cost Plan Summary Schedule  
Summary of Overhead Allocation by Fund

<table>
<thead>
<tr>
<th>Fund</th>
<th>Total</th>
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<th>Allocation Basis Units</th>
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<td><strong>Summary Schedule</strong></td>
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City of Long Beach, CA
Full Cost Allocation Plan
FY 2018-19
7/27/2020

6 Incoming Costs
6 Council / Dept Support Number of Work Hours per Department (AU, CP, LW @ 25% (discounted 75%), CS, HA, WA, SWR @ 50%)
6 Police Commission Direct allocation to Police
6 IGR & Arts **Not Allocated**
6 Allocation Summary

CIVIL SERVICE (CS GP100)
7 Department Costs
7 Incoming Costs
7 Admin & Support Services Classified Employees per Dept / Bureau (Excl. AU, CM, CP, CC, LW & LD)
7 Allocation Summary

DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)
8 Department Costs
8 Incoming Costs
8 Citywide Support Number of Full Time Employees per Department
8 Police Support Direct allocation to Police
8 Dispatch Personnel Support Number of Police & Fire Dispatch full time employees
8 Dispatch Space Support 19.7% to Fire & 31.3% to PD based on square footage
8 TID Support Direct allocation to TID (TSIS IS385)
8 Allocation Summary

FIRE ADMIN (FDB1+FDEO)
9 Department Costs
9 Incoming Costs
9 Fire Admin Salaries & Benefits (Character 010) per Fire Program
9 Allocation Summary

FM ADMIN (FMB1 GP100)
10 Department Costs
10 Incoming Costs
10 Admin General **Not Allocated**
10 Admin Personnel **Not Allocated**
10 Allocation Summary

FM ACCOUNTING BUREAU (FMB2 GP100)
11 Department Costs
11 Incoming Costs
11 General Accounting Citywide Number of Financial Transactions per Department (Excl. Journal Vouchers & Budget HA, WA, Swr, Budget) (Excl. 50%)
11 Accounts Payable Citywide Number of Check and Voucher Transactions per Department (Excl. Vouchers GO, HA, WA, Swr) (Excl. 50% Checks Gf
11 CIP Accounting Direct allocation to PW Engineering Admin
11 Tidelands & Compliance Direct allocation to FM Accounting Bureau- Tidelands (FMB2 TF)
11 Allocation Summary

FM ACCTNG BUREAU - TIDELANDS (FMB2 TF)
12 Department Costs
12 Incoming Costs

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City of Long Beach, CA
Full Cost Allocation Plan
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12 Tidelands General
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12 Allocation Summary 204

FM BUDGET MANAGEMENT (FMB3 GP100)
13 Department Costs 206
13 Incoming Costs 207
13 Budget Admin Number of Work Hours per Dept / Bureau / Fund 208
13 Allocation Summary 209

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14 Department Costs 214
14 Incoming Costs 219
14 FM Purchasing 50% of Value and 50% of the Number of P.O.'s per Dept / Bureau / Fund 220
14 Business Licenses Direct allocation to FMB7 D3 GP100 Business Licensing Program 221
14 Allocation Summary 222

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15 Department Costs 230
15 Incoming Costs 236
15 FM Controls 50% of Full Time Employees/50% of Expenditures per Department / Bureau / Fund 237
15 Allocation Summary 238

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16 Department Costs 245
16 Incoming Costs 251
16 Fleet Services Fleet Service Charges per Dept / Bureau / Fund 252
16 Allocation Summary 253

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17 Incoming Costs 260
17 Council Support Number of Work Hours per Dept / Bureau / Fund (HA, SWR, WA, AU, CS, LAW, CP, CA @ 75%) 261
17 Allocation Summary 262

LAW (LW GP100)
18 Department Costs 269
18 Incoming Costs 274
18 General Admin & Law Amount of Personal Service Charges per Dept / Bureau / Fund 275
18 Allocation Summary 276

PUBLIC WORKS ADM (PWBO & PWDI GP100)
19 Department Costs 279
19 Incoming Costs 281
19 PW Admin Number of Full Time Employees per Public Works Bureau 282
19 Allocation Summary 283

PW ENGR ADMIN (PWENAD & PWTR)
20 PW ENGR ADMIN 285
20 Allocation Summary 286

MGT Consulting Group
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**Total Current Allocations**

| $155,198 | $0 | $22,211 | $8,844 | $337,616 | $124,050 | $0 | $369,290 | $0 | $0 |
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Total Current Allocations: $3,697 $8,037 $0 $87,727 $(0) $0 $121 $0 $0 $0
# City of Long Beach, CA
## Full Cost Allocation Plan
### FY 2018-19
7/27/2020

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**Total Current Allocations**

| $0 | $30 | $34,771 | $0 | $4,032 | $63,083 | $83 | $1,017 | $0 | $0 |
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**Total Current Allocations**

|$0| $276,979 | $4,953 | $0 | $0 | $0 | $1,181 | $0 | $0 | $0 | $0 |
# City of Long Beach, CA
## Full Cost Allocation Plan

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**Total Current Allocations**

| $45,778 | $344,032 | $405,941 | $398,684 | $904 | $0 | $2,464 | $4,841 | $0 | $0 |
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<th>DVBU GP100</th>
<th>DVCE EF337</th>
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<th>DVCE SR150</th>
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<th>DVHC SA277</th>
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**Total Current Allocations**

|                      | $7,404     | $9,241     | $10,818    | $25,434    | $232       | $59,245    | $0         | $0         | $0         | $0         |
# Summary Schedule

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**Total Current Allocations**

|                           | $8,774     | $581       | $0         | $23,244    | $64,951     | $2,963             | $12,714    | $274,540   | $2,928     | $0         |
# Summary Schedule

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<tr>
<th>Department</th>
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<th>FDB2 SR120</th>
<th>FDB2 SR131</th>
<th>FDB2 TF401</th>
<th>FDB3 GP100</th>
<th>FDB3 SR120</th>
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**Total Current Allocations**: $368,099 $0 $59,761 $9,139 $313,460 $168,719 $1,622 $0 $0 $6,200,419
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Total Current Allocations | $140,923 | $22,707 | $445,219 | $119,033 | $29,402 | $0 | $0 | $0 | $0 | $3,380
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Total Current Allocations                       $23,938     $4,804      $4,084      $691,716  $69,596    $387,569    $0        $0        $50,242  $0
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<th>FMB9 SR130</th>
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<p>| Total Current Allocations | $143,302 | $0 | $0 | $0 | $211,289 | $634 | $407,699 | $43 | $30,495 | $504,294 |</p>
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**Total Current Allocations**

<p>|                  | $336,416   | $0        | $323,081   | $0        | $0        | $57,369   | $234      | $27,412   | $178,193   | $0        |</p>
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**Total Current Allocations**

| $0 | $41,534 | $162,698 | $0 | $2 | $20 | $9,346 | $304,748 | $391,181 | $10,118 |
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**Total Current Allocations**

|                      | $46,039 | $0    | $22,541 | $18    | $84,814 | $0    | $0    | $100,750 | $0    |
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Total Current Allocations: $0 $0 $0 $1,161,184 $0 $0 $0 $57,578 $463,029
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FY 2018-19

7/27/2020

City of Long Beach, CA
Full Cost Allocation Plan

MGT Consulting Group

Page 30 of 307
City of Long Beach, CA  
Full Cost Allocation Plan  
FY 2018-19  
7/27/2020

### Summary Schedule

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**Total Current Allocations** | $6,070 | $0 | $0 | $1,113,493 | $60,339 | $11 | $80,837 | $0 | $106,582 |
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| Total Current Allocations | $48,615 | ($107) | $819 | $389 | $5,970 | $0 | $0 | $2,942,669 | $178,060 | ($403) |
# City of Long Beach, CA
## Full Cost Allocation Plan
### FY 2018-19
#### 7/27/2020

**Summary Schedule**

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**Total Current Allocations**

| $15,560 | $0 | $0 | $28 | $1,332,405 | $705,754 | $163,628 | $86,391 | $38,633 | $247,281 |

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MGT Consulting Group

Page 33 of 307
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City of Long Beach, CA  
Full Cost Allocation Plan  
FY 2018-19  
7/27/2020  

Summary Schedule

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Total Current Allocations                      $109,706  $601,519  $158,422  $10,927  $122,103  $1,145  $6,789  $3,508  $3,512  $64,556
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**Total Current Allocations** | $2,878 | $0 | $0 | $14,451 | $54,642 | $1 | $8 | $21,078 | $69,767 |
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**Total Current Allocations**: $37,142 $163,640 $15,693 $94,361 $(624) $0 $5,545 $24,417 $0 $0
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Total Current Allocations: $0 $0 $73,554 $458,479 $9,534 $1,144,428 $358,743 $0 $0
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Total Current Allocations                      | $0         | $0         | $0         | $1         | $0         | $0               | $76,257    | $44,464    | $0                | $1,791,980|
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| Total Current Allocations | $7 | $794,988 | $24,779 | $0 | $(3,845) | $0 | $0 | $0 | $(2) | $5 |
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**Total Current Allocations**

$1,390,607 $156,638 $0 $0 $15,731 $4,639 $87,436 $0 $0 $0
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| Total Current Allocations                       | $0         | $54,093    | $(4,604)   | $47,721     | $2,769     | $0         | $122,157   | $25,633    | $34,675    |
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**Total Current Allocations**

|                | $389,617   | $123,135  | $450,060 | $0       | $136,970 | $21,753  | $10,363  | $0       | $8       | $2,331   |
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| Total Current Allocations | $0 | $3,415 | $0 | $34 | $5,982 | $15 | $61 | $4,498 | $18,886 | $4 |
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Total Current Allocations                       $68        $4        $0        $0        $0        $15        $0        $11        $0        $0        $0
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City of Long Beach, CA
Full Cost Allocation Plan
FY 2018-19
7/27/2020

MGT Consulting Group
# Summary Schedule

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| Total Current Allocations                         | $0         | $8         | $4         | $0                | $8         | $5,893     | $0         | $8         | $0         | $30        |
## Summary Schedule

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**Total Current Allocations**: $4 $23 $0 $15 $(1) $19 $(16,273) $4 $(2,515) $458
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**Total Current Allocations**

| $700 | $113,736 | $92,808 | $0 | $0 | $0 | $0 | $0 | $231 | $0 |
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| Total Current Allocations          | $0         | $0         | $0         | $0         | $0         | $15        | $8         | $8         | $0         | $11        |
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| Total Current Allocations          | $5,692     | $9,142     | $5,965     | $1,501     | $14,949    | $2,307     | $73,846    | $15,279    | $2,764     | $7,993     |
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Total Current Allocations

$25,612 $24 $15,076 $2,141 $3,549 $1,687 $0 $0 $0 $0 $0
# City of Long Beach, CA
## Full Cost Allocation Plan
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**Total Current Allocations**

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**Total Current Allocations**

|$752 | $2,216 | $3,360 | $17,230 | $1,464 | $0 | $2 | $8,337 | $33,408 | $9|
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<th>PWBO TF411</th>
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Total Current Allocations | $(0) | $711 | $12,499 | $4,139 | $22,303 | $851 | $27,967 | $5,444 | $3 | $(56) |
# Summary Schedule

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<th>PWPS TF403</th>
<th>PWTR CP201</th>
<th>TSIS CP201</th>
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**Total Current Allocations**

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The Building Depreciation department was created to distribute depreciation charges associated with governmental type fund departments. Depreciation costs were developed from the City’s fixed asset depreciation report. Enterprise and Intergovernmental Service fund departments’ account for depreciation of their fixed assets in their respective financial statements. The annual depreciation cost for Buildings and Improvements are derived from the City’s fixed asset depreciation report and are allocated to Receiving Departments, as follows:

**Public Safety** - Costs associated with the public safety building have been allocated directly to Public Safety.

**Other Buildings** - Costs associated with single occupant buildings have been allocated based on depreciation per identified building occupant.

**ECOC FA End User PDFD** - Costs have been allocated directly to Disaster Management.

The chart on the following page illustrates the functions and measures used to allocate Building Depreciation costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
Building Depreciation

Public Safety
- Direct to Public Safety

ECOC FA End User PDFD
- Disaster Management

Other Buildings
- Depreciation per Identified Occupant
  - Leased assets (costs recouped through lease)

MGT Consulting Group
### A. Department Costs

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<tr>
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<td>1,314,766</td>
<td>8,770,967</td>
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<td>8,770,967</td>
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<tr>
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<td>$10,551,326</td>
<td>$1,314,766</td>
<td>$8,770,967</td>
<td>$465,593</td>
</tr>
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City of Long Beach, CA
Full Cost Allocation Plan

B. Incoming Costs - (Default Spread Expense%)

No Indirect Costs

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### Public Safety Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
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<th>Second Allocation</th>
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Basis Units: Direct allocation to Public Safety

Source: MGT Consulting Group
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<th>Department Allocation</th>
<th>Second Allocation</th>
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<tbody>
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<td>0</td>
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<td>0</td>
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<td>10,585</td>
<td>0</td>
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<tr>
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<td>144,104.47</td>
<td>1.64%</td>
<td>144,104</td>
<td>0</td>
<td>144,104</td>
<td>0</td>
<td>144,104</td>
</tr>
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<td>330 PRCP GP105</td>
<td>519,537.29</td>
<td>5.92%</td>
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<td>64,555.54</td>
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<tr>
<td>387 PWCI CP201</td>
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<tr>
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<td>959,878</td>
<td>0</td>
<td>959,878</td>
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<tr>
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<td>3.96%</td>
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<td>347,113</td>
<td>0</td>
<td>347,113</td>
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<td>0.00%</td>
<td>291</td>
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<td>291</td>
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<td>291</td>
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</tbody>
</table>

Subtotal                  | 8,770,967.41| 100.00%          | 8,770,967        | 0             | 8,770,967             | 0                | 8,770,967|

Total                      |             |                   |                  |               |                      |                  |         |

Direct Bills               |             |                   |                  |               |                      |                  | 0       |

Basis Units: Depreciation per Identified Building Occupant

Source:
City of Long Beach, CA  
Full Cost Allocation Plan  

ECOC FA End User PDFD Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
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<td>100.00%</td>
<td>$465,593</td>
<td>$0</td>
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<td>$0</td>
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<td>0</td>
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<td>0</td>
<td>$465,593</td>
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</table>

Basis Units: Direct allocation to Disaster Management  
Source: MGT Consulting Group
### Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>Public Safety</th>
<th>Other Buildings</th>
<th>ECOC FA End User PDFD</th>
<th>Total</th>
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<tbody>
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<td>$0</td>
<td>$465,593</td>
<td>$465,593</td>
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<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>0</td>
<td>501,703</td>
<td>0</td>
<td>501,703</td>
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<tr>
<td>117 EPBD GP100</td>
<td>0</td>
<td>27,719</td>
<td>0</td>
<td>27,719</td>
</tr>
<tr>
<td>136 FDB3 GP100</td>
<td>0</td>
<td>5,959</td>
<td>0</td>
<td>5,959</td>
</tr>
<tr>
<td>212 HEEO SR130</td>
<td>0</td>
<td>167,605</td>
<td>0</td>
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</tr>
<tr>
<td>217 HEHS SR130</td>
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<td>57,228</td>
<td>0</td>
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</tr>
<tr>
<td>224 HEPH SR130</td>
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<td>117,095</td>
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<td>247,502</td>
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<td>247,502</td>
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<td>265 LSML GP103</td>
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<tr>
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<tr>
<td>418 PWEN GP100</td>
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<tr>
<td>419 PWEN IS380</td>
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<td>347,113</td>
<td>0</td>
<td>347,113</td>
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<tr>
<td>442 PWPS GP100</td>
<td>0</td>
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</tbody>
</table>

**Total**

$1,314,766$  $8,770,967$  $465,593$  $10,551,326$
The Equipment Depreciation department was created to distribute depreciation charges associated with governmental type fund departments. Depreciation costs were developed from the City's fixed asset depreciation report. Enterprise and Intergovernmental Service fund departments' account for depreciation of their fixed assets in their respective financial statements. Equipment Depreciation costs are allocated to governmental type fund departments, as follows:

**Equipment Depreciation** - Costs associated with general office equipment, software, vehicle, furniture and fixtures and other equipment, have been allocated based on depreciation per department.

The chart on the following page illustrates the functions and measures used to allocate Equipment Depreciation costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
Equipment Depreciation

Depreciation per Department
### City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19

7/27/2020

**Dept:2  EQUIPMENT DEPRECIATION**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Equipment Depreciation</th>
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<td>.00%</td>
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B. Incoming Costs - (Default Spread Expense%)

No Indirect Costs

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<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation</th>
<th>First Allocation</th>
<th>Direct Billed</th>
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| Subtotal                         |        | 100.00%    | 2,532,144        | 0             | 2,532,144            | 0                | 2,532,144|
| Direct Bills                     |        |            | 0               | 0             | 0                    | 0                | 0        |

**Total**

|        | 2,532,144 |        | 2,532,144 | 0 | 2,532,144 |

| Basis Units: Depreciation per Department Source: |
## Allocation Summary

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<td>599 ALL OTHER</td>
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</table>

**Total** $2,532,144 $2,532,144
The Civic Center and ECOC department handles the operation and maintenance of the City Hall Complex. These costs are allocated to Receiving Departments, as follows:

**Civic Center** - Costs applicable to general fund support in relation to operation and maintenance of City buildings have been allocated based on Civic Center Use Charges. The Financial Management portion of the costs were further allocated based on the number of FTE's per FM division.

**ECOC Building Interest** - Costs associated with ECOC building interest have been allocated directly to Disaster Management.

The following chart illustrates the functions and measures used to allocate Civic Center and ECOC costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
Civic Center & Emergency Communications and Operations Center (ECOC)

Civic Center
GP 100
Subobject 310012

Allocated based on Usage in Civic Center Complex

Less Direct Billed User Departments

User Departments

ECOC Building Int

Disaster Prep.

MGT Consulting Group
## A. Department Costs

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<th>ECOC Building Interest</th>
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<td>.00%</td>
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<td><strong>Services &amp; Supplies Cost</strong></td>
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<td>Civic Center Costs</td>
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**General Admin Distribution**

**Grand Total**

|                | $5,610,386 | $5,088,532 | $521,854 |
B. Incoming Costs - (Default Spread Expense%)

No Indirect Costs

Page Intentionally Left Blank
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<th>Department</th>
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<td>600 OTHER / UNALLOCATED COSTS</td>
<td>952,775.28</td>
<td>8.29%</td>
<td>421,863</td>
<td>0</td>
<td>421,863</td>
<td>0</td>
<td>421,863</td>
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</tbody>
</table>
## Civic Center Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal</td>
<td>11,492,414.26</td>
<td>100.00%</td>
<td>5,088,532</td>
<td>0</td>
<td>0</td>
<td>5,088,532</td>
</tr>
<tr>
<td>Direct Bills</td>
<td>0</td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$5,088,532</td>
</tr>
</tbody>
</table>

**Basis Units:** Civic Center Use Charges

**Source:** MGT Consulting Group
City of Long Beach, CA  
Full Cost Allocation Plan  

ECOC Building Interest Allocations  

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 DISASTER PREPAREDNESS &amp; EME</td>
<td>100</td>
<td>100.00%</td>
<td>$521,854</td>
<td>0</td>
<td>$521,854</td>
<td>0</td>
<td>$521,854</td>
</tr>
<tr>
<td>Subtotal</td>
<td>100</td>
<td>100.00%</td>
<td>521,854</td>
<td>0</td>
<td>521,854</td>
<td>0</td>
<td>521,854</td>
</tr>
<tr>
<td>Direct Bills</td>
<td></td>
<td></td>
<td>521,854</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$521,854</td>
<td></td>
<td>$521,854</td>
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<td>$521,854</td>
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</table>

Basis Units: Direct allocation to Disaster Management
Source: MGT Consulting Group
<table>
<thead>
<tr>
<th>Department</th>
<th>Civic Center</th>
<th>ECOC Building Interest</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>$81,734</td>
<td>$0</td>
<td>$81,734</td>
</tr>
<tr>
<td>5 CITY CLERK (CC GP100)</td>
<td>203,292</td>
<td>0</td>
<td>203,292</td>
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<tr>
<td>6 CITY MANAGER (CM GP100)</td>
<td>109,482</td>
<td>0</td>
<td>109,482</td>
</tr>
<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>100,706</td>
<td>0</td>
<td>100,706</td>
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<tr>
<td>8 DISASTER PREPAREDNESS &amp; EMEI</td>
<td>0</td>
<td>521,854</td>
<td>521,854</td>
</tr>
<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>78,574</td>
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<td>78,574</td>
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<tr>
<td>10 FM ADMIN (FMB1 GP100)</td>
<td>22,939</td>
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<tr>
<td>11 FM ACCOUNTING BUREAU (FMB2 G)</td>
<td>68,713</td>
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<tr>
<td>12 FM ACCTNG BUREAU - TIDELANDS</td>
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<td>11,787</td>
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<tr>
<td>13 FM BUDGET MANAGEMENT (FMB3 )</td>
<td>34,797</td>
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<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
<td>98,816</td>
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<tr>
<td>15 FM CONTROLS BUREAU (FMB8 GP1)</td>
<td>7,058</td>
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<td>7,058</td>
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<tr>
<td>17 LEGISLATIVE (LD GP100)</td>
<td>182,020</td>
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<td>182,020</td>
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<tr>
<td>18 LAW (LW GP100)</td>
<td>47,506</td>
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<td>47,506</td>
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<tr>
<td>19 PUBLIC WORKS ADM (PWBO &amp; PWC)</td>
<td>341,656</td>
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<td>341,656</td>
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<tr>
<td>21 TECHNICAL SERVICES (TS IS385)</td>
<td>507,807</td>
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<td>507,807</td>
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<tr>
<td>54 CM13 SR133</td>
<td>32,953</td>
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<td>32,953</td>
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<tr>
<td>63 CP GP100</td>
<td>174,519</td>
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<td>174,519</td>
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<tr>
<td>74 DVAD EF337</td>
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<tr>
<td>75 DVAD GP100</td>
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<tr>
<td>117 EPBD GP100</td>
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<tr>
<td>151 FMB2 IS390</td>
<td>1,376</td>
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<tr>
<td>152 FMB2 IS391</td>
<td>20,893</td>
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<tr>
<td>153 FMB2 SA270</td>
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<td>154 FMB2 SR130</td>
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<tr>
<td>155 FMB2 SR135</td>
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<tr>
<td>156 FMB2 SR150</td>
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<td>2,823</td>
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<tr>
<td>157 FMB2 SR151</td>
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<td>282</td>
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<tr>
<td>162 FMB3 IS391</td>
<td>11,787</td>
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<td>11,787</td>
</tr>
<tr>
<td>163 FMB3 TF401</td>
<td>2,823</td>
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<tr>
<td>165 FMB4 GP100</td>
<td>147,483</td>
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<td>147,483</td>
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<tr>
<td>166 FMB5 GP100</td>
<td>28,233</td>
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<tr>
<td>171 FMB8 IS385</td>
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<tr>
<td>256 LS GP103</td>
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<td>278 PD GP100</td>
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<tr>
<td>379 PWAM TF401</td>
<td>14,891</td>
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<td>14,891</td>
</tr>
<tr>
<td>600 OTHER / UNALLOCATED COSTS</td>
<td>421,863</td>
<td>0</td>
<td>421,863</td>
</tr>
<tr>
<td>Total</td>
<td>$5,088,532</td>
<td>$521,854</td>
<td>$5,610,386</td>
</tr>
</tbody>
</table>
The City Auditor as an elected official is responsible for serving as the ‘general auditor’ of the City’s books, records, accounts, funds and securities for all departments, commissions and offices. The City Auditor is to provide independent assurance that public funds are spent wisely and responsibly to ensure transparency, accountability, and efficiency in City operations and to prevent fraud, waste, and abuse of City resources. Cost associated with the City Auditor function are allocated to Receiving Departments as follows:

**Audit Services** - Costs associated with oversight and management of departmental and citywide audits, have been allocated based on expenditures per Dept / Bureau / Fund.

The chart on the following page illustrates the functions and measures used to allocate City Auditor costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City Auditor

City Auditor Expenses – AU GP 100

Inbound Allocated Indirect Cost

Allocated on citywide personal, non-personal, and interfund chas

Less Direct Billed

All Other Dept/Funds

Excludes 75% natural gas purchases (Subobj 203001, 203011)

Excludes 75% pmts to the State (Subobj 243001, 243002)

Excludes 75% of housing pmts (Subobj 285001, 285003)

Exclude 20% of Exp in Capital Fund Exp (Fund HR 431)

Exclude 75% Water Purchases (Subobj 203002)
Exclude 75% Pipeline Fee (Subobj 290010)

GOBS EF 301

GOOP NX 420

Housing Authority HEHA GR151

Harbor Dept

Water and Sewer

Not further allocated to other departments

MGT Consulting Group
## A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Audit Services</th>
</tr>
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<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
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<td>0 1,693,919</td>
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</tr>
<tr>
<td>Salary % Split</td>
<td>S .00%</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td>S 0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td>1,693,919</td>
<td>0 1,693,919</td>
<td></td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials &amp; Supplies</td>
<td>S 1,409,453</td>
<td>0 1,409,453</td>
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</tr>
<tr>
<td>Internal Support</td>
<td>S 208,951</td>
<td>0 208,951</td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>S 95</td>
<td>0 95</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
<td>1,618,499</td>
<td>0 1,618,499</td>
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</tr>
<tr>
<td><strong>Department Cost Total</strong></td>
<td>3,312,418</td>
<td>0 3,312,418</td>
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</tr>
<tr>
<td><strong>Adjustments to Cost</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal - Adjustments</strong></td>
<td>0 0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td>3,312,418</td>
<td>0 3,312,418</td>
<td></td>
</tr>
<tr>
<td><strong>General Admin Distribution</strong></td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>$3,312,418</td>
<td>$3,312,418</td>
<td></td>
</tr>
</tbody>
</table>
## B. Incoming Costs - (Default Spread Expense%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Audit Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Civic Center</td>
<td>81,734</td>
<td>0</td>
<td>81,734</td>
</tr>
<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>81,734</td>
<td>0</td>
<td>81,734</td>
</tr>
<tr>
<td>Audit Services</td>
<td>0</td>
<td>6,281</td>
<td>6,281</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>0</td>
<td>6,281</td>
<td>6,281</td>
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<tr>
<td>Records Management</td>
<td>0</td>
<td>7,773</td>
<td>7,773</td>
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<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>0</td>
<td>7,773</td>
<td>7,773</td>
</tr>
<tr>
<td>Council / Dept Support</td>
<td>0</td>
<td>1,415</td>
<td>1,415</td>
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<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>0</td>
<td>1,415</td>
<td>1,415</td>
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<tr>
<td>Citywide Support</td>
<td>0</td>
<td>7,672</td>
<td>7,672</td>
</tr>
<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
<td>0</td>
<td>7,672</td>
<td>7,672</td>
</tr>
<tr>
<td>General Accounting Citywide</td>
<td>0</td>
<td>1,215</td>
<td>1,215</td>
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<tr>
<td>Accounts Payable Citywide</td>
<td>0</td>
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<td>1,225</td>
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<tr>
<td>Subtotal - FM ACCOUNTING BUREAU</td>
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<td>2,440</td>
<td>2,440</td>
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<tr>
<td>Budget Admin</td>
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<td>4,152</td>
</tr>
<tr>
<td>Subtotal - FM BUDGET MANAGEMENT</td>
<td>0</td>
<td>4,152</td>
<td>4,152</td>
</tr>
<tr>
<td>FM Purchasing</td>
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<td>4,264</td>
</tr>
<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
<td>0</td>
<td>4,264</td>
<td>4,264</td>
</tr>
<tr>
<td>FM Controls</td>
<td>0</td>
<td>864</td>
<td>864</td>
</tr>
<tr>
<td>Subtotal - FM CONTROLS BUREAU (f)</td>
<td>0</td>
<td>864</td>
<td>864</td>
</tr>
<tr>
<td>Council Support</td>
<td>0</td>
<td>11,266</td>
<td>11,266</td>
</tr>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
<td>0</td>
<td>11,266</td>
<td>11,266</td>
</tr>
<tr>
<td>General Admin &amp; Law</td>
<td>0</td>
<td>4,528</td>
<td>4,528</td>
</tr>
<tr>
<td>Subtotal - LAW (LW GP100)</td>
<td>0</td>
<td>4,528</td>
<td>4,528</td>
</tr>
<tr>
<td>Technical Services</td>
<td>0</td>
<td>3,671</td>
<td>3,671</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (T)</td>
<td>0</td>
<td>3,671</td>
<td>3,671</td>
</tr>
</tbody>
</table>

**Total Incoming** 81,734 54,325 136,059

**C. Total Allocated** $3,448,477 $3,448,477 100.00%
## Full Cost Allocation Plan

### FY 2018-19

#### 7/27/2020

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>3,254,449.36</td>
<td>0.19%</td>
<td>$6,281</td>
<td>$0</td>
<td>$6,281</td>
<td>$0</td>
<td>$6,281</td>
</tr>
<tr>
<td>5 CITY CLERK (CC GP100)</td>
<td>2,332,138.13</td>
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<td>4,501</td>
<td>0</td>
<td>4,501</td>
<td>72</td>
<td>4,573</td>
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<tr>
<td>6 CITY MANAGER (CM GP100)</td>
<td>5,189,011.87</td>
<td>0.30%</td>
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<td>0</td>
<td>10,015</td>
<td>161</td>
<td>10,175</td>
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<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>2,830,946.66</td>
<td>0.16%</td>
<td>5,464</td>
<td>0</td>
<td>5,464</td>
<td>88</td>
<td>5,551</td>
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<tr>
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<td>2,862,780.52</td>
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<td>5,525</td>
<td>0</td>
<td>5,525</td>
<td>89</td>
<td>5,614</td>
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<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>3,266,199.37</td>
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<td>6,304</td>
<td>0</td>
<td>6,304</td>
<td>101</td>
<td>6,405</td>
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<tr>
<td>10 FM ADMIN (FMB1 GP100)</td>
<td>(99,763.92)</td>
<td>-0.01%</td>
<td>(193)</td>
<td>0</td>
<td>(193)</td>
<td>(3)</td>
<td>(196)</td>
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<tr>
<td>11 FM ACCOUNTING BUREAU (FMB2 G 3,015,962.95)</td>
<td>350,942.95</td>
<td>0.2%</td>
<td>777</td>
<td>0</td>
<td>777</td>
<td>11</td>
<td>688</td>
</tr>
<tr>
<td>12 FM BUDGET MANAGEMENT (FMB3 (2,119,689.54)</td>
<td>2,914,282.15</td>
<td>0.17%</td>
<td>5,624</td>
<td>0</td>
<td>5,624</td>
<td>90</td>
<td>5,715</td>
</tr>
<tr>
<td>13 FM PURCHASING (FMB7 D1 &amp; D2)</td>
<td>4,717,256.93</td>
<td>0.27%</td>
<td>9,104</td>
<td>0</td>
<td>9,104</td>
<td>146</td>
<td>9,250</td>
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<tr>
<td>14 FM CONTROLS BUREAU (FMB8 GP1)</td>
<td>363,671.68</td>
<td>0.2%</td>
<td>702</td>
<td>0</td>
<td>702</td>
<td>11</td>
<td>713</td>
</tr>
<tr>
<td>15 FM FLEET SERVICES BUREAU (FME 28,675,916.16)</td>
<td>5,469,078.30</td>
<td>0.31%</td>
<td>10,555</td>
<td>0</td>
<td>10,555</td>
<td>169</td>
<td>10,724</td>
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<tr>
<td>16 LAW (LW GP100)</td>
<td>2,914,282.15</td>
<td>0.17%</td>
<td>5,624</td>
<td>0</td>
<td>5,624</td>
<td>90</td>
<td>5,715</td>
</tr>
<tr>
<td>17 LEGISLATIVE (LD GP100)</td>
<td>4,043,365.86</td>
<td>0.23%</td>
<td>7,804</td>
<td>0</td>
<td>7,804</td>
<td>125</td>
<td>7,929</td>
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<tr>
<td>18 PW ENGR ADMIN (PWENAD &amp; PWTF 13,526,677.46)</td>
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<td>0.01%</td>
<td>473</td>
<td>0</td>
<td>473</td>
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<tr>
<td>19 TECHNICAL SERVICES (TS IS385)</td>
<td>45,597,902.71</td>
<td>2.59%</td>
<td>88,002</td>
<td>0</td>
<td>88,002</td>
<td>1,411</td>
<td>89,414</td>
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<tr>
<td>20 APAD EF320</td>
<td>11,770,568.92</td>
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<td>22,717</td>
<td>(3,155)</td>
<td>19,562</td>
<td>364</td>
<td>19,926</td>
</tr>
<tr>
<td>21 APC1 GP201</td>
<td>241,122.84</td>
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## Audit Services Allocations

### City of Long Beach, CA

#### Full Cost Allocation Plan

**FY 2018-19**

**7/27/2020**

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<th>Department</th>
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<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed Department Allocation</th>
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MGT Consulting Group
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City of Long Beach, CA
Full Cost Allocation Plan
FY 2018-19
7/27/2020

Audit Services Allocations
Dept:4 CITY AUDITOR (AU GP100)
### City of Long Beach, CA

#### Full Cost Allocation Plan

**FY 2018-19**

**7/27/2020**

#### Audit Services Allocations

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<td>(3)</td>
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### Full Cost Allocation Plan

**City of Long Beach, CA**

**FY 2018-19**

7/27/2020

**Audit Services Allocations**

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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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## Audit Services Allocations

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<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tbody>
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<tr>
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Basis Units: Expenditures per Dept / Bureau / Fund

Source: MGT Consulting Group
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<th>Total</th>
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<td>5 CITY CLERK (CC GP100)</td>
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<tr>
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</tr>
<tr>
<td>356 PRMD TF401</td>
<td>1,064</td>
<td>1,064</td>
</tr>
<tr>
<td>357 PRMD TF403</td>
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<td>384 PWBO CP201</td>
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<td>89,265</td>
</tr>
<tr>
<td>387 PWCI CP201</td>
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<tr>
<td>389 PWCI CP202</td>
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<tr>
<td>391 PWCI CP209</td>
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<td>(2,872)</td>
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<tr>
<td>396 PWCI IS380</td>
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<td>1,936</td>
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<tr>
<td>398 PWCI IS386</td>
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<td>1</td>
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<tr>
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<tr>
<td>402 PWCI SR182</td>
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</tr>
<tr>
<td>404 PWCI TF401</td>
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<tr>
<td>408 PWCI TF410</td>
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<tr>
<td>415 PWEN CP201</td>
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</tr>
<tr>
<td>417 PWEN DS600</td>
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<tr>
<td>418 PWEN GP100</td>
<td>(6,813)</td>
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### Allocation Summary

<table>
<thead>
<tr>
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<tr>
<td>425 PWEN SR120</td>
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<td>429 PWEN TF411</td>
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<td>(2,875)</td>
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<tr>
<td>447 PWPS TF411</td>
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<td>448 PWTR GP100</td>
<td>843</td>
<td>843</td>
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<tr>
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<td>464 WATER DEPT EF 310</td>
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<td>483 XCDS TF403</td>
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<td>485 XCDS TF411</td>
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<td>9</td>
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<td>489 XCFR IS391</td>
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<td>531 XCRV TF411</td>
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<td>604 EPPD TF401</td>
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<td>5,343</td>
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<tr>
<td>605 EPPD TF403</td>
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<td>407</td>
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<td>607 EPPD TF411</td>
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<tr>
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<td>623 DCAD SR120</td>
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<tr>
<td>628 HAEO HR431</td>
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<td>629 HEHA GP100</td>
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<td>1,788</td>
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<tr>
<td>630 HEHA SR130</td>
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<td>12,704</td>
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<tr>
<td>631 HRAD GP100</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>632 LDCI CP209</td>
<td>(0)</td>
<td>(0)</td>
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### Allocation Summary

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<tr>
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<th>Total</th>
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<tr>
<td>634 LSEO GP100</td>
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<td>4,245</td>
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<tr>
<td>635 PREO GP100</td>
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<td>681</td>
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<tr>
<td>636 PWBO IS380</td>
<td>12,821</td>
<td>12,821</td>
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<tr>
<td>637 PWBO SR136</td>
<td>445</td>
<td>445</td>
</tr>
<tr>
<td>638 PWBO TF401</td>
<td>9,760</td>
<td>9,760</td>
</tr>
<tr>
<td>639 PWBO TF411</td>
<td>2,665</td>
<td>2,665</td>
</tr>
<tr>
<td>640 PWBO CP202</td>
<td>3</td>
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<td>641 PWBO CP209</td>
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<td>643 PWBO SR181</td>
<td>15,086</td>
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<td>644 PWBO SR182</td>
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<td>646 PWBO TF410</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>647 PWPS TF403</td>
<td>27</td>
<td>27</td>
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<tr>
<td>648 PWTR CP201</td>
<td>268</td>
<td>268</td>
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<tr>
<td>649 TSIS CP201</td>
<td>578</td>
<td>578</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,448,477</strong></td>
<td><strong>$3,448,477</strong></td>
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</tbody>
</table>
The Office of the City Clerk provides record keeping, record management, and reporting services to the Mayor and City Council, as well as other City departments and the public. The Clerk’s department in consolidation with the Los Angeles County Registrar-Recorder/County Clerk oversee and manage the Municipal Elections. The Office of the City Clerk assist City staff in their records management responsibilities to comply with current laws and other administrative guidelines. These costs are allocated to Receiving Departments, as follows:

**Council / Dept Support** - Costs associated with reporting services, record keeping, and creating the departmental agenda for City Council, have been allocated directly to Legislative department.

**Commission Support** - Costs associated with supporting various City Commissions have been allocated based on hours of service per department providing Commission Support. In FY 2017, Commission Support costs have been directly charged to Departments. As a result, none will be allocated through the indirect cost plan.

**Records Management** - Costs associated with records storage provided by the City Clerk have been allocated based on the number of boxes stored per department.

**Elections** - Costs associated with oversight and management of City elections. These costs have not been allocated.

The following chart illustrates the functions and measures used to allocate City Clerk costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
## A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Council / Dept Support</th>
<th>Commission Support</th>
<th>Records Management</th>
<th>Elections</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Salaries</td>
<td>S1</td>
<td>1,715,990</td>
<td>585,391</td>
<td>813,873</td>
<td>0</td>
<td>248,866</td>
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<tr>
<td>Salary % Split</td>
<td></td>
<td>34.11%</td>
<td>47.43%</td>
<td>.00%</td>
<td>14.50%</td>
<td>3.95%</td>
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<tr>
<td>Benefits</td>
<td>S</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td>1,715,990</td>
<td>585,391</td>
<td>813,873</td>
<td>0</td>
<td>248,866</td>
<td>67,861</td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Supplies, and Services</td>
<td>P</td>
<td>2,331,064</td>
<td>22,902</td>
<td>257,954</td>
<td>0</td>
<td>236,739</td>
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<tr>
<td>Internal Support</td>
<td>P</td>
<td>229,957</td>
<td>51,664</td>
<td>103,193</td>
<td>0</td>
<td>11,558</td>
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<tr>
<td>Revenues</td>
<td>P</td>
<td>(437,665)</td>
<td>(31,805)</td>
<td>(2,388)</td>
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<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
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<td>42,761</td>
<td>358,758</td>
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<td>248,297</td>
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<td><strong>Department Cost Total</strong></td>
<td>3,839,346</td>
<td>628,152</td>
<td>1,172,631</td>
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<td>497,163</td>
<td>1,541,401</td>
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<tr>
<td><strong>Adjustments to Cost</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal - Adjustments</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td>3,839,346</td>
<td>628,152</td>
<td>1,172,631</td>
<td>0</td>
<td>497,163</td>
<td>1,541,401</td>
</tr>
<tr>
<td><strong>General Admin Distribution</strong></td>
<td>(628,152)</td>
<td>452,181</td>
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<td>138,268</td>
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<td><strong>Grand Total</strong></td>
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<td>$1,624,812</td>
<td>$0</td>
<td>$635,431</td>
<td>$1,579,104</td>
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<tr>
<td></td>
<td>not allocated</td>
<td>not allocated</td>
<td>not allocated</td>
<td>not allocated</td>
<td>not allocated</td>
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### City of Long Beach, CA

**Full Cost Allocation Plan**

**Dept: CITY CLERK (CC GP100)**

#### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Council / Dept Support</th>
<th>Commission Support</th>
<th>Records Management</th>
<th>Elections</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$203,292</td>
<td>$0</td>
<td>$146,341</td>
<td>$0</td>
<td>$44,748</td>
<td>$12,202</td>
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<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>203,292</td>
<td>0</td>
<td>146,341</td>
<td>0</td>
<td>44,748</td>
<td>12,202</td>
</tr>
<tr>
<td>4 Audit Services</td>
<td>4,501</td>
<td>72</td>
<td>3,292</td>
<td>0</td>
<td>1,007</td>
<td>274</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
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<td>72</td>
<td>3,292</td>
<td>0</td>
<td>1,007</td>
<td>274</td>
</tr>
<tr>
<td>5 Records Management</td>
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<td>61,476</td>
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<td>18,798</td>
<td>5,126</td>
</tr>
<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>0</td>
<td>85,400</td>
<td>61,476</td>
<td>0</td>
<td>18,798</td>
<td>5,126</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>0</td>
<td>7,321</td>
<td>5,270</td>
<td>0</td>
<td>1,612</td>
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<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
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<td>7,321</td>
<td>5,270</td>
<td>0</td>
<td>1,612</td>
<td>439</td>
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<tr>
<td>8 Citywide Support</td>
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<td>4,652</td>
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<td>Subtotal - DISASTER PREPAREDNESS</td>
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<td>4,652</td>
<td>0</td>
<td>1,423</td>
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<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
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<td>Subtotal - FM CONTROLS BUREAU (f)</td>
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<td>487</td>
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<td>13,990</td>
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<td>4,278</td>
<td>1,167</td>
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<td>Subtotal - LAW (LW GP100)</td>
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<tr>
<td>21 Technical Services</td>
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<td>3,350</td>
<td>0</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (T$)</td>
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<td>3,350</td>
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<tr>
<td><strong>Total Incoming</strong></td>
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#### C. Total Allocated

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<td>Allocation Percent</td>
<td>First Allocation</td>
<td>Direct Billed Department Allocation</td>
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</tr>
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<td>-------</td>
<td>--------------------</td>
<td>------------------</td>
<td>-------------------------------------</td>
<td>------------------------</td>
</tr>
<tr>
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<td>100.00%</td>
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<td>$1,774,393</td>
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</tr>
<tr>
<td>Total</td>
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<td></td>
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</tbody>
</table>

Basis Units: Direct allocation to Legislative Department
Source:
## City of Long Beach, CA
### Full Cost Allocation Plan

**FY 2018-19**

**7/27/2020**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CITY AUDITOR (AU GP100)</td>
<td>222</td>
<td>1.14%</td>
<td>$7,773</td>
<td>$0</td>
<td>$7,773</td>
<td>$0</td>
<td>$7,773</td>
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<td>85,400</td>
<td>0</td>
<td>85,400</td>
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<td>8,088</td>
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<td>8,626</td>
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<td>14,076</td>
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<td>280</td>
<td>0</td>
<td>280</td>
<td>19</td>
<td>299</td>
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<tr>
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<td>385</td>
<td>0</td>
<td>385</td>
<td>26</td>
<td>411</td>
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<td>0</td>
<td>221,886</td>
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<td>236,631</td>
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<tr>
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<td>222</td>
<td>1.14%</td>
<td>7,773</td>
<td>0</td>
<td>7,773</td>
<td>517</td>
<td>8,290</td>
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<tr>
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<td>48</td>
<td>0.25%</td>
<td>1,681</td>
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<td>1,681</td>
<td>112</td>
<td>1,792</td>
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<tr>
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<td>0.26%</td>
<td>1,786</td>
<td>0</td>
<td>1,786</td>
<td>119</td>
<td>1,904</td>
</tr>
<tr>
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<td>0</td>
<td>945</td>
<td>63</td>
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<tr>
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<td>350</td>
<td>23</td>
<td>373</td>
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<tr>
<td>CP GP100</td>
<td>116</td>
<td>0.60%</td>
<td>4,062</td>
<td>0</td>
<td>4,062</td>
<td>270</td>
<td>4,332</td>
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<td>0.05%</td>
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<td>315</td>
<td>21</td>
<td>336</td>
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<tr>
<td>DVBU EF337</td>
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<td>777</td>
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<td>0</td>
<td>1,611</td>
<td>107</td>
<td>1,718</td>
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<td>0.26%</td>
<td>1,786</td>
<td>0</td>
<td>1,786</td>
<td>119</td>
<td>1,904</td>
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<tr>
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<td>0</td>
<td>48,110</td>
<td>3,197</td>
<td>51,307</td>
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<tr>
<td>DVRD SA270</td>
<td>133</td>
<td>0.68%</td>
<td>4,657</td>
<td>0</td>
<td>4,657</td>
<td>309</td>
<td>4,966</td>
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<tr>
<td>EPBD GP100</td>
<td>67</td>
<td>0.34%</td>
<td>2,346</td>
<td>0</td>
<td>2,346</td>
<td>156</td>
<td>2,502</td>
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<tr>
<td>FMB4 GP100</td>
<td>541</td>
<td>2.78%</td>
<td>18,943</td>
<td>0</td>
<td>18,943</td>
<td>1,259</td>
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<tr>
<td>FMB5 GP100</td>
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<td>7,948</td>
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<td>7,948</td>
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<td>8,476</td>
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<tr>
<td>GOOP EF301</td>
<td>654</td>
<td>3.36%</td>
<td>22,899</td>
<td>0</td>
<td>22,899</td>
<td>1,522</td>
<td>24,421</td>
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<tr>
<td>HAAD HR430</td>
<td>177</td>
<td>0.91%</td>
<td>6,198</td>
<td>0</td>
<td>6,198</td>
<td>412</td>
<td>6,609</td>
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<tr>
<td>HEEO SR130</td>
<td>15</td>
<td>0.08%</td>
<td>525</td>
<td>0</td>
<td>525</td>
<td>35</td>
<td>560</td>
</tr>
<tr>
<td>HEHA SR151</td>
<td>24</td>
<td>0.12%</td>
<td>840</td>
<td>0</td>
<td>840</td>
<td>56</td>
<td>896</td>
</tr>
<tr>
<td>HREO IS390</td>
<td>116</td>
<td>0.60%</td>
<td>4,062</td>
<td>0</td>
<td>4,062</td>
<td>270</td>
<td>4,332</td>
</tr>
<tr>
<td>HREO IS391</td>
<td>935</td>
<td>4.81%</td>
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<td>32,738</td>
<td>2,176</td>
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<tr>
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<td>108,930</td>
<td>7,239</td>
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<tr>
<td>PREO GP105</td>
<td>6</td>
<td>0.03%</td>
<td>210</td>
<td>0</td>
<td>210</td>
<td>14</td>
<td>224</td>
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<tr>
<td>OTHER / UNALLOCATED COSTS</td>
<td>64</td>
<td>0.33%</td>
<td>2,241</td>
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<td>2,241</td>
<td>149</td>
<td>2,390</td>
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</table>
### City of Long Beach, CA
#### Full Cost Allocation Plan

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal</td>
<td>19,454</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>$681,170</td>
<td></td>
<td></td>
<td>$720,245</td>
</tr>
</tbody>
</table>

Basis Units: Number of Boxes per Dept

Source: MGT Consulting Group
# Allocation Summary

## City of Long Beach, CA

### Full Cost Allocation Plan

**FY 2018-19**

**7/27/2020**

<table>
<thead>
<tr>
<th>Department</th>
<th>Council / Dept Support</th>
<th>Commission Support</th>
<th>Records Management</th>
<th>Elections</th>
<th>Total</th>
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<td>$0</td>
<td>$0</td>
<td>$7,773</td>
<td>$0</td>
<td>$7,773</td>
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<td>5 CITY CLERK (CC GP100)</td>
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<td>85,400</td>
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<td>85,400</td>
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<td>6 CITY MANAGER (CM GP100)</td>
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<td>8,626</td>
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<td>8,626</td>
</tr>
<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>0</td>
<td>0</td>
<td>15,011</td>
<td>0</td>
<td>15,011</td>
</tr>
<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>0</td>
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<td>299</td>
<td>0</td>
<td>299</td>
</tr>
<tr>
<td>10 FM ADMIN (FMB1 GP100)</td>
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<td>411</td>
<td>0</td>
<td>411</td>
</tr>
<tr>
<td>11 FM ACCOUNTING BUREAU (FMB2 G)</td>
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<td>0</td>
<td>236,631</td>
<td>0</td>
<td>236,631</td>
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<tr>
<td>12 FM ACCTNG BUREAU - TIDELANDS</td>
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<td>8,290</td>
<td>0</td>
<td>8,290</td>
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<tr>
<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
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<td>1,792</td>
<td>0</td>
<td>1,792</td>
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<tr>
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<td>1,904,086</td>
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<td>21,583</td>
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<td>21,583</td>
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<td>19 PUBLIC WORKS ADM (PWBO &amp; PW)</td>
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<td>15,683</td>
<td>0</td>
<td>15,683</td>
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<tr>
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<td>0</td>
<td>16,729</td>
<td>0</td>
<td>16,729</td>
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<tr>
<td>21 TECHNICAL SERVICES (TS IS385)</td>
<td>0</td>
<td>0</td>
<td>1,008</td>
<td>0</td>
<td>1,008</td>
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<tr>
<td>22 APAD EF320</td>
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<td>0</td>
<td>373</td>
<td>0</td>
<td>373</td>
</tr>
<tr>
<td>63 CP GP100</td>
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<td>4,332</td>
<td>0</td>
<td>4,332</td>
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<tr>
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<td>12,472</td>
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<tr>
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<td>1,718</td>
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<tr>
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<td>1,904</td>
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<td>107 DVPL EF337</td>
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<td>51,307</td>
<td>0</td>
<td>51,307</td>
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<tr>
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<td>4,966</td>
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<td>117 EPBD GP100</td>
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<td>0</td>
<td>2,502</td>
<td>0</td>
<td>2,502</td>
</tr>
<tr>
<td>165 FMB4 GP100</td>
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<td>0</td>
<td>20,202</td>
<td>0</td>
<td>20,202</td>
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<tr>
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<td>0</td>
<td>8,476</td>
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<tr>
<td>186 GOOP EF301</td>
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<td>0</td>
<td>24,421</td>
<td>0</td>
<td>24,421</td>
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<td>6,609</td>
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<td>560</td>
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<td>896</td>
<td>0</td>
<td>896</td>
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<tr>
<td>231 HREO IS390</td>
<td>0</td>
<td>0</td>
<td>4,332</td>
<td>0</td>
<td>4,332</td>
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<tr>
<td>232 HREO IS391</td>
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<td>0</td>
<td>2,390</td>
<td>0</td>
<td>2,390</td>
</tr>
</tbody>
</table>

| Total                     | $1,902,181             | $0                  | $720,245           | $0        | $2,622,426 |
The City Manager is responsible for the administration of all City departments with the exception of elected and appointed officers and commission-governed departments. These costs are allocated to Receiving Departments, as follows:

**Council / Dept Support** - Costs associated with general and administrative duties of the office, have been allocated based on the actual number of work hours per Dept / Bureau / Fund. (AU, CP, LW @ 25% (discounted 75%), CS, HA, WA, SWR @ 50%).

**Police Commission** - Costs associated with the civilian police commission have been allocated directly to the Police department.

**IGR & Arts** - Costs associated with intergovernmental relations and the arts grant program. These costs have not been allocated.

The chart on the following page illustrates the functions and measures used to allocate City Manager costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
## City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19

**7/27/2020**

**Dept: 6 CITY MANAGER (CM GP100)**

### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Council / Dept Support</th>
<th>Police Commission</th>
<th>IGR &amp; Arts</th>
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<tbody>
<tr>
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<td></td>
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<td>Salaries</td>
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<td>78.27%</td>
<td>9.93%</td>
<td>11.80%</td>
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</tr>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td>2,926,644</td>
<td>0</td>
<td>2,290,743</td>
<td>290,660</td>
<td>345,241</td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
<td>266,835</td>
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<td><strong>Subtotal - Services &amp; Supplies</strong></td>
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<td></td>
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<tr>
<td><strong>Subtotal - Adjustments</strong></td>
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</tr>
<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td>3,400,499</td>
<td>0</td>
<td>2,593,283</td>
<td>357,458</td>
<td>449,758</td>
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<tr>
<td><strong>General Admin Distribution</strong></td>
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<tr>
<td><strong>Grand Total</strong></td>
<td>$3,400,499</td>
<td>$2,593,283</td>
<td>$357,458</td>
<td>$449,758</td>
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</tr>
</tbody>
</table>

*not allocated*
### City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19
7/27/2020

**B. Incoming Costs - (Default Spread Salary%)**

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Council / Dept Support</th>
<th>Police Commission</th>
<th>IGR &amp; Arts</th>
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<tbody>
<tr>
<td>3 Civic Center</td>
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<td>$85,694</td>
<td>$10,873</td>
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<tr>
<td>4 Audit Services</td>
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<td>161</td>
<td>7,964</td>
<td>1,011</td>
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<td>7,964</td>
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<td>857</td>
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<tr>
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<td>3,496</td>
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<td>93,019</td>
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### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Council / Dept Support</th>
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<th>IGR &amp; Arts</th>
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<tr>
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<td>4,823</td>
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<td>727</td>
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<td>4,823</td>
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<td>727</td>
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<td></td>
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<td>76.43%</td>
<td>10.46%</td>
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City of Long Beach, CA
Full Cost Allocation Plan

Dept: 6 CITY MANAGER (CM GP100)
City of Long Beach, CA  
Full Cost Allocation Plan  

Council / Dept Support  Allocations  

<table>
<thead>
<tr>
<th>Department</th>
<th>Units 178</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total Allocation</th>
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<tbody>
<tr>
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<td>7,321</td>
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<td>13,259</td>
<td>0</td>
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<tr>
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<tr>
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<tr>
<td>56 CM14 SR120</td>
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## City of Long Beach, CA
### Full Cost Allocation Plan

**FY 2018-19**  
7/27/2020

**Council / Dept Support Allocations**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tbody>
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<td>107 DVPL EF337</td>
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<tr>
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<td>176</td>
<td>3,317</td>
</tr>
<tr>
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## City of Long Beach, CA
### Full Cost Allocation Plan

**FY 2018-19**

7/27/2020

**Department**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tbody>
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</tbody>
</table>
## City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19

**7/27/2020**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
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<td>267</td>
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<tr>
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<td>11,748</td>
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<td>0</td>
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<td>65,998</td>
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<td>134</td>
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**City of Long Beach, CA**  
*Full Cost Allocation Plan*  
FY 2018-19  
7/27/2020

**Council / Dept Support Allocations**  
Dept:6  CITY MANAGER (CM GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>447 PWPS TF411</td>
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<td>$323</td>
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<tr>
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<tr>
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<td>461 WAET EF310</td>
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<td>1,074</td>
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<tr>
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<tr>
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**Subtotal**  
9,873,157.22  
100.00%  
2,693,146  
0  
2,693,146  
149,840  
2,842,986

**Direct Bills**  
0  
0

**Total**  
$2,693,146  
$2,842,986

Basis Units: Number of Work Hours per Department (AU, CP, LW @ 25% (discounted 75%), CS, HA, WA, SWR @ 50%)

Source:
### Police Commission Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<td>278 PD GP100</td>
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<td>389,142</td>
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<td>Direct Bills</td>
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<tr>
<td>Total</td>
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<td></td>
<td>$370,129</td>
<td>$19,012</td>
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Basis Units: Direct allocation to Police

Source:
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<th>Department</th>
<th>Council / Dept Support</th>
<th>Police Commission</th>
<th>IGR &amp; Arts</th>
<th>Total</th>
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<td>12 FM ACCTNG BUREAU - TIDELANDS</td>
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<td>57 CM14 SR133</td>
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## Allocation Summary

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<th>IGR &amp; Arts</th>
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**Total** | $2,842,986 | $389,142 | $0 | $3,232,127 |
The Civil Service Department conducts the recruitment, examination and certification of applicants for positions in the classified service of employment. The department administers an independent review and hearing procedures for classified city employees affected by either disciplinary decisions and/or adverse public safety disability retirement decisions. These costs are allocated to Receiving Departments, as follows:

**Administration & Support Services** - Costs associated with departmental overhead, policy review and general record keeping have been allocated based on Classified Employees per Dept / Bureau / Fund (Excl. AU, CM, CP, CC, LW & LD).

The chart on the following page illustrates the functions and measures used to allocate Civil Service costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
Civil Service

Civil Service CSDD GP100

Inbound Allocated Indirect Cost

Allocated based on budgeted FTEs for Classified Employees only
Exclude: AU, CP, CC, CM, LW, LD
(per City Charter Section 1100)

Depts/Funds
### A. Department Costs

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<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Admin &amp; Support Services</th>
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<td>.00%</td>
<td>100.00%</td>
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<td>2,266,345</td>
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<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
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<td>338,808</td>
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<td>Internal Support</td>
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<td><strong>Subtotal - Services &amp; Supplies</strong></td>
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<td><strong>Adjustments to Cost</strong></td>
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<td><strong>Total Costs After Adjustments</strong></td>
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<tr>
<td><strong>General Admin Distribution</strong></td>
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<td><strong>Grand Total</strong></td>
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## City of Long Beach, CA
### Full Cost Allocation Plan

#### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Admin &amp; Support Services</th>
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<tbody>
<tr>
<td>3 Civic Center</td>
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<td>6 Council / Dept Support</td>
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<td>7,363</td>
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<tr>
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<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
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<td>10,253</td>
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<td>Subtotal - FM BUDGET MANAGEMENT</td>
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<td>14 FM Purchasing</td>
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<td>4,179</td>
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<td>15 FM Controls</td>
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<td>17 Council Support</td>
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<td>Second Incoming</td>
<td>Admin &amp; Support Services</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>----------------</td>
<td>-----------------</td>
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<td>Subtotal - LAW (LW GP100)</td>
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<td>C. Total Allocated</td>
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### Admin & Support Services Allocations

#### City of Long Beach, CA

**Full Cost Allocation Plan**

**FY 2018-19**

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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
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<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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<td><strong>7 CIVIL SERVICE (CS GP100)</strong></td>
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<td>$7,363</td>
<td>$0</td>
<td>$7,363</td>
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<td><strong>8 DISASTER PREPAREDNESS &amp; EMEI</strong></td>
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<td>736</td>
<td>0</td>
<td>736</td>
<td>22</td>
<td>759</td>
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<tr>
<td><strong>9 FIRE ADMIN (FDB1+FDEO)</strong></td>
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<td>34</td>
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### City of Long Beach, CA

#### Full Cost Allocation Plan

**FY 2018-19**

**7/27/2020**

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### Admin & Support Services Allocations

#### Dept: 7 CIVIL SERVICE (CS GP100)

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**Subtotal**

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### Direct Bills

- **Total**
  - $2,955,379
  - **$3,044,832**

**Basis Units**: Classified Employees per Dept / Bureau (Excl. AU, CM, CP, CC, LW & LD)

**Source**:

MGT Consulting Group
## Allocation Summary

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## Allocation Summary

**Dept: 7  CIVIL SERVICE (CS GP100)**

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## Allocation Summary

### Dept: 7  CIVIL SERVICE (CS GP100)

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<td>336 PRCR TF401</td>
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<td>337 PRCR TF403</td>
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<tr>
<td>343 PRMB TF401</td>
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<td>345 PRMB TF411</td>
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<td>356 PRMD TF401</td>
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<td>357 PRMD TF403</td>
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<tr>
<td>384 PWBO CP201</td>
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<tr>
<td>415 PWEN CP201</td>
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<tr>
<td>419 PWEN IS380</td>
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<tr>
<td>428 PWEN TF401</td>
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<td>429 PWEN TF411</td>
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<td>431 PWEV EF330</td>
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<tr>
<td>443 PWS IS380</td>
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<td>447 PWS TF411</td>
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## Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>Admin &amp; Support Services</th>
<th>Total</th>
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<tr>
<td>459 WAEN EF310</td>
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<td>$16,690</td>
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<tr>
<td>460 WAEN EF311</td>
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<td>5,311</td>
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<tr>
<td>461 WAET EF310</td>
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<td>1,517</td>
</tr>
<tr>
<td>462 WAOP EF310</td>
<td>62,968</td>
<td>62,968</td>
</tr>
<tr>
<td>463 WAOP EF311</td>
<td>24,277</td>
<td>24,277</td>
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<tr>
<td>464 WATER DEPT EF 310</td>
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<tr>
<td>466 WATM EF310</td>
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<td>30,346</td>
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<tr>
<td>467 WATM EF311</td>
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<tr>
<td>604 EPPD TF401</td>
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<tr>
<td>605 EPPD TF403</td>
<td>266</td>
<td>266</td>
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<td>607 EPPD TF411</td>
<td>114</td>
<td>114</td>
</tr>
<tr>
<td>648 PWTR CP201</td>
<td>3,095</td>
<td>3,095</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$3,044,832</strong></td>
<td><strong>$3,044,832</strong></td>
</tr>
</tbody>
</table>
The Disaster Management Division is responsible for ensuring emergency preparedness of City departments by maintaining the readiness of the Emergency Communications & Operations Center (ECOC). Responsibilities include training, systems management and department-specific training at the ECOC; ensuring coordination between Department Operations Centers (DOC); providing Standardized Emergency Management System (SEMS) training to City employees; and planning, preparing and managing disaster exercises and drills for all departments. These costs are allocated to Receiving Departments, as follows:

**Citywide Support** - Costs associated with maintaining the ECOC and ensuring the City’s emergency preparedness have been allocated based on the number of full time employees per department.

**Police Support** - Costs associated with ECOC support provided have been allocated directly to the Police department.

**Dispatch Personnel Support** - Costs associated with Police & Fire Dispatch have been allocated to Police and Fire based on the number of dispatch full time employees per Police & Fire departments.

**Dispatch Space Support** - Costs associated with the maintenance of the Dispatch center have been allocated based on the proportion of the ECOC space -19.7% Fire & 31.3% PD.
TID Support - Costs associated with the maintenance of the Technology Service Room have been allocated based on the square footage.

The chart on the following page illustrates the functions and measures used to allocate Disaster Preparedness and Emergency Communication costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City of Long Beach, CA
Full Cost Allocation Plan

Disaster Preparedness and Emergency Communications

DCDP2001
50% DCAD GP100
33.0% DCDP2002

7.0% DCDP2002
Allocated based on FTE

Fire Comm.
Police Comm.

50% DCAD GP100

51.0% DCDP2002
Allocated based on square footage

Fire Comm.
Police Comm.

9.0% DCDP2002

DIRECT TO TECH & INNOVATION (IS 385)

FOR PD OCCUPYING ECOC
FOR FCC AND PCC ADMIN
FOR FCC AND PCC FACILITY
FOR TID SERVICE ROOM/BATTERY ROOM

Note:
Fire Communications 20 FTE.
Police Communications 60 FTE.

Fire Communications 19.7% square feet.
Police Communications 31.3%
### A. Department Costs

**Dept: 8 DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Citywide Support</th>
<th>Police Support</th>
<th>Dispatch Personnel Support</th>
<th>Dispatch Space Support</th>
<th>TID Support</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Salaries</td>
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<td>0</td>
<td>856,912</td>
<td>365</td>
<td>359,639</td>
<td>120,363</td>
</tr>
<tr>
<td>Salary % Split</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salary % Split</td>
<td></td>
<td>.00%</td>
<td>64.06%</td>
<td>.03%</td>
<td>26.88%</td>
<td>9.00%</td>
<td>.04%</td>
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<tr>
<td>Benefits</td>
<td>S</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td></td>
<td>1,337,748</td>
<td>0</td>
<td>856,912</td>
<td>365</td>
<td>359,639</td>
<td>120,363</td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Materials, Services &amp; Supplies</td>
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<td>957,851</td>
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<tr>
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<td>0</td>
<td>1,936,813</td>
<td>42,291</td>
<td>647,022</td>
<td>270,997</td>
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<tr>
<td><strong>Adjustments to Cost</strong></td>
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<td></td>
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<td></td>
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<tr>
<td>Subtotal - Adjustments</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td></td>
<td>2,950,855</td>
<td>0</td>
<td>1,936,813</td>
<td>42,291</td>
<td>647,022</td>
<td>270,997</td>
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<tr>
<td><strong>General Admin Distribution</strong></td>
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<td>0</td>
<td>0</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td>$2,950,855</td>
<td>$1,936,813</td>
<td>$42,291</td>
<td>$647,022</td>
<td>$270,997</td>
<td>$53,732</td>
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</table>
### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First</th>
<th>Second</th>
<th>Citywide Support</th>
<th>Police Support</th>
<th>Dispatch Personnel Support</th>
<th>Dispatch Space Support</th>
<th>TID Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ECOC FA End User PDFD</td>
<td>$465,593</td>
<td>$0</td>
<td>$298,242</td>
<td>$127</td>
<td>$125,170</td>
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<td>$163</td>
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<td>125,170</td>
<td>41,891</td>
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<td>3 ECOC Building Interest</td>
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<td>334,281</td>
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<td>140,295</td>
<td>46,953</td>
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<td>Subtotal - CIVIC CENTER AND ECOC</td>
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<td>0</td>
<td>334,281</td>
<td>142</td>
<td>140,295</td>
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<td>183</td>
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<td>3,596</td>
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<td>3,596</td>
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<td>1,509</td>
<td>505</td>
<td>2</td>
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<td>6 Council / Dept Support</td>
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<td>681</td>
<td>228</td>
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<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
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<td>135</td>
<td>1,623</td>
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<td>228</td>
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<tr>
<td>7 Admin &amp; Support Services</td>
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<td>22</td>
<td>486</td>
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<td>204</td>
<td>68</td>
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<tr>
<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
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<td>22</td>
<td>486</td>
<td>0</td>
<td>204</td>
<td>68</td>
<td>0</td>
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<tr>
<td>8 Citywide Support</td>
<td>0</td>
<td>3,220</td>
<td>2,062</td>
<td>1</td>
<td>866</td>
<td>290</td>
<td>1</td>
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<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
<td>0</td>
<td>3,220</td>
<td>2,062</td>
<td>1</td>
<td>866</td>
<td>290</td>
<td>1</td>
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<tr>
<td>11 General Accounting Citywide</td>
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<td>1,279</td>
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<td>473</td>
<td>158</td>
<td>1</td>
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<td>1</td>
<td>1,031</td>
<td>345</td>
<td>1</td>
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<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
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<td>3,836</td>
<td>2,457</td>
<td>1</td>
<td>1,031</td>
<td>345</td>
<td>1</td>
</tr>
<tr>
<td>15 FM Controls</td>
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<td>0</td>
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<td>Subtotal - FM CONTROLS BUREAU (f)</td>
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<td>488</td>
<td>313</td>
<td>0</td>
<td>131</td>
<td>44</td>
<td>0</td>
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<tr>
<td>16 Fleet Services</td>
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<td>587</td>
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<td>246</td>
<td>82</td>
<td>0</td>
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<tr>
<td>Subtotal - FM FLEET SERVICES BUR</td>
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<td>916</td>
<td>587</td>
<td>0</td>
<td>246</td>
<td>82</td>
<td>0</td>
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<tr>
<td>17 Council Support</td>
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<td>4,079</td>
<td>2</td>
<td>1,712</td>
<td>573</td>
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</tr>
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</table>
## City of Long Beach, CA
### Full Cost Allocation Plan

**Dept: 8 DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)**

### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Citywide Support</th>
<th>Police Support</th>
<th>Dispatch Personnel Support</th>
<th>Dispatch Space Support</th>
<th>TID Support</th>
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</thead>
<tbody>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
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<td>$6,368</td>
<td>$4,079</td>
<td>$2</td>
<td>$1,712</td>
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<td>2,943</td>
<td>985</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (T)</td>
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<td>10,946</td>
<td>7,012</td>
<td>3</td>
<td>2,943</td>
<td>985</td>
<td>4</td>
</tr>
<tr>
<td>Total Incoming</td>
<td>996,108</td>
<td>32,537</td>
<td>658,912</td>
<td>281</td>
<td>276,540</td>
<td>92,552</td>
<td>361</td>
</tr>
</tbody>
</table>

### C. Total Allocated

|                            | $3,979,500      | $2,595,725      | $42,572          | $923,562       | $363,549                  | $54,093                |

|                            | 65.23%          | 1.07%           | 23.21%           | 9.14%          | 1.36%                     |

---

MGT Consulting Group
## Citywide Support Allocations

### Dept: 8 DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tbody>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>16.68</td>
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<td>0</td>
<td>$7,672</td>
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<tr>
<td>5 CITY CLERK (CC GP100)</td>
<td>14.05</td>
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<td>0</td>
<td>6,462</td>
<td>0</td>
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</tr>
<tr>
<td>6 CITY MANAGER (CM GP100)</td>
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<td>13,905</td>
<td>0</td>
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</tr>
<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>22.29</td>
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<td>0</td>
<td>10,253</td>
<td>0</td>
<td>10,253</td>
</tr>
<tr>
<td>8 DISASTER PREPAREDNESS &amp; EMEI</td>
<td>7.00</td>
<td>0.13%</td>
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<td>3,220</td>
<td>0</td>
<td>3,220</td>
</tr>
<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
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<td>0.25%</td>
<td>6,554</td>
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<td>6,554</td>
<td>54</td>
<td>6,608</td>
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<tr>
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<td>6.50</td>
<td>0.12%</td>
<td>2,990</td>
<td>0</td>
<td>2,990</td>
<td>25</td>
<td>3,014</td>
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<td>11 FM ACCOUNTING BUREAU (FMB2 G)</td>
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<tr>
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<td>1,536</td>
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<td>1,549</td>
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<tr>
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<tr>
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<td>12,879</td>
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<td>12,985</td>
</tr>
<tr>
<td>15 FM CONTROLS BUREAU (FMB8 GP1)</td>
<td>2.00</td>
<td>0.04%</td>
<td>920</td>
<td>0</td>
<td>920</td>
<td>8</td>
<td>927</td>
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<td>16 FM FLEET SERVICES BUREAU (FME)</td>
<td>91.12</td>
<td>1.63%</td>
<td>41,912</td>
<td>0</td>
<td>41,912</td>
<td>345</td>
<td>42,256</td>
</tr>
<tr>
<td>17 LEGISLATIVE (LD GP100)</td>
<td>52.22</td>
<td>0.93%</td>
<td>24,019</td>
<td>0</td>
<td>24,019</td>
<td>198</td>
<td>24,217</td>
</tr>
<tr>
<td>18 LAW (LW GP100)</td>
<td>24.27</td>
<td>0.43%</td>
<td>11,163</td>
<td>0</td>
<td>11,163</td>
<td>92</td>
<td>11,255</td>
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<td>19 PUBLIC WORKS ADM (PWBO &amp; PWC)</td>
<td>21.64</td>
<td>0.39%</td>
<td>9,954</td>
<td>0</td>
<td>9,954</td>
<td>82</td>
<td>10,035</td>
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<td>27.71</td>
<td>0.49%</td>
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<td>0</td>
<td>12,745</td>
<td>105</td>
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<td>159.00</td>
<td>2.84%</td>
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<td>602</td>
<td>73,735</td>
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<td>1.39%</td>
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<td>35,840</td>
<td>295</td>
<td>36,135</td>
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<td>607</td>
<td>0</td>
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<td>5</td>
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</tr>
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<td>33 AU TF401</td>
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<td>0</td>
<td>1,840</td>
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<td>1,855</td>
</tr>
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<td>8,932</td>
<td>73</td>
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<td>37,901</td>
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<td>Department Allocation</td>
<td>Second Allocation</td>
<td>Total</td>
</tr>
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<td>179</td>
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<td>179</td>
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<td>368</td>
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<td>368</td>
<td>3</td>
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<td>Direct Billed</td>
<td>Department Allocation</td>
<td>Second Allocation</td>
<td>Total</td>
</tr>
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### City of Long Beach, CA
#### Full Cost Allocation Plan

**Dept: 8 DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)**

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Basis Units: Number of Full Time Employees per Department

Source: MGT Consulting Group

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City of Long Beach, CA
Full Cost Allocation Plan

Police Support Allocations

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<th>Total</th>
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<tbody>
<tr>
<td>278 PD GP100</td>
<td>100</td>
<td>100.00%</td>
<td>$42,563</td>
<td>$0</td>
<td>$42,563</td>
<td>$9</td>
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<tr>
<td>Subtotal</td>
<td>100</td>
<td>100.00%</td>
<td>42,563</td>
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<td>42,563</td>
<td>9</td>
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<tr>
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<td>100.00%</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Total</td>
<td></td>
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<td></td>
<td></td>
<td>$42,563</td>
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<td>$42,572</td>
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Basis Units: Direct allocation to Police
Source:
Dispatch Personnel Support Allocations

<table>
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<th>Units</th>
<th>Allocation Percent</th>
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<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>141 FDB4 GP100</td>
<td>20</td>
<td>25.00%</td>
<td>$228,704</td>
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<td>$228,704</td>
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<td>75.00%</td>
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<td>686,111</td>
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<td>692,671</td>
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<td>Total</td>
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<td></td>
<td>$914,815</td>
<td></td>
<td></td>
<td>$923,562</td>
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Basis Units: Number of Police & Fire Dispatch full time employees

Source:

MGT Consulting Group
## Dispatch Space Support Allocations

**Dept:** DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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</thead>
<tbody>
<tr>
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<td>360,621</td>
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<td>363,549</td>
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**Direct Bills**

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**Total**

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<td>$363,549</td>
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Basis Units: 19.7% to Fire & 31.3% to PD based on square footage

Source:
# TID Support Allocations

**Dept:** DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
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<td>100</td>
<td>100.00%</td>
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<td>$11</td>
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**Subtotal**

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<tbody>
<tr>
<td>100</td>
<td>100.00%</td>
<td>$54,081</td>
<td>0</td>
<td>54,081</td>
<td>11</td>
<td>54,093</td>
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**Direct Bills**

<table>
<thead>
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<th>Second Allocation</th>
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**Total**

<table>
<thead>
<tr>
<th>Units</th>
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<th>Department Allocation</th>
<th>Second Allocation</th>
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<tr>
<td></td>
<td>$54,081</td>
<td>$54,081</td>
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<td>$54,093</td>
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Basis Units: Direct allocation to TID (TSIS IS385)

Source:
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<thead>
<tr>
<th>Department</th>
<th>Citywide Support</th>
<th>Police Support</th>
<th>Dispatch Personnel Support</th>
<th>Dispatch Space Support</th>
<th>TID Support</th>
<th>Total</th>
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<tbody>
<tr>
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<td>$0</td>
<td>$0</td>
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## Allocation Summary

**City of Long Beach, CA**  
**Full Cost Allocation Plan**  
**Dept: 8 DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)**  
**FY 2018-19**  
**7/27/2020**

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<td>15,304</td>
</tr>
<tr>
<td>464 WATER DEPT EF 310</td>
<td>13,342</td>
<td>0</td>
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<td>0</td>
<td>13,342</td>
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<tr>
<td>466 WATM EF310</td>
<td>21,689</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>21,689</td>
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<tr>
<td>467 WATM EF311</td>
<td>927</td>
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<td>0</td>
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<td>0</td>
<td>927</td>
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</tbody>
</table>
### Allocation Summary

City of Long Beach, CA  
Full Cost Allocation Plan  

**Dept: 8 DISASTER PREPAREDNESS & EMERG COMM (DCAD & DCDP GP100)**  

<table>
<thead>
<tr>
<th>Department</th>
<th>Citywide Support</th>
<th>Police Support</th>
<th>Dispatch Personnel Support</th>
<th>Dispatch Space Support</th>
<th>TID Support</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>601 EPEO IS380</td>
<td>$70</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$70</td>
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<tr>
<td>602 EPPD GP100</td>
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<td>0</td>
<td>0</td>
<td>2,156</td>
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<tr>
<td>604 EPPD TF401</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1,067</td>
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<tr>
<td>605 EPPD TF403</td>
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<td>0</td>
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<td>0</td>
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<td>232</td>
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<tr>
<td>606 EPPD TF410</td>
<td>464</td>
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<td>464</td>
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<tr>
<td>607 EPPD TF411</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>255</td>
</tr>
<tr>
<td>648 PWTR CP201</td>
<td>5,648</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>5,648</td>
</tr>
</tbody>
</table>

**Total**  

$2,595,725 $42,572 $923,562 $363,549 $54,093 $3,979,500
The Fire Department includes all departmental costs associated with the administration of the Fire Department. Fire Department costs attributable to the Tidelands are direct charged while Harbor and Airport operations are allocated through a separate departmental plan and, therefore, are not included in the costs allocated to Receiving Departments, as follows:

**Fire Admin** - Costs associated with the oversight and management of the Fire Department have been allocated based on the Salaries & Benefits (Character 010) per Fire Program.

The chart on the following page illustrates the functions and measures used to allocate Fire Department Administration costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City of Long Beach, CA
Full Cost Allocation Plan

Fire Department Administration

Fire Admin Exp (FDB1 + FDEO)

+ 

Inbound Allocated Indirect Cost

Allocation based on
Salaries, Wages, and
Benefits

Fire Dept
Programs

Not further allocated to other departments

MGT Consulting Group
## A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Fire Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>S1 1,817,662</td>
<td>0</td>
<td>1,817,662</td>
</tr>
<tr>
<td>Salary % Split</td>
<td>.00%</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td>S</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td>1,817,662</td>
<td>0</td>
<td>1,817,662</td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
<td>S 1,222,589</td>
<td>0</td>
<td>1,222,589</td>
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<tr>
<td>Internal Support</td>
<td>S 225,948</td>
<td>0</td>
<td>225,948</td>
</tr>
<tr>
<td>Revenue</td>
<td>S (15,569)</td>
<td>0</td>
<td>(15,569)</td>
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<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
<td>1,432,968</td>
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<td>1,432,968</td>
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<tr>
<td><strong>Department Cost Total</strong></td>
<td>3,250,630</td>
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<td>3,250,630</td>
</tr>
<tr>
<td><strong>Adjustments to Cost</strong></td>
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</tr>
<tr>
<td><strong>Subtotal - Adjustments</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td>3,250,630</td>
<td>0</td>
<td>3,250,630</td>
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<tr>
<td><strong>General Admin Distribution</strong></td>
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<td>0</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td>$3,250,630</td>
<td>$3,250,630</td>
<td></td>
</tr>
</tbody>
</table>
### B. Incoming Costs - (Default Spread Custom%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Fire Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Other Buildings</td>
<td>$501,703</td>
<td>0</td>
<td>$501,703</td>
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<tr>
<td>Subtotal - BUILDING DEPRECIATION</td>
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<td>0</td>
<td>501,703</td>
</tr>
<tr>
<td>3 Civic Center</td>
<td>78,574</td>
<td>0</td>
<td>78,574</td>
</tr>
<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>78,574</td>
<td>0</td>
<td>78,574</td>
</tr>
<tr>
<td>4 Audit Services</td>
<td>6,304</td>
<td>101</td>
<td>6,405</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>6,304</td>
<td>101</td>
<td>6,405</td>
</tr>
<tr>
<td>5 Records Management</td>
<td>280</td>
<td>19</td>
<td>299</td>
</tr>
<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>280</td>
<td>19</td>
<td>299</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>7,701</td>
<td>432</td>
<td>8,133</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>7,701</td>
<td>432</td>
<td>8,133</td>
</tr>
<tr>
<td>7 Admin &amp; Support Services</td>
<td>4,786</td>
<td>145</td>
<td>4,931</td>
</tr>
<tr>
<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
<td>4,786</td>
<td>145</td>
<td>4,931</td>
</tr>
<tr>
<td>8 Citywide Support</td>
<td>6,554</td>
<td>54</td>
<td>6,608</td>
</tr>
<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
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<td>54</td>
<td>6,608</td>
</tr>
<tr>
<td>9 Fire Admin</td>
<td>0</td>
<td>62,886</td>
<td>62,886</td>
</tr>
<tr>
<td>Subtotal - FIRE ADMIN (FDB1+FDEO)</td>
<td>0</td>
<td>62,886</td>
<td>62,886</td>
</tr>
<tr>
<td>11 General Accounting Citywide</td>
<td>0</td>
<td>2,980</td>
<td>2,980</td>
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<tr>
<td>11 Accounts Payable Citywide</td>
<td>0</td>
<td>2,499</td>
<td>2,499</td>
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<tr>
<td>Subtotal - FM ACCOUNTING BUREAU</td>
<td>0</td>
<td>5,478</td>
<td>5,478</td>
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<tr>
<td>13 Budget Admin</td>
<td>0</td>
<td>5,651</td>
<td>5,651</td>
</tr>
<tr>
<td>Subtotal - FM BUDGET MANAGEMENT</td>
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<td>5,651</td>
<td>5,651</td>
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<tr>
<td>14 FM Purchasing</td>
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<td>4,350</td>
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<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
<td>0</td>
<td>4,350</td>
<td>4,350</td>
</tr>
<tr>
<td>15 FM Controls</td>
<td>0</td>
<td>789</td>
<td>789</td>
</tr>
<tr>
<td>Department</td>
<td>First Incoming</td>
<td>Second Incoming</td>
<td>Fire Admin</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>----------------</td>
<td>-----------------</td>
<td>------------</td>
</tr>
<tr>
<td>Subtotal - FM CONTROLS BUREAU (F)</td>
<td>$0</td>
<td>$789</td>
<td>$789</td>
</tr>
<tr>
<td>16 Fleet Services</td>
<td>0</td>
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<td>493</td>
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<tr>
<td>Subtotal - FM FLEET SERVICES BUR</td>
<td>0</td>
<td>493</td>
<td>493</td>
</tr>
<tr>
<td>17 Council Support</td>
<td>0</td>
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<td>20,444</td>
</tr>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
<td>0</td>
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<td>20,444</td>
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<tr>
<td>18 General Admin &amp; Law</td>
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<td>38,168</td>
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<td>Subtotal - LAW (LW GP100)</td>
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<td>38,168</td>
<td>38,168</td>
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<tr>
<td>21 Technical Services</td>
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<td>4,255</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (TS)</td>
<td>0</td>
<td>4,255</td>
<td>4,255</td>
</tr>
<tr>
<td>Total Incoming</td>
<td>605,903</td>
<td>143,266</td>
<td>749,168</td>
</tr>
</tbody>
</table>

C. Total Allocated

|                  | $3,999,798    | $3,999,798      | 100.00%    |
### City of Long Beach, CA
#### Full Cost Allocation Plan

**Fire Admin Allocations**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>1,817,662.35</td>
<td>1.63%</td>
<td>$62,886</td>
<td>$0</td>
<td>$62,886</td>
<td>$0</td>
<td>$62,886</td>
</tr>
<tr>
<td>132 FDB2 GP100</td>
<td>5,733,117.11</td>
<td>5.14%</td>
<td>198,351</td>
<td>0</td>
<td>198,351</td>
<td>7,491</td>
<td>205,841</td>
</tr>
<tr>
<td>134 FDB2 SR131</td>
<td>869,957.63</td>
<td>0.78%</td>
<td>30,098</td>
<td>0</td>
<td>30,098</td>
<td>1,137</td>
<td>31,235</td>
</tr>
<tr>
<td>135 FDB2 TF401</td>
<td>163,467.64</td>
<td>0.15%</td>
<td>5,656</td>
<td>0</td>
<td>5,656</td>
<td>214</td>
<td>5,869</td>
</tr>
<tr>
<td>136 FDB3 GP100</td>
<td>3,891,944.96</td>
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<td>134,651</td>
<td>0</td>
<td>134,651</td>
<td>5,085</td>
<td>139,736</td>
</tr>
<tr>
<td>137 FDB3 SR120</td>
<td>385,353.52</td>
<td>0.35%</td>
<td>13,332</td>
<td>0</td>
<td>13,332</td>
<td>503</td>
<td>13,836</td>
</tr>
<tr>
<td>138 FDB4 CP201</td>
<td>3,871.50</td>
<td>0.00%</td>
<td>134</td>
<td>0</td>
<td>134</td>
<td>5</td>
<td>139</td>
</tr>
<tr>
<td>141 FDB4 GP100</td>
<td>90,084,822.47</td>
<td>80.82%</td>
<td>3,116,699</td>
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<td>3,116,699</td>
<td>117,701</td>
<td>3,234,400</td>
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<tr>
<td>143 FDB4 SR121</td>
<td>744,021.49</td>
<td>0.67%</td>
<td>25,741</td>
<td>0</td>
<td>25,741</td>
<td>972</td>
<td>26,713</td>
</tr>
<tr>
<td>144 FDB4 TF401</td>
<td>6,023,344.77</td>
<td>5.40%</td>
<td>208,392</td>
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<td>208,392</td>
<td>7,870</td>
<td>216,262</td>
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<tr>
<td>145 FDB4 TF403</td>
<td>1,751,366.90</td>
<td>1.57%</td>
<td>60,593</td>
<td>0</td>
<td>60,593</td>
<td>2,288</td>
<td>62,881</td>
</tr>
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</table>

**Subtotal**

<table>
<thead>
<tr>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>111,468,930.34</td>
<td>100.00%</td>
<td>3,856,533</td>
<td>0</td>
<td>3,856,533</td>
<td>143,266</td>
<td>3,999,798</td>
</tr>
</tbody>
</table>

**Direct Bills**

<table>
<thead>
<tr>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Total**

<table>
<thead>
<tr>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>3,856,533</td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>3,999,798</td>
</tr>
</tbody>
</table>

**Basis Units: Salaries & Benefits (Character 010) per Fire Program**

**Source:**
## Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>Fire Admin</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>$62,886</td>
<td>$62,886</td>
</tr>
<tr>
<td>132 FDB2 GP100</td>
<td>205,841</td>
<td>205,841</td>
</tr>
<tr>
<td>134 FDB2 SR131</td>
<td>31,235</td>
<td>31,235</td>
</tr>
<tr>
<td>135 FDB2 TF401</td>
<td>5,869</td>
<td>5,869</td>
</tr>
<tr>
<td>136 FDB3 GP100</td>
<td>139,736</td>
<td>139,736</td>
</tr>
<tr>
<td>137 FDB3 SR120</td>
<td>13,836</td>
<td>13,836</td>
</tr>
<tr>
<td>138 FDB4 CP201</td>
<td>139</td>
<td>139</td>
</tr>
<tr>
<td>141 FDB4 GP100</td>
<td>3,234,400</td>
<td>3,234,400</td>
</tr>
<tr>
<td>143 FDB4 SR121</td>
<td>26,713</td>
<td>26,713</td>
</tr>
<tr>
<td>144 FDB4 TF401</td>
<td>216,262</td>
<td>216,262</td>
</tr>
<tr>
<td>145 FDB4 TF403</td>
<td>62,881</td>
<td>62,881</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,999,798</strong></td>
<td><strong>$3,999,798</strong></td>
</tr>
</tbody>
</table>
The Financial Management Administration represents Financial Management Director and support staff provide activities for all programs in the Financial Management Department, including purchasing (FMB7), budget and accounting (FMB3), city controller (FMB2), fleet (FMB9), commercial services (FMB4), treasury (FMB5), and financial controls (FMB8). These costs are allocated to Receiving Departments, as follows:

**Admin General** - Costs associated with general management of the Financial Management department have been allocated based on Work Hours per FM Program.

**Admin Personnel** - Costs associated with oversight and management related to personnel within the Financial Management Department have been allocated based on the number of work hours per FM Program (Excl. Fleet & Towing).

However, in FY 2019, as part of the system's conversion from FAMIS to MUNIS, there's no department cost to allocate due to some timing differences which will be resolved the following fiscal year.

The chart on the following page illustrates the functions and measures used to allocate FM Administration costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Admin General</th>
<th>Admin Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Costs</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
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<td>0</td>
</tr>
<tr>
<td>Benefits</td>
<td>S</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Services &amp; Supplies Cost</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
<td>S</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Internal Services</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Revenue</td>
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<td>0</td>
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<tr>
<td>Expenditure Adjustment</td>
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</tr>
<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
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<td>0</td>
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<tr>
<td><strong>Department Cost Total</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>Subtotal - Adjustments</strong></td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td></td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>General Admin Distribution</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td></td>
<td>not allocated</td>
<td>not allocated</td>
<td></td>
</tr>
</tbody>
</table>
**City of Long Beach, CA**  
**Full Cost Allocation Plan**  
**Dept: 10  FM ADMIN (FMB1 GP100)**  
**FY 2018-19**  
7/27/2020

### B. Incoming Costs - (Default Spread Custom%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Admin General</th>
<th>Admin Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$22,939</td>
<td>$0</td>
<td>$0</td>
<td>$22,939</td>
</tr>
<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>22,939</td>
<td>0</td>
<td>0</td>
<td>22,939</td>
</tr>
<tr>
<td>4 Audit Services</td>
<td>(193)</td>
<td>(3)</td>
<td>0</td>
<td>(196)</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>(193)</td>
<td>(3)</td>
<td>0</td>
<td>(196)</td>
</tr>
<tr>
<td>5 Records Management</td>
<td>385</td>
<td>26</td>
<td>0</td>
<td>411</td>
</tr>
<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>385</td>
<td>26</td>
<td>0</td>
<td>411</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>3,236</td>
<td>182</td>
<td>0</td>
<td>3,418</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>3,236</td>
<td>182</td>
<td>0</td>
<td>3,418</td>
</tr>
<tr>
<td>7 Admin &amp; Support Services</td>
<td>1,104</td>
<td>34</td>
<td>0</td>
<td>1,138</td>
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<tr>
<td>Subtotal - CIVIL SERVICE (CS GP10)</td>
<td>1,104</td>
<td>34</td>
<td>0</td>
<td>1,138</td>
</tr>
<tr>
<td>8 Citywide Support</td>
<td>2,990</td>
<td>25</td>
<td>0</td>
<td>3,014</td>
</tr>
<tr>
<td>Subtotal - DISASTER PREPAREDNES</td>
<td>2,990</td>
<td>25</td>
<td>0</td>
<td>3,014</td>
</tr>
<tr>
<td>11 General Accounting Citywide</td>
<td>0</td>
<td>2,073</td>
<td>0</td>
<td>2,073</td>
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<tr>
<td>11 Accounts Payable Citywide</td>
<td>0</td>
<td>1,287</td>
<td>0</td>
<td>1,287</td>
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<tr>
<td>Subtotal - FM ACCOUNTING BUREAL</td>
<td>0</td>
<td>3,360</td>
<td>0</td>
<td>3,360</td>
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<tr>
<td>13 Budget Admin</td>
<td>0</td>
<td>2,375</td>
<td>0</td>
<td>2,375</td>
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<tr>
<td>Subtotal - FM BUDGET MANAGEMEN</td>
<td>0</td>
<td>2,375</td>
<td>0</td>
<td>2,375</td>
</tr>
<tr>
<td>14 FM Purchasing</td>
<td>0</td>
<td>3,305</td>
<td>0</td>
<td>3,305</td>
</tr>
<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
<td>0</td>
<td>3,305</td>
<td>0</td>
<td>3,305</td>
</tr>
<tr>
<td>15 FM Controls</td>
<td>0</td>
<td>225</td>
<td>0</td>
<td>225</td>
</tr>
<tr>
<td>Subtotal - FM CONTROLS BUREAU (f)</td>
<td>0</td>
<td>225</td>
<td>0</td>
<td>225</td>
</tr>
<tr>
<td>17 Council Support</td>
<td>0</td>
<td>8,590</td>
<td>0</td>
<td>8,590</td>
</tr>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
<td>0</td>
<td>8,590</td>
<td>0</td>
<td>8,590</td>
</tr>
<tr>
<td>18 General Admin &amp; Law</td>
<td>0</td>
<td>151,275</td>
<td>0</td>
<td>151,275</td>
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</tbody>
</table>
## City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19

**7/27/2020**

**Dept: 10 FM ADMIN (FMB1 GP100)**

---

**B. Incoming Costs - (Default Spread Custom%)**

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Admin General</th>
<th>Admin Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal - LAW (LW GP100)</td>
<td>$0</td>
<td>$151,275</td>
<td>$0</td>
<td>$151,275</td>
</tr>
<tr>
<td>21 Technical Services</td>
<td>0</td>
<td>3,951</td>
<td>0</td>
<td>3,951</td>
</tr>
<tr>
<td>Subtotal - TECHNICAL SERVICES (T£</td>
<td>0</td>
<td>3,951</td>
<td>0</td>
<td>3,951</td>
</tr>
</tbody>
</table>

**Total Incoming**

| | 30,462 | 173,343 | 0 | 203,806 |

**C. Total Allocated**

| | $203,806 | $0 | $203,806 |

100.00%
Allocation Summary

No Allocations

Page Intentionally Left Blank
The Accounting Bureau of the Financial Management department is responsible for maintenance of the City’s financial system, data processing of accounts payable and checks, payroll processing, indirect cost plan, certain billing and collections functions, and fixed asset control. These costs are allocated to Receiving Departments, as follows:

**General Accounting Citywide** - Costs associated with all aspects of the financial system control, including fixed assets, maintaining the financial books of the City, bank and system reconciliations, and issuing appropriate financial reports. Gas, Harbor, Water, and Sewer EF 311 do not receive some of these services and are therefore discounted in the allocation basis. These costs have been allocated based on the number of financial transactions per Dept. / Bureau / Fund. (Excl. Journal Vouchers & Budget HA, WA, Swr, Budget) (Excl. 50% of transactions & Fixed Assets for GO, HA, WA, Swr).

**Accounts Payable Citywide** - Costs associated with the City vendor payment process, including coordinating year end close, encumbrance review, maintaining the citywide vendor file, processing state & federal legal reporting requirements for 1099’s, and assisting all departments with Advanced Purchasing and Inventory Control System and other payment related topics. Gas, Harbor, Water, and Sewer EF 311 do not receive some of these services and are therefore discounted in the allocation basis. These costs have been allocated based on the number of all check and voucher transactions per Dept. / Bureau / Fund. (Excl. Vouchers GO, HA, WA, Swr) (Excl. 50% Checks GO, HA, WA, Swr).
CIP Accounting - Costs associated with the accounting and financial support provided to capital improvement projects have been allocated directly to the Public Works Engineering Administration Department.

Tidelands & Compliance - Costs associated with the accounting and financial support provided to Tidelands have been allocated directly to FM Accounting Bureau - Tidelands (FMB2 TF).

The following chart illustrates the functions and measures used to allocate FM Accounting Bureau costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
## A. Department Costs

**Dept: 11  FM ACCOUNTING BUREAU (FMB2 GP100)**

### Personnel Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>S1</td>
<td>0</td>
<td>1,438,887</td>
<td>454,515</td>
<td>729,823</td>
<td>8,369</td>
</tr>
<tr>
<td>Salary % Split</td>
<td>.00%</td>
<td>54.68%</td>
<td>17.27%</td>
<td>27.73%</td>
<td>.32%</td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td>S</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal - Personnel Costs**

<table>
<thead>
<tr>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,631,594</td>
<td>0</td>
<td>1,438,887</td>
<td>454,515</td>
<td>729,823</td>
<td>8,369</td>
</tr>
</tbody>
</table>

### Services & Supplies Cost

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials, Services &amp; Supplies</td>
<td>P</td>
<td>0</td>
<td>121,412</td>
<td>47,118</td>
<td>47,497</td>
<td>0</td>
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<tr>
<td>Internal Services</td>
<td>P</td>
<td>0</td>
<td>74,796</td>
<td>49,458</td>
<td>43,329</td>
<td>759</td>
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</tbody>
</table>

**Subtotal - Services & Supplies**

<table>
<thead>
<tr>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>384,369</td>
<td>0</td>
<td>196,208</td>
<td>96,576</td>
<td>90,826</td>
<td>759</td>
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</table>

### Department Cost Total

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Costs After Adjustments</td>
<td>3,015,963</td>
<td>0</td>
<td>1,635,095</td>
<td>551,091</td>
<td>820,649</td>
<td>9,128</td>
</tr>
</tbody>
</table>

### General Admin Distribution

<table>
<thead>
<tr>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Grand Total

<table>
<thead>
<tr>
<th>Amount</th>
<th>General Admin</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,015,963</td>
<td>$1,635,095</td>
<td>$551,091</td>
<td>$820,649</td>
<td>$9,128</td>
<td></td>
</tr>
</tbody>
</table>
## B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>General Accounting Citywide</th>
<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$68,713</td>
<td>$0</td>
<td>$37,570</td>
<td>$11,868</td>
<td>$19,056</td>
<td>$219</td>
</tr>
<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>$68,713</td>
<td>0</td>
<td>37,570</td>
<td>11,868</td>
<td>19,056</td>
<td>219</td>
</tr>
<tr>
<td>4 Audit Services</td>
<td>5,821</td>
<td>93</td>
<td>3,234</td>
<td>1,021</td>
<td>1,640</td>
<td>19</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>5,821</td>
<td>93</td>
<td>3,234</td>
<td>1,021</td>
<td>1,640</td>
<td>19</td>
</tr>
<tr>
<td>5 Records Management</td>
<td>221,886</td>
<td>14,745</td>
<td>129,384</td>
<td>40,870</td>
<td>65,625</td>
<td>753</td>
</tr>
<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>221,886</td>
<td>14,745</td>
<td>129,384</td>
<td>40,870</td>
<td>65,625</td>
<td>753</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>10,994</td>
<td>617</td>
<td>6,348</td>
<td>2,005</td>
<td>3,220</td>
<td>37</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>10,994</td>
<td>617</td>
<td>6,348</td>
<td>2,005</td>
<td>3,220</td>
<td>37</td>
</tr>
<tr>
<td>7 Admin &amp; Support Services</td>
<td>12,539</td>
<td>380</td>
<td>7,064</td>
<td>2,231</td>
<td>3,583</td>
<td>41</td>
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<tr>
<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
<td>12,539</td>
<td>380</td>
<td>7,064</td>
<td>2,231</td>
<td>3,583</td>
<td>41</td>
</tr>
<tr>
<td>8 Citywide Support</td>
<td>8,955</td>
<td>74</td>
<td>4,937</td>
<td>1,559</td>
<td>2,504</td>
<td>29</td>
</tr>
<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
<td>8,955</td>
<td>74</td>
<td>4,937</td>
<td>1,559</td>
<td>2,504</td>
<td>29</td>
</tr>
<tr>
<td>11 General Accounting Citywide</td>
<td>0</td>
<td>2,957</td>
<td>1,617</td>
<td>511</td>
<td>820</td>
<td>9</td>
</tr>
<tr>
<td>11 Accounts Payable Citywide</td>
<td>0</td>
<td>405</td>
<td>221</td>
<td>70</td>
<td>112</td>
<td>1</td>
</tr>
<tr>
<td>Subtotal - FM ACCOUNTING BUREAU</td>
<td>0</td>
<td>3,362</td>
<td>1,838</td>
<td>581</td>
<td>932</td>
<td>11</td>
</tr>
<tr>
<td>13 Budget Admin</td>
<td>0</td>
<td>8,067</td>
<td>4,411</td>
<td>1,393</td>
<td>2,237</td>
<td>26</td>
</tr>
<tr>
<td>Subtotal - FM BUDGET MANAGEMENT</td>
<td>0</td>
<td>8,067</td>
<td>4,411</td>
<td>1,393</td>
<td>2,237</td>
<td>26</td>
</tr>
<tr>
<td>14 FM Purchasing</td>
<td>0</td>
<td>1,695</td>
<td>927</td>
<td>293</td>
<td>470</td>
<td>5</td>
</tr>
<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
<td>0</td>
<td>1,695</td>
<td>927</td>
<td>293</td>
<td>470</td>
<td>5</td>
</tr>
<tr>
<td>15 FM Controls</td>
<td>0</td>
<td>939</td>
<td>513</td>
<td>162</td>
<td>260</td>
<td>3</td>
</tr>
<tr>
<td>Subtotal - FM CONTROLS BUREAU (f)</td>
<td>0</td>
<td>939</td>
<td>513</td>
<td>162</td>
<td>260</td>
<td>3</td>
</tr>
<tr>
<td>17 Council Support</td>
<td>0</td>
<td>29,184</td>
<td>15,957</td>
<td>5,040</td>
<td>8,094</td>
<td>93</td>
</tr>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
<td>0</td>
<td>29,184</td>
<td>15,957</td>
<td>5,040</td>
<td>8,094</td>
<td>93</td>
</tr>
<tr>
<td>21 Technical Services</td>
<td>0</td>
<td>4,134</td>
<td>2,260</td>
<td>714</td>
<td>1,146</td>
<td>13</td>
</tr>
<tr>
<td>Subtotal - TECHNICAL SERVICES (T)</td>
<td>0</td>
<td>4,134</td>
<td>2,260</td>
<td>714</td>
<td>1,146</td>
<td>13</td>
</tr>
</tbody>
</table>

| Total Incoming | $328,908 | 63,290 | 214,444 | 67,738 | 108,769 | 1,247 |

| C. Total Allocated | $3,408,161 | $1,849,539 | $618,829 | $929,418 | $10,375 | | 54.27% | 18.16% | 27.27% | 0.30% |
## General Accounting Citywide Allocations

### Dept: 11 FM ACCOUNTING BUREAU (FMB2 GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>327.00</td>
<td>0.07%</td>
<td>$1,215</td>
<td>$0</td>
<td>$1,215</td>
<td>$0</td>
<td>$1,215</td>
</tr>
<tr>
<td>5 CITY CLERK (CC GP100)</td>
<td>1,038.00</td>
<td>0.21%</td>
<td>3,856</td>
<td>0</td>
<td>3,856</td>
<td>0</td>
<td>3,856</td>
</tr>
<tr>
<td>6 CITY MANAGER (CM GP100)</td>
<td>2,549.00</td>
<td>0.52%</td>
<td>9,470</td>
<td>0</td>
<td>9,470</td>
<td>0</td>
<td>9,470</td>
</tr>
<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>2,412.00</td>
<td>0.49%</td>
<td>8,961</td>
<td>0</td>
<td>8,961</td>
<td>0</td>
<td>8,961</td>
</tr>
<tr>
<td>8 DISASTER PREPAREDNESS &amp; EMEI</td>
<td>758.00</td>
<td>0.16%</td>
<td>2,816</td>
<td>0</td>
<td>2,816</td>
<td>0</td>
<td>2,816</td>
</tr>
<tr>
<td>9 FIRE ADMIN (FD81+FDEO)</td>
<td>802.00</td>
<td>0.16%</td>
<td>2,980</td>
<td>0</td>
<td>2,980</td>
<td>0</td>
<td>2,980</td>
</tr>
<tr>
<td>10 FM ADMIN (FMB1 GP100)</td>
<td>558.00</td>
<td>0.11%</td>
<td>2,073</td>
<td>0</td>
<td>2,073</td>
<td>0</td>
<td>2,073</td>
</tr>
<tr>
<td>11 FM ACCOUNTING BUREAU (FMB2 G)</td>
<td>796.00</td>
<td>0.16%</td>
<td>2,957</td>
<td>0</td>
<td>2,957</td>
<td>0</td>
<td>2,957</td>
</tr>
<tr>
<td>12 FM ACCTG BUREAU - TIDELANDS</td>
<td>317.00</td>
<td>0.06%</td>
<td>1,178</td>
<td>0</td>
<td>1,178</td>
<td>23</td>
<td>1,201</td>
</tr>
<tr>
<td>13 FM BUDGET MANAGEMENT (FMB3 )</td>
<td>273.00</td>
<td>0.06%</td>
<td>1,014</td>
<td>0</td>
<td>1,014</td>
<td>20</td>
<td>1,034</td>
</tr>
<tr>
<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
<td>4,127.00</td>
<td>0.84%</td>
<td>15,333</td>
<td>0</td>
<td>15,333</td>
<td>298</td>
<td>15,631</td>
</tr>
<tr>
<td>15 FM CONTROLS BUREAU (FMB8 GP1)</td>
<td>149.00</td>
<td>0.03%</td>
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# City of Long Beach, CA
## Full Cost Allocation Plan

### Dept: 11 FM ACCOUNTING BUREAU (FMB2 GP100)

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<th>Direct Billed</th>
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## General Accounting Citywide Allocations

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### City of Long Beach, CA
### Full Cost Allocation Plan

#### Dept:11 FM ACCOUNTING BUREAU (FMB2 GP100)

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## City of Long Beach, CA
### Full Cost Allocation Plan

**Dept:11 FM ACCOUNTING BUREAU (FMB2 GP100)**

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<th>Units</th>
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### General Accounting Citywide Allocations

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<th>Direct Billed</th>
<th>Department Allocation</th>
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### City of Long Beach, CA
### Full Cost Allocation Plan

#### Dept:11 FM ACCOUNTING BUREAU (FMB2 GP100)

**General Accounting Citywide Allocations**

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<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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**Subtotal**

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**Direct Bills**

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**Total**

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<td>$1,814,933</td>
<td>$1,849,539</td>
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*Source: MGT Consulting Group*
## Accounts Payable Citywide Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tbody>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>375.00</td>
<td>0.20%</td>
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<td>$1,225</td>
<td>$0</td>
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<td>1,143</td>
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<td>2,979</td>
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<td>2,348</td>
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<td>1,940</td>
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<td>2,499</td>
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## City of Long Beach, CA
### Full Cost Allocation Plan

**Dept: 11  FM ACCOUNTING BUREAU (FMB2 GP100)**

<table>
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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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## Accounts Payable Citywide Allocations

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## City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19
7/27/2020

**Department Units Allocation Percent First Allocation Direct Billed Department Allocation Second Allocation Total**

<table>
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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
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<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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### Accounts Payable Citywide Allocations

**City of Long Beach, CA**  
**Full Cost Allocation Plan**  
**Dept: 11 FM ACCOUNTING BUREAU (FMB2 GP100)**  
**FY 2018-19**  
**7/27/2020**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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### Accounts Payable Citywide Allocations

<table>
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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tbody>
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<td>607,898</td>
<td>10,931</td>
<td>618,829</td>
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<tr>
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<tr>
<td><strong>Total</strong></td>
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<td>$0</td>
<td>$618,829</td>
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Basis Units: Number of Check and Voucher Transactions per Department (Excl. Vouchers GO, HA, WA, Swr) (Excl. 50% Checks GO, HA, WA, Swr)

Source:
## CIP Accounting Allocations

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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
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<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<td>$0</td>
<td>$911,865</td>
<td>$17,552</td>
<td>$929,418</td>
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<tr>
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<td>100.00%</td>
<td>911,865</td>
<td>0</td>
<td>911,865</td>
<td>17,552</td>
<td>929,418</td>
</tr>
<tr>
<td>Direct Bills</td>
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<td></td>
<td></td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
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<td>$911,865</td>
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<td>$929,418</td>
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Basis Units: Direct allocation to PW Engineering Admin

Source:
### Tidelands & Compliance Allocations

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<th>Units</th>
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<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<td>100.00%</td>
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<td>$0</td>
<td>$10,174</td>
<td>$201</td>
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<tr>
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<td>100.00%</td>
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<td>10,174</td>
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<td></td>
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<td>$10,174</td>
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Basis Units: Direct allocation to FM Accounting Bureau - Tidelands (FMB2 TF)

Source: MGT Consulting Group
## Allocation Summary

**City of Long Beach, CA**  
**Full Cost Allocation Plan**  
**Dept:11 FM ACCOUNTING BUREAU (FMB2 GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>General Accounting</th>
<th>Accounts Payable</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
<th>Total</th>
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## Allocation Summary

**City of Long Beach, CA**  
**Full Cost Allocation Plan**

### FY 2018-19  
7/27/2020  
Dept:11 FM ACCOUNTING BUREAU (FMB2 GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>General Accounting</th>
<th>Accounts Payable</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
<th>Total</th>
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# Allocation Summary

**City of Long Beach, CA**  
**Full Cost Allocation Plan**  
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**FY 2018-19**  
**7/27/2020**

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## Allocation Summary

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## Allocation Summary

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## Allocation Summary

**City of Long Beach, CA**  
**Full Cost Allocation Plan**  
**FY 2018-19**  
**7/27/2020**

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MGT Consulting Group
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<th>Accounts Payable Citywide</th>
<th>CIP Accounting</th>
<th>Tidelands &amp; Compliance</th>
<th>Total</th>
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<td>182</td>
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<td>11</td>
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<td>0</td>
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<td><strong>$929,418</strong></td>
<td><strong>$10,375</strong></td>
<td><strong>$3,408,161</strong></td>
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</table>
The Tidelands Accounting division of the Financial Management Accounting Bureau is responsible for providing accounting support to the City’s Tideland operations. These costs are allocated to Receiving Departments, as follows:

**Tidelands General** - Pass through indirect costs related to programs provided services by Tidelands Accounting, have been allocated based on direct costs per program served (Excl. XI).

The chart on the following page illustrates the functions and measures used to allocate the FM Accounting Bureau - Tidelands costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
FM Accounting Bureau - Tidelands

Inbound Allocated Indirect Cost

User Depts

Not further allocated to other departments
### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Tidelands General</th>
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<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>S</td>
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</tr>
<tr>
<td>Salary % Split</td>
<td></td>
<td>.00%</td>
<td>.00%</td>
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<tr>
<td>Benefits</td>
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<tr>
<td>Subtotal - Services &amp; Supplies</td>
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<td>0</td>
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<tr>
<td>Subtotal - Adjustments</td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
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<td>General Admin Distribution</td>
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<td><strong>Grand Total</strong></td>
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## B. Incoming Costs - (Default Spread Custom%)

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<th>Department</th>
<th>Department First</th>
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<th>Tidelands General</th>
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<td>3 Civic Center</td>
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<td>4 Audit Services</td>
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<td>688</td>
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<td>Subtotal - CITY AUDITOR (AU GP100)</td>
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<td>688</td>
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<tr>
<td>5 Records Management</td>
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<td>8,290</td>
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<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
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<td>8,290</td>
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<td>6 Council / Dept Support</td>
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<td>Subtotal - CITY MANAGER (CM GP10)</td>
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<td>54</td>
<td>1,010</td>
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<td>7 Admin &amp; Support Services</td>
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<td>2,382</td>
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<td>Subtotal - FM CONTROLS BUREAU (f)</td>
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<td>150</td>
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<td>615</td>
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<tr>
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<td>309 TDSU TF403</td>
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</tr>
<tr>
<td>312 PRAC TF401</td>
<td>122,569.05</td>
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<tr>
<td>319 PRBS TF401</td>
<td>705,061.70</td>
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<tr>
<td>326 PRCI TF403 (CIP)</td>
<td>5,871,647.99</td>
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<td>7,201,757.75</td>
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<tr>
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<td>340 PREO TF403</td>
<td>153,280.90</td>
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<tr>
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<td>1,892,942.68</td>
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<td>344 PRMB TF403</td>
<td>2,392,085.01</td>
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<td>979</td>
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<td>345 PRMB TF411</td>
<td>873,470.37</td>
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<tr>
<td>356 PRMD TF401</td>
<td>542,735.74</td>
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<td>443,392.82</td>
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<td>405 PWCI TF401 (CIP)</td>
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<td>(1,095,476.52)</td>
<td>-1.23%</td>
<td>(448)</td>
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<tr>
<td>409 PWCI TF410 (CIP)</td>
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<td>1,080</td>
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<td>59,868.19</td>
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<td>1,044,399.26</td>
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<td>Units</td>
<td>Allocation Percent</td>
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<td>1,394,872.30</td>
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<td>$571</td>
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<td>4,451.36</td>
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<td>175,037.51</td>
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<td>67,635.04</td>
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<td>207,555.80</td>
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<tr>
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<td>8,628.96</td>
<td>0.01%</td>
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<tr>
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<td>407,248.26</td>
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<td>2,931,382.76</td>
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<td>1,359,223.21</td>
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<td>13,804.75</td>
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<tr>
<td><strong>Subtotal</strong></td>
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<td><strong>Total</strong></td>
<td><strong>36,394</strong></td>
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Basis Units: Direct Costs per Program Served (Excl. XI)

Source: MGT Consulting Group
## City of Long Beach, CA
### Full Cost Allocation Plan

#### FY 2018-19

**7/27/2020**

**Dept:12  FM ACCTNG BUREAU - TIDELANDS (FMB2 TF)**

<table>
<thead>
<tr>
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<th>Tidelands</th>
<th>General</th>
<th>Total</th>
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<tbody>
<tr>
<td>12 FM ACCTNG BUREAU - TIDELANDS</td>
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<td>$144</td>
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</tr>
<tr>
<td>33 AU TF401</td>
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<td>204</td>
<td></td>
</tr>
<tr>
<td>50 CM TF401</td>
<td>18</td>
<td>18</td>
<td></td>
</tr>
<tr>
<td>51 CM TF411</td>
<td>5</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>58 CM14 TF401</td>
<td>58</td>
<td>58</td>
<td></td>
</tr>
<tr>
<td>59 CM14 TF411</td>
<td>5</td>
<td>5</td>
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</tr>
<tr>
<td>122 EPBD TF401</td>
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<td>1,040</td>
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<tr>
<td>123 EPBD TF403</td>
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<td>33</td>
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</tr>
<tr>
<td>127 EPEO TF401</td>
<td>85</td>
<td>85</td>
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</tr>
<tr>
<td>135 FDB2 TF401</td>
<td>78</td>
<td>78</td>
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</tr>
<tr>
<td>144 FDB4 TF401</td>
<td>6,830</td>
<td>6,830</td>
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<tr>
<td>145 FDB4 TF403</td>
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<td>1,017</td>
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<tr>
<td>163 FMB3 TF401</td>
<td>56</td>
<td>56</td>
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<tr>
<td>294 PDFB TF401</td>
<td>115</td>
<td>115</td>
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<tr>
<td>295 PDFB TF403</td>
<td>57</td>
<td>57</td>
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<tr>
<td>302 PDPT TF401</td>
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<td>622</td>
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</tr>
<tr>
<td>308 PSDU TF401</td>
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<td>3,987</td>
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<tr>
<td>309 PSDU TF403</td>
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<td>1,105</td>
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<tr>
<td>312 PRAC TF401</td>
<td>57</td>
<td>57</td>
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</tr>
<tr>
<td>319 PRBS TF401</td>
<td>329</td>
<td>329</td>
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</tr>
<tr>
<td>320 PRBS TF403</td>
<td>283</td>
<td>283</td>
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<tr>
<td>325 PRCI TF401</td>
<td>2,985</td>
<td>2,985</td>
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<tr>
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<td>2,737</td>
<td>2,737</td>
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<tr>
<td>327 PRCI TF403</td>
<td>3,357</td>
<td>3,357</td>
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<tr>
<td>336 PRCR TF401</td>
<td>1,027</td>
<td>1,027</td>
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<tr>
<td>337 PRCR TF403</td>
<td>7</td>
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<tr>
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<td>73</td>
<td>73</td>
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<tr>
<td>340 PREO TF403</td>
<td>71</td>
<td>71</td>
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<td>882</td>
<td>882</td>
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<tr>
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<td>1,115</td>
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<tr>
<td>345 PRMB TF411</td>
<td>407</td>
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<td>356 PRMD TF401</td>
<td>253</td>
<td>253</td>
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</tr>
<tr>
<td>357 PRMD TF403</td>
<td>207</td>
<td>207</td>
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<tr>
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<td>2,500</td>
<td>2,500</td>
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<tr>
<td>406 PWCI TF403</td>
<td>(511)</td>
<td>(511)</td>
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</tr>
<tr>
<td>409 PWCI TF410 (CIP)</td>
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<tr>
<td>428 PWEN TF401</td>
<td>717</td>
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<tr>
<td>429 PWEN TF411</td>
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<tr>
<td>434 PWEV TF401</td>
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<td>28</td>
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</tr>
<tr>
<td>446 PWPS TF401</td>
<td>62</td>
<td>62</td>
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<tr>
<td>447 PWPS TF411</td>
<td>217</td>
<td>217</td>
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## Allocation Summary

<table>
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<tr>
<th>Department</th>
<th>Tidelands General</th>
<th>Total</th>
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<tbody>
<tr>
<td>468 XCAQ TF401</td>
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<td>$487</td>
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<tr>
<td>483 XCDS TF403</td>
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<td>2</td>
<td>2</td>
</tr>
<tr>
<td>531 XCRV TF411</td>
<td>82</td>
<td>82</td>
</tr>
<tr>
<td>604 EPPD TF401</td>
<td>1,271</td>
<td>1,271</td>
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<tr>
<td>605 EPPD TF403</td>
<td>32</td>
<td>32</td>
</tr>
<tr>
<td>606 EPPD TF410</td>
<td>97</td>
<td>97</td>
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<tr>
<td>607 EPPD TF411</td>
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<td>4</td>
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<tr>
<td>626 EPBD TF410</td>
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<tr>
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<td>1,367</td>
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<tr>
<td>639 PWBO TF411</td>
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<tr>
<td>646 PWBO TF410</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>647 PWPS TF403</td>
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<td>6</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>$41,430</strong></td>
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</table>
The Financial Management Budget Division is responsible for the development, review, and impact assessment of the City’s annual budget and component programs. These costs are allocated to Receiving Departments, as follows:

**Budget Admin** - Costs associated with management and oversight of the City’s annual budget, have been allocated based on the number of work hours per Dept / Bureau / Fund.

The chart on the following page illustrates the functions and measures used to allocate FM Budget Management costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City of Long Beach, CA
Full Cost Allocation Plan

FM Budget Management

Budget Management Bureau – FMB3 GP 100

Inbound Allocated Indirect Cost

Allocated on citywide labor hours

Depts/Funds

MGT Consulting Group
# City of Long Beach, CA
## Full Cost Allocation Plan

**Dept:13  FM BUDGET MANAGEMENT (FMB3 GP100)**

### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Budget Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>S1</td>
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<tr>
<td>Salary % Split</td>
<td>.00%</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
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<td>0</td>
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<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
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<td>1,626,441</td>
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<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
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<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
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<td>297,850</td>
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<tr>
<td>Internal Services</td>
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<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
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<tr>
<td><strong>Department Cost Total</strong></td>
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<td>2,119,690</td>
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</table>

**Adjustments to Cost**

| Subtotal - Adjustments          | 0      | 0             | 0            |

**Total Costs After Adjustments**

| 2,119,690 | 0 | 2,119,690 |

**General Admin Distribution**

| 0 | 0 |

**Grand Total**

|$2,119,690$ | $2,119,690$ |
### B. Incoming Costs - (Default Spread Salary%)

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<th>First Incoming</th>
<th>Second Incoming</th>
<th>Budget Admin</th>
</tr>
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<td>3 Civic Center</td>
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<tr>
<td>4 Audit Services</td>
<td>4,091</td>
<td>66</td>
<td>4,157</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>4,091</td>
<td>66</td>
<td>4,157</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>5,004</td>
<td>281</td>
<td>5,285</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
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<td>5,285</td>
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<tr>
<td>7 Admin &amp; Support Services</td>
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<td>4,476</td>
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<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
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<td>132</td>
<td>4,476</td>
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<tr>
<td>8 Citywide Support</td>
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<td>4,573</td>
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<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
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<td>4,573</td>
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<td>11 General Accounting Citywide</td>
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<td>11 Accounts Payable Citywide</td>
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<tr>
<td>Subtotal - FM ACCOUNTING BUREAU</td>
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<tr>
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<td>Subtotal - FM BUDGET MANAGEMEN</td>
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<td>3,672</td>
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<tr>
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<td>634</td>
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<tr>
<td>15 FM Controls</td>
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<tr>
<td>Subtotal - FM CONTROLS BUREAU (f)</td>
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<td><strong>Total Incoming</strong></td>
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</table>

**C. Total Allocated**

<p>| | | |</p>
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</thead>
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<tr>
<td>Unit</td>
<td>Percentage</td>
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</tr>
<tr>
<td>------</td>
<td>------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>CITY AUDITOR (AU GP100)</td>
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<tr>
<td>CITY CLERK (CC GP100)</td>
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</tr>
<tr>
<td>CITY MANAGER (CM GP100)</td>
<td>48,607.75</td>
<td>0.45%</td>
</tr>
<tr>
<td>CIVIL SERVICE (CS GP100)</td>
<td>31,821.59</td>
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</tr>
<tr>
<td>DISASTER PREPAREDNESS &amp; EME</td>
<td>8,794.80</td>
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</tr>
<tr>
<td>FIRE ADMIN (FDB1+FDEO)</td>
<td>28,233.50</td>
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<tr>
<td>FM ADMIN (FMB1 GP100)</td>
<td>11,863.60</td>
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</tr>
<tr>
<td>FM ACCOUNTING BUREAU (FMB2 G)</td>
<td>40,303.45</td>
<td>0.37%</td>
</tr>
<tr>
<td>FM ACCTNG BUREAU - TIDELANDS</td>
<td>3,505.12</td>
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<td>FM BUDGET MANAGEMENT (FMB3 G)</td>
<td>18,345.05</td>
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<td>FM PURCHASING (FMB7 D1 &amp; D2)</td>
<td>40,374.20</td>
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<td>FM CONTROLS BUREAU (FMB8 GP1)</td>
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<tr>
<td>FM FLEET SERVICES BUREAU (FME)</td>
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<tr>
<td>LEGISLATIVE (LD GP100)</td>
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<tr>
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<tr>
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<tr>
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<tr>
<td>APOP EF320</td>
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<tr>
<td>AU IS391</td>
<td>2,446.95</td>
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</tr>
<tr>
<td>AU TF401</td>
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<tr>
<td>CCEL GP100</td>
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</tr>
<tr>
<td>CM13 SR133</td>
<td>102.50</td>
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</tr>
<tr>
<td>CM14 SR120</td>
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</tr>
<tr>
<td>CM14 SR133</td>
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<tr>
<td>CM14 TF411</td>
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<tr>
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<tr>
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<td>CSDD IS391</td>
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<tr>
<td>DCDP SR120</td>
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<tr>
<td>DCEC GP100</td>
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<tr>
<td>DVAD GP100</td>
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<td>DVBU EF337</td>
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<td>DVCE EF337</td>
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<td>DVHN GP100</td>
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<td>DVHN SA270</td>
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<tr>
<td>DVHN SR135</td>
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<tr>
<td>DVHN SR150</td>
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## Budget Admin Allocations

**City of Long Beach, CA**

**Full Cost Allocation Plan**

**Dept: 13 FM BUDGET MANAGEMENT (FMB3 GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tr>
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<tr>
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</table>
## City of Long Beach, CA
### Full Cost Allocation Plan

**FY 2018-19**  
7/27/2020  
Dept:13 FM BUDGET MANAGEMENT (FMB3 GP100)

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
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<tr>
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<td>34,070</td>
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<tr>
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<tr>
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<td>29,252.75</td>
<td>0.27%</td>
<td>5,855</td>
<td>0</td>
<td>5,855</td>
<td>57</td>
<td>5,913</td>
</tr>
<tr>
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<td>0</td>
<td>6,455</td>
<td>63</td>
<td>6,518</td>
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<td>0.03%</td>
<td>645</td>
<td>0</td>
<td>645</td>
<td>6</td>
<td>651</td>
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<tr>
<td>261 LSBL GP103</td>
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<td>0.99%</td>
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<td>0</td>
<td>21,612</td>
<td>212</td>
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<tr>
<td>262 LSBL SR120</td>
<td>18,467.35</td>
<td>0.17%</td>
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<td>0</td>
<td>3,696</td>
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<tr>
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<td>2,128.15</td>
<td>0.02%</td>
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<td>0</td>
<td>426</td>
<td>4</td>
<td>430</td>
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<td>265 LSML GP103</td>
<td>52,303.05</td>
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<td>10,469</td>
<td>0</td>
<td>10,469</td>
<td>103</td>
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<td>0</td>
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<td>626</td>
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<tr>
<td>281 PDAD GP100</td>
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<td>1.90%</td>
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<td>0</td>
<td>41,268</td>
<td>404</td>
<td>41,672</td>
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<td>10.00</td>
<td>0.00%</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
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<tr>
<td>286 PDGT GP100</td>
<td>454,702.08</td>
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<td>91,012</td>
<td>0</td>
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<td>892</td>
<td>91,904</td>
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<td>0</td>
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<td>75</td>
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<td>0</td>
<td>1,580</td>
<td>15</td>
<td>1,595</td>
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<td>306 PSDU GP100</td>
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<td>0</td>
<td>93,692</td>
<td>918</td>
<td>94,610</td>
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<tr>
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<td>0</td>
<td>13,537</td>
<td>133</td>
<td>13,670</td>
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<tr>
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<td>0</td>
<td>7,182</td>
<td>70</td>
<td>7,253</td>
</tr>
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</table>
## City of Long Beach, CA
### Full Cost Allocation Plan

**Department** | **Units** | **Allocation Percent** | **First Allocation** | **Direct Billed** | **Department Allocation** | **Second Allocation** | **Total**
--- | --- | --- | --- | --- | --- | --- | ---
311 PRAC GP105 | 91,209.90 | 0.84% | $18,256 | 0 | $18,256 | 0 | $18,256
312 PRAC TF401 | 927.75 | 0.01% | 186 | 0 | 186 | 0 | 186
315 PRBS CP201 (CIP) | 156.05 | 0.00% | 31 | 0 | 31 | 0 | 31
316 PRBS GP105 | 26,221.35 | 0.24% | 5,248 | 0 | 5,248 | 0 | 5,248
319 PRBS TF401 | 7,568.20 | 0.07% | 1,515 | 0 | 1,515 | 0 | 1,515
320 PRBS TF403 | 6,834.10 | 0.06% | 1,368 | 0 | 1,368 | 0 | 1,368
322 PRCI CP201 (CIP) | 366.00 | 0.00% | 73 | 0 | 73 | 0 | 73
333 PRCR GP105 | 319,786.25 | 2.94% | 64,008 | 0 | 64,008 | 0 | 64,008
334 PRCR SR120 | 87,404.90 | 0.80% | 17,495 | 0 | 17,495 | 0 | 17,495
335 PRCR SR133 | 4,230.30 | 0.04% | 847 | 0 | 847 | 0 | 847
336 PRCR TF401 | 64,151.55 | 0.59% | 12,840 | 0 | 12,840 | 0 | 12,840
337 PRCR TF403 | 358.20 | 0.00% | 72 | 0 | 72 | 0 | 72
338 PREO GP105 | 2,760.75 | 0.03% | 553 | 0 | 553 | 0 | 553
339 PREO TF401 | 1,333.00 | 0.01% | 267 | 0 | 267 | 0 | 267
340 PREO TF403 | 1,330.00 | 0.01% | 266 | 0 | 266 | 0 | 266
343 PRMB TF401 | 64,861.00 | 0.60% | 12,982 | 0 | 12,982 | 0 | 12,982
344 PRMB TF403 | 90,678.95 | 0.83% | 18,150 | 0 | 18,150 | 0 | 18,150
345 PRMB TF411 | 17,199.40 | 0.16% | 3,443 | 0 | 3,443 | 0 | 3,443
351 PRMD GP105 | 80,960.08 | 0.75% | 16,205 | 0 | 16,205 | 0 | 16,205
356 PRMD TF401 | 1,621.75 | 0.01% | 325 | 0 | 325 | 0 | 325
357 PRMD TF403 | 1,653.75 | 0.02% | 331 | 0 | 331 | 0 | 331
385 PWBO CP201 (CIP) | 4,205.00 | 0.04% | 852 | 0 | 852 | 0 | 852
387 PWCI CP201 | 75.30 | 0.00% | 15 | 0 | 15 | 0 | 15
388 PWCI CP201 (CIP) | 29,762.60 | 0.27% | 5,957 | 0 | 5,957 | 0 | 5,957
392 PWCI CP209 (CIP) | 6.00 | 0.00% | 1 | 0 | 1 | 0 | 1
396 PWCI IS380 | 3,416.25 | 0.03% | 684 | 0 | 684 | 0 | 684
397 PWCI IS380 (CIP) | 57.75 | 0.00% | 12 | 0 | 12 | 0 | 12
399 PWCI IS386 (CIP) | 4.00 | 0.00% | 1 | 0 | 1 | 0 | 1
401 PWCI SR181 (CIP) | 621.50 | 0.01% | 124 | 0 | 124 | 0 | 124
403 PWCI SR182 (CIP) | 248.00 | 0.00% | 50 | 0 | 50 | 0 | 50
405 PWCI TF401 (CIP) | 7,319.75 | 0.07% | 1,465 | 0 | 1,465 | 0 | 1,465
416 PWEN CP201 (CIP) | 43,068.61 | 0.40% | 8,621 | 0 | 8,621 | 0 | 8,621
419 PWEN IS380 | 941.40 | 0.01% | 188 | 0 | 188 | 0 | 188
426 PWEN TF401 | 7,084.50 | 0.07% | 1,419 | 0 | 1,419 | 0 | 1,419
428 PWEN TF401 | 2,504.20 | 0.02% | 501 | 0 | 501 | 0 | 501
431 PWEV EF330 | 246,893.29 | 2.27% | 49,418 | 0 | 49,418 | 0 | 49,418
433 PWEV GP100 | 120,569.80 | 1.11% | 24,133 | 0 | 24,133 | 0 | 24,133
434 PWEV TF401 | 288.00 | 0.00% | 58 | 0 | 58 | 0 | 58
441 PWPS CP201 (CIP) | 4.00 | 0.00% | 1 | 0 | 1 | 0 | 1
442 PWPS GP100 | 241,949.65 | 2.23% | 48,428 | 0 | 48,428 | 0 | 48,428
443 PWPS IS380 | 20,444.20 | 0.19% | 4,092 | 0 | 4,092 | 0 | 4,092
446 PWPS TF401 | 490.35 | 0.00% | 98 | 0 | 98 | 0 | 98

**MGT Consulting Group**
## City of Long Beach, CA
### Full Cost Allocation Plan
#### FY 2018-19
7/27/2020

**Dept:13  FM BUDGET MANAGEMENT (FMB3 GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>447 PWPS TF411</td>
<td>1,183.50</td>
<td>0.01%</td>
<td>$237</td>
<td>$0</td>
<td>$237</td>
<td>$2</td>
<td>$239</td>
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<tr>
<td>448 PWTR GP100</td>
<td>16,082.30</td>
<td>0.15%</td>
<td>3,219</td>
<td>0</td>
<td>3,219</td>
<td>32</td>
<td>3,251</td>
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<tr>
<td>457 WABO EF310</td>
<td>193.50</td>
<td>0.00%</td>
<td>39</td>
<td>0</td>
<td>39</td>
<td>0</td>
<td>39</td>
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<tr>
<td>459 WAEN EF310</td>
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<td>13,461</td>
<td>0</td>
<td>13,461</td>
<td>132</td>
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<tr>
<td>460 WAEN EF311</td>
<td>15,258.98</td>
<td>0.14%</td>
<td>3,054</td>
<td>0</td>
<td>3,054</td>
<td>30</td>
<td>3,084</td>
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<tr>
<td>461 WAET EF310</td>
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<td>0.19%</td>
<td>4,185</td>
<td>0</td>
<td>4,185</td>
<td>41</td>
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<tr>
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<td>273,778.14</td>
<td>2.52%</td>
<td>54,799</td>
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<td>54,799</td>
<td>537</td>
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<tr>
<td>463 WAOP EF311</td>
<td>82,637.28</td>
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<tr>
<td>464 WATER DEPT EF 310</td>
<td>87,185.40</td>
<td>0.80%</td>
<td>17,451</td>
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<td>171</td>
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<tr>
<td>466 WATM EF310</td>
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<td>15,821</td>
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<tr>
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<td>3,906</td>
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<td>18,351</td>
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<td>180</td>
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<tr>
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<td>0</td>
<td>42</td>
<td>0</td>
<td>43</td>
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<td>1,515</td>
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<td>2</td>
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<tr>
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<tr>
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<tr>
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</tr>
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**Subtotal**

| 10,860,260.82 | 100.00% | 2,173,766 | 0 | 2,173,766 | 20,826 | 2,194,592 |

**Direct Bills**

0

**Total**

$2,173,766 $2,194,592

Basis Units: Number of Work Hours per Dept / Bureau / Fund

Source:

MGT Consulting Group
# City of Long Beach, CA
## Full Cost Allocation Plan
### FY 2018-19

7/27/2020

### Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>Budget Admin</th>
<th>Total</th>
</tr>
</thead>
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<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>$4,152</td>
<td>$4,152</td>
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<td>5 CITY CLERK (CC GP100)</td>
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<tr>
<td>6 CITY MANAGER (CM GP100)</td>
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<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
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<tr>
<td>8 DISASTER PREPAREDNESS &amp; EME</td>
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<td>9 FIRE ADMIN (FDB1+FDEO)</td>
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<td>10 FM ADMIN (FMB1 GP100)</td>
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<td>11 FM ACCOUNTING BUREAU (FMB2 G)</td>
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<tr>
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<tr>
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**Total**                | **$2,194,592** | **$2,194,592**
The Purchasing department is responsible for coordinating purchases of all materials, supplies, contracts and equipment used by the City and for issuing Business Licenses. These costs are allocated to Receiving Departments, as follows:

**FM Purchasing** - Costs associated with oversight and management of the City’s purchasing process, have been allocated based on 50% of the value and 50% of the number of purchase requisitions, purchase orders and change orders issued per Dept. / Bureau / Fund.

**Business Licenses** - Costs associated with oversight and management of the City’s business licensing process have been allocated directly to FMB7 D3 GP100 the Business Licensing Program.

The chart on the following page illustrates the functions and measures used to allocate FM Purchasing costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
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<td>6 Council / Dept Support</td>
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### B. Incoming Costs - (Default Spread Salary%)

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### C. Total Allocated

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## Full Cost Allocation Plan

**City of Long Beach, CA**

**FM Purchasing Allocations**

**Dept:14 FM PURCHASING (FMB7 D1 & D2)**

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# City of Long Beach, CA
## Full Cost Allocation Plan

**Department Units Allocation Percent First Allocation Direct Billed Department Allocation Second Allocation Total**

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<th>Direct Billed</th>
<th>Department Allocation</th>
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MGT Consulting Group
## City of Long Beach, CA
### Full Cost Allocation Plan

**FM Purchasing Allocations**

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<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
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<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<td>$1,757,967</td>
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Basis Units: 50% of Value and 50% of the Number of P.O.'s per Dept / Bureau / Fund

Source: [MGT Consulting Group](#)
<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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<td>Direct Bills</td>
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Basis Units: Direct allocation to FMB7 D3 GP100 Business Licensing Program

Source:
## Allocation Summary
### FM PURCHASING (FMB7 D1 & D2)

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## Allocation Summary

### Dept: 14  FM PURCHASING (FMB7 D1 & D2)

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## Allocation Summary

### Dept: 14  FM PURCHASING (FMB7 D1 & D2)

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<th>Business Licenses</th>
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<td>17,127</td>
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<tr>
<td>289 PDEO GP100</td>
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<td>291 PDFB GP100</td>
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<tr>
<td>292 PDFB SR120</td>
<td>3,608</td>
<td>0</td>
<td>3,608</td>
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<tr>
<td>299 PDPT GP100</td>
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<td>301 PDPT SR121</td>
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<td>306 PDSU GP100</td>
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<tr>
<td>308 PDSU TF401</td>
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<tr>
<td>309 PDSU TF403</td>
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<td>246</td>
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<tr>
<td>310 PRAC GP100</td>
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<td>4,594</td>
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<tr>
<td>311 PRAC GP105</td>
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<tr>
<td>313 PRBS GP100</td>
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### Allocation Summary

**Dept: 14  FM PURCHASING (FMB7 D1 & D2)**

<table>
<thead>
<tr>
<th>Department</th>
<th>FM Purchasing</th>
<th>Business Licenses</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>315 PRBS CP201 (CIP)</td>
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<td>$88</td>
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<tr>
<td>316 PRBS GP105</td>
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<td>318 PRBS SR120</td>
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<td>458</td>
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<tr>
<td>319 PRBS TF401</td>
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<td>915</td>
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<td>320 PRBS TF403</td>
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<td>493</td>
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<tr>
<td>325 PRCI TF401</td>
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<td>1,391</td>
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<tr>
<td>326 PRCI TF403 (CIP)</td>
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<td>598</td>
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<tr>
<td>327 PRCI TF403</td>
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<tr>
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<td>333 PRCR GP105</td>
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<td>334 PRCR SR120</td>
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<td>335 PRCR SR133</td>
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<td>336 PRCR TF401</td>
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<td>339 PREO TF401</td>
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<td>158</td>
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<td>340 PREO TF403</td>
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<td>158</td>
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<tr>
<td>343 PRMB TF401</td>
<td>10,245</td>
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<td>344 PRMB TF403</td>
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<td>15,209</td>
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<td>345 PRMB TF411</td>
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<td>351 PRMD GP105</td>
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<tr>
<td>357 PRMD TF403</td>
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<td>863</td>
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<td>385 PWBO CP201 (CIP)</td>
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<td>387 PWCI CP201</td>
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<tr>
<td>388 PWCI CP201 (CIP)</td>
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<tr>
<td>396 PWCI IS380</td>
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<td>563</td>
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<tr>
<td>397 PWCI IS380 (CIP)</td>
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<td>88</td>
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<tr>
<td>400 PWCI SR181</td>
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<td>401 PWCI SR181 (CIP)</td>
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<tr>
<td>402 PWCI SR182</td>
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<td>19,081</td>
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<tr>
<td>403 PWCI SR182 (CIP)</td>
<td>23,869</td>
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<td>23,869</td>
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<tr>
<td>405 PWCI TF401 (CIP)</td>
<td>16,546</td>
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<td>16,546</td>
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<tr>
<td>417 PWEN DS600</td>
<td>8,660</td>
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<td>8,660</td>
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<tr>
<td>419 PWEN IS380</td>
<td>4,084</td>
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<td>4,084</td>
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<tr>
<td>421 PWEN IS386 (CIP)</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>428 PWEN TF401</td>
<td>4,418</td>
<td>0</td>
<td>4,418</td>
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<tr>
<td>429 PWEN TF411</td>
<td>8,625</td>
<td>0</td>
<td>8,625</td>
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<tr>
<td>431 PWEV EF330</td>
<td>23,446</td>
<td>0</td>
<td>23,446</td>
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</tbody>
</table>
## Allocation Summary

**Department** | **FM Purchasing** | **Business Licenses** | **Total**
---|---|---|---
433 PWEV GP100 | $3,380 | $0 | $3,380
442 PWPS GP100 | 41,700 | 0 | 41,700
443 PWPS IS380 | 6,742 | 0 | 6,742
446 PWPS TF401 | 686 | 0 | 686
447 PWPS TF411 | 634 | 0 | 634
448 PWTR GP100 | 1,144 | 0 | 1,144
456 WABB EF311 | 158 | 0 | 158
459 WAEN EF310 | 17,567 | 0 | 17,567
460 WAEN EF311 | 827 | 0 | 827
461 WAET EF310 | 4,489 | 0 | 4,489
462 WAOP EF310 | 9,593 | 0 | 9,593
463 WAOP EF311 | 2,130 | 0 | 2,130
464 WATER DEPT EF 310 | 15,666 | 0 | 15,666
466 WATM EF310 | 8,942 | 0 | 8,942
467 WATM EF311 | 1,479 | 0 | 1,479
468 XCAQ TF401 | 1 | 0 | 1
483 XCDS TF403 | 1 | 0 | 1
486 XCEX GP100 | 968 | 0 | 968
489 XCSR IS391 | 827 | 0 | 827
490 XCGS IS390 | 9,188 | 0 | 9,188
517 XCRV GP100 | 405 | 0 | 405
531 XCRV TF411 | 0 | 0 | 0
532 XCSP IS385 | 598 | 0 | 598
534 XCSC IS390 | 405 | 0 | 405
600 OTHER / UNALLOCATED COSTS | 60,095 | 0 | 60,095
602 EPPD GP100 | 3,873 | 0 | 3,873
604 EPPD TF401 | 158 | 0 | 158
622 CS IS391 | 158 | 0 | 158
623 DACD SR120 | 1,056 | 0 | 1,056
624 DVHC GP100 | 986 | 0 | 986
625 DVHC SR150 | 4,647 | 0 | 4,647
629 HEHA GP100 | 2,570 | 0 | 2,570
630 HEHA SR130 | 3,837 | 0 | 3,837
634 LSEO GP100 | 1,074 | 0 | 1,074
635 PREO GP100 | 88 | 0 | 88
636 PWBO IS380 | 1,109 | 0 | 1,109
637 PWBO SR136 | 88 | 0 | 88
638 PWBO TF401 | 968 | 0 | 968
639 PWBO TF411 | 475 | 0 | 475
647 PWPS TF403 | 106 | 0 | 106
### Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>FM Purchasing</th>
<th>Business Licenses</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$1,757,967</td>
<td>$387,569</td>
<td>$2,145,536</td>
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City of Long Beach, CA  
Full Cost Allocation Plan  
Dept: 14  FM PURCHASING (FMB7 D1 & D2)  
FY 2018-19  
7/27/2020
The FM Controls department is responsible for monitoring and improving financial controls in the City. The Bureau will emphasize greater control and financial management. These direct costs are allocated to Receiving Departments, as follows:

**FM Controls** - Costs associated with administration of the FM Controls Bureau, have been allocated based on 50% of full time employees and 50% of expenditures per Dept / Bureau / Fund.

The chart on the following page illustrates the functions and measures used to allocate FM Controls Bureau costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
### City of Long Beach, CA
Full Cost Allocation Plan

#### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>FM Controls</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>286,440</td>
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<tr>
<td><strong>Salary % Split</strong></td>
<td></td>
<td>0.00%</td>
<td>100.00%</td>
</tr>
<tr>
<td>Benefits</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td>286,440</td>
<td>0</td>
<td>286,440</td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
<td>40,693</td>
<td>0</td>
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<tr>
<td><strong>Internal Support</strong></td>
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<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
<td>77,232</td>
<td>0</td>
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<tr>
<td><strong>Department Cost Total</strong></td>
<td>363,672</td>
<td>0</td>
<td>363,672</td>
</tr>
<tr>
<td><strong>Adjustments to Cost</strong></td>
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<td></td>
<td></td>
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<tr>
<td><strong>Subtotal - Adjustments</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
<td>363,672</td>
<td>0</td>
<td>363,672</td>
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<tr>
<td><strong>General Admin Distribution</strong></td>
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<td>0</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td>$363,672</td>
<td>$363,672</td>
<td>$363,672</td>
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</table>
## B. Incoming Costs - (Default Spread Salary%)

<table>
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<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>FM Controls</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$7,058</td>
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<td>$7,058</td>
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<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>7,058</td>
<td>0</td>
<td>7,058</td>
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<tr>
<td>4 Audit Services</td>
<td>702</td>
<td>11</td>
<td>713</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>702</td>
<td>11</td>
<td>713</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>950</td>
<td>53</td>
<td>1,003</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>950</td>
<td>53</td>
<td>1,003</td>
</tr>
<tr>
<td>7 Admin &amp; Support Services</td>
<td>736</td>
<td>22</td>
<td>759</td>
</tr>
<tr>
<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
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<td>22</td>
<td>759</td>
</tr>
<tr>
<td>8 Citywide Support</td>
<td>920</td>
<td>8</td>
<td>927</td>
</tr>
<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
<td>920</td>
<td>8</td>
<td>927</td>
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<tr>
<td>11 General Accounting Citywide</td>
<td>554</td>
<td>11</td>
<td>564</td>
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<tr>
<td>11 Accounts Payable Citywide</td>
<td>7</td>
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<tr>
<td>Subtotal - FM ACCOUNTING BUREAU</td>
<td>560</td>
<td>11</td>
<td>571</td>
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<tr>
<td>13 Budget Admin</td>
<td>697</td>
<td>7</td>
<td>704</td>
</tr>
<tr>
<td>Subtotal - FM BUDGET MANAGEMENT</td>
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<td>7</td>
<td>704</td>
</tr>
<tr>
<td>15 FM Controls</td>
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<td>113</td>
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<tr>
<td>Subtotal - FM CONTROLS BUREAU (f)</td>
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<td>113</td>
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<tr>
<td>17 Council Support</td>
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<td>2,522</td>
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<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
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<td>2,522</td>
<td>2,522</td>
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<tr>
<td>21 Technical Services</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (T)</td>
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<td>572</td>
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<tr>
<td><strong>Total Incoming</strong></td>
<td><strong>11,624</strong></td>
<td><strong>3,319</strong></td>
<td><strong>14,943</strong></td>
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</table>

## C. Total Allocated

|                  | $378,615 | $378,615 | 100.00% |

City of Long Beach, CA  
Full Cost Allocation Plan  
Dept:15 FM CONTROLS BUREAU (FMB8 GP100)  
FY 2018-19  
7/27/2020
## City of Long Beach, CA
### Full Cost Allocation Plan

**Dept: 15 FM CONTROLS BUREAU (FMB8 GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>0.23</td>
<td>0.23%</td>
<td>$864</td>
<td>$0</td>
<td>$864</td>
<td>$0</td>
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<tr>
<td>5 CITY CLERK (CC GP100)</td>
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<td>676</td>
<td>0</td>
<td>676</td>
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<td>676</td>
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<tr>
<td>6 CIVIL MANAGER (CM GP100)</td>
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<td>1,502</td>
<td>0</td>
<td>1,502</td>
<td>0</td>
<td>1,502</td>
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<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
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<td>0.27%</td>
<td>1,014</td>
<td>0</td>
<td>1,014</td>
<td>0</td>
<td>1,014</td>
</tr>
<tr>
<td>8 DISASTER PREPAREDNESS &amp; EME</td>
<td>0.13</td>
<td>0.13%</td>
<td>488</td>
<td>0</td>
<td>488</td>
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<td>488</td>
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<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
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<td>789</td>
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<td>789</td>
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<td>225</td>
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<td>939</td>
<td>0</td>
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<td>12 FM ACCTNG BUREAU - TIDELANDS</td>
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<td>0.04%</td>
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<td>150</td>
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<tr>
<td>13 FM BUDGET MANAGEMENT (FMB3 GP100)</td>
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<td>526</td>
<td>0</td>
<td>526</td>
<td>0</td>
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<tr>
<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
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<td>0.37%</td>
<td>1,389</td>
<td>0</td>
<td>1,389</td>
<td>0</td>
<td>1,389</td>
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<td>0.03%</td>
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<td>0</td>
<td>113</td>
<td>0</td>
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<tr>
<td>16 FM FLEET SERVICES BUREAU (FMF D18)</td>
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<td>0</td>
<td>7,097</td>
<td>64</td>
<td>7,161</td>
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<tr>
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<td>0.60%</td>
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<td>0</td>
<td>2,253</td>
<td>20</td>
<td>2,273</td>
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<tr>
<td>18 LAW (LW GP100)</td>
<td>0.29</td>
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<td>0</td>
<td>1,089</td>
<td>10</td>
<td>1,099</td>
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<tr>
<td>19 PUBLIC WORKS ADM (PWBO &amp; PWL)</td>
<td>0.29</td>
<td>0.29%</td>
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<td>0</td>
<td>1,089</td>
<td>10</td>
<td>1,099</td>
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<tr>
<td>20 PW ENGR ADMIN (PWEAD &amp; PWFT)</td>
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<td>2,140</td>
<td>19</td>
<td>2,160</td>
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<tr>
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# City of Long Beach, CA
## Full Cost Allocation Plan

**Dept: 15  FM CONTROLS BUREAU (FMB8 GP100)**

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## City of Long Beach, CA
### Full Cost Allocation Plan

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**Subtotal**

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**Direct Bills**

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Basis Units: 50% of Full Time Employees/50% of Expenditures per Department / Bureau / Fund

Source: [MGT Consulting Group](#)
## Allocation Summary

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The Fleet Services department has been incorporated into Financial Management. Any direct costs associated with Fleet have already been billed and only indirect costs are allocated through the Plan. These costs are allocated to Receiving Departments, as follows:

**Fleet Services** - Direct administrative and indirect costs associated with Fleet Services costs, have been allocated based on current Fleet Service charges per Dept / Bureau / Fund.

The chart on the following page illustrates the functions and measures used to allocate FM Fleet. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
### A. Department Costs

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## C. Total Allocated

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### Fleet Services Allocations

#### Department Units Allocation Percent First Allocation Direct Billed Department Allocation Second Allocation Total

<table>
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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
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<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
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<td>8 DISASTER PREPAREDNESS &amp; EMEI</td>
<td>98,407.40</td>
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### Fleet Services Allocations

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<th>Department Allocation</th>
<th>Second Allocation</th>
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<td><strong>0</strong></td>
<td><strong>$577,397</strong></td>
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Basis Units: Fleet Service Charges per Dept / Bureau / Fund

Source: MGT Consulting Group
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<td>8 DISASTER PREPAREDNESS &amp; EMEI</td>
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<tr>
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<tr>
<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
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<tr>
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<td>73 DCEC GP100</td>
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## Allocation Summary

### Dept: 16 FM FLEET SERVICES BUREAU (FMB9 IS386)

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## Allocation Summary

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<th>Department</th>
<th>Fleet Services</th>
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<tbody>
<tr>
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<td>625 DVHC SR150</td>
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<td>629 HEHA GP100</td>
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<tr>
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<td><strong>Total</strong></td>
<td><strong>$577,397</strong></td>
<td><strong>$577,397</strong></td>
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The Legislative department consists of the elected City Council, which is the policy-making body for the City of Long Beach, and an elected Mayor who is the chief legislative officer of the City, with power to veto actions of the City Council. The City Council is responsible for formulating and developing public policies, approving programs, and allocating revenues in order to respond to the overall requirements of the City. These costs are allocated to Receiving Departments, as follows:

**Council Support** - Costs associated with providing municipal services in the most cost-effective manner possible, have been allocated based on the number of work hours per Dept / Bureau / Fund. (HA, SWR, WA, AU, CS, LAW, CP, CA @ 75%). The Prosecutor, Law, Auditor, and commission-administered departments of Water, Sewer, Harbor, and Civil Service are being given a credit of 25%.

The chart on the following page illustrates the functions and measures used to allocate Legislative costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City of Long Beach, CA  
Full Cost Allocation Plan  

**Legislative**

Legislative Expense LD GP 100

+

Inbound Allocated Indirect Cost

Excluded 25% of labor hours

Elected Official Dept
(LW, AU, CP)
Commissions Admin
Dept/Funds (Harbor,
Water, Sewer, Civil
Service)

All Other Dept/Funds

MGT Consulting Group
# City of Long Beach, CA
## Full Cost Allocation Plan
### FY 2018-19
7/27/2020

Dept:17  LEGISLATIVE (LD GP100)

### A. Department Costs

<table>
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<th>Council Support</th>
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<td>100.00%</td>
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<tr>
<td>Transfers</td>
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<tr>
<td><strong>Subtotal - Adjustments</strong></td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
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General Admin Distribution

| Grand Total                | $5,469,087 | $5,469,087 |

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MGT Consulting Group
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<td>Subtotal - DISASTER PREPAREDNESS</td>
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<td>Subtotal - FM BUDGET MANAGEMENT</td>
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<td>FM Purchasing</td>
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<td>7,129</td>
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<td>Fleet Services</td>
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<td>General Admin &amp; Law</td>
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### B. Incoming Costs - (Default Spread Salary%)

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<th>Department</th>
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<th>Council Support</th>
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<td>Subtotal - LAW (LW GP100)</td>
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**Total Incoming**

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<td></td>
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**C. Total Allocated**

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<th>$7,776,202</th>
<th>$7,776,202</th>
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<tr>
<td></td>
<td>100.00%</td>
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</tr>
<tr>
<td>Department</td>
<td>Units</td>
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</tr>
<tr>
<td>------------</td>
<td>-------</td>
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</tr>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>15,558.11</td>
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<tr>
<td>5 CITY CLERK (CC GP100)</td>
<td>26,839.76</td>
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<tr>
<td>6 CITY MANAGER (CM GP100)</td>
<td>48,607.75</td>
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<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>23,866.19</td>
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<tr>
<td>8 DISASTER PREPAREDNESS &amp; EME</td>
<td>8,794.80</td>
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<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>28,233.50</td>
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<tr>
<td>10 FM ADMIN (FMB1 GP100)</td>
<td>11,863.60</td>
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<tr>
<td>11 FM ACCOUNTING BUREAU (FMB2 G)</td>
<td>40,303.45</td>
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<tr>
<td>12 FM ACCTNG BUREAU - TIDELANDS</td>
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<tr>
<td>13 FM BUDGET MANAGEMENT (FMB3 I)</td>
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<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
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<td>18 LAW (LW GP100)</td>
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<td>20 PW ENGR ADMIN (PWENAD &amp; PWTF)</td>
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<tr>
<td>21 TECHNICAL SERVICES (TS IS385)</td>
<td>312,308.77</td>
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<tr>
<td>22 APAD EF320</td>
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<tr>
<td>24 APCI CP201 (CIP)</td>
<td>11,539.25</td>
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<tr>
<td>29 APOP EF320</td>
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<td>32 AU IS91</td>
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<td>33 AU TF401</td>
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<tr>
<td>35 CCEL GP100</td>
<td>1,133.52</td>
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<tr>
<td>54 CM13 SR133</td>
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<tr>
<td>56 CM14 SR120</td>
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<td>57 CM14 SR133</td>
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<td>59 CM14 TF411</td>
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<tr>
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<td>64 CP SR120</td>
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<tr>
<td>68 CSDD IS391</td>
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<tr>
<td>72 DCDP SR120</td>
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<tr>
<td>73 DCEC GP100</td>
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<tr>
<td>75 DVAD GP100</td>
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<td>83 DVBU EF337</td>
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<tr>
<td>85 DVCE EF337</td>
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<td>86 DVCE GP100</td>
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<tr>
<td>92 DVHN GP100</td>
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<tr>
<td>93 DVHN SA270</td>
<td>2,163.00</td>
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</tr>
<tr>
<td>95 DVHN SR135</td>
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<tr>
<td>97 DVHN SR150</td>
<td>23,922.50</td>
<td>0.23%</td>
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</table>
## City of Long Beach, CA
### Full Cost Allocation Plan

**FY 2018-19**

7/27/2020

#### Council Support Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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</thead>
<tbody>
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<td>107 DVPL EF337</td>
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<tr>
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<tr>
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<td>138 FDB4 CP201</td>
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<td>179 GOBS EF303</td>
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<td>238,351</td>
<td>8,385</td>
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</table>
### City of Long Beach, CA
#### Full Cost Allocation Plan

**Dept: 17 LEGISLATIVE (LD GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
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<tbody>
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<tr>
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<td>110,232</td>
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<td>1,197</td>
<td>42</td>
<td>1,239</td>
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<tr>
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<td>1,683</td>
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## City of Long Beach, CA

### Full Cost Allocation Plan

**FY 2018-19**  
**7/27/2020**

### Council Support Allocations

**Dept: 17 LEGISLATIVE (LD GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>311 PRAC GP105</td>
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## City of Long Beach, CA
### Full Cost Allocation Plan
**Department: LEGISLATIVE (LD GP100)**

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>447 PWPS TF411</td>
<td>1,183.50</td>
<td>0.01%</td>
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<td></td>
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<tr>
<td>448 PWTR GP100</td>
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<td>11,645</td>
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<tr>
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| Subtotal | 10,392,767.48 | 100.00% | 7,525,373 | | 7,525,373 | 250,830 | 7,776,202 |

| Direct Bills | 0 | 0 |

| Total | $7,525,373 | $7,776,202 |

Basis Units: Number of Work Hours per Dept / Bureau / Fund (HA, SWR, WA, AU, CS, LAW, CP, CA @ 75%)

Source:
### Allocation Summary

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### Allocation Summary

**Dept: 17 LEGISLATIVE (LD GP100)**

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<td>Department</td>
<td>Council Support</td>
<td>Total</td>
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<tr>
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<td>447 PWPS TF411</td>
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<td>459 WAEN EF310</td>
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<td>466 WATM EF310</td>
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<td>534 XCWC IS390</td>
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<td>607 EPPD TF411</td>
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<tr>
<td>647 PWTR CP201 (CIP)</td>
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</tbody>
</table>

Total $7,776,202  $7,776,202
The Law Department is the chief legal entity of the City. It prepares opinions, ordinances, resolutions, contracts, leases, and other legal documents. It acts as legal counsel to all City departments, the Gas and Water utilities, Airport and Harbor Departments, and all Tidelands Operations. This department is allocated as follows:

**General Admin & Law** - Costs associated with providing support services to all City departments and programs have been allocated based on the total personal service costs of the attorneys providing the service per Dept / Bureau / Fund.

In FY 2019, as part of the system's conversion from FAMIS to MUNIS, the direct billed amounts were lower as compared to 2018 due to some timing differences in recording journal entries (i.e., ICAP FY ending 6/30/2019 vis-à-vis City FY ending 9/30/2019).

The chart on the following page illustrates the functions and measures used to allocate Law costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City of Long Beach, CA
Full Cost Allocation Plan

Law

City Attorney Expenses – LW GP100

+ 

Inbound Allocated Indirect Cost

Allocated by Widge by user nodes
Excludes: LW 1617, LW 1618, LW 3700, LW0100

Less Direct Bills

Depts/Funds

MGT Consulting Group
## A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>General Admin &amp; Law</th>
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</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Salaries S1</td>
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<td>Salary % Split</td>
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<td>100.00%</td>
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</tr>
<tr>
<td>Benefits S</td>
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<td>0</td>
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<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
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<td>3,265,269</td>
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<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies S</td>
<td>228,023</td>
<td>0</td>
<td>228,023</td>
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<tr>
<td>Internal Support S</td>
<td>93,972</td>
<td>0</td>
<td>93,972</td>
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<tr>
<td>Revenues S</td>
<td>(2,991)</td>
<td>0</td>
<td>(2,991)</td>
</tr>
<tr>
<td>Capital D</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
<td>319,004</td>
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<td><strong>Department Cost Total</strong></td>
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<td>3,584,273</td>
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<td>Adjustments to Cost Capital D</td>
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<td><strong>Subtotal - Adjustments</strong></td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
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<td>3,584,273</td>
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<tr>
<td>General Admin Distribution</td>
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<td><strong>Grand Total</strong></td>
<td>$3,584,273</td>
<td>$3,584,273</td>
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</table>
## B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>General Admin &amp; Law</th>
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</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$47,506</td>
<td>$0</td>
<td>$47,506</td>
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<td>90</td>
<td>5,715</td>
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<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>5,624</td>
<td>90</td>
<td>5,715</td>
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<tr>
<td>5 Records Management</td>
<td>20,238</td>
<td>1,345</td>
<td>21,583</td>
</tr>
<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>20,238</td>
<td>1,345</td>
<td>21,583</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>2,355</td>
<td>132</td>
<td>2,487</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
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<td>132</td>
<td>2,487</td>
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<tr>
<td>8 Citywide Support</td>
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<td>92</td>
<td>11,255</td>
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<td>Subtotal - DISASTER PREPAREDNES</td>
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<td>92</td>
<td>11,255</td>
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<td>11 General Accounting Citywide</td>
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<td>8,514</td>
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<td>11 Accounts Payable Citywide</td>
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<td>Subtotal - FM ACCOUNTING BUREAL</td>
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<td>6,979</td>
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<td>14 FM Purchasing</td>
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<td>67</td>
<td>2,482</td>
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<td>1,099</td>
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<tr>
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<td>1,099</td>
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<td>19,413</td>
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<tr>
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<td>660</td>
<td>19,413</td>
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<tr>
<td>18 General Admin &amp; Law</td>
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<td>(238,070)</td>
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<td>Subtotal - LAW (LW GP100)</td>
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<td>(238,070)</td>
<td>(238,070)</td>
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**Total Incoming**

|             | 126,847       | (231,957)      | (105,110)           |

**C. Total Allocated**

<p>|             | $3,479,163    | $3,479,163     | 100.00%             |</p>
<table>
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<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
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<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
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<td>$4,528</td>
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<td>$4,528</td>
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<tr>
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<td>42,972</td>
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<td>(238,070)</td>
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<td>(238,070)</td>
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<td>1,228.35</td>
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<td>1,681</td>
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<td>31,034</td>
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<td>28,849</td>
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<td>1,658</td>
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<td>65,429</td>
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<tr>
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<td>7.63%</td>
<td>283,117</td>
<td>0</td>
<td>283,117</td>
<td>(19,936)</td>
<td>263,181</td>
</tr>
<tr>
<td>172 FMB9 EF340</td>
<td>355.91</td>
<td>0.01%</td>
<td>487</td>
<td>0</td>
<td>487</td>
<td>(34)</td>
<td>453</td>
</tr>
<tr>
<td>182 GOEL EF331</td>
<td>6,103.45</td>
<td>0.23%</td>
<td>8,352</td>
<td>0</td>
<td>8,352</td>
<td>(558)</td>
<td>7,794</td>
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<tr>
<td>186 GOOP EF301</td>
<td>32,771.82</td>
<td>1.21%</td>
<td>44,843</td>
<td>0</td>
<td>44,843</td>
<td>(3,158)</td>
<td>41,686</td>
</tr>
<tr>
<td>187 GOOP NX420</td>
<td>1,910.78</td>
<td>0.07%</td>
<td>2,615</td>
<td>0</td>
<td>2,615</td>
<td>(184)</td>
<td>2,431</td>
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<tr>
<td>198 HAHR HR430</td>
<td>850,620.83</td>
<td>31.36%</td>
<td>1,163,949</td>
<td>(1,272,415)</td>
<td>(108,466)</td>
<td>(81,959)</td>
<td>(190,425)</td>
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<tr>
<td>208 HEEH SR130</td>
<td>122,149.24</td>
<td>4.50%</td>
<td>167,135</td>
<td>0</td>
<td>167,135</td>
<td>(11,769)</td>
<td>155,366</td>
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<tr>
<td>214 HEHA SR151</td>
<td>51,297.85</td>
<td>1.89%</td>
<td>70,194</td>
<td>0</td>
<td>70,194</td>
<td>(4,943)</td>
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<td>307,532.02</td>
<td>11.34%</td>
<td>420,812</td>
<td>0</td>
<td>420,812</td>
<td>(29,631)</td>
<td>391,181</td>
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<tr>
<td>243 HRWD SR150</td>
<td>197.39</td>
<td>0.01%</td>
<td>270</td>
<td>0</td>
<td>270</td>
<td>(19)</td>
<td>251</td>
</tr>
<tr>
<td>256 LS GP103</td>
<td>11,667.36</td>
<td>0.43%</td>
<td>15,965</td>
<td>0</td>
<td>15,965</td>
<td>(1,124)</td>
<td>14,841</td>
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<td>278 PD GP100</td>
<td>245,887.53</td>
<td>9.07%</td>
<td>336,461</td>
<td>0</td>
<td>336,461</td>
<td>(23,692)</td>
<td>312,769</td>
</tr>
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<td>311 PRAC GP105</td>
<td>51,263.48</td>
<td>1.89%</td>
<td>70,146</td>
<td>0</td>
<td>70,146</td>
<td>(4,939)</td>
<td>65,207</td>
</tr>
<tr>
<td>316 PRBS GP105</td>
<td>25,480.33</td>
<td>0.94%</td>
<td>34,866</td>
<td>0</td>
<td>34,866</td>
<td>(2,455)</td>
<td>32,411</td>
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<tr>
<td>375 PWAM GP100</td>
<td>6,484.46</td>
<td>0.24%</td>
<td>8,873</td>
<td>0</td>
<td>8,873</td>
<td>(625)</td>
<td>8,248</td>
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<tr>
<td>379 PWAM TF401</td>
<td>233.30</td>
<td>0.01%</td>
<td>319</td>
<td>0</td>
<td>319</td>
<td>(22)</td>
<td>297</td>
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<td>431 PWEV EF330</td>
<td>1,737.27</td>
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<td>0</td>
<td>2,377</td>
<td>(167)</td>
<td>2,210</td>
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<tr>
<td>464 WATER DEPT EF 310</td>
<td>27,962.54</td>
<td>1.03%</td>
<td>38,263</td>
<td>(41,664)</td>
<td>(3,401)</td>
<td>(2,694)</td>
<td>(6,095)</td>
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<tr>
<td>490 XCGL IS390</td>
<td>956.68</td>
<td>0.04%</td>
<td>1,309</td>
<td>0</td>
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<td>(92)</td>
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<td>Direct Billed Allocation</td>
<td>Department Allocation</td>
<td>Second Allocation</td>
<td>Total</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------</td>
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<td>------------------</td>
<td>--------------------------</td>
<td>-----------------------</td>
<td>------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Subtotal</td>
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<td>100.00%</td>
<td>3,711,120</td>
<td>(1,552,149)</td>
<td>2,158,972</td>
<td>(231,957)</td>
<td>1,927,015</td>
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<td>Direct Bills</td>
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<td></td>
<td></td>
<td>1,552,149</td>
<td>1,552,149</td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$3,711,120</td>
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</table>

Basis Units: Amount of Personal Service Charges per Dept / Bureau / Fund
Source:
<table>
<thead>
<tr>
<th>Department</th>
<th>General Admin &amp; Law</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>0 Direct Billed</td>
<td>$1,552,149</td>
<td>$1,552,149</td>
</tr>
<tr>
<td>4 CITY AUDITOR (AU GP100)</td>
<td>4,528</td>
<td>4,528</td>
</tr>
<tr>
<td>5 CITY CLERK (CC GP100)</td>
<td>42,972</td>
<td>42,972</td>
</tr>
<tr>
<td>6 CITY MANAGER (CM GP100)</td>
<td>93,019</td>
<td>93,019</td>
</tr>
<tr>
<td>7 CIVIL SERVICE (CS GP100)</td>
<td>24,410</td>
<td>24,410</td>
</tr>
<tr>
<td>9 FIRE ADMIN (FDB1+FDEO)</td>
<td>38,168</td>
<td>38,168</td>
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<tr>
<td>10 FM ADMIN (FMB1 GP100)</td>
<td>151,275</td>
<td>151,275</td>
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<td>14 FM PURCHASING (FMB7 D1 &amp; D2)</td>
<td>8,379</td>
<td>8,379</td>
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<tr>
<td>16 FM FLEET SERVICES BUREAU (FME)</td>
<td>11,611</td>
<td>11,611</td>
</tr>
<tr>
<td>17 LEGISLATIVE (LD GP100)</td>
<td>42,589</td>
<td>42,589</td>
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<tr>
<td>18 LAW (LW GP100)</td>
<td>(238,070)</td>
<td>(238,070)</td>
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<tr>
<td>19 PUBLIC WORKS ADM (PWBO &amp; PWI)</td>
<td>45,575</td>
<td>45,575</td>
</tr>
<tr>
<td>21 TECHNICAL SERVICES (TS IS385)</td>
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<td>49,180</td>
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<tr>
<td>29 APOP EF320</td>
<td>46,030</td>
<td>46,030</td>
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<td>35 CCEL GP100</td>
<td>74,273</td>
<td>74,273</td>
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<tr>
<td>63 CP GP100</td>
<td>1,056</td>
<td>1,056</td>
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<tr>
<td>75 DVAD GP100</td>
<td>242,156</td>
<td>242,156</td>
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<td>83 DVBU EF337</td>
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<td>28,849</td>
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<tr>
<td>106 DVNS SR150</td>
<td>1,562</td>
<td>1,562</td>
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<tr>
<td>107 DVPL EF337</td>
<td>28,849</td>
<td>28,849</td>
</tr>
<tr>
<td>113 DVDRD SA270</td>
<td>1,541</td>
<td>1,541</td>
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<tr>
<td>126 EPEO SR150</td>
<td>60,822</td>
<td>60,822</td>
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<tr>
<td>165 FMB4 GP100</td>
<td>263,181</td>
<td>263,181</td>
</tr>
<tr>
<td>172 FMB9 EF340</td>
<td>453</td>
<td>453</td>
</tr>
<tr>
<td>182 GOEL EF331</td>
<td>7,764</td>
<td>7,764</td>
</tr>
<tr>
<td>186 GOOP EF301</td>
<td>41,686</td>
<td>41,686</td>
</tr>
<tr>
<td>187 GOOP NX420</td>
<td>2,431</td>
<td>2,431</td>
</tr>
<tr>
<td>198 HAHR HR430</td>
<td>(190,425)</td>
<td>(190,425)</td>
</tr>
<tr>
<td>208 HEEH SR130</td>
<td>155,366</td>
<td>155,366</td>
</tr>
<tr>
<td>214 HEHA SR151</td>
<td>65,251</td>
<td>65,251</td>
</tr>
<tr>
<td>230 HREB IS391</td>
<td>391,181</td>
<td>391,181</td>
</tr>
<tr>
<td>243 HRWD SR150</td>
<td>251</td>
<td>251</td>
</tr>
<tr>
<td>256 LS GP103</td>
<td>14,841</td>
<td>14,841</td>
</tr>
<tr>
<td>278 PD GP100</td>
<td>312,769</td>
<td>312,769</td>
</tr>
<tr>
<td>311 PRAC GP105</td>
<td>65,207</td>
<td>65,207</td>
</tr>
<tr>
<td>316 PRBS GP105</td>
<td>32,411</td>
<td>32,411</td>
</tr>
<tr>
<td>375 PWAM GP100</td>
<td>8,248</td>
<td>8,248</td>
</tr>
<tr>
<td>379 PWAM TF401</td>
<td>297</td>
<td>297</td>
</tr>
<tr>
<td>431 PWEV EF330</td>
<td>2,210</td>
<td>2,210</td>
</tr>
<tr>
<td>464 WATER DEPT EF 310</td>
<td>(6,095)</td>
<td>(6,095)</td>
</tr>
<tr>
<td>490 XCGL IS390</td>
<td>1,217</td>
<td>1,217</td>
</tr>
<tr>
<td>Department</td>
<td>General Admin &amp; Law</td>
<td>Total</td>
</tr>
<tr>
<td>------------</td>
<td>---------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Total</td>
<td>$3,479,163</td>
<td>$3,479,163</td>
</tr>
</tbody>
</table>
Public Works Administration includes the office of the director and business operations of the department of Public Works. These costs are allocated to Receiving Departments, as follows:

**PW Admin** - Costs associated with the management and oversight of Public Works bureaus have been allocated based on the number of full time employees per Public Works bureau.

The chart on the following page illustrates the functions and measures used to allocate Public Works Administration costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
Public Works Administration

Business Operations & Directors Office
PWBO + PWDI

Inbound Allocated Indirect Cost

Allocated based on Budgeted FTE

Public Works Programs

Not further allocated to other departments
### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>2,187,468</td>
<td>0</td>
<td>2,187,468</td>
</tr>
<tr>
<td>Benefits</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Subtotal - Personnel Costs</strong></td>
<td>2,187,468</td>
<td>0</td>
<td>2,187,468</td>
</tr>
<tr>
<td><strong>Services &amp; Supplies Cost</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Materials, Services &amp; Supplies</td>
<td>247,512</td>
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<td>247,512</td>
</tr>
<tr>
<td>Internal Support</td>
<td>241,857</td>
<td>0</td>
<td>241,857</td>
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<tr>
<td>Revenues</td>
<td>(8,381)</td>
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<td>(8,381)</td>
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<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
<td>480,987</td>
<td>0</td>
<td>480,987</td>
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<tr>
<td><strong>Department Cost Total</strong></td>
<td>2,668,455</td>
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</table>

**Adjustments to Cost**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subtotal - Adjustments</strong></td>
<td>0</td>
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</table>

**Total Costs After Adjustments**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department Cost Total</strong></td>
<td>2,668,455</td>
<td>0</td>
<td>2,668,455</td>
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</tbody>
</table>

**General Admin Distribution**

<table>
<thead>
<tr>
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<th>Amount</th>
<th>General Admin</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Grand Total**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grand Total</strong></td>
<td>$2,668,455</td>
<td>$2,668,455</td>
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</table>
### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$341,656</td>
<td>0</td>
<td>$341,656</td>
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<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>341,656</td>
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<tr>
<td>4 Audit Services</td>
<td>7,804</td>
<td>125</td>
<td>7,929</td>
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<tr>
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<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>7,804</td>
<td>125</td>
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<tr>
<td>5 Records Management</td>
<td>14,706</td>
<td>977</td>
<td>15,683</td>
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<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>14,706</td>
<td>977</td>
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<td>6 Council / Dept Support</td>
<td>10,401</td>
<td>583</td>
<td>10,985</td>
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<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>10,401</td>
<td>583</td>
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<tr>
<td>7 Admin &amp; Support Services</td>
<td>6,722</td>
<td>204</td>
<td>6,926</td>
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<tr>
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<td>Subtotal - CIVIL SERVICE (CS GP10)</td>
<td>6,722</td>
<td>204</td>
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<tr>
<td>8 Citywide Support</td>
<td>9,954</td>
<td>82</td>
<td>10,035</td>
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<tr>
<td></td>
<td>Subtotal - DISASTER PREPAREDNESS</td>
<td>9,954</td>
<td>82</td>
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<td>11 General Accounting Citywide</td>
<td>5,736</td>
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<td>5,848</td>
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<td>11 Accounts Payable Citywide</td>
<td>2,502</td>
<td>46</td>
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<td>Subtotal - FM ACCOUNTING BUREAU</td>
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<td>Subtotal - FM BUDGET MANAGEMENT</td>
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<td>Subtotal - FM CONTROLS BUREAU</td>
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<td>971</td>
<td>28,583</td>
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<tr>
<td></td>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
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<td>971</td>
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<tr>
<td>18 General Admin &amp; Law</td>
<td>49,027</td>
<td>(3,452)</td>
<td>45,575</td>
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</table>
### B. Incoming Costs - (Default Spread Salary%)

<table>
<thead>
<tr>
<th>Department</th>
<th>PW Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal - LAW (LW GP100)</td>
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<td>Subtotal - PUBLIC WORKS ADM (PW)</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (TS)</td>
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<td><strong>Total Incoming</strong></td>
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<td>C. Total Allocated</td>
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<td>Department</td>
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<td>--------------------------------------------</td>
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<td>19 PUBLIC WORKS ADM (PWBO &amp; PWDI)</td>
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<tr>
<td>396 PWCI IS380</td>
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<td>416 PWEN CP201 (CIP)</td>
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<td>419 PWEN IS380</td>
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<tr>
<td>428 PWEN TF401</td>
<td>7.19</td>
</tr>
<tr>
<td>429 PWEN TF411</td>
<td>1.72</td>
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<td>431 PWEV EF330</td>
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<td>433 PWEV GP100</td>
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<td>443 PWPS IS380</td>
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<td>446 PWPS TF401</td>
<td>1.60</td>
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<tr>
<td>447 PWPS TF411</td>
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<tr>
<td>448 PWTR GP100</td>
<td>7.62</td>
</tr>
<tr>
<td>621 PWTR CP201 (CIP)</td>
<td>12.18</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>500.59</td>
</tr>
</tbody>
</table>

|                                 |       |                    |                  |                                    |                   |          |
| Direct Bills                   |       |                    |                  |                                    |                   |          |
| **Total**                     |       |                    |                  |                                    |                   |          |
| $3,158,657                    | 0     |                    |                  |                                    |                   | $3,301,179|

Basis Units: Number of Full Time Employees per Public Works Bureau
Source:
### Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>PW Admin</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 PUBLIC WORKS ADM (PWBO &amp; PWL)</td>
<td>$136,546</td>
<td>$136,546</td>
</tr>
<tr>
<td>20 PW ENGR ADMIN (PWENAD &amp; PWTF)</td>
<td>183,092</td>
<td>183,092</td>
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<tr>
<td>385 PWBO CP201 (CIP)</td>
<td>30,130</td>
<td>30,130</td>
</tr>
<tr>
<td>396 PWCI IS380</td>
<td>6,607</td>
<td>6,607</td>
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<tr>
<td>416 PWEN CP201 (CIP)</td>
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<td>403,318</td>
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<tr>
<td>419 PWEN IS380</td>
<td>3,568</td>
<td>3,568</td>
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<tr>
<td>428 PWEN TF401</td>
<td>47,507</td>
<td>47,507</td>
</tr>
<tr>
<td>429 PWEN TF411</td>
<td>11,365</td>
<td>11,365</td>
</tr>
<tr>
<td>431 PWEV EF330</td>
<td>989,662</td>
<td>989,662</td>
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<tr>
<td>433 PWEV GP100</td>
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<td>476,396</td>
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<tr>
<td>434 PWEV TF401</td>
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<tr>
<td>442 PWPS GP100</td>
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<td>766,001</td>
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<tr>
<td>443 PWPS IS380</td>
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<td>84,311</td>
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<tr>
<td>446 PWPS TF401</td>
<td>10,572</td>
<td>10,572</td>
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<tr>
<td>447 PWPS TF411</td>
<td>1,454</td>
<td>1,454</td>
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<tr>
<td>448 PWTR GP100</td>
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<td>50,349</td>
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<tr>
<td>621 PWTR CP201 (CIP)</td>
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</table>

**Total** | **$3,301,179** | **$3,301,179**
Public Works Engineering Administration and Traffic Engineering includes all the administrative costs associated with the Engineering and Traffic bureaus of the Public Works department. These costs are allocated to Receiving Departments, as follows:

**General Engineering** - All administrative costs that are not associated with CIP. These costs have been allocated directly to the Public Works Engineering and Traffic Engineering Bureaus.

**CIP Admin** - Administrative CIP costs have been allocated based on CIP Project Costs.

The chart on the following page illustrates the functions and measures used to allocate Public Works Engineering and Traffic Engineering Administration costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:

For FY 18-19, Project Management Bureau is included in the Traffic Engineering Bureau.
City of Long Beach, CA  
Full Cost Allocation Plan  

FY 2018-19

Public Works Engineering Administration and Traffic Engineering

Inbound Allocated Indirect Cost

General Engineering
100% of all Administrative Costs not Associated w/CIPs
Not further allocated to other departments

CIP Administration
100% of All Administrative Costs Attributable to CIPs

CIP Depts, Capital Improvement Projects
Amount Offset by Previously applied charges

MGT Consulting Group
### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>General Engineering</th>
<th>CIP Admin</th>
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<tr>
<td>Personnel Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
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<td>0</td>
<td>0</td>
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<tr>
<td><strong>Salary % Split</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Benefits</td>
<td>S</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Subtotal - Services &amp; Supplies</td>
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<td>0</td>
<td>0</td>
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<tr>
<td>Department Cost Total</td>
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<tr>
<td>Adjustments to Cost</td>
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<td>Subtotal - Adjustments</td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
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<td>0</td>
<td>0</td>
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<tr>
<td>General Admin Distribution</td>
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<td>0</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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</table>
## B. Incoming Costs - (Default Spread Custom%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>General Engineering</th>
<th>CIP Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Equipment Depreciation</td>
<td>$108,917</td>
<td>$0</td>
<td>$36,128</td>
<td>$72,789</td>
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<tr>
<td>Subtotal - EQUIPMENT DEPRECIATION</td>
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<td>0</td>
<td>36,128</td>
<td>72,789</td>
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<tr>
<td>4 Audit Services</td>
<td>26,105</td>
<td>419</td>
<td>8,798</td>
<td>17,726</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>26,105</td>
<td>419</td>
<td>8,798</td>
<td>17,726</td>
</tr>
<tr>
<td>5 Records Management</td>
<td>15,686</td>
<td>1,042</td>
<td>5,549</td>
<td>11,180</td>
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<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>15,686</td>
<td>1,042</td>
<td>5,549</td>
<td>11,180</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>12,526</td>
<td>703</td>
<td>4,388</td>
<td>8,841</td>
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<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>12,526</td>
<td>703</td>
<td>4,388</td>
<td>8,841</td>
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<tr>
<td>7 Admin &amp; Support Services</td>
<td>14,969</td>
<td>454</td>
<td>5,116</td>
<td>10,307</td>
</tr>
<tr>
<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
<td>14,969</td>
<td>454</td>
<td>5,116</td>
<td>10,307</td>
</tr>
<tr>
<td>8 Citywide Support</td>
<td>12,745</td>
<td>105</td>
<td>4,262</td>
<td>8,888</td>
</tr>
<tr>
<td>Subtotal - DISASTER PREPAREDNES</td>
<td>12,745</td>
<td>105</td>
<td>4,262</td>
<td>8,888</td>
</tr>
<tr>
<td>11 General Accounting Citywide</td>
<td>27,827</td>
<td>541</td>
<td>9,410</td>
<td>18,958</td>
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<tr>
<td>11 Accounts Payable Citywide</td>
<td>12,327</td>
<td>227</td>
<td>4,164</td>
<td>8,390</td>
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<tr>
<td>11 CIP Accounting *</td>
<td>911,865</td>
<td>17,552</td>
<td>0</td>
<td>929,418</td>
</tr>
<tr>
<td>Subtotal - FM ACCOUNTING BUREAL</td>
<td>952,019</td>
<td>18,320</td>
<td>13,574</td>
<td>956,766</td>
</tr>
<tr>
<td>13 Budget Admin</td>
<td>9,191</td>
<td>90</td>
<td>3,079</td>
<td>6,203</td>
</tr>
<tr>
<td>Subtotal - FM BUDGET MANAGEMENT</td>
<td>9,191</td>
<td>90</td>
<td>3,079</td>
<td>6,203</td>
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<tr>
<td>14 FM Purchasing</td>
<td>36,890</td>
<td>1,026</td>
<td>12,577</td>
<td>25,339</td>
</tr>
<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
<td>36,890</td>
<td>1,026</td>
<td>12,577</td>
<td>25,339</td>
</tr>
<tr>
<td>15 FM Controls</td>
<td>2,140</td>
<td>19</td>
<td>716</td>
<td>1,443</td>
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<tr>
<td>Subtotal - FM CONTROLS BUREAU (f)</td>
<td>2,140</td>
<td>19</td>
<td>716</td>
<td>1,443</td>
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<tr>
<td>16 Fleet Services</td>
<td>6,242</td>
<td>2,785</td>
<td>2,994</td>
<td>6,033</td>
</tr>
<tr>
<td>Subtotal - FM FLEET SERVICES BUR</td>
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<td>2,785</td>
<td>2,994</td>
<td>6,033</td>
</tr>
<tr>
<td>17 Council Support</td>
<td>33,251</td>
<td>1,170</td>
<td>11,417</td>
<td>23,003</td>
</tr>
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</table>
### B. Incoming Costs - (Default Spread Custom%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>General Engineering</th>
<th>CIP Admin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
<td>$33,251</td>
<td>$1,170</td>
<td>$11,417</td>
<td>$23,003</td>
</tr>
<tr>
<td>19 PW Admin</td>
<td>174,846</td>
<td>8,246</td>
<td>60,732</td>
<td>122,360</td>
</tr>
<tr>
<td>Subtotal - PUBLIC WORKS ADM (PW)</td>
<td>174,846</td>
<td>8,246</td>
<td>60,732</td>
<td>122,360</td>
</tr>
<tr>
<td>21 Technical Services</td>
<td>0</td>
<td>26,621</td>
<td>8,830</td>
<td>17,791</td>
</tr>
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<td>Subtotal - TECHNICAL SERVICES (TS)</td>
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<td>26,621</td>
<td>8,830</td>
<td>17,791</td>
</tr>
<tr>
<td><strong>Total Incoming</strong></td>
<td>1,405,529</td>
<td>61,000</td>
<td>178,160</td>
<td>1,288,369</td>
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</table>

### C. Total Allocated

<table>
<thead>
<tr>
<th></th>
<th>$1,466,529</th>
<th>$178,160</th>
<th>$1,288,369</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12.15%</td>
<td>87.85%</td>
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</table>
## General Engineering Allocations

<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>418 PWEN GP100</td>
<td>100</td>
<td>100.00%</td>
<td>$163,748</td>
<td>$0</td>
<td>$163,748</td>
<td>$14,412</td>
<td>$178,160</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td></td>
<td></td>
<td>$163,748</td>
<td>0</td>
<td>163,748</td>
<td>14,412</td>
<td>178,160</td>
</tr>
<tr>
<td>Direct Bills</td>
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<td></td>
<td>0</td>
<td>0</td>
<td></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>$163,748</td>
<td>0</td>
<td>163,748</td>
<td>14,412</td>
<td>178,160</td>
</tr>
</tbody>
</table>

Basis Units: Direct allocation to the PW Engineering and Traffic Engineering Bureaus (Administrative Costs that are not CIP related)

Source:
<table>
<thead>
<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 APCI CP201 (CIP)</td>
<td>234,694.11</td>
<td>0.16%</td>
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<td>$0</td>
<td>$2,020</td>
<td>$76</td>
<td>$2,096</td>
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<td>233,429</td>
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<td>(384)</td>
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<td>(398)</td>
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<td>326 PRCI TF403 (CIP)</td>
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<td>50,700</td>
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<td>52,602</td>
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<tr>
<td>334 PPRC SR120</td>
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<td>5,207</td>
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<tr>
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<td>0</td>
<td>(1)</td>
<td>(0)</td>
<td>(1)</td>
</tr>
<tr>
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<td>260,889</td>
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<td>335,196</td>
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<td>2,767</td>
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<tr>
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<td>139,464</td>
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<td>405 PWCI TF401 (CIP)</td>
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<td>63,845</td>
<td>2,395</td>
<td>66,241</td>
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<td>409 PWCI TF410 (CIP)</td>
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<td>150</td>
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<tr>
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<td>(1,106)</td>
<td>(41)</td>
<td>(1,147)</td>
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<tr>
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<td>(188,848.90)</td>
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<td>(1,625)</td>
<td>0</td>
<td>(1,625)</td>
<td>(61)</td>
<td>(1,686)</td>
</tr>
<tr>
<td>448 PWTR GP100</td>
<td>458,298.78</td>
<td>0.32%</td>
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<td>3,944</td>
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<td>4,092</td>
</tr>
<tr>
<td>508 XCOT SR182 (CIP)</td>
<td>2,443,228.68</td>
<td>1.69%</td>
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<td>21,027</td>
<td>789</td>
<td>21,816</td>
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<tr>
<td>526 XCRV SR182 (CIP)</td>
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<td>0.00%</td>
<td>(1)</td>
<td>0</td>
<td>(1)</td>
<td>(0)</td>
<td>(1)</td>
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<tr>
<td>528 XCRV TF401 (CIP)</td>
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<td>0</td>
<td>(15,685)</td>
<td>(588)</td>
<td>(16,273)</td>
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<td>(2,424)</td>
<td>(91)</td>
<td>(2,515)</td>
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<tr>
<td>590 XIIC SR182 (CIP)</td>
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<td>0.00%</td>
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<td>0</td>
<td>2</td>
<td>0</td>
<td>2</td>
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<tr>
<td>600 OTHER / UNALLOCATED COSTS</td>
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<td>280</td>
<td>11</td>
<td>291</td>
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<tr>
<td>621 PWTR CP201 (CIP)</td>
<td>136,736.05</td>
<td>0.90%</td>
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<td>0</td>
<td>1,177</td>
<td>44</td>
<td>1,221</td>
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<tr>
<td>642 PWBO IS380</td>
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<td>5,522</td>
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<td>5,522</td>
<td>207</td>
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<tr>
<td>643 PWBO SR181</td>
<td>16,826.37</td>
<td>0.11%</td>
<td>145</td>
<td>0</td>
<td>145</td>
<td>5</td>
<td>150</td>
</tr>
<tr>
<td>645 PWBO TF401</td>
<td>1,244,390.70</td>
<td>0.86%</td>
<td>10,710</td>
<td>0</td>
<td>10,710</td>
<td>402</td>
<td>11,111</td>
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</table>

**Subtotal**: 144,288,259.29 100.00% 1,241,781 0 1,241,781 46,588 1,288,369

**Direct Bills**: 0 0

**Total**: $1,241,781 $1,288,369

**Basis Units**: Amount of CIP Project Costs

**Source**: MGT Consulting Group
## Allocation Summary

<table>
<thead>
<tr>
<th>Department</th>
<th>General Engineering</th>
<th>CIP Admin</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 APCI CP201 (CIP)</td>
<td>$0</td>
<td>$2,096</td>
<td>$2,096</td>
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<tr>
<td>26 APCI EF320 (CIP)</td>
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<tr>
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<td>(398)</td>
<td>(398)</td>
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<tr>
<td>326 PRCI TF403 (CIP)</td>
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<tr>
<td>334 PRCR SR120</td>
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<tr>
<td>355 PRMD SR182 (CIP)</td>
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<td>(1)</td>
<td>(1)</td>
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<tr>
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<tr>
<td>388 PWCI CP201 (CIP)</td>
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<tr>
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<tr>
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<tr>
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<td>45,480</td>
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<tr>
<td>403 PWCI SR182 (CIP)</td>
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<tr>
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<td>23,187</td>
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<tr>
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<td>156</td>
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<tr>
<td>418 PWEN GP100</td>
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<td>13,204</td>
<td>191,364</td>
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<tr>
<td>432 PWEV EF330 (CIP)</td>
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<tr>
<td>442 PWPS GP100</td>
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<td>(1,147)</td>
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<tr>
<td>447 PWPS TF411</td>
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<td>(1,686)</td>
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<td>448 PWTR GP100</td>
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<tr>
<td>508 XCOT SR182 (CIP)</td>
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<td>526 XCRV SR182 (CIP)</td>
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<td>528 XCRV TF401 (CIP)</td>
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<td>(16,273)</td>
<td>(16,273)</td>
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<tr>
<td>530 XCRV TF403 (CIP)</td>
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<td>(2,515)</td>
<td>(2,515)</td>
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<tr>
<td>590 XIIC SR182 (CIP)</td>
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<tr>
<td>600 OTHER / UNALLOCATED COSTS</td>
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<td>5,729</td>
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<tr>
<td>643 PWBO SR181</td>
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</tr>
<tr>
<td>645 PWBO TF401</td>
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<td>11,111</td>
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<td><strong>Total</strong></td>
<td><strong>$178,160</strong></td>
<td><strong>$1,288,369</strong></td>
<td><strong>$1,466,529</strong></td>
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</tbody>
</table>
The Technology Services department, which is mainly accounted for in the general services internal service fund, is used to account for the operation, maintenance and timely replacement of the City’s electronic data processing equipment and software and the cost of providing a variety of services to City departments including electronic equipment, central telephone, central mailing and reprographic services. Included in this department are: TS IS385 001-006, and 008-010. Direct costs have already been billed to departments; these indirect costs are allocated to Receiving Departments, as follows:

**Technical Services** - Indirect costs associated with Technology Services, have been allocated Citywide based on current Technology MOU sub object Services Charges per Dept / Bureau / Fund.

The chart on the following page illustrates the functions and measures used to allocate Technical Services costs. The top tier shows the Central Service department, the second tier shows the functions developed, and the third tier shows the measures used to allocate costs citywide:
City of Long Beach, CA
Full Cost Allocation Plan

Technology Services

Inbound Allocated Indirect Cost

Allocated based on Subobj 300001-300032
Exclude Citywide Activities (XC)

Depts/Funds

MGT Consulting Group
## City of Long Beach, CA
### Full Cost Allocation Plan

**Dept: 21  TECHNICAL SERVICES (TS IS385)**

### A. Department Costs

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>General Admin</th>
<th>Technical Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel Costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>S</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Salary % Split</td>
<td>.00%</td>
<td>.00%</td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td>S</td>
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<td>0</td>
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<tr>
<td><strong>Subtotal - Services &amp; Supplies</strong></td>
<td></td>
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<td>0</td>
</tr>
<tr>
<td><strong>Department Cost Total</strong></td>
<td></td>
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<td>0</td>
</tr>
<tr>
<td><strong>Adjustments to Cost</strong></td>
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<tr>
<td><strong>Subtotal - Adjustments</strong></td>
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<tr>
<td><strong>Total Costs After Adjustments</strong></td>
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<tr>
<td>General Admin Distribution</td>
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<tr>
<td><strong>Grand Total</strong></td>
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<td>$0</td>
<td>$0</td>
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</table>
### B. Incoming Costs - (Default Spread Custom%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Technical Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Civic Center</td>
<td>$507,807</td>
<td>$0</td>
<td>$507,807</td>
</tr>
<tr>
<td>Subtotal - CIVIC CENTER AND ECOC</td>
<td>507,807</td>
<td>0</td>
<td>507,807</td>
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<tr>
<td>4 Audit Services</td>
<td>88,002</td>
<td>1,411</td>
<td>89,414</td>
</tr>
<tr>
<td>Subtotal - CITY AUDITOR (AU GP100)</td>
<td>88,002</td>
<td>1,411</td>
<td>89,414</td>
</tr>
<tr>
<td>5 Records Management</td>
<td>945</td>
<td>63</td>
<td>1,008</td>
</tr>
<tr>
<td>Subtotal - CITY CLERK (CC GP100)</td>
<td>945</td>
<td>63</td>
<td>1,008</td>
</tr>
<tr>
<td>6 Council / Dept Support</td>
<td>85,190</td>
<td>4,779</td>
<td>89,969</td>
</tr>
<tr>
<td>Subtotal - CITY MANAGER (CM GP10)</td>
<td>85,190</td>
<td>4,779</td>
<td>89,969</td>
</tr>
<tr>
<td>7 Admin &amp; Support Services</td>
<td>99,401</td>
<td>3,016</td>
<td>102,417</td>
</tr>
<tr>
<td>Subtotal - CIVIL SERVICE (CS GP100)</td>
<td>99,401</td>
<td>3,016</td>
<td>102,417</td>
</tr>
<tr>
<td>8 Citywide Support</td>
<td>73,134</td>
<td>602</td>
<td>73,735</td>
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<tr>
<td>Subtotal - DISASTER PREPAREDNESS</td>
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<td>602</td>
<td>73,735</td>
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<tr>
<td>11 General Accounting Citywide</td>
<td>32,278</td>
<td>627</td>
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<tr>
<td>11 Accounts Payable Citywide</td>
<td>42,743</td>
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<td>Subtotal - FM ACCOUNTING BUREAL</td>
<td>75,021</td>
<td>1,414</td>
<td>76,435</td>
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<tr>
<td>13 Budget Admin</td>
<td>62,511</td>
<td>612</td>
<td>63,123</td>
</tr>
<tr>
<td>Subtotal - FM BUDGET MANAGEMENT</td>
<td>62,511</td>
<td>612</td>
<td>63,123</td>
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<tr>
<td>14 FM Purchasing</td>
<td>163,435</td>
<td>4,545</td>
<td>167,980</td>
</tr>
<tr>
<td>Subtotal - FM PURCHASING (FMB7 D)</td>
<td>163,435</td>
<td>4,545</td>
<td>167,980</td>
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<tr>
<td>15 FM Controls</td>
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<td>12,996</td>
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<tr>
<td>Subtotal - FM CONTROLS BUREAU (F)</td>
<td>12,879</td>
<td>117</td>
<td>12,996</td>
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<tr>
<td>16 Fleet Services</td>
<td>1,589</td>
<td>709</td>
<td>2,298</td>
</tr>
<tr>
<td>Subtotal - FM FLEET SERVICES BUR</td>
<td>1,589</td>
<td>709</td>
<td>2,298</td>
</tr>
<tr>
<td>17 Council Support</td>
<td>226,142</td>
<td>7,956</td>
<td>234,098</td>
</tr>
</tbody>
</table>
### B. Incoming Costs - (Default Spread Custom%)

<table>
<thead>
<tr>
<th>Department</th>
<th>First Incoming</th>
<th>Second Incoming</th>
<th>Technical Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtotal - LEGISLATIVE (LD GP100)</td>
<td>$226,142</td>
<td>$7,956</td>
<td>$234,098</td>
</tr>
<tr>
<td>18 General Admin &amp; Law</td>
<td>52,905</td>
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<tr>
<td>Subtotal - LAW (LW GP100)</td>
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<td>(3,725)</td>
<td>49,180</td>
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<tr>
<td>21 Technical Services</td>
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<td>985</td>
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<tr>
<td>Subtotal - TECHNICAL SERVICES (TS)</td>
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<td>985</td>
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<tr>
<td>Total Incoming</td>
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<td>1,471,444</td>
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### C. Total Allocated

<table>
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<tr>
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<th>$1,471,444</th>
<th>100.00%</th>
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</table>
## Technical Services Allocations

<table>
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<tr>
<th>Department</th>
<th>Units</th>
<th>Allocation Percent</th>
<th>First Allocation</th>
<th>Direct Billed</th>
<th>Department Allocation</th>
<th>Second Allocation</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4 CITY AUDITOR (AU GP100)</strong></td>
<td>112,576.25</td>
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<td>$0</td>
<td>$3,671</td>
<td>$0</td>
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<tr>
<td><strong>5 CITY CLERK (CC GP100)</strong></td>
<td>142,707.52</td>
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<td>0</td>
<td>4,654</td>
<td>0</td>
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<tr>
<td><strong>6 CITY MANAGER (CM GP100)</strong></td>
<td>188,941.32</td>
<td>0.43%</td>
<td>6,162</td>
<td>0</td>
<td>6,162</td>
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<tr>
<td><strong>7 CIVIL SERVICE (CS GP100)</strong></td>
<td>184,222.86</td>
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<td>0</td>
<td>6,008</td>
<td>0</td>
<td>6,008</td>
</tr>
<tr>
<td><strong>8 DISASTER PREPAREDNESS &amp; EME</strong></td>
<td>335,643.46</td>
<td>0.76%</td>
<td>10,946</td>
<td>0</td>
<td>10,946</td>
<td>0</td>
<td>10,946</td>
</tr>
<tr>
<td><strong>9 FIRE ADMIN (FDB1+FDEO)</strong></td>
<td>130,484.03</td>
<td>0.29%</td>
<td>4,255</td>
<td>0</td>
<td>4,255</td>
<td>0</td>
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<tr>
<td><strong>10 FM ADMIN (FMB1 GP100)</strong></td>
<td>121,141.45</td>
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<tr>
<td><strong>11 FM ACCOUNTING BUREAU (FMB2 G</strong></td>
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<tr>
<td><strong>12 FM ACCTNG BUREAU - TIDELANDS</strong></td>
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<td>615</td>
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<td><strong>13 FM BUDGET MANAGEMENT (FMB3 t</strong></td>
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<td><strong>14 FM PURCHASING (FMB7 D1 &amp; D2)</strong></td>
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<tr>
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<tr>
<td><strong>16 FM FLEET SERVICES BUREAU (FME</strong></td>
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<tr>
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<tr>
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<td><strong>19 PUBLIC WORKS ADM (PWBO &amp; PW</strong></td>
<td>186,874.37</td>
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<td>0</td>
<td>6,095</td>
<td>0</td>
<td>6,095</td>
</tr>
<tr>
<td><strong>20 PW ENGR ADMIN (PWENAD &amp; PWTF</strong></td>
<td>816,266.02</td>
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<td>26,621</td>
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<td>26,621</td>
<td>0</td>
<td>26,621</td>
</tr>
<tr>
<td><strong>21 TECHNICAL SERVICES (TS IS385</strong></td>
<td>30,202.10</td>
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<td>985</td>
<td>0</td>
<td>985</td>
<td>0</td>
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<tr>
<td><strong>22 APAD EF320</strong></td>
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<td>0.79%</td>
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<td>11,438</td>
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<tr>
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<td>13,782</td>
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<tr>
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<td>3,762</td>
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<td>3,826</td>
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<tr>
<td><strong>32 AU IS391</strong></td>
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<td>156</td>
<td>3</td>
<td>158</td>
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<tr>
<td><strong>33 AU TF401</strong></td>
<td>10,501.81</td>
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<td>0</td>
<td>342</td>
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<td>348</td>
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<tr>
<td><strong>35 CCEL GP100</strong></td>
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<td>2,027</td>
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<tr>
<td><strong>48 CM SR120</strong></td>
<td>16,092.00</td>
<td>0.04%</td>
<td>525</td>
<td>0</td>
<td>525</td>
<td>9</td>
<td>534</td>
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<tr>
<td><strong>49 CM SR133</strong></td>
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<td>2,703</td>
</tr>
<tr>
<td><strong>50 CM TF401</strong></td>
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<td>310</td>
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<td>36</td>
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<td>499,202.70</td>
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<td>926,512.59</td>
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<td>30,216</td>
<td>0</td>
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<td>0</td>
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<td>226</td>
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<td>15,445</td>
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<td>Total</td>
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<td>974</td>
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<td>1,815.50</td>
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<td>59</td>
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<td>0</td>
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<td>581,226.22</td>
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<td>18,956</td>
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<td>81,337</td>
<td>0</td>
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<td>Total</td>
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# City of Long Beach, CA
## Full Cost Allocation Plan

**Dept:21 TECHNICAL SERVICES (TS IS385)**

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**Total**

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Basis Units: Amount of Technical Service Charges per Dept / Bureau / Fund

Source:

MGT Consulting Group

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## Allocation Summary

### Department | Technical Services | Total
--- | --- | ---
4 CITY AUDITOR (AU GP100) | $3,671 | $3,671
5 CITY CLERK (CC GP100) | 4,654 | 4,654
6 CITY MANAGER (CM GP100) | 6,162 | 6,162
7 CIVIL SERVICE (CS GP100) | 6,008 | 6,008
8 DISASTER PREPAREDNESS & EME | 10,946 | 10,946
9 FIRE ADMIN (FDB1+FDEO) | 4,255 | 4,255
10 FM ADMIN (FMB1 GP100) | 3,951 | 3,951
11 FM ACCOUNTING BUREAU (FMB2 G) | 4,134 | 4,134
12 FM ACCTNG BUREAU - TIDELANDS | 615 | 615
13 FM BUDGET MANAGEMENT (FMB3 t) | 2,170 | 2,170
14 FM PURCHASING (FMB7 D1 & D2) | 12,429 | 12,429
15 FM CONTROLS BUREAU (FMB8 GP1 | 572 | 572
16 FM FLEET SERVICES BUREAU (FME) | 20,777 | 20,777
17 LEGISLATIVE (LD GP100) | 12,797 | 12,797
18 LAW (LW GP100) | 3,443 | 3,443
19 PUBLIC WORKS ADM (PWBO & PW | 6,095 | 6,095
20 PW ENGR ADMIN (PWENAD & PWTF) | 26,621 | 26,621
21 TECHNICAL SERVICES (TS IS385) | 985 | 985
22 APAD EF320 | 11,633 | 11,633
27 APCI EF320 | 14,017 | 14,017
29 APOP EF320 | 3,826 | 3,826
32 AU IS391 | 158 | 158
33 AU TF401 | 348 | 348
35 CCEL GP100 | 2,062 | 2,062
49 CM SR120 | 534 | 534
48 CM SR133 | 2,703 | 2,703
50 CM TF401 | 38 | 38
56 CM14 SR120 | 315 | 315
57 CM14 SR133 | 616 | 616
59 CM14 TF411 | 6 | 6
63 CP GP100 | 6,233 | 6,233
64 CP SR120 | 36 | 36
68 CSDD IS391 | 7 | 7
73 DCEG GP100 | 16,558 | 16,558
74 DVAD EF337 | 30,732 | 30,732
75 DVAD GP100 | 7,562 | 7,562
76 DVAD SA270 | 22 | 22
78 DVAD SR135 | 229 | 229
83 DVBU EF337 | 15,709 | 15,709
85 DVCE EF337 | 3,653 | 3,653
86 DVCE GP100 | 16,884 | 16,884
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City of Long Beach, CA
Full Cost Allocation Plan
Indirect Cost Rates
FY 2018‐19 Department Description
FAMIS Code
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FMB2 SR151
FMB2 TF401
FMB2 TF403
FMB2 TF411
FMB3 IS391
FMB3 TF401
FMB4 EF301
FMB4 GP100
FMB5 GP100
FMB7 GP100
FMB7 IS385
FMB7 IS386
FMB8 IS385
FMB9 IS386 (CIP)
FMB9 EF340
FMB9 SR120
FMB9 SR130
FMB9 SR182
FMB9 SR182 (CIP)
GOBS EF301
GOBS EF303
GOBS NX420
GOEC EF301
GOEL EF331
GOEO EF301
GOEO NX420
GOGS EF301
GOOP EF301
GOOP NX420
GOOP SR134
HA HR430
HAAD HR430
HAAD HR431
HAAD HR432
HACO HR430
HAEN HR430
HAEO HR430
HAEP HR430
HAEP HR431
HAHR HR430
HAMS HR430
HAMS HR431
HAOP HR430
HAOP HR431
HEAC GP100
HECH EX440
HECH GP100
HECH SR130
HEEH GP100
HEEH SR130
HEEH SR131
HEEO GP100
HEEO SR120
HEEO SR130
HEEO SR151
HEHA SR151
HEHS GP100
HEHS IS390
HEHS SR130

MGT Consulting Group

FY 2018‐19
Allocations

Indirect Cost Rate
Base1

Overhead Rate2

MUNIS CODE
Dept/Bureau Fund
222203
222203
222203
222203
223303
222202
222202
222206
222206
222205
222204
222204
222204
222207
222208
222208
222208
222208
222208
222208
383802
383802
383802
383806
383805
383801
383801
383803
383804
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505005
505001
503004
501101
505004
505004
501302
505002
505002
503804
503804
353405
353502
353502
353502
353508
353508
353508
353509
353501
353501
351101
353507
353506
353506
353506

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6100
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7000
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4,084
691,716
69,596
387,569
50,242
143,302
211,289
634
407,699
43
30,495
504,294
172,100
4,987
2,584
268,326
66,218
142,433
20,963
768,937
280,244
10,554
3,500
48,758
96,935
5,680
(190,425)
709,924
22,254
363,361
106,001
5,485
332,770
5,499
361,829
24,850
19,950
8,005
336,416
323,081
57,369

40,575
742
2,445,959
46,727
2,033
610,358
119,447
1,893,420
4,689,349
1,675,139
4,717,257
985,380
4,909,640
227,502
67,246,302
229
1,705,148
22,051,509
30,009,134
336,792
22,542
9,518,962
6,407
96,183,523
2,886,968
(5,706,835)
44,146,105
2,979,395
15,990,744
13,651,723
107,309,306
154,954,545
9,300,203
93,917,053
215,577
10,371,646
300,580
5,761,611
990,688
832,353
107,119
3,335,971
85,706,415
-

15.15%
66.24%
0.00%
0.00%
0.00%
3.92%
4.02%
0.22%
14.75%
4.15%
8.22%
0.00%
0.00%
5.10%
0.00%
2.92%
0.00%
0.00%
92.87%
0.00%
0.61%
18.87%
1.79%
2.29%
0.57%
1.48%
11.46%
2.82%
1033.53%
0.15%
0.73%
0.00%
-4.91%
0.02%
0.00%
0.00%
0.00%
1.64%
0.61%
0.04%
0.00%
0.66%
0.01%
3.91%
0.11%
0.00%
0.00%
2.54%
3.21%
1.83%
6.28%
2.51%
2.40%
7.47%
10.08%
0.00%
0.38%
0.00%
0.00%
0.00%

Page 3 of 10


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<th>Dept/Bureau</th>
<th>Fund</th>
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<th>Overhead Rate2</th>
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## City of Long Beach, CA
### Full Cost Allocation Plan
#### Indirect Cost Rates

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## Full Cost Allocation Plan
### Indirect Cost Rates

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## Full Cost Allocation Plan
### Indirect Cost Rates

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### City of Long Beach, CA
#### Full Cost Allocation Plan
##### Indirect Cost Rates

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MGT Consulting Group
### City of Long Beach, CA
### Full Cost Allocation Plan
### Indirect Cost Rates

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1. Based on Personnel (character 010), Materials & Supplies (character 020), and Internal Support (character 030) totals for plan year (July 1, 2018 to June 30, 2019).

2. 0% rate calculated due to no actuals posting for Personnel, Materials & Supplies, and Internal Services Costs at the Department, Bureau, and Fund Level during plan year (July 1, 2018 to June 30, 2019).
Section 8  
Financial Management System Conversion
FAMIS to Munis-Crosswalk
# City of Long Beach, CA
## Full Cost Allocation Plan
### Financial Management System Conversion
#### FAMIS to MUNIS – Crosswalk

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## City of Long Beach, CA
### Full Cost Allocation Plan
#### Financial Management System Conversion
FAMIS to MUNIS – Crosswalk

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City of Long Beach, CA
Full Cost Allocation Plan
Financial Management System Conversion
FAMIS to MUNIS – Crosswalk

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### Full Cost Allocation Plan
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### Full Cost Allocation Plan
#### Financial Management System Conversion
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## Full Cost Allocation Plan
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# City of Long Beach, CA
## Full Cost Allocation Plan
### Financial Management System Conversion
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## City of Long Beach, CA
### Full Cost Allocation Plan
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