
Insurance and Endorsement Requirements

Please share this document with your insurance agent for assistance with the technical language described below.

① Certificate of Insurance/ACORD/Liability Insurance

- Applicant shall provide permittee's company name/individual name, contact person, address, phone, email address, and fax number.
- Insured section shall show company/individual name, address and contact number.
- Type of Permit: Sidewalk Vending
- Type of Insurance: Commercial General Liability policy or Business Owners' policy
- Minimum Limit Amounts:
 - Each Occurrence: \$1,000,000
 - In Aggregate: \$2,000,000
- Certificate Holder Section:

City of Long Beach
Department of Financial Management
Business Services Bureau
411 W. Ocean Blvd
Long Beach, CA 90802

② Additional Insured Endorsement Form is Required to be Submitted Under one of the Following Options:

1. Additional Insured- State or Political Subdivision Endorsement or Equivalent in Coverage Scope/ CG 20 12 11 85. The form should add as an additional insured, in the space provided : "The City of Long Beach, its Boards and Commissions, and their Officials, Employees and Agents."
2. Additional Insured- Designated Person/ Organization or Equivalent in Coverage Scope/CG 20 26 11 85. The form should add as an additional insured, in the space provided: "The City of Long Beach, its Boards and Commissions, and their Officials, Employees and Agents."



Insurance requirements are subject to the Long Beach Municipal Code Section 2.84.040 - Establishment of insurance requirements for contracts, leases, and the like.

For questions contact Risk Management at HR-Insurance@longbeach.gov