

**LONG BEACH SBE PROGRAM (LBSBE) ACKNOWLEDGEMENT
REQUIRED OF ALL PROPOSERS/BIDDERS**

(This acknowledgment will become part of the contract for the selected Proposer/Bidder)

Solicitation Name: _____

Solicitation Number: _____

This solicitation has the following combined LBSBE Goal _____%:

If awarded the contract, the selected Proposer/Bidder commits to achieving the LBSBE combined goal assigned to the solicitation by committing subcontracts as stated on the SBE-2 LBSBE Commitment Form submitted with the bid/proposal. If the contractor did not demonstrate goal attainment, then Good Faith Efforts shall be completed and submitted with the bid/proposal

The selected Proposer/Bidder's performance towards goal attainment will be monitored throughout the duration of the contract, and the business enterprise achievement levels will be calculated at the end of the contract term.

Any reduction, increase, or other change to the SBE, VSBE, or LSBE Subcontract amounts stated on the submitted SBE-2 LBSBE Commitment Form without prior written approval of the City is considered an unauthorized subcontractor substitution, and the awarded Proposer/Bidder may be subject to a penalty. A subcontract dollar value increased or reduced solely as the result of a Change Order issued by the City to add or delete from the original scope of work shall not be subject to a penalty for an unauthorized subcontractor substitution.

Proposers/Bidders must list all LBSBE program certified subcontractors on the SBE-2 Form and include all requested information. The City will verify subcontractor SBE/VSBE/LSBE status during the responsiveness review.

PENALTIES:

Violation of the LBSBE Program Participation Instructions and Ordinance (ORD-11-0010) may result in financial penalties. The City may withhold up to 10% of a progress payment until the contractor/consultant is brought into compliance.

REPORTING REQUIREMENTS:

The selected Proposer/Bidder shall submit monthly progress reports to the City Labor Compliance Division or their authorized representative. This report will list the SBE, VSBE, and/or LSBE subcontractors utilized during the reporting period. The City will not process or pay selected Proposer/Bidder's subsequent invoices if the Subcontractor Utilization Reports are not submitted monthly as directed by Labor Compliance or their representatives.

The Contractor must submit the Final Subcontracting Report within fifteen (15) calendar days after a request for the report by the City.

Bidder/Proposer shall submit this Attachment A and Attachment B (SBE-2 Form) of these Bidder Instructions with their bid/proposal. If Attachment B does not demonstrate goal attainment, Attachment C (GFE) shall also be submitted with supporting documentation.

CERTIFICATION

The Bidder/Proposer certifies that he/she has read and understood the LBSBE Program Participation Instructions and further certifies that, if awarded the Contract, he/she shall fully comply with the City's LBSBE Program.

Company Name, Address and Phone Number

Signature of Officer or other Authorized Representative

Date

Print Name and Title of Officer or Other Authorized Representative

Project Title / Bid Number