



# **POOL HEATER / TANKLESS HOT WATER HEATER INSTALLATION or REPLACEMENT GAS METER UPGRADE CHECKLIST**

- ❑ Apply for and obtain plan check approval from City:
  - City of Long Beach Department of Development Services, Plan Check, or
  - City of Signal Hill, Department of Economic Development
- ❑ Apply for and obtain installation/upgrade permit from City of Long Beach or Signal Hill. A City of Long Beach or Signal Hill Building Inspector will then be assigned to your project
- ❑ Request an investigation for a meter upgrade from Long Beach Energy Resources Department (LBER) by contacting the Long Beach Energy Resources Utilities Division at (562) 570-5991. A LBER Department inspector will then be assigned to your project.
- ❑ Obtain a “Consumer Gas Load Information” sheet by contacting Long Beach Energy Resources Department Inspection Division at (562) 570-2085 and complete the High Volume Consumer Worksheet.
- ❑ Be available to schedule onsite visit with assigned LBER Inspector to size the meter, approve meter location, and layout initial buried service line routing.
- ❑ If there is a fee involved, LBER will provide a “Signature Card” to be completed. The fee will be calculated by the Inspector and a payment will be required prior to the work being scheduled by LBER.
- ❑ Install and air test all new gas piping as required by City Building Development Services and obtain sign off from the Development Services Inspector. Complete financial review process, confirm all fees have been paid, and inspection report requirements have been met including receipt of Plumbing Permit approval (Plumbing Release) from City of Long Beach, Development Services Department Inspector.
- ❑ Contact Long Beach Energy Resources Utilities Bureau at (562) 570-5991 to schedule a meter installation or meter upgrade by LBER Gas Services Bureau.

**Final gas piping at meter MUST conform to LBER specifications; see LBER Dwg No. A-1013, Typical Meter Installation for Pool Heaters and Other External Gas Appliances.**

## **IMPORTANT PHONE NUMBERS**

<b>Long Beach Energy Resources Utilities Bureau Division</b>	<b>(562) 570-5991</b>
<b>Long Beach Development Services Department</b>	<b>(562) 570-6651</b>
<b>Long Beach Energy Resources Inspection Division</b>	<b>(562) 570-2085</b>
<b>Signal Hill Building Safety Division</b>	<b>(562) 989-7340</b>