



PUBLIC SAFETY DISPATCHER 2016 Information Packet



BACKGROUND INVESTIGATION

Applicants must be able to pass a thorough background investigation, polygraph examination and psychological screening coordinated by the Long Beach Police Department (the investigation will cover information regarding relatives, references, acquaintances, educational background, residential history, employment history, criminal history, military service records, financial status, legal history, drug use and related areas.)

Relatives, References and Acquaintances: During the course of the background investigation, people you know, including spouse, adult children, ex-spouses, parents, parents-in-law, siblings, friends, will be asked to comment on your suitability for the position of Public Safety Dispatcher.

Education: Information you provide regarding your education will be verified. Transcripts will be required.

Residence: A list of residences during the last ten years will be required. Neighbors may be interviewed.

Experience and Employment: A list of all previous and current employers will be required and they will be contacted to verify information regarding the applicant's employment. Emphasis will be placed on dependability, trustworthiness, and relationships with co-workers and general job skills while employed.

Military Service Records: Information provided by the applicant regarding military service status will be verified. A copy of your DD 214 will be required.

Financial Status: The management of personal finances is relevant to an individual's qualifications for a position of trust, such as Public Safety Dispatcher. Candidates are evaluated on their level of responsibility demonstrated in managing their personal finances and behavior exhibited in meeting financial obligations. A sealed credit report will be required.

Legal: The applicant's driving and insurance records will be evaluated. Recent traffic accident reports will be required. Also, any arrests will be reviewed and a serious conviction may be grounds for disqualification from the position. In accordance with state law, a felony conviction will result in immediate disqualification.

Drug Usage: Recent or prolonged involvement with marijuana, cocaine, heroin, or other illegal drugs may be grounds for disqualification from the process. A complete history of alcohol and illegal drug use will be required.

POLYGRAPH EXAMINATION

A polygraph (lie detector) examination will be utilized to help verify and/or clarify the above information and other relevant information regarding the applicant's character, prior criminal activity, use of illegal drugs, or any other job related issues. Any inconsistencies or misstatements on your employment application or any other material provided throughout the process may be considered as untruthfulness.

PRE-EMPLOYMENT PSYCHOLOGICAL SCREENING

Candidates will be required to pass a psychological screening designed specifically for the position of Public Safety Dispatcher.

INFORMATION ABOUT BODY MODIFICATION

Be advised that no tattoos may be visible while wearing the Public Safety Dispatcher uniform (this includes during the training period); any forearm tattoos must be covered so they cannot be seen while wearing a short sleeved uniform. No neck, face, head, or mouth tattoos are permitted; tattoos depicting subversive, racist, hateful, illegal or other unacceptable pictures or messages are not permitted. Additionally, no intentional body modifications (scarifications, enlarged piercings, implanted objects, etc) are permitted to be visible while in uniform.