



**Date:** December 11, 2018  
**To:** WATCH REPORT  
**From:** Paula Gallegos, Administrator, Personnel Division  
**Subject:** **2018 LIEUTENANT EXAM PROCESS**

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The Police Lieutenant Promotional List will expire on February 6, 2020. The Department is working with Civil Service to schedule a promotional examination process. **Exact dates are being finalized and will be announced in the near future.**

The exam will be open to current classified Long Beach Police Department Sergeants with at least two years of service as a Sergeant as of close of filing. Only online applications will be accepted.

The study list for the examination process is listed starting on page number 2 of this Watch Report. All the documents can be found in the "2018 Police Lieutenant Exam" folder on the Laserfiche Document Library. A link to the folder is included below.

[2018 Police Lieutenant Exam Folder](#)

To access the document library via this link, you will use the same User ID and password that you use when logging in to your computer:

Should you have any questions, feel free to contact me at extension 8-7310.

PG:amr  
WR – 2018 Lieutenant Exam Process

**RUN FOR 21 DAYS**

**2018 Lieutenant Exam Study List:**

**Law Enforcement Principles and Ethics**

- Long Beach Police Department Strategic Vision, Priorities, and Core Values
- Sir Robert Peels' Nine Principles of Policing
- Law Enforcement Code of Ethics
- The Six Pillars of the President's Task Force on 21<sup>st</sup> Century Policing May 2015

**City of Long Beach Labor Documents and Polices**

- Current Memorandum of Understanding between the City of Long Beach and the LB Police Officers Association
- 2018 LPBD Annual Review of City Policies
  - City Computer, Email and Internet Use
  - California Penal Code on Child Abuse (Section 11166)
  - Discrimination Complaints
  - Injury and Illness Prevention Program

**California Government Code**

- Government Code Sections 3300-3313

**Long Beach Police Department Manual**

- All manual sections **EXCEPT** for those listed immediately below:
  - 1 (General Provisions)
  - 4.2 (Administrative Security Section)
  - 4.2.1 (Organized Crime Detail)
  - 4.3 (Department Psychologist)
  - 4.3.1 (Requirements for the Department Psychologist)
  - 4.3.2 (Duties)
  - 6.1.7 (Chaplaincy Program)
  - 6.1.8 (Commendations Board)
  - 6.1.9 (Commendations-Administration of the Program)
  - 6.1.11 (Employee Recognition Program)
  - 6.1.12 (Procedure for Submitting Suggestions)
  - 6.1.13 (Bulletin Boards-Public Safety Building)
  - 6.4.3 (Standardized Firm Abbreviations)
  - 6.4.6 (Dictation-Direct)
  - 6.4.9 (Research and Development Unit)
  - 6.4.10 (Request for Statistical Information and Special Inquiries from the Systems Section)
  - 6.6.24 (Sick Leave Incentive Recognition Program)
  - 6.7 through 6.7.8(Supplies and Maintenance)
  - 6.7.11 (Electrical Tracking System)
  - 6.8.16 (Reserve Police Officer Selection Process)
  - 6.9.5 (Issue and Seizure of Badge, Cap Piece, Name Plate, and Identification Card)

- 6.9.5.1 (Issuance of Retirement Badges)
- 7.1.29 (Animal Bites)
- 7.1.41 (Proper Use of the Segway)
- 7.4.2.5 (Parking Citations)
- 7.5.7 (Emergency Food and Water Supplies)
- 7.6 through 7.6.1 (Equipment Issue)

### **Long Beach Police Department Training Bulletins**

- 4 - LBGTY Terminology
- 36 - Fundamentals of Crowd Control
- 37 - Drill Instructions
- 38 - Squad Tactics and Formations
- 40 - Mobile Field Force Tactics - Squad Vehicle Formations
- 41 - Mobile Field Force Tactics - Citizen Rescue
- 62 - Mentally Ill Persons
- 164 - Critical Missing Investigations
- 202 - Communicated Threats Reported by Psychotherapist
- 204 - Field Shotgun Inspection by Patrol Officers
- 205 - Proper Handling of Prisoner Property
- 211 - Unloading Firearms
- 218 - Sex Offender Status - Community & Individual Notification of Sex Offenders (Megan's Law)
- 221 - Tire Deflation Device

### **Long Beach Police Department Special Orders**

- Bullet Resistant Vests SPECIAL ORDER
- Conducted Electrical Weapon SPECIAL ORDER
- Deployment of AR-15 Rifles SPECIAL ORDER
- Deployment of Less Lethal Munitions SPECIAL ORDER
- Federal Immigration Enforcement SPECIAL ORDER
- Pursuit Intervention Technique (PIT) SPECIAL ORDER
- Religious Head Coverings SPECIAL ORDER
- Shotguns – Proper Unloading Procedure SPECIAL ORDER
- Transgender Individuals SPECIAL ORDER
- Use of Cover Fire (Revised) SPECIAL ORDER
- Vehicle Containment Technique (VCT) SPECIAL ORDER