

## **Cannabis Business Location Assistance Grant Application**

### **Grant Overview**

The Office of Cannabis Oversight is excited to announce the availability of **\$1,449,943** of remaining grant funding from the Governor's Office of Business and Economic Development (GO-Biz) for the Direct Grants program to support verified local equity applicants with securing a location for their cannabis businesses.

### **Timeline**

The following table outlines important event dates related to the grant:

Event	Date
<b>Notice of Funding Availability</b>	<b>January 11, 2022</b>
<b>Application Submission Period Opens</b>	<b>January 11, 2022</b>
<b>Application Submission Period Closes</b> <ul style="list-style-type: none"> <li>Applications may be submitted at any time prior to this date.</li> <li>Grant applicants must submit applications by 11:59 p.m. on this date.</li> </ul>	<b>February 6, 2022</b>

### **Eligible Costs**

Grant funds may be used to support a verified equity applicant with entering into a lease agreement with a landlord/property owner to start a cannabis business.

### **Ineligible Costs**

Grant funds may not be used to support existing pending or licensed equity businesses with paying for the ongoing costs of rent/lease payments.

### **Eligible Applicants**

Eligible applicants include verified equity applicants who were issued an Equity Status Verification Letter from the Office of Cannabis Oversight prior to the Notice of Funding Availability (January 10, 2022).

### **Maximum Funding Amounts**

Eligible applicants may receive **up to \$150,000** in funding to secure a lease agreement for a commercial property for their cannabis business.

Funds can only be requested for one (1) verified equity applicant at one (1) location. Funds cannot be combined between equity applicants at a single location.

### **Application Instructions**

Eligible applicants must submit the grant application and all applicable attachments by e-mail in a single submission. The grant application and all applicable attachments must be in PDF format. The City will not accept documents submitted in any other format. Grant applications and all accompanying forms must also be prepared legibly in black or dark blue ink or using the PDF form. Please make sure that you and other authorized individuals sign and date the forms, where applicable.

Applications must be submitted by e-mail to [cannabisoversight@longbeach.gov](mailto:cannabisoversight@longbeach.gov) **no later than Sunday, February 6, 2022, at 11:59 p.m.**

Incomplete or late application submissions will not be accepted.

### **Award Process**

Grant awards will be distributed on a first-come, first-serve basis. Once an application has been received by the City, the application will be reviewed, and a funding determination will be made. Once a funding determination has been made by the City, the grant applicant will receive a Grant Award Notification. Grant funds will be awarded until all grant funds are exhausted.

The City may require and request additional information with deadlines for any requested amendments, modifications, or changes to the application that will clarify or specify the intent of the use of funds. The City may deny applications that do not meet the requirements or intent of the program.

The City's determinations as to the application review and approval, and amount of grant funding awarded, are not subject to appeal.

Equity applicants will be required to submit the signed and notarized Lease Agreement between both parties, executed within 30-45 days upon receipt of grant payment, as well as an Adult-Use Cannabis Business License Application within sixty (60) calendar days, upon receipt of grant award. If an equity applicant fails to comply with this requirement, the grant award must be returned (in full) to the City of Long Beach and may affect an applicant's ability to receive future grant awards.

### **Public Records - Reminder to All Applicants**

Any document or record that is used, retained, or maintained by the City during the course of business is considered public record. Unless a specific exemption from disclosure applies, the City may be required to disclose application information in response to a California Public Records Act request (Government Code Section 6250 et seq.).

## Section A – Grant Program Eligibility Requirements

To participate in this grant opportunity, you must meet the following eligibility requirements.

Did you receive your Equity Status Verification Letter prior to January 10, 2022?

Yes

No

## Section B – Equity Applicant & Business Information

Please fill out the business contact information, if applicable.

FIRST NAME: *		LAST NAME: *	
EMAIL ADDRESS: *		PHONE NUMBER: *	
LEGAL BUSINESS NAME (CORPORATION/LLC/PARTNERSHIP/ASSOCIATION/SOLE PROPRIETOR):			
LAST NAME (SOLE PROPRIETORSHIP ONLY):		FIRST NAME (SOLE PROPRIETOR ONLY):	
DOING BUSINESS AS (DBA):		CANNABIS BUSINESS SITE ADDRESS:	
BUSINESS EMAIL ADDRESS:		BUSINESS PHONE NUMBER:	
MAILING ADDRESS:		CITY:	
STATE:	ZIP CODE:	COUNTY:	

**\*Note: Contact information provided in these fields will be used by the City to communicate with the applicant/business regarding status of equity grant application and eligibility information.**

## Section C – Direct Grant Payment Information

Information provided in this section will be used by the City to issue direct payments upon determination of grant milestone eligibility and approval of the equity grant application. The information provided in this section should match your W-9 form.

APPLICANT NAME (INDIVIDUAL) *
ADDRESS (NUMBER, STREET, AND APT. OR SUITE NO.) *
CITY, STATE AND ZIP CODE: *
DO YOU HAVE A W-9 ON FILE WITH THE CITY? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you marked "No", please attach a completed W-9 Form that can be found at the following link: <a href="#">W-9 Form</a> .

## Section D – Proposed Uses of Equity Grant Funding

Provide a detailed description of how the grant funds will assist you in entering into a lease agreement with a property owner and the type of cannabis business you plan on operating at the subject property.

\*Attach additional pages if necessary

## Section E – Required Supporting Documentation

The application must include the following documentation as back up.

- Letter of Intent to Lease Commercial Property

The Letter of Intent must include the following information, as applicable:

- Buyer or Lessee
- Seller or Lessor
- Property Address, including any suite(s) and APN(s)
- Property Type
- Property Profile, including photos
- Financial Terms
- Payment Method
- Lease Conditions
- Lease Term

The Letter of Intent be signed and notarized by the legal property owner and/or landlord and the grant applicant.

## Section F - Declarations

1. I hereby declare that I am authorized to submit this application as an equity applicant.

2. I acknowledge and understand that it is in the discretionary powers of the City to make reasonable rules, policies, and procedures to develop and administer the cannabis social equity program, including grant program requirements and/or funding allocations, which may be subject to change as the City deems necessary, so long as it is in compliance with equity grant contract requirements.

3. I acknowledge that it is my responsibility to comply with the provisions of the Long Beach Municipal Code and all laws, rules, and regulations which govern my application to be eligible for the cannabis social equity grants program.

4. I acknowledge that any promise, representation, or any other statement made to me by any agent or employee of the City that is not contained within this application is null, void, and unenforceable and that I am not relying on any such promise, representation, or statement.

5. I acknowledge the City will review this application for compliance with equity grant contract requirements, laws, regulations, and ordinances, and that my application may be denied as allowed by equity grant contract requirements, laws, rule, or policies of the City.

6. I acknowledge that this application does not confer an entitlement or a vested right to receive grant funding and I acknowledge that I must qualify for and meet the grant eligibility requirements that I am seeking to receive grant funds.

7. I hereby declare that I have read this acknowledgement and advisement, that I have had the opportunity to consult with, and be represented by, legal counsel of my own choice prior to the execution and submission of this application, and that I am knowingly and voluntarily submitting my application in compliance with this acknowledgement and advisement and all applicable laws.

8. I acknowledge that equity grant funding will only be made available by the City during the grant term period and that equity grant funds will not be available for disbursement prior to the beginning of the grant term, or after the grant term ends.

9. I hereby declare the information contained within and attached to this application is complete, true, and accurate. I understand any false, misleading or fraudulent statement of material fact is cause for rejection of this application, revocation of equity applicant and/or equity business status, and may result in disciplinary action, or any other limitation imposed by the City, and I voluntarily agree to be bound by any such limitation(s) regarding equity status and benefits.

10. I consent for the City Manager, or his or her designee, to contact me to request data or other related information for the purposes of complying with equity grant contract documentation and reporting requirements.

**I declare under penalty of perjury that all of the information provided in this application and provided in all attachments are true and correct.**

PRINT NAME:

SIGNATURE:

DATE: