

Date: April 11, 2023
To: Thomas B. Modica, City Manager *lt*
From: Eric Lopez, Director of Public Works *EL*
For: Mayor and Members of the City Council

Subject: Free Document Shredding Events for Long Beach Residents

The Public Works Department (PW), Environmental Services Bureau (ESB) invites Long Beach residents to participate in free document shredding events from 8:00 am to 10:00 am, or until the truck is full, on the following dates and locations:

Saturday, June 10, 2023
Veterans Memorial Stadium
5000 E. Lew Davis St.
(corner of Conant St. & Clark Ave.)

Saturday, September 23, 2023
Veterans Memorial Stadium
5000 E. Lew Davis St.
(corner of Conant St. & Clark Ave.)

A mobile shredding truck will provide residents with the opportunity to securely dispose of confidential documents, white or colored paper, manila file folders, and envelopes. There is a limit of three boxes per vehicle and the box size cannot exceed 10"x12"x15" dimensions. For more information, see the attached flyer or visit www.longbeach.gov/lbrecycles.

If you have any questions, please contact Diko Melkonian, Environmental Services Bureau Manager/ Deputy Director of Public Works at (562) 570-2856.

ATTACHMENTS: 2023 SHRED EVENTS FLYER

CC: DAWN MCINTOSH, CITY ATTORNEY
DOUGLAS P. HAUBERT, CITY PROSECUTOR
LAURA L. DOUD, CITY AUDITOR
LINDA TATUM, ASSISTANT CITY MANAGER
TERESA CHANDLER, DEPUTY CITY MANAGER
KATY NOMURA, DEPUTY CITY MANAGER
APRIL WALKER, ADMINISTRATIVE DEPUTY CITY MANAGER
KEVIN LEE, CHIEF PUBLIC AFFAIRS OFFICER
MONIQUE DE LA GARZA, CITY CLERK
DEPARTMENT HEADS



SHRED EVENT

Recycle Unwanted Documents
and Save Space!



FREE! The City of Long Beach Environmental Services Bureau is hosting free shred events to help residents securely dispose of confidential documents.

Dates & Locations:

8:00 am - 10:00 am*

Saturday, June 10, 2023

Veterans Memorial Stadium
5000 E. Lew Davis St.
(enter on Conant St.)

Saturday, September 23, 2023

Veterans Memorial Stadium
5000 E. Lew Davis St.
(enter on Conant St.)

**Mobile shredding truck on site until the truck is full*



3-box maximum per car
(box size cannot exceed
10x12x15 dimensions)

Accepted:

- Confidential documents, white or color paper
- Manila file folders, staples, and paperclips
- Envelopes and cardboard

Not Accepted:

- CDs, hard drives, and cell phones
- 3-ring binders, credit cards
- Hanging file folders, metal objects, plastics, glass, plastic bags, food materials, batteries, weapons



Have questions or need more information? Visit longbeach.gov/lbrecycles or call 562-570-2869



@LBRecycles

To request this information in an alternative format or to request a reasonable accommodation, please contact Department of Public Works at lbrecycles@longbeach.gov or 562-570-2850. A minimum of three (3) business days is requested to ensure availability. Reasonable attempts will be made to accommodate requests made within less than three (3) business days.





EVENTO DE TRITURACIÓN

¡Recicle documentos no deseados y ahorre espacio!



¡GRATIS!

La Oficina de Servicios Ambientales de Long Beach está organizando eventos gratuitos de trituración para ayudar a los residentes a deshacerse con seguridad de documentos confidenciales.

Fechas y ubicaciones:

8:00 am - 10:00 am*

Sábado, 10 de junio de 2023

Estacionamiento de Veteran's Memorial Stadium
5000 E. Lew Davis St.
(entre por Conant St.)

Sábado, 23 de septiembre de 2023

Estacionamiento de Veteran's Memorial Stadium
5000 E. Lew Davis St.
(entre por Conant St.)

**El camión de trituración móvil estará en el sitio hasta que esté lleno.*



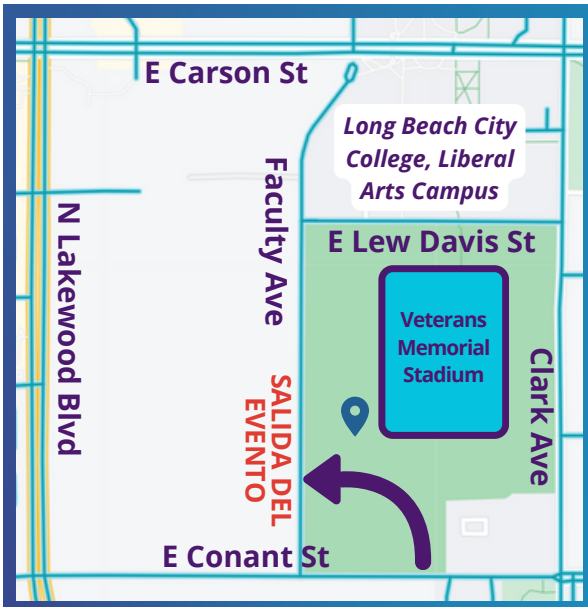
Máximo 3 cajas por auto
(el tamaño de la caja no puede tener dimensiones que excedan 10x12x15)

Se aceptan:

- Documentos confidenciales, en papel blanco o de color
- Carpetas de papel manila, grapas y sujetadores para papel
- Sobres y cartón

No se aceptan:

- CDs, discos duros y teléfonos celulares
- Carpetas de 3 argollas, tarjetas de crédito
- Carpetas colgantes, objetos metálicos, plásticos, vidrio, bolsas de plástico, alimentos, baterías, armas



¿Tiene preguntas o requiere más información? Visite longbeach.gov/lbrecycles o llame al 562-570-2869



@LBRecycles

Para solicitar esta información en un formato alternativo o para solicitar una adaptación razonable, póngase en contacto con el Departamento de Obras Públicas en lbrecycles@longbeach.gov o 562-570-2850. Se solicita un mínimo de tres (3) días hábiles para asegurar disponibilidad. Se harán intentos razonables para admitir solicitudes que se hagan con menos de tres (3) días hábiles.

