



Date: September 28, 2022

To: Thomas B. Modica, City Manager 

From: Eric Lopez, Director of Public Works 

For: Mayor and Members of the City Council

**Subject: City Council Items - Response Time Extension Request**

Due to the multiple competing priorities, related limitations to City staff time, and the ongoing COVID-19 pandemic, the Public Works Department (PW) slowed or postponed planned work on the following open City Council (Council) items. As a result, they have not been completed by the anticipated deadlines. For Council Item File #21-0769 (also outlined below), PW has completed the report but is conducting further data analysis to project costs more accurately due to the current economic environment. An extension to respond to each of the items below is requested.

<b>Council Item</b>	<b>New Due Date</b>
<p>File #<a href="#">21-0769</a> – R-13, Alamitos Beach Parking Report</p> <p>Recommendation to direct City Manager to work with all appropriate departments to review and report back within 60 days the costs and feasibility of expanding the Alamitos Beach parking lot and adding additional parking on Shoreline Drive and surrounding areas.</p>	November 25, 2022
<p>File #<a href="#">21-0492</a> – R-16, Tree Maintenance and Urban Wildlife Policies Reviews</p> <p>Recommendation to direct City Manager to work with all appropriate departments to review and report back within 60 days the policies and procedures related to the City's Tree Maintenance Policy and urban wildlife policy, including nesting birds. Direct City Manager to reevaluate the standard operating procedure, including, but not limited to inspections by a trained biologist, when trimming or removing City trees that have evidence indicating an active bird nest. Also, direct City Manager to report back on the feasibility and costs associated with establishing a program to pro-actively inspect trees for urban wildlife that are scheduled for trimming and removal.</p>	December 2, 2022
<p>File #<a href="#">21-0336</a> – R-11, Parks Roadway and Parking Lot Maintenance</p> <p>Recommendation to direct City Manager to work with all appropriate departments to review and report back within 60 days parks roadway and parking lot maintenance and bring back to Council what proposals are necessary to streamline and fund such maintenance on an equal basis with our non-park roadways and parking lots.</p>	November 25, 2022
<p>File #<a href="#">21-0335</a> – R-10, Tree Replacement Program</p> <p>Recommendation to direct City Manager and all appropriate departments to report back within 60 days on establishing a citywide Tree Replacement Program that establishes standards and streamlined processes for maintaining the community's urban forest and promoting the health and safety of City trees, from the time they are planted through maturity.</p>	December 2, 2022

City Council Items - Response Time Extension Request

September 28, 2022

Page 2

We look forward to providing progress updates on all requests by the revised due dates. The additional time requested will allow City staff to provide appropriate responses to each open item.

If you have any questions, please contact me at (562) 570-5690.

CC: CHARLES PARKIN, CITY ATTORNEY  
DOUGLAS P. HAUBERT, CITY PROSECUTOR  
LAURA L. DOUD, CITY AUDITOR  
LINDA TATUM, ASSISTANT CITY MANAGER  
TERESA CHANDLER, DEPUTY CITY MANAGER  
KATY NOMURA, DEPUTY CITY MANAGER  
APRIL WALKER, ADMINISTRATIVE DEPUTY CITY MANAGER  
CHIEF PUBLIC AFFAIRS OFFICER  
MONIQUE DE LA GARZA, CITY CLERK (REF. FILE #s: 21-0769, 21-0492, 21-0336, 21-0335)