

Date: September 21, 2020

To: Thomas B. Modica, City Manager 

From: Oscar W. Orci, Director of Development Services 

For: Mayor and Members of the City Council

Subject: **Annual Notification of Historic Property Requirements**

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Each year, the Department of Development Services Planning Bureau sends a notification to owners of designated landmark buildings and properties located within historic districts concerning the benefits and requirements of historical properties and buildings. For 2020, the notification is being sent as a postcard (attached).

The notice describes both the benefits and additional requirements that come with owning or living in a historic landmark or property located within a historic district. Benefits include enhanced architectural and property value, eligibility for the Mills Act Property Tax Abatement Program (Mills Act), flexible application of the building code, increased community cohesion and civic pride. Additional permit requirements are in place to ensure the upkeep and adherence to historic district or landmark regulations. The notice serves as a reminder to property owners that any exterior changes to a historic landmark or property located in a historic district must be approved through a Certificate of Appropriateness (COA) prior to any work being done, even if a building permit is not required.

For more information, visit: [longbeach.gov/historicpreservation](http://longbeach.gov/historicpreservation). If you have any questions regarding this matter, please contact Patricia Diefenderfer, Advance Planning Officer, at (562) 570-6261 or at [Patricia.Diefenderfer@longbeach.gov](mailto:Patricia.Diefenderfer@longbeach.gov).

OWO:CK:PD

ATTACHMENT: ANNUAL NOTIFICATION OF HISTORIC PROPERTY REQUIREMENTS POSTCARD

CC: CHARLES PARKIN, CITY ATTORNEY  
DOUGLAS P. HAUBERT, CITY PROSECUTOR  
LAURA L. DOUD, CITY AUDITOR  
LINDA F. TATUM, ASSISTANT CITY MANAGER  
KEVIN JACKSON, DEPUTY CITY MANAGER  
TERESA CHANDLER, DEPUTY CITY MANAGER  
REBECCA GUZMAN GARNER, ADMINISTRATIVE DEPUTY CITY MANAGER  
MONIQUE DE LA GARZA, CITY CLERK  
DEPARTMENT HEADS