



Date: July 23, 2019
To: Patrick H. West, City Manager *T.H.W.*
From: Kelly Colopy, Director of Health and Human Services *KC*
For: Mayor and Members of the City Council
Subject: **Status Update – Strategic Plan for Youth and Emerging Adults**

The Fiscal Year 2019 Adopted Budget includes \$200,000 in one-time funds for a youth and children strategic planning process and implementation. This memorandum serves as an update on the development of the Strategic Plan for Youth and Emerging Adults, which will serve as the guiding vision and framework for responding to the needs of Long Beach's youth and their families for the next three years.

The consultant team for the Strategic Plan for Youth and Emerging Adults (i.e., the Community Engagement Consultant, the Strategic Plan Development Consultant, and the Health Department Lead) held its first official planning meeting on July 3, 2019. Given the time it has taken to develop a strong youth engagement and leadership process and to bring on consultants that can carry the Plan vision forward, the consultant team has agreed on a new timeline that extends the project through February 28, 2020.

Month	Activity
July 2019	<ul style="list-style-type: none">• Complete Recruitment of Youth Ambassadors and Advisory Council Members• Advisory Council Meeting 1 of 3
August 2019	<ul style="list-style-type: none">• Youth Ambassador Orientation and Research Methodology Training
September 2019	<ul style="list-style-type: none">• Youth Ambassador Facilitation Training and Practice• Community Outreach for Focus Group Participation• Advisory Council Meeting 2 of 3
October 2019	<ul style="list-style-type: none">• Community Engagement: District Forums (Focus Groups)
November 2019	<ul style="list-style-type: none">• Learning Months for Youth Ambassadors (e.g., questioning/gauging resonance)• Additional Community Engagement: District Forums (Focus Groups) (if needed)
December 2019	<ul style="list-style-type: none">• Debrief and Planning
January 2020	<ul style="list-style-type: none">• Data Analysis Review and Training for Youth Ambassadors• Data Analysis, Review and Edit• Plan Draft Writing
February 2020	<ul style="list-style-type: none">• Final Plan Edit and Presentation• Advisory Council Meeting 3 of 3 (first-to-know Plan reveal)• Council Presentation in Late February

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This new timeline pairs well with the academic school year, allowing for a greater opportunity for community engagement in the month of October, followed by two months of dynamic data analysis for the youth ambassadors. The extended time period and data will serve to foster a deeper knowledge of the City landscape for the youth ambassadors, rendering a stronger commitment to the Plan and its citywide distribution in February 2020, as well as ongoing involvement in its implementation.

If you have any questions, please contact me at (562) 570-4016.

**cc. CHARLES PARKIN, CITY ATTORNEY
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DEPARTMENT HEADS
MONIQUE DE LA GARZA, CITY CLERK (REF. FILE #18-0756)**