



Date: September 14, 2018

To: Patrick H. West, City Manager *T.M.*

From: Alejandrina Basquez, Director, Human Resources Department
Robert Luna, Chief of Police, Long Beach Police Department *R. Luna*
Jess L. Romo, Director, Long Beach Airport *J.L.R.*

For: Mayor and Members of the City Council

Subject: Airport Security Division and Airport Police Detail Integration

The Long Beach Airport (Airport) Security Division has been providing security and public safety services at the Long Beach Airport for decades. The Airport Security Division is comprised of Special Service Officers (SSOs) who were historically supervised by the Superintendent of Airport Security. Airport Security Division personnel, which includes both armed and unarmed security officers, monitor Airport facilities, respond to dispatched calls for service, and operate 24-hour a day camera surveillance and other technologies to protect Airport facilities, operations, and patrons.

In response to the increased security concerns following the terrorist attacks on September 11, 2001, the Long Beach Police Department (LBPD) assigned an Airport Police Detail to augment the Airport Security Division in 2002.

As the security needs for the Airport continue to grow and change, the Airport and LBPD have discussed ways to provide for a better alignment of their respective responsibilities. Integration of the Airport Security Division personnel with the LBPD Airport Police Detail represents an opportunity to provide a single structured chain of command. This integration provides for better coordination of resources and personnel, including supervision, training and deployment of staff. Other expected benefits of the integration include:

- More effective security communications across interdepartmental and interagency public safety channels;
- Greater situational awareness of Airport security activities;
- Achieving consistency of public safety and security practices through joint training, where applicable;
- Providing joint operations to maximize Airport security efforts; and
- Providing consistent Airport security policies and procedures.

PROPOSED SCOPE OF SERVICE

The Airport and LBPB have jointly drafted a proposed Scope of Service that outlines the proposed changes to SSO training, rotational positions, and streamlined duties and responsibilities. The Scope of Service is intended to provide operational procedures to integrate equipment, policy, responsibility, and personnel of the Airport Security Division with the LBPB Airport Police Detail. It does not replace or modify the LBPB manual, the City's Rules and Regulations, LBPB Special Orders, Watch Reports or Training Bulletins. The proposed Scope of Service covers topics such as personnel, base staffing, communications, equipment, uniforms, roles and responsibilities, training, and operational expectations.

A financial MOU identifies the costs of personnel, equipment, training, fleet and technology necessary to support the operation integration of the Airport Security Division personnel with the LBPB Airport Police Detail. The LBPB will charge the Airport monthly for actual operating expenditures.

KEY CHANGES TO AIRPORT SECURITY OPERATIONS

As part of the agreement between the Airport and LBPB, the SSO III-Armed and SSO IV-Armed positions will be integrated into the newly created Airport Police Section (APS) under the command and leadership of the LBPB. The APS lieutenant will monitor and ensure compliance with the LBPB policies and procedures, Airport federal security regulations and directives, and the Scope of Service. The attached organizational chart illustrates the reporting structure of the APS (Attachment A). The unarmed SSOs of the Airport Security Division will remain with Airport and continue to oversee dispatch operations from the Airport's dispatch center.

MEET AND CONFER OBLIGATION

In accordance with Government Section Code 3505, the City has notified IAM and POA of the Airport Security Division and Airport Police Detail integration and initiated the meet and confer process regarding the effects of this reorganization. The City will continue to meet promptly and in good faith with the associations until all concerns have been addressed and/or clarified. With that in mind, the City's target date for integration is during FY 19, however, an exact date has not been solidified.

If you have any questions regarding this memorandum, please contact Dana Anderson, Manager of Labor Relations, at (562) 570-6254.

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ATTACHMENT

CC: CHARLES PARKIN, CITY ATTORNEY
TOM MODICA, ASSISTANT CITY MANAGER
KEVIN JACKSON, DEPUTY CITY MANAGER
MONIQUE DE LA GARZA, CITY CLERK
REBECCA GARNER, ASSISTANT TO THE CITY MANAGER



Long Beach Police Department Airport Police Section

Organizational Chart – February 2018

