



Date: April 10, 2018

To: Patrick H. West, City Manager *T.H.W.*

From: Lea Eriksen, Assistant Finance Director / Interim Director of Technology and Innovation *LE*  
John Gross, Director of Financial Management *JG*

For: Mayor and Members of the City Council

Subject: **Submittal of 2017 Transactions and Use Tax Citizens' Advisory Committee Annual Report**

---

As required by Long Beach Municipal Code Section 2.18.090 the Transactions and Use Tax Citizens' Advisory Committee, which oversees Measure A spending for the City, submits the attached Annual Report for 2017.

This is the inaugural report for the Committee, which was established in the Fall of 2016. The Committee hosted two meetings in 2016, which included a welcome by the Mayor, a review of the City's proposed budget uses of Measure A, and established protocols such as a review of by-laws, Brown Act training, and the election of a Chair and Vice Chair.

As detailed in the report, the Committee met four times in 2017 and found all budgeted uses of Measure A funding to date to be in conformance with the establishing resolutions.

This report was approved by the Committee at their regularly scheduled meeting on February 28, 2018.

ATTACHMENT

CC: CHARLES PARKIN, CITY ATTORNEY  
LAURA L. DOUD, CITY AUDITOR  
TOM MODICA, ASSISTANT CITY MANAGER  
KEVIN JACKSON, DEPUTY CITY MANAGER  
REBECCA GARNER, ASSISTANT TO THE CITY MANAGER  
DEPARTMENT HEADS



Date: February 28, 2018

To: Steven Neal, Committee Chair

From: Lea Eriksen, Assistant Director of Financial Management

For: Transactions and Use Tax Citizen's Advisory Committee

Subject: **Status Report on the Activities of the Transactions and Use Tax Citizens' Advisory Committee**

---

The five-member Transaction and Use Tax Citizens' Advisory Committee (CAC) was established under Resolution No. RES-16-0033 by the City Council for the purpose of periodically reviewing the City's use of the transactions and use tax (TUT), which was approved by voters on June 7, 2016, and is commonly known as Measure A.

The CAC is primarily tasked with reviewing the uses of TUT revenue, receiving updates on the status of TUT funded projects, and advising the City Council on the compliance of such efforts with the intent of Resolution No. RES-16-0018.

To date, the CAC has confirmed that the City of Long Beach (City) has used all TUT revenue in conformance with Resolution No. RES-10-0018 and the language contained in the ballot measure expressed in Resolution No. RES-17-0017; prioritizing the use of TUT revenue on infrastructure improvements and public safety.

In 2017, the CAC met quarterly in public meetings and reviewed the following topics:

February 8, 2017

- Adopted Committee Rules and Procedures
- Reviewed Measure A Website
- Confirmed the Reallocation to Restore Public Safety Services
- Received an Update on Infrastructure Projects

April 5, 2017

- Heard a Report on the Measure A Kick-Off Event
- Reviewed the First Budget Performance Report of FY 17
- Received a Presentation on the City Fiscal Outlook
- Received an Update on Infrastructure Projects

August 9, 2017

- Heard a Report on the Measure A Communications Strategy
- Received an Update on Infrastructure Projects
- Received a Presentation on the FY18 Proposed Budget

## **Status Report on the Activities of the Transactions and Use Tax Citizens' Advisory Committee**

February 28, 2017

Page 2

### October 18, 2017

- Received a Report on FY 18 Budget Contingent Appropriations
- Heard a Presentation from the Long Beach Fire Department
- Heard a Presentation on Rancho Los Cerritos
- Received an Update on Infrastructure Projects
- Received an Update on Measure A Communications Strategy

In 2018, the CAC is scheduled to meet quarterly and intends to cover the following topics:

### February 28, 2018

- Year-End Budget Review
- Annual CAC Activity Report
- LBPD Presentation (South Division and Police Academy)
- Infrastructure Updates
- Communications Updates

### April 18, 2018

- Review First Budget Performance Report FY 18
- Review City Fiscal Outlook
- Infrastructure Updates
- Communications Updates

### August 29, 2018

- Review Second Budget Performance Report FY 18
- Review of FY 19 Proposed Budget
- Infrastructure Updates
- Communications Updates

### October 24, 2018

- Review of FY 19 Adopted Budget
- Infrastructure Updates
- Communications Updates
- LBFD Presentation (Engine 8, Rescue 12 and Infrastructure Impacts)
- Meeting Dates for 2019

The CAC is staffed by the Department of Financial Management.

CC: PATRICK WEST, CITY MANAGER  
TOM MODICA, ASSISTANT CITY MANAGER  
KEVIN JACKSON, DEPUTY CITY MANAGER  
REBECCA GARNER, ASSISTANT TO THE CITY MANAGER  
CHARLES PARKIN, CITY ATTORNEY  
LAURA L. DOUD, CITY AUDITOR