



Date: August 25, 2017
To: Patrick H. West, City Manager *T.M.L.*
From: Marie Knight, Director of Parks, Recreation and Marine *M.K.*
For: Mayor and Members of the City Council
Subject: Update on Commission on Youth and Children

On March 7, 2017, the City Council requested the City Manager work with the Department of Parks, Recreation and Marine and the Commission on Youth and Children (Commission) to update the Commission's purpose and structure to better serve the youth of Long Beach.

An ad hoc committee (Committee) consisting of six members of the Commission was formed to work with staff to discuss the current roles of the Commission and potential changes that would help to create a more active Commission.

On June 28, 2017, members of the Committee met to develop ideas on the structure and purpose of the Commission. The Committee began by reviewing the objectives established by its members. They were:

- Review original structure, purpose and function of the Commission;
- Identify ways the Commission can be restructured or reorganized that would enable the Commission to meet quorum more easily and function efficiently;
- Identify current or potential initiatives that affect Long Beach youth and that the Mayor and City Council would seek input on.

The Committee then reviewed the original Commission Resolution and discussed potential revisions relating to the Commission's size, structure, and purpose. The Committee also reviewed the scope of work the Commission has been tasked with. Finally, the Committee looked at all of the City's current initiatives related to youth.

One of the challenges facing the Committee is a continued lack of a quorum at the regular Commission meetings. This has made it difficult for it to report their progress and garner feedback from the entire Commission. The Committee members will now be reaching out to the Commissioners individually, which is very time consuming. The Committee is currently following up on several items prior to returning to the full Commission with recommendations for changes. Upon Commission approval, these recommendations will be presented to the City Council. Staff anticipates bringing a full report to the City Council in the next 60 days. It should be noted that, if a quorum of the Commission cannot be achieved, the Committee may be forced to bring a recommendation to the City Council that has not been voted on by the Commission as a whole.

cc Charles Parkin, City Attorney
Laura Doud, City Auditor
Tom Modica, Assistant City Manager
Kevin J. Jackson, Deputy City Manager
Rebecca Jimenez, Assistant to the City Manager
Monique De La Garza, City Clerk (Ref. File #17-0160)