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**Date:** March 7, 2016  
**To:** Patrick H. West, City Manager *T.H.W.*  
**From:** Bryant L. Francis, Director, Long Beach Airport *BLF*  
**For:** Mayor and Members of the City Council  
**Subject:** **Federal Inspection Service Feasibility Study – Public Meetings**

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On January 19, 2016, the City Council approved the award of a contract to Jacobs Engineering Group, Inc., to provide a comprehensive Feasibility Study for a Federal Inspection Service Facility at the Long Beach Airport. The City Council directed the Airport to hold two public meetings, in order to present the scope of the study and address any questions.

The meetings are scheduled to occur as outlined below:

**Wednesday, March 30, 2016, 6:00 – 8:00 p.m.**

**Wednesday, April 20, 2016, 6:00 – 8:00 p.m.**

**Long Beach Gas and Oil Auditorium  
2400 E. Spring Street**

In addition to Airport staff, members of the Jacobs Engineering Group team will be present to answer questions and provide materials regarding the study. The Airport will announce the meetings using the City's LinkLB system, the Airport's website and via social media.

Please call me at extension 8-2605, should you have any questions.