



Date: July 15, 2015

To: Patrick H. West, City Manager 

From: John Gross, Director of Financial Management 

For: Mayor and Members of the City Council

Subject: Proposed Schedule for Fiscal Year 2016 City Council Budget Meetings

The City Charter, as modified on May 1, 2007, requires that the City Manager submit the Proposed Budget for Fiscal Year 2016 (FY 16) to the Mayor not later than 90 days prior to the beginning of each fiscal year (July 3, 2015). The City Charter also requires that the Mayor transmit the proposed budget to the City Council not later than 60 days prior to the beginning of the fiscal year (August 2, 2015). The City Council must adopt the budget not later than 15 days prior to the end of the current fiscal year (September 15, 2015), at which time the Mayor will have an additional five days to review the Adopted Budget. The Mayor, at that time, may concur or exercise a line-item veto of any expenditure. The City Council has until the end of the fiscal year to concur with the Mayor's changes, or override the veto.

Please find below a schedule of budget meetings that have been held to date, as well as a proposed schedule of workshops and hearings for the upcoming weeks, on the Fiscal Year 2016 Budget. These workshops and hearings provide opportunities for review and discussion of the specific recommendations contained in the City Manager's Proposed Budget, the Mayor's Budget Recommendations and the Budget Oversight Committee's recommendations.

DATE	SUBJECT
March 3 Budget Meeting 4:00 p.m.	<ul style="list-style-type: none">• Fiscal Outlook
June 16 Study Session 5:00 p.m.	<ul style="list-style-type: none">• Economic and Property Development
August 4 Budget Meeting 3:30 p.m.	<ul style="list-style-type: none">• Budget Presentations<ul style="list-style-type: none">○ City Manager Proposed Budget○ Mayor Budget Recommendations
August 11 4:00 p.m.	<ul style="list-style-type: none">• Budget Oversight Committee
August 11 Budget Meeting 5:00 p.m.	<ul style="list-style-type: none">• Budget Presentations (TBD)

DATE	SUBJECT
August 18 4:00 p.m.	<ul style="list-style-type: none">• Budget Oversight Committee
August 18 Budget Meeting 5:00 p.m.	<ul style="list-style-type: none">• Budget Presentations (TBD)
September 1 4:00 p.m.	<ul style="list-style-type: none">• Budget Oversight Committee
September 1 Budget Hearing 5:00 p.m.	<ul style="list-style-type: none">• Budget Presentations (TBD)• Budget Adoption
September 8 4:00 p.m.	<ul style="list-style-type: none">• Budget Oversight Committee
September 8 Budget Hearing 5:00 p.m.	<ul style="list-style-type: none">• Budget Presentations (TBD)• Budget Adoption
September 15 4:00 p.m.	<ul style="list-style-type: none">• Budget Oversight Committee
September 15 Budget Hearing 5:00 p.m. (If needed)	<ul style="list-style-type: none">• Budget Presentations (TBD)• Budget Adoption

If you have any questions, please contact Budget Manager Lea Eriksen at extension 8-6533.

JG:LE:RJ
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CC: CHARLES PARKIN, CITY ATTORNEY
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