

Estimated period of performance: May 1, 2021 - December 31, 2021	Evaluation Services for Citizen Police Complaints Project Schedule							
	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Month								
Task								
Pre-launch Legal Research								
Launch: Meeting with City to Refine Work Plan								
Preliminary Interviews with Key Stakeholders								
Document Request								
Develop Stakeholder Listening Session Schedule								
Document Review								
Stakeholder Listening Sessions								
Interviews with Commissioners, CPCC Staff, IA Staff, and Others								
Review Case Files and Case Management System								
Outline Opportunities to Improve Existing CPCC Operations								
Civilian Oversight Benchmarking Study and Research Update								
Outline Gap Analysis between CPCC Operational Practices and Alternative Oversight Approaches								
Conduct process mapping of the citizen complaint process from intake to appeal - for both CPCC and Internal Affairs								
Synthesis of all Information Gathered								
Draft Final Report, with Recommendations and Roadmap								
Review Recommendations and Roadmap with Key Stakeholders, including the City of Long Beach								
Consider Stakeholder Feedback and Finalize Report, including Recommendations & Roadmap								
Presentation of the Final Report to City Council								
Ongoing Legal Research								