

PROPOSED ADJUSTMENTS TO CITY FEES AND CHARGES FISCAL YEAR 2024

The City of Long Beach, Department of Health and Human Services will conduct a public hearing to adopt the resolution amending the Master Fee and Charges Schedule on December 12, 2023 at 5:00 p.m. in the Civic Chambers at 411 West Ocean Blvd., Long Beach, California, 90802. The City Council will consider the adoption of new fees for COVID-19 and RSV vaccines.

DEPARTMENT: HEALTH & HUMAN SERVICES – CLINICAL SERVICES – VACCINES – COVID-19 Vaccine & RSV (Respiratory Syncytial Virus) Vaccine

For details regarding these proposed new fees, please see the attached List of Proposed Adjustments or visit our website at <http://www.longbeach.gov/feesandcharges>. This list includes the amount of cost, or estimated cost, required to provide the service for which the fee or charge is levied, and the revenue sources anticipated to provide the service.

On September 5, 2017, the City Council adopted an amended Financial Policy on *User Fees and Charges*, which reads:

User Fees and Charges Will be Set at the Cost of the Service

Background – Fees and associated charges are associated with recovering the cost of providing a service. The City can charge up to the full cost of providing a service.

Policy –

- a. Fees will be set at a level to fully recover costs, except where there is a greater public benefit through use of a lower fee, such as where full recovery may adversely impact overall revenue or may discourage participation in programs where the participation benefits the overall community.
- b. The City Manager will establish a process to for in-depth review of all fees over time. The review, while eventually covering all fees, should emphasize those that have or may have significant subvention (may not be at full cost).

Per the City Council's adopted Financial Policies, the Department of Health and Human Services will be charging an administrative fee at a reduced cost, in order to improve access to all communities for routine and winter virus immunizations.

Questions or concerns about changes to City fees can be addressed by calling (562) 570-FEES or (562) 570-6132.