OFFICE OF THE CITY ATTORNEY
DAWN MCINTOSH, City Attorney
411 W. Ocean Boulevard, 9th Floor
Long Beach, CA 90802

ORDINANCE NO. ORD-25-0018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH RELATING TO ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, FEBRUARY 8, 2005, NOVEMBER 1, 2005, DECEMBER 5, 2006, MARCH 20, 2007, MAY 22, 2007, DECEMBER 18, 2007, JULY 15, 2008, SEPTEMBER 21, 2010, SEPTEMBER 13, 2011, SEPTEMBER 11, 2012, OCTOBER 3, 2013, SEPTEMBER 9, 2014, SEPTEMBER 22, 2015, SEPTEMBER 20, 2016, SEPTEMBER 12, 2017, SEPTEMBER 11, 2018, SEPTEMBER 3, 2019, SEPTEMBER 8, 2020, SEPTEMBER 7, 2021, SEPTEMBER 13, 2022, APRIL 11, 2023, SEPTEMBER 12, 2023, SEPTEMBER 10, 2024, AND SEPTEMBER 9, 2025 RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH.

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as amended, is amended to read as follows:

Section 2. The Departmental Organization of the City of Long Beach is hereby adopted to read as follows:

Departments, Bureaus and Divisions Created.

There are within the City the following departments of City Government, and those departments, bureaus and divisions not otherwise created are hereby created and established; and the City Council consolidates those departments, bureaus and divisions indicated in this Section:

A. City Auditor Department;

B. City Clerk Department with the following bureaus:

1. Legislative Bureau;

2. Elections Bureau; and

3. Administration Bureau;

C. City Manager Department;

D. City Prosecutor Department;

E. Community Development Department with the following divisions: Communications; Customer Engagement; and the following bureaus and divisions:

1. Planning Bureau with the following divisions: Long Range Planning; Zoning Administration; Environmental and Cultural Resources; and Project Planning;

2. Housing and Neighborhood Services Bureau with the following divisions: Grants Administration; Neighborhood Improvement; Housing Services; and Community Improvement;

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3. Code Enforcement Bureau with the following divisions: Standard Code Enforcement; and Multi-Family Inspections and Special Enforcement Programs;

4. Administrative and Financial Services Bureau with the following divisions: Administrative Services; and Financial Services; and

5. Building and Safety Bureau with the following divisions: Engineering Services; Inspection Services; and Permit Center;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Planning Department or the head of the Planning Department, by the Department of Building and Safety or the Superintendent of Building and Safety, or the Development Services Department or the head of the Development Services Department, such duties and functions shall be performed by the head of the Community Development Department or their designee;

F. Disaster Preparedness and Emergency Communications Department with the following divisions: Administration and Grants; Disaster Preparedness; and Emergency Communications;

G. Economic Development and Opportunity Department with the following bureaus and divisions:

1. Business Development Bureau with the following divisions: Business Services; and Business Engagement;

2. Workforce Development Bureau with the following divisions: Operations; and Career Services;

3. Real Estate Development Bureau with the following division: Property Services;

4. Business Operations Bureau with the following division:

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Administrative and Financial Services; and

5. Waterfront Development Bureau with the following division: Revenue Innovation, Strategy, and Enhancement (RISE);

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed by the Economic Development Department or the head of the Economic Development Department, such duties and functions shall be performed by the head of the Economic Development and Opportunity Department, or their designee;

H. Financial Management Department with the following divisions: Administrative Operations; Administrative Services; Special Projects; Business Process Improvement; and the following bureaus and divisions:

1. City Controller/Accounting Bureau with the following divisions: General Accounting; Special Accounting; Payroll; Accounts Payable, and Special Projects;
2. Business Services Bureau with the following divisions: Procurement Services; Business Services; Labor Compliance; Procurement Compliance; and Business Services Equity Division;
3. Commercial Services Bureau with the following divisions: Billing and Collections; and Financial Services;
4. City Treasurer Bureau with the following divisions: Debt Management; Cash Management; and Investment and Financial Analysis Management;
5. Budget Management Bureau with the following divisions: Budget Analysis and Special Projects; Revenue Management; Budget Development; and Budget Operations; and

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6. Fleet Services Bureau with the following divisions: Fleet Operations; Fleet Acquisitions; Fleet Maintenance; Fuel and Underground Storage Tanks (UST); and Towing and Lien Sales;

I. Fire Department with the following bureaus and divisions:

1. Executive Bureau with the following division: Professional Standards;

2. Business Operations Bureau with the following divisions: Personnel Services; and Financial Services and Warehouse;

3. Fire Prevention Bureau with the following divisions: Code Enforcement; and Community Services;

4. Operations Bureau with the following divisions: Operations/Facilities; and Marine Safety; and

5. Support Services Bureau with the following divisions: Training/Fleet Management; and Emergency Medical Services;

J. Health and Human Services Department with the following bureaus and divisions:

1. Community Health Bureau with the following divisions: Nutrition Services; Nursing Services; Clinical Services; and Chronic Disease and Injury Prevention;

2. Environmental Health Bureau with the following divisions: Consumer Protection Program; and Environmental Surveillance;

3. Homeless Services Bureau with the following divisions: Homeless Administrative Operations; Homeless Operations Access and Site Services; and Homeless Operations Outreach and Field Services;

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4. Administration and Finance Bureau with the following divisions: Accounting Services; Administrative Services; Financial Services; and Grants and Contracts Management;

5. Housing Authority Bureau with the following divisions: Housing Administration and Financial Services; and Housing Program Operations;

6. Communicable Disease and Emergency Response Bureau with the following divisions: Public Health Emergency Management; Communicable Disease Surveillance and Control; Laboratory Services; and

7. Collective Impact Bureau with the following divisions: Resource Connections; Health Equity; and Community Impact;

K. Human Resources Department with the following bureaus and divisions:

1. Administration Bureau with the following divisions: Financial Services; Personnel Administration; and Classification and Compensation;

2. Risk and Occupational Health Services Bureau with the following divisions: Occupational Health Services; and Workers' Compensation;

3. City Safety Bureau with the following division: City Safety-Citywide;

4. Labor Relations Bureau with the following division: Labor Relations;

5. Personnel Operations Bureau with the following divisions: Personnel Services; Equal Employment Opportunity; Organizational Development; Benefits Administration; and

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Return-to-Work;

6. Systems Management Bureau with the following division: Compliance Support; and

7. Talent Management Bureau with the following division: Talent Acquisition;

L. Law Department;

M. Legislative Department with the following divisions: Mayor's Office; Council District One; Council District Two; Council District Three; Council District Four; Council District Five; Council District Six; Council District Seven; Council District Eight; and Council District Nine;

N. Library, Arts, and Culture Department with the following divisions: Support Services; Cultural Affairs; and the following bureaus and divisions:

1. Information Systems Bureau

2. Branch Library Services Bureau; and

3. Main Library Services Bureau with the following division: Youth Services;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed by the Library Department or the head of the Library Department, such duties and functions shall be performed by the head of the Library, Arts, and Culture Department or their designee;

O. Long Beach Airport Department with the following bureaus and divisions:

1. Business Operations Bureau with the following divisions: Finance; Administration; Leasing; Commercial Management; and Public Affairs;

2. Airside Operations Bureau with the following divisions: Airside

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Operations; Terminal Operations; Maintenance and Facilities; Building Services; Safety and Security; and Noise and Capacity Management;

3. Engineering and Environmental Sustainability Bureau with the following divisions: Airport Engineering; and Environmental Sustainability;

P. Energy and Environmental Services Department with the following bureaus and divisions:

1. Oil Operations Bureau with the following divisions: Planning and Unit Operations; Production and Environmental Safety; and Subsidence and Reservoir;

2. Collections and Customer Service Bureau with the following division: Collection Services;

3. Materials Management Bureau with the following divisions: Public Information and Outreach; and Waste Diversion;

4. Administrative Services Bureau with the following divisions: SERRF Operations; Financial Services; Personnel; and Safety;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Oil Properties Department or the head of the Oil Properties Department, by the Energy Resources Department or the head of the Energy Resources Department, such duties and functions shall be performed by the head of the Energy and Environmental Services Department, or their designee;

Q. Parks, Recreation and Marine Department with the following bureaus and divisions:

1. Business Operations Bureau with the following divisions: Personnel and Training; Financial Services; Community

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Information and Graphics; Park Planning; and Partnerships;

2. Community Recreation Services Bureau with the following divisions: Citywide Administration; Community Services; Area I; Area II; Area III; Citywide Programs; Citywide Services; and Aquatics;

3. Maintenance Operations Bureau with the following divisions: Park Facilities Maintenance; and Grounds Maintenance;

4. Marine Bureau with the following divisions: Marina Operations; Beach Maintenance/Queensway Bay; and Marine Maintenance; and

5. Animal Care Services Bureau;

R. Police Department with the following divisions**:** Chief of Staff; Professional Standards; Communications; and the following bureaus and divisions:

1. Investigations Bureau with the following divisions: Detective; Special Investigations; and Forensic Science Services;

2. Patrol Bureau with the following divisions: Patrol-East; Patrol-North; Patrol-West; Patrol-South;

3. Strategic Initiatives Bureau with the following divisions: Office of Constitutional Policing; Information Management; and Public Records Compliance;

4. Business Operations Bureau with the following divisions: Finance and Facilities; Personnel; Safety and Wellness; and Contracts and Grants;

5. Support Bureau with the following divisions: Training and Tactical Support; Port Police and Civic Center Security; Security Services; and

6. Community Services Bureau with the following divisions:

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Collaborative Response; and Youth and Community Services;

S. Police Oversight Department;

T. Public Works Department with the following division: Community Information; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions: Financial Services; Personnel Services; Grants Administration; People and Culture; and Capital Budget;

2. Engineering Bureau with the following divisions: Civil Engineering; Traffic Engineering; and Storm Water Management;

3. Project Management Bureau with the following divisions: Facilities CIP; Private Development; and Tidelands and Open Space CIP;

4. Public Service Bureau with the following divisions: Clean Team; Facilities Management; Right of Way Construction; Street and Landscape Maintenance; and Traffic Operations; and

5. Transportation Project Management Bureau with the following divisions: Streets CIP; and Corridors and Special Projects CIP;

6. Transportation Services Bureau with the following divisions: Customer Relations; Parking & Mobility; and Street Sweeping and Parking Control;

U. Technology and Innovation Department with the following divisions: Cyber Security; Civic Innovation; Digital Equity and Inclusion; Project Management; and Technology, Planning and Partnerships; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions:

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Finance Operations; and Personnel Operations;

2. Digital Services Bureau with the following divisions: Digital Partnerships; and Digital Transformation;

3. Technology Engagement and Support Bureau with the following divisions: Desktop; Asset Management; and Video Communications;

4. Enterprise Information Services Bureau with the following divisions: Enterprise Information Systems; Financial and HR Systems; and Business Intelligence; and

5. Infrastructure Services Bureau with the following divisions: Network Services; Radio Services; and Operations Center.

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Technology Services Department or the head of the Technology Services Department, such duties and functions shall be the head of the Technology and Innovation Department, or their designee;

Section 3. The City Clerk shall certify to the passage of this ordinance by the City Council and cause it to be posted in three (3) conspicuous places in the City of Long Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

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I hereby certify that the foregoing ordinance was adopted by the City Council of the City of Long Beach at its meeting of September 16, 2025, by the following vote:

Ayes: Councilmembers: Zendejas, Allen, Duggan, Kerr, Saro, Uranga, Thrash-Ntuk, Ricks-Oddie.

Noes: Councilmembers: None.

Absent: Councilmembers: Supernaw.

Recusal(s): Councilmembers: None.

City Clerk

Approved: 9/22/25 (Date)

Mayor

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA) ss
COUNTY OF LOS ANGELES)
CITY OF LONG BEACH)

Yaelly Santana being duly sworn says: That I am employed in the Department of the City Clerk of the City of Long Beach; that on the 19th day of September 2025, I posted three true and correct copies of Ordinance No. ORD-25-0018 in three conspicuous places in the City of Long Beach, to wit: One of said copies in the lobby of City Hall in front of the Civic Chambers; one of said copies in the Billie Jean King Main Library; and one of said copies on the front counter of the City Clerk Department.

Yaelly

Subscribed and sworn to before me
This 19th day of September 2025.

CITY CLERK