

ORDINANCE NO. ORD-24-0014

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LONG BEACH RELATING TO ADOPTING AN AMENDMENT TO ORDINANCE NO. C-6496, ADOPTED JULY 5, 1988, AND AMENDED ON JANUARY 24, 1989, JULY 11, 1989, DECEMBER 5, 1989, MARCH 20, 1990, JULY 3, 1990, SEPTEMBER 18, 1990, JULY 2, 1991, JULY 7, 1992, JANUARY 26, 1993, AUGUST 24, 1993, JUNE 28, 1994, JULY 18, 1995, NOVEMBER 28, 1995, OCTOBER 1, 1996, MARCH 25, 1997, OCTOBER 7, 1997, OCTOBER 27, 1998, APRIL 20, 1999, OCTOBER 19, 1999, OCTOBER 17, 2000, OCTOBER 30, 2001, MARCH 19, 2002, NOVEMBER 26, 2002, JANUARY 6, 2004, FEBRUARY 8, 2005, NOVEMBER 1, 2005, DECEMBER 5, 2006, MARCH 20, 2007, MAY 22, 2007, DECEMBER 18, 2007, JULY 15, 2008, SEPTEMBER 21, 2010, SEPTEMBER 13, 2011, SEPTEMBER 11, 2012, OCTOBER 3, 2013, SEPTEMBER 9, 2014, SEPTEMBER 22, 2015, SEPTEMBER 20, 2016, SEPTEMBER 12, 2017, SEPTEMBER 11, 2018, SEPTEMBER 3, 2019, SEPTEMBER 8, 2020, SEPTEMBER 7, 2021, SEPTEMBER 13, 2022, APRIL 11, 2023, AND SEPTEMBER 12, 2023 RELATING TO DEPARTMENTAL ORGANIZATION OF THE CITY OF LONG BEACH.

The City Council of the City of Long Beach ordains as follows:

Section 1. Section 2 of Ordinance No. C-6496, adopted July 5, 1988, as

1 amended, is amended to read as follows:

2 Section 2. The Departmental Organization of the City of Long Beach is
3 hereby adopted to read as follows:

4 Departments, Bureaus and Divisions Created.

5 There are within the City the following departments of City Government, and those
6 departments, bureaus and divisions not otherwise created are hereby created and
7 established; and the City Council consolidates those departments, bureaus and
8 divisions indicated in this Section:

- 9 A. City Auditor Department;
- 10 B. City Clerk Department with the following bureaus:
 - 11 1. Legislative Bureau;
 - 12 2. Elections Bureau; and
 - 13 3. Administration Bureau;
- 14 C. City Manager Department;
- 15 D. City Prosecutor Department;
- 16 E. Civil Service Department with the following divisions: Administration
17 and Support Services; Employment Services; and Recruitment and
18 Outreach Services;
- 19 F. Community Development Department with the following divisions:
20 Communications; and Customer Engagement; and the following
21 bureaus and divisions:
 - 22 1. Planning Bureau with the following divisions: Advance
23 Planning; Zoning Administration; and Current Planning;
 - 24 2. Housing and Neighborhood Services Bureau with the
25 following divisions: Grants Administration; Neighborhood
26 Improvement; Housing Services; and Community
27 Improvement;
 - 28 3. Code Enforcement Bureau with the following divisions:

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Standard Code Enforcement; and Multi-Family Housing
Inspection;

- 4. Administrative and Financial Services Bureau with the following divisions: Administrative Services; and Financial Services; and
- 5. Building and Safety Bureau with the following divisions: Engineering Services; Inspection Services; and Permit Center;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Planning Department or the head of the Planning Department, by the Department of Building and Safety or the Superintendent of Building and Safety, or the Development Services Department or the head of the Development Services Department, such duties and functions shall be performed by the head of the Community Development Department or his or her designee;

- G. Disaster Preparedness and Emergency Communications Department with the following divisions: Administration and Grants; Disaster Preparedness; and Emergency Communications;
- H. Economic Development Department with the following bureaus and divisions:
 - 1. Business Development Bureau with the following divisions: Business Services; and Business Engagement;
 - 2. Workforce Development Bureau with the following divisions: Operations; and Career Services;
 - 3. Real Estate Development Bureau with the following division: Property Services;
 - 4. Business Operations Bureau with the following division: Administrative and Financial Services; and

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- 5. Pier H Bureau;
- I. Financial Management Department with the following divisions:
Administrative Operations; Administrative Services; Special Projects;
and Business Process Improvement; and the following bureaus and
divisions:
 - 1. City Controller/Accounting Bureau with the following
divisions: General Accounting; Special Accounting; Payroll;
Accounts Payable, and Special Projects;
 - 2. Business Services Bureau with the following divisions:
Procurement Services; Business Services; Labor
Compliance; and Procurement Compliance;
 - 3. Commercial Services Bureau with the following divisions:
Billing and Collections; and Financial Services;
 - 4. City Treasurer Bureau with the following divisions: Debt
Management; Cash Management; and Investment and
Financial Analysis Management;
 - 5. Budget Management Bureau with the following divisions:
Budget Analysis and Special Projects; Revenue
Management; Budget Development; and Budget Operations;
and
 - 6. Fleet Services Bureau with the following divisions: Fleet
Operations; Fleet Acquisitions; Fleet Maintenance; Fuel and
Underground Storage Tanks (UST); and Towing and Lien
Sales;
- J. Fire Department with the following bureaus and divisions:
 - 1. Executive Bureau with the following division: Professional
Standards;
 - 2. Business Operations Bureau with the following divisions:

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- Personnel Services; and Financial Services and Warehouse;
- 3. Fire Prevention Bureau with the following divisions: Code Enforcement; and Community Services;
- 4. Operations Bureau with the following divisions: Operations/Facilities; and Marine Safety; and
- 5. Support Services Bureau with the following divisions: Training/Fleet Management; and Emergency Medical Services;
- K. Health and Human Services Department with the following bureaus and divisions:
 - 1. Community Health Bureau with the following divisions: Nutrition Services; Nursing Services; Clinical Services; and Chronic Disease and Injury Prevention;
 - 2. Environmental Health Bureau with the following divisions: Consumer Protection Program; and Environmental Surveillance;
 - 3. Homeless Services Bureau with the following divisions: Homeless Administrative Operations; and Homeless Programs;
 - 4. Administration and Finance Bureau with the following divisions: Accounting Services; Administrative Services; Financial Services; and Grants and Contracts Management;
 - 5. Housing Authority Bureau with the following divisions: Housing Administration and Financial Services; and Housing Program Operations;
 - 6. Communicable Disease and Emergency Response Bureau with the following divisions: Public Health Emergency Management; Communicable Disease Surveillance and

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- Control; Laboratory Services; and
- 7. Collective Impact Bureau with the following divisions:
 - Resource Connections; Health Equity; and Community Impact;
- L. Human Resources Department with the following division:
 - Administration; and the following bureaus and divisions:
 1. Risk and Occupational Health Services Bureau with the following divisions: Occupational Health Services; and Workers' Compensation;
 2. City Safety Bureau with the following division: City Safety-Citywide;
 3. Labor Relations Bureau with the following division: Labor Relations;
 4. Personnel Operations Bureau with the following divisions: Personnel Services; Equal Employment Opportunity; Organizational Development; Benefits Administration; Return-to-Work; and Talent Acquisition; and
 5. Systems Management Bureau with the following division: Compliance Support;
- M. Law Department;
- N. Legislative Department with the following divisions: Mayor's Office; Council District One; Council District Two; Council District Three; Council District Four; Council District Five; Council District Six; Council District Seven; Council District Eight; and Council District Nine;
- O. Library, Arts, and Culture Department with the following division:
 - Support Services; and the following bureaus and divisions:
 1. Automated Services Bureau;

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2. Branch Library Services Bureau; and
3. Main Library Services Bureau with the following division:
Youth Services;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed by the Library Department or the head of the Library Department, such duties and functions shall be performed by the head of the Library, Arts, and Culture Department or his or her designee;

P. Long Beach Airport Department with the following bureaus and divisions:

1. Business Operations Bureau with the following divisions:
Finance; Administration; Leasing; Business Development;
Public Affairs; and Noise and Environmental Compliance; and
2. Airport Operations Bureau with the following divisions: Airside Operations; Terminal Operations; Maintenance and Facilities; Safety and Security; Airport Engineering; and Building Services;

Q. Energy Resources Department with the following bureaus and divisions:

1. Electric Generation Bureau with the following division:
Southeast Resource Recovery Facility (SERRF) Operations;
and
2. Oil Operations Bureau with the following divisions: Planning and Unit Operations; Production and Environmental Safety; and Subsidence and Reservoir;

Whenever the Charter or ordinances of the City or other applicable laws provide that certain duties and functions shall be performed either by the Oil Properties Department or the head of the Oil Properties Department, such duties and functions shall be performed by the head of the Energy Resources Department

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or his or her designee;

R. Parks, Recreation and Marine Department with the following division:

Special Projects; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions:
Personnel and Training; Financial Services; and Community Information and Graphics;
2. Community Recreation Services Bureau with the following divisions: Citywide Administration; Community Services; Area I; Area II; Area III; Citywide Programs; Citywide Services; Aquatics; and Historic Sites;
3. Maintenance Operations Bureau with the following divisions:
Park Facilities Maintenance; and Grounds Maintenance;
4. Marine Bureau with the following divisions: Marina Operations; Beach Maintenance/Queensway Bay; and Marine Maintenance;
5. Animal Care Services Bureau; and
6. Park Planning and Partnership Bureau with the following divisions: Planning and Development; and Partnership;

S. Police Department with the following divisions: Chief of Staff; Professional Standards; and Communications; and the following bureaus and divisions:

1. Investigations Bureau with the following divisions: Detective; Special Investigations; and Forensic Science Services;
2. Patrol Bureau with the following divisions: Patrol - East; Patrol - North; Patrol - West; Patrol – South;
3. Strategic Initiatives Bureau with the following divisions: Office of Constitutional Policing; Information Management; and Public Records Compliance;

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- 4. Business Operations Bureau with the following divisions:
Finance and Facilities; Personnel; Safety and Wellness; and
Contracts and Grants;
- 5. Support Bureau with the following divisions: Training and
Tactical Support; Port Police and Civic Center Security;
Security Services; and
- 6. Community Services Bureau with the following divisions:
Community Outreach, Response and Enforcement; and Youth
and Community Services;
- T. Police Oversight Department;
- U. Public Works Department with the following bureaus and divisions:
 - 1. Business Operations Bureau with the following divisions:
Financial Services; Personnel Services; Community
Information; Grants Administration; People and Culture; and
Capital Budget;
 - 2. Engineering Bureau with the following divisions: Civil
Engineering; Traffic Engineering; and Storm Water
Management;
 - 3. Environmental Services Bureau with the following divisions:
Budget and Contracts; Operations; Compliance and Grants;
Collections; Street Sweeping/Parking Control; Outreach and
Customer Services; Waste Diversion; and Bikeshare
Management;
 - 4. Project Management Bureau with the following divisions:
Facilities CIP; Private Development; and Tidelands and Open
Space CIP;
 - 5. Public Service Bureau with the following divisions: Clean
Team; Facilities Management; Right of Way Construction;

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Street and Landscape Maintenance; and Traffic Operations;
and

6. Transportation Project Management Bureau with the following
divisions: Streets CIP; and Corridors and Special Projects
CIP;

V. Technology and Innovation Department with the following divisions:
Cyber Security; Civic Innovation; and Technology, Planning and
Partnerships; and the following bureaus and divisions:

1. Business Operations Bureau with the following divisions:
Finance Operations; and Personnel Operations;
2. Digital Services Bureau with the following divisions: Digital
Partnerships; and Digital Transformation;
3. Technology Engagement and Support Bureau with the
following divisions: Desktop; Asset Management; and Video
Communications;
4. Enterprise Information Services Bureau with the following
divisions: Enterprise Information Systems; Financial and HR
Systems; and Business Intelligence; and
5. Infrastructure Services Bureau with the following divisions:
Network Services; Radio Services; and Operations Center.

Section 3. The City Clerk shall certify to the passage of this ordinance by the
City Council and cause it to be posted in three (3) conspicuous places in the City of Long
Beach, and it shall take effect on the thirty-first (31st) day after it is approved by the Mayor.

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OFFICE OF THE CITY ATTORNEY
DAWN MCINTOSH, City Attorney
411 W. Ocean Boulevard, 9th Floor
Long Beach, CA 90802

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I hereby certify that the foregoing ordinance was adopted by the City Council
of the City of Long Beach at its meeting of September 17, 2024, by the
following vote:

Ayes: Councilmembers: Zendejas, Duggan, Saro, Uranga,
Austin, Ricks-Oddie, Allen.

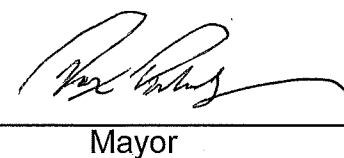
Noes: Councilmembers: None.

Absent: Councilmembers: Supernaw, Kerr.

Recusal(s): Councilmembers: None.



City Clerk



Mayor

Approved: 09/24/24
(Date)

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA) ss
COUNTY OF LOS ANGELES)
CITY OF LONG BEACH)

Alyssa Campos being duly sworn says: That I am employed in the Department of the City Clerk of the City of Long Beach; that on the 20th day of September 2024, I posted three true and correct copies of Ordinance No. ORD-24-0014 in three conspicuous places in the City of Long Beach, to wit: One of said copies in the lobby of City Hall in front of the Civic Chambers; one of said copies in the Billie Jean King Main Library; and one of said copies on the front counter of the City Clerk Department.



Subscribed and sworn to before me
This 20th day of September 2024.



CITY CLERK