

## Fair Political Practices Commission - City of Long Beach

### Filing Schedule for Candidates and Controlled Committees for Local Office Listed on the March 5, 2024 Ballot

<i>Deadline</i>	<i>Period</i>	<i>Form</i>	<i>Notes</i>
<b>Jan 31, 2024**</b> <i>Semi-Annual</i>	* – 12/31/23	<a href="#">460</a>	<ul style="list-style-type: none"> <li>▪ All committees must file this report.</li> <li>▪ May be filed on January 25, 2024.</li> <li>▪ E-file only. No paper copy is required.</li> </ul>
<b>Within 24 Hours</b> <i>Contribution Reports</i>	<b>Ongoing – file any time other than 90-day election cycle</b>	<a href="#">497</a>	<ul style="list-style-type: none"> <li>▪ File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>▪ File if a contribution of \$1,000 or more in the aggregate is made to or in connection with a candidate or ballot measure being voted on the March 5, 2024 ballot or made to a political party committee.</li> <li>▪ The recipient of a non-monetary contribution of \$1000 or more in the aggregate must file a Form 497 within 48 hours from the time the non-monetary contribution is received.</li> <li>▪ E-file only. No paper copy is required.</li> </ul>
<b>Jan 25, 2024</b> <i>1<sup>st</sup> Pre-Election</i>	1/1/24 – 1/20/24	<a href="#">460</a> or <a href="#">470</a>	<ul style="list-style-type: none"> <li>▪ Each candidate listed on the ballot must file Form 460 or Form 470 (see below).</li> <li>▪ E-file only. No paper copy is required.</li> </ul>
<b>Feb 22, 2024</b> <i>2<sup>nd</sup> Pre-Election</i>	1/21/24 – 2/17/24	<a href="#">460</a>	<ul style="list-style-type: none"> <li>▪ All committees must file Form 460.</li> <li>▪ E-file only. No paper copy is required.</li> </ul>
<b>March 1, 2024</b> <i>3<sup>rd</sup> Pre-Election</i>	2/18/24 – 2/28/24	<a href="#">460</a>	<ul style="list-style-type: none"> <li>▪ All committees must file Form 460.</li> <li>▪ E-file only. No paper copy is required.</li> </ul>
<b>July 31, 2024</b> <i>Semi-Annual</i>	2/29/24 – 6/30/24	<a href="#">460</a>	<ul style="list-style-type: none"> <li>▪ All committees must file unless the committee filed termination Forms 410 and 460 before June 30, 2024.</li> <li>▪ E-file only. No paper copy is required.</li> </ul>

#### Additional Notes:

- **\* Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **\*\*Deadlines:** Due to the election being held earlier in the year, the deadline for the first pre-election statement for calendar year 2024 is earlier than the deadline for the semi-annual statement for calendar year 2023. A candidate/committee may file the 2023 semi-annual statement on January 25, 2024.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for the Form 497 that is due the weekend before the election. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** The Office of the City Clerk asks all filers to submit digitally, via the online [eCampaign](#) portal or email [CampaignDocs@longbeach.gov](mailto:CampaignDocs@longbeach.gov). If you are unable to file electronically, please file by personal delivery or first-class mail unless otherwise noted. A paper copy of a report may not be required if a local agency requires online filing pursuant to a local ordinance.

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#### Additional Notes Continued:

- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.
- **Form 460:** Candidates who have raised or spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised or spent.
- **Form 470:** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) by the first pre-election filing and do not have an open committee may file Form 470 on or before January 25, 2024. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
  - [462](#): This form must be e-mailed to the FPPC within 10 days.
  - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements are public documents.
- **Resources:** Campaign manuals and other instructional materials are available [here](#). Or, visit [www.fppc.ca.gov](http://www.fppc.ca.gov).> Learn > [Campaign Rules](#).