



# CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION AND MARINE



7700 E. Spring St. Long Beach, CA 90815 (562) 570-7387 FAX (562) 570-3053

## ANIMAL CARE SERVICES BUREAU APPLICATION FOR ANIMAL RELATED PERMIT (event, breeding, facility plan check, and annual transfer/sale)

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Work Phone: (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

CHECK ALL APPLICABLE	TYPE OF PERMIT	DESCRIPTION	FEE	PER
<b>EVENT PERMITS</b>				
	A300	Animal Education Permit by Non-Profit	Includes non-profit humane education at schools, hospitals, approved special events, that do not require officer presence.	\$0 Each
	A305	Animal Display	Limited display of approved animals by a certified non-profit organization for the purposes of promoting adoption on city property; must have current business license and transfer permit	\$0 Event
	A310	Animal Menagerie (petting zoos, parades, weddings, promotions, dog walks and events put on by local charities)	Permit fee for animal menagerie (petting zoo) (Includes: admin time plus officer time of a minimum of 1 hour per day	\$197 Day
	A320	Animal Exhibitions (circus, rodeos, battle re-enactments, dog shows promoting pure-bred animals and breeding etc.)	Fee for a minimum of (2) animal control officers for a minimum of (8) hours per day to monitor and enforce animal laws and administration time	\$1,925 Per Day
	A350	Filming Animals (movies, commercials)	Includes: minimum fees for admin time plus officer time of a minimum of 1 hour per day	\$197 Day
	A352	Filming Animals (movies, commercials)	Fee for Animal Control Officer to remain on location during filming	\$120 Hour
<b>ANIMAL BREEDING RELATED PERMITS</b>				
	A356	Dog Breeding Permit Application	Fee to process dog breeding permit application - non-refundable (as stated in municipal code)	\$5255 Application
	A357	Dog Breeding Permit	Fee for dog breeding permit - non-refundable (as stated in municipal code)	\$1980 Annual
	A358	Transfer for Sale Permit (dog breeders)	Permit fee for approved breeders to sell puppies (as stated in municipal code)	\$ Litter
<b>VETERINARY CLINIC / PET SHOP / PET GROOMER RELATED PERMITS</b>				
	APC1	Veterinary Clinic	Fee charged for plan review on new/remodel veterinary clinics	\$240 Plan check
	APC2	Pet Shops with less than 12 animals for sale	Fee charged for plan review on new/remodel pet shops	\$240 Plan check
	APC3	Pet Shops with 12+ animals for sale	Fee charged for plan review on new/remodel pet shops	\$240 Plan check
	APC4	Pet Groomers	Fee charged for plan review on new/remodel pet grooming facilities	\$240 Plan check
	A359	Transfer for Sale Permit (pet shops)	Fee for pet shops to sell/transfer animals (as stated in municipal code)	\$120 Annual



		Kennel/Daycare Facilities	Fee charged for plan review of new/remodel kennels /animal day care facilities	\$240	Inspection
CHECK ALL APPLICABLE	TYPE OF PERMIT		DESCRIPTION	FEE	PER
	A330	Possession of Exotic Animal (First Animal)	Permit fee for first exotic animal (includes officer inspection and administration of permit)	\$	Annual
	A331	Possession of Exotic Animal (Additional Animal)	Permit fee for each additional exotic animal (includes officer inspection on animal(s) and administration of permit)	\$	Annual
	A361	Property Reinspection Fee	Fee to reinspect properties of groups [501(C)(3)]exempt from breeding/transfer application and breeding permit fees]	\$120	Per hour Reinspection



**Describe specific activity animals will be asked to perform:**

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**Types of Animals to be utilized:**

**Quantity**

**Description (Breed, Age, Sex, Weight, Size/Length)**

Quantity	Description (Breed, Age, Sex, Weight, Size/Length)
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**Permit Dates Required:** Is this an Annual Event? YES  \_\_\_\_\_ NO

Date From: \_\_\_\_\_ Arrival Time \_\_\_\_\_

Date To: \_\_\_\_\_ Departure Time \_\_\_\_\_

**Address and location where animals will be kept/shown:**

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**Special handling / care required:**  YES  NO Describe: \_\_\_\_\_

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**★ Emergency Contact ★**

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Other Phone: (\_\_\_\_) \_\_\_\_\_

**Will Veterinary support be provided?**  YES  NO  On Call

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Other Phone: (\_\_\_\_) \_\_\_\_\_

**Must provide City Permit for Event Location**

**Must provide Business License from vendor providing animals**



## DECLARATIONS

\_\_\_\_\_  
INITIAL HERE

I HEREBY DECLARE THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY MISSTATEMENTS OR OMISSIONS OF MATERIAL FACT MAY CAUSE DENIAL OR REVOCATION OF THE PERMIT. I FURTHER UNDERSTAND THAT THE CITY OF LONG BEACH ANIMAL CARE SERVICES BUREAU STAFF MAY INSPECT THE PREMISES WHERE THE ANIMALS ARE KEPT.

\_\_\_\_\_  
INITIAL HERE

I UNDERSTAND THAT COMPLETING THE APPLICATION AND PAYMENT OF FEES DOES NOT INDICATE APPROVAL OF THE REQUESTED PERMIT

**DATE:** \_\_\_\_\_ **PRINT NAME:** \_\_\_\_\_

**SIGNED:** X \_\_\_\_\_



## FOR ANIMAL CARE SERVICES BUREAU USE ONLY

### The following selected conditions must be met:

1. There will be a professional handler on site during the entire event and at all time the animals(s) are on site.
2. No more than the quantity of animals (as listed on page #2) will be used or on site at any given time.
3. There shall be an emergency/exit plan in place in the unlikely event of an escape or natural disaster and the proper humane equipment will be on hand to effect the capture, containment, and safe removal of the animals in question. To be supplied to the on-site Animals Care Services Officer on the day of event.
4. No whips, prods, electrical devices or any devices used to gain compliance will be used on the animals at any time.
5. Provide a safe/humane and adequate fenced area that prevents contact with members of the public and provides proper housing of the animals when not in use.
6. Adequate water and shelter for the animals will be provided at all times.
7. No overloading, overworking, overdriving, or undue stressing of the animals pursuant to California Penal Code 597.
8. Any violation or issue of noncompliance will result in the immediate revocation of the Animal Related Permit and the Officer on site will issue a cease and desist order.
9. Applicable permit fee plus \$68.00 per hour or fraction of an hour for the on site Officer(s) (if applicable) to be paid in full no later than the date of event unless other arrangements have been made, or in the event of an animal-related complaint requiring the presence of the Officer(s).



10. Current medical records for each animal shall be maintained at event site at all times.

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Animal Permit Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Status of Other City Permits: By: \_\_\_\_\_

Date: \_\_\_\_\_

Inspection Performed: By: \_\_\_\_\_

Required Date: \_\_\_\_\_

Comments: \_\_\_\_\_

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