

elsa.villegas@longbeach.gov



CITY OF LONG BEACH

DEPARTMENT OF PARKS, RECREATION AND MARINE

7700 E. Spring St. Long Beach, CA 90815 (562) 570-7387 FAX (562) 570-3053



ANIMAL CARE SERVICES BUREAU APPLICATION FOR ANIMAL RELATED PERMIT (event, breeding, facility plan check, and annual transfer/sale)

Name: _____ Cell Phone: (_____) _____

Email: _____ Work Phone: (_____) _____

Address: _____ City: _____ ZIP: _____

Name of Business: _____

Address: _____ City: _____ ZIP: _____

| CHECK ALL APPLICABLE | TYPE OF PERMIT | DESCRIPTION | FEE | PER |
|---|----------------|--|--|-------------------|
| EVENT PERMITS | | | | |
| | A300 | Animal Education Permit by Non-Profit | Includes non-profit humane education at schools, hospitals, approved special events, that do not require officer presence | \$0 Each |
| | A305 | Animal Display | Limited display of approved animals by a certified non-profit organization for the purposes of promoting adoption on city property; must have current business license and transfer permit | \$0 Event |
| | A310 | Animal Menagerie (petting zoos, parades, weddings, promotions, dog walks and events put on by local charities) | Permit fee for animal menagerie (petting zoo) (Includes admin time plus officer time of a minimum of 1 hour per day) | \$145 Day |
| | A320 | Animal Exhibitions (circus, rodeos, battle re-enactments, dog shows promoting pure-bred animals and breeding etc.) | Fee for a minimum of (2) animal control officers for a minimum of (8) hours per day to monitor and enforce animal laws and administration time | \$1,130 Per Day |
| | A350 | Filming Animals (movies, commercials) | Includes: minimum fees for admin time plus officer time of a minimum of 1 hour per day | \$145 Day |
| | A352 | Filming Animals (movies, commercials) | Fee for Animal Control Officer to remain on location during filming | \$68 Hour |
| ANIMAL BREEDING RELATED PERMITS | | | | |
| | A356 | Dog Breeding Permit Application | Fee to process dog breeding permit application - non-refundable (as stated in municipal code) | \$230 Application |
| | A357 | Dog Breeding Permit | Fee for dog breeding permit - non-refundable (as stated in municipal code) | \$340 Annual |
| | A358 | Transfer for Sale Permit (dog breeders) | Permit fee for approved breeders to sell puppies (as stated in municipal code) | \$565 Litter |
| VETERINARY CLINIC / PET SHOP / PET GROOMER RELATED PERMITS | | | | |
| | APC1 | Veterinary Clinic | Fee charged for plan review on new/remodel veterinary clinics | \$195 Plan check |
| | APC2 | Pet Shops with less than 12 animals for sale | Fee charged for plan review on new/remodel pet shops | \$195 Plan check |
| | APC3 | Pet Shops with 12+ animals for sale | Fee charged for plan review on new/remodel pet shops | \$310 Plan check |
| | APC4 | Pet Groomers | Fee charged for plan review on new/remodel pet grooming facilities | \$195 Plan check |
| | A359 | Transfer for Sale Permit (pet shops) | Fee for pet shops to sell/transfer animals (as stated in municipal code) | \$565 Annual |



| | | | | | |
|-----------------------------|------|---|---|------------|-----------------------|
| | A340 | Guard Dog Companies | Site permit fee for companies with guard dogs | \$180 | Annual |
| | | | | | |
| | | | | | |
| CHECK ALL APPLICABLE | | TYPE OF PERMIT | DESCRIPTION | FEE | PER |
| | A330 | Possession of Exotic Animal (First Animal) | Permit fee for first exotic animal (includes officer inspection and administration of permit) | \$85 | Annual |
| | A331 | Possession of Exotic Animal (Additional Animal) | Permit fee for each additional exotic animal (includes officer inspection on animal(s) and administration of permit) | \$33 | Annual |
| | A361 | Property Reinspection Fee | Fee to reinspect properties of groups [501(C)(3)] exempt from breeding/transfer application and breeding permit fees] | \$68 | Per hour Reinspection |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |



Describe specific activity animals will be asked to perform:

Types of Animals to be utilized:

| Quantity | Description (Breed, Age, Sex, Weight, Size/Length) |
|----------|--|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Permit Dates Required: Is this an Annual Event? YES _____ NO

From: Arrival Time _____ To: _____
_____ Departure Time _____

Address and location where animals will be kept/shown:

Special handling / care required: YES NO Describe: _____

*** Emergency Contact ***

Name: _____ Cell Phone: (_____) _____

Other Phone: (_____) _____

Will Veterinary support be provided? YES NO On Call

Name: _____ Cell Phone: (_____) _____

Other Phone: (_____) _____

Must provide City Permit for Event Location

Must provide Business License from vendor providing animals



DECLARATIONS

INITIAL HERE

I HEREBY DECLARE THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY MISSTATEMENTS OR OMISSIONS OF MATERIAL FACT MAY CAUSE DENIAL OR REVOCATION OF THE PERMIT. I FURTHER UNDERSTAND THAT THE CITY OF LONG BEACH ANIMAL CARE SERVICES BUREAU STAFF MAY INSPECT THE PREMISES WHERE THE ANIMALS ARE KEPT.

INITIAL HERE

I UNDERSTAND THAT COMPLETING THE APPLICATION AND PAYMENT OF FEES DOES NOT INDICATE APPROVAL OF THE REQUESTED PERMIT

DATE: _____ **PRINT NAME:** _____

SIGNED: X _____



FOR ANIMAL CARE SERVICES BUREAU USE ONLY

The following selected conditions must be met:

1. There will be a professional handler on site during the entire event and at all time the animals(s) are on site.
2. No more than the quantity of animals (as listed on page #2) will be used or on site at any given time.
3. There shall be an emergency/exit plan in place in the unlikely event of an escape or natural disaster and the proper humane equipment will be on hand to effect the capture, containment, and safe removal of the animals in question. To be supplied to the on-site Animals Care Services Officer on the day of event.
4. No whips, prods, electrical devices or any devices used to gain compliance will be used on the animals at any time.
5. Provide a safe/humane and adequate fenced area that prevents contact with members of the public and provides proper housing of the animals when not in use.
6. Adequate water and shelter for the animals will be provided at all times.
7. No overloading, overworking, overdriving, or undue stressing of the animals pursuant to California Penal Code 597.
8. Any violation or issue of noncompliance will result in the immediate revocation of the Animal Related Permit and the Officer on site will issue a cease and desist order.
9. Applicable permit fee plus \$68.00 per hour or fraction of an hour for the on site Officer(s) (if applicable) to be paid in full no later than the date of event unless other arrangements have been made, or in the event of an animal-related complaint requiring the presence of the Officer(s).



10. Current medical records for each animal shall be maintained at event site at all times.

11.

12.

Animal Permit Approved By: _____

Date: _____

Status of Other City Permits: By: _____

Date: _____

Inspection Performed: By: _____

Required

Date: _____

Comments: _____

LB Business Bureau

(562) 570-6222 or 570-6211

Lori.Voss@longbeach.gov

LB Animal Care
my direct line
(562) 570-3052

LB Business Bureau

(562) 570-6222 or 570-6211

Lori.Voss@longbeach.gov

Park, Recreation & Marine Dept.

(562) 570-3116

Kim.Wendt@longbeach.gov

Need permit from ~~the~~ These Dept.
before you apply with us.

LB Animal Care
my direct line
(562) 570-3052