

**Commercial Improvement Rebate Program
Business Owner Application**

Business Name (DBA): _____ Business Operator's Name: _____

Business Address: _____ **Business License No.:** _____

Business Owner(s) Telephone: Residence: _____ Business: _____

Email: _____

Property Owner(s): _____

Property Owner(s) Mailing Address: _____

Property Owner(s) Telephone: Residence: _____ Business: _____

Email: _____

¿Desea recibir todos los documentos del programa en español? Circulé uno: **Sí** **No**

តើលោកអ្នកត្រូវការឯកសារកម្មវិធីទាំងអស់របស់យើងជាភាសាខ្មែរដែរឬទេ? សូមចុះយកជារង្វង់: ត្រូវការ មិនត្រូវការ

How did you hear about the program? _____

Are you a City of Long Beach employee (circle one)? YES or NO

If Yes, which department? _____

Program Eligibility Guidelines (Please read carefully)

1. Commercial property owners are eligible for the Commercial Improvement Rebate Program. **Business owners may apply upon written authorization from the property owner.** Rebates will be paid upon authorization from the property owner(s).
2. Property and business owners must apply for different exterior improvements and required to maintain improvements under this program. **The maximum rebate is \$2,000.00 per business.**
3. Property and business owners must have valid, **current City Commercial Industrial Space Rental and/or business licenses.** **One Certificate of Eligibility** will be issued per City Commercial Industrial Space Rental and/or business licenses.
4. Structures must be located within the targeted corridor and must be in need of improvement. (A “before” and “after” picture will be taken.)
5. Only **new and approved** exterior property improvements visible from the street are eligible for the rebate program.
6. All work is subject to City review and approval. **Aesthetically unpleasing improvements will not be approved, i.e. loud, bright, dark colors.** Work must be completed within three (3) months from the date of issuance of the Certificate of Eligibility.
7. Property owner and/or business owner must NOT have any unresolved code, planning, building or nuisance violations or excessive calls for law enforcement service on other real property owned in whole or in part by owner (including partnerships, trusts, corporations and limited liability companies in which the owner is a member, beneficiary, trustee or officer).
8. Nationally-recognized chains and franchises, AND businesses that do not provide essential direct services to low-income residents in the area, are ineligible for the program.

9. Improvements must meet City building code and permit requirements. All improvement requests for reimbursement must include a copy of City planning approval and/or finalized building permit.

IMPORTANT: DO NOT PURCHASE ANY MATERIALS OR TAKE ANY ACTION UNTIL YOU RECEIVE A CERTIFICATE OF ELIGIBILITY!

The following is a list of the eligible improvements: (submittal of estimate & color rendering required)

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Exterior Paint
(submittal of color paint chip required) | <input type="checkbox"/> Remove Exterior Security Bars | <input type="checkbox"/> Lighting |
| <input type="checkbox"/> Rehabilitate Awnings | <input type="checkbox"/> Remove/Replace Exterior Tile | <input type="checkbox"/> New Awnings |
| <input type="checkbox"/> Rehabilitate Doors | <input type="checkbox"/> Replace Doors | <input type="checkbox"/> New Stucco |
| <input type="checkbox"/> Rehabilitate Exterior Tile | <input type="checkbox"/> Replace Windows w/ Anti-Graffiti Film | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Rehabilitate Windows w/ Anti-Graffiti Film | | |

Please list proposed improvements: (NOTE: Only those improvements listed will be approved for reimbursement.)

Applicant Certification: **I acknowledge and agree to the above eligibility requirements and certify that all information provided herein is true and complete to the best of my knowledge and belief. Verification will be provided, if requested.**

_____	_____	_____
Business Operator (print or type)	Business Operator Signature	Date
_____	_____	_____
Property Owner (print or type)	Property Owner Signature	Date
_____	_____	_____
Property Co-Owner (print or type)	Property Co-Owner Signature	Date

The above has been signed under penalty for false or fraudulent statement, U.S.C. Title 18, Sec. 1001.



City of Long Beach

411 W. Ocean Blvd., 3rd Floor

Long Beach, CA 90802

Visit us at longbeach.gov/lbds



This information is available in alternative format by request at 562.570.3807.

For an electronic version of this document, visit our website at longbeach.gov/lbds.