



## Commercial Improvement Rebate Program BUSINESS OWNER APPLICATION

Business Name (DBA): \_\_\_\_\_ Business Operator's Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ **Business License No.** \_\_\_\_\_

Business Owner(s) Telephone: Residence: \_\_\_\_\_ Business: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner(s) \_\_\_\_\_

Property Owner(s) Mailing Address: \_\_\_\_\_

Property Owner(s) Telephone: Residence: \_\_\_\_\_ Business: \_\_\_\_\_ Email: \_\_\_\_\_

¿Desea recibir todos los documentos del programa en español? Circulé uno: **Sí** **No**

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How did you hear about the program? \_\_\_\_\_

Are you a City of Long Beach employee (circle one)? YES or NO If Yes, which department? \_\_\_\_\_

### Program Eligibility Guidelines (Please read carefully)

- Commercial property owners are eligible for the Commercial Improvement Rebate Program. **Business owners may apply upon written authorization from the property owner.** Rebates will be paid upon authorization from the property owner(s).
- Property and business owners must apply for different exterior improvements and required to maintain improvements under this program. **The maximum rebate is \$2,000.00 per business.**
- Property and business owners must have valid, **current City Commercial Industrial Space Rental and/or business licenses.** **One Certificate of Eligibility** will be issued per City Commercial Industrial Space Rental and/or business licenses.
- Structures must be located within the targeted corridor and must be in need of improvement. (A "before" and "after" picture will be taken.)
- Only **new and approved** exterior property improvements visible from the street are eligible for the rebate program.
- All work is subject to City review and approval. **Aesthetically unpleasing improvements will not be approved, i.e. loud, bright, dark colors.** Work must be completed within three (3) months from the date of issuance of the Certificate of Eligibility.
- Property owner and/or business owner must NOT have any unresolved code, planning, building or nuisance violations or excessive calls for law enforcement service on other real property owned in whole or in part by owner (including partnerships, trusts, corporations and limited liability companies in which the owner is a member, beneficiary, trustee or officer).
- Nationally-recognized chains and franchises, AND businesses that do not provide essential direct services to low-income residents in the area, are ineligible for the program.
- Improvements must meet City building code and permit requirements. All improvement requests for reimbursement must include a copy of City planning approval and/or finalized building permit.**

**IMPORTANT: DO NOT PURCHASE ANY MATERIALS OR TAKE ANY ACTION UNTIL YOU RECEIVE A CERTIFICATE OF ELIGIBILITY!**

The following is a list of the eligible improvements: (submittal of estimate & color rendering required)

- Exterior Paint (submittal of color paint chip required)
- Rehabilitate Stucco
- New Stucco
- Sign
- Rehabilitate Doors
- Replace Doors
- Rehabilitate Windows w/ Anti-Graffiti Film
- Replace Windows w/ Anti-Graffiti Film
- Rehabilitate Awnings
- New Awnings
- Rehabilitate Exterior Tile
- Remove/Replace Exterior Tile
- Lighting
- Remove Exterior Security Bars

Please list proposed improvements: (NOTE: Only those improvements listed will be approved for reimbursement.)

Applicant Certification: *I acknowledge and agree to the above eligibility requirements and certify that all information provided herein is true and complete to the best of my knowledge and belief. Verification will be provided, if requested.*

Business Operator (print or type) \_\_\_\_\_ Business Operator Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner (print or type) \_\_\_\_\_ Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Co-Owner (print or type) \_\_\_\_\_ Property Co-Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

The above has been signed under penalty for false or fraudulent statement, U.S.C. Title 18, Sec. 1001.

CIRP 07-19

This Information is available in an alternative format by request to (562) 570-6866

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<http://www.longbeach.gov/lbds/hn/>

