



Wireless Telecommunications Facility Permit Application

Project Address: _____ Long Beach, CA 908 _____

Agent Name: _____ Ph: _____

Agent Company: _____ Fax: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____ Email: _____

Agent Signature: _____ Title: _____

Wireless Carrier Name: _____ Corporate Rep.: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____ Ph: _____

- This project is a:
- New wireless telecom facility where none currently exists
 - New co-location for this carrier at another carrier's existing wireless telecom facility
 - Modification to this carrier's existing wireless telecom facility at this site

- This site is:
- Roof/building mounted, or electrical transmission tower-mounted (a "base station")
 - Monopole- or other radio tower-mounted (a "tower")
 - Other (explain): _____

(As "base station" and "tower" are defined in Section 1.40001(b)(1) and (9) of 47 CFR Part 1 Subpart CC)

Will this project cause a "substantial change" to an existing facility? Yes No N/A
(As "substantial change" is defined in Section 1.40001(b)(7) of 47 CFR Part 1 Subpart CC)

Is this an "eligible facilities request" under Section 6409(a) of the Spectrum Act? Yes No
(As "eligible facilities request" is defined in Section 1.40001(b)(3) of 47 CFR Part 1 Subpart CC)

- Which "shot clock" applies to this application?
- 60-day "deemed granted" shot clock under Section 6409(a) of the Spectrum Act
 - 90-day shot clock under Section 332(c)(7) of the Communications Act
 - 150-day shot clock under Section 332(c)(7) of the Communications Act
 - Other or none (explain) _____

See application submittal requirements on the next page and attach all required items. If this application is an eligible facilities request, you should submit for building and electrical plan check immediately.

BELOW THIS LINE FOR STAFF USE ONLY

<p>Required Permits:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Building/Electrical only <input type="checkbox"/> Administrative Review <input type="checkbox"/> Wireless SPR <input type="checkbox"/> CUP 	<p>Application No.: _____</p> <p>Subtype No.: _____</p> <p>Project (Infor) No.: _____</p> <p>CEQA No. _____</p>	<p>Filing Date: _____</p> <p>Received by: _____</p> <p>Assigned Planner: _____</p> <p>Council District: _____</p>
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All Planning applications for any work at a wireless telecommunications facility must be submitted using this form. Applications submitted on other forms will not be accepted.

Applications are accepted by appointment only. Call (562) 570-6194 to schedule.

City of Long Beach | Planning Bureau

411 W. Ocean Blvd., 3rd Floor Long Beach, CA 90802 (562) 570-6194 longbeach.gov/lbds

Submittal Requirements for Wireless Telecom Applications

This list contains the application requirements for Planning permits (entitlements) for wireless telecom applications. Separate materials are required for submittal to plan check with Building & Safety. Please contact Building & Safety at (562) 570-6651 to determine their application requirements for plan check.

Required for All Wireless Applications:

- Wireless Telecom Application form
- Letter of Authorization from Carrier to Vendor
- Property Owner Permission, consisting of one of the following:
 - Letter of Authorization from Property Owner (this must be from the owner or property management company, and not from a lessee, i.e. tower management company, etc.), or
 - Copy of Carrier's Lease showing that carrier has explicit authorization to make alterations to the site without further property owner approval.

Additional Materials:

Site Plan Review Committee Approval (existing sites and new co-locations only)

- Electronic plans (pdf format)
- Photo-simulations (pdf format), with at least 3 views of the site. If no exterior visible work is proposed, photographs of the site may be substituted.
- RF report prepared by 3rd party RF engineering consultant showing the site will comply with FCC regulations. This may be submitted after the final site design is established to avoid the need to revise the report.

Planning Commission Approval (new-build sites only)

- Preliminary Title Report for subject property
- Electronic plans (pdf format)
- Photo-simulations (pdf format) with at least 3 views of the site.
- Coverage and propagation maps (pdf format).
- Detailed alternatives analysis explaining options for co-location instead of a new-build site and discussing feasibility of each option.
- List and map of all existing sites (by all carriers) within a mile of the proposed site—best effort due diligence is required.
- List and map of all on-air sites in Long Beach belonging to the subject carrier.
- RF report prepared by 3rd party RF engineering consultant showing the site will comply with FCC regulations. This may be submitted after the final site design is established to avoid the need to revise the report.
- Environmental Assessment form (available on www.longbeach.gov/lbds/forms/).

These application requirements are subject to change and may be updated periodically at the discretion of the Zoning Administrator. If you have any questions about the application requirements, please call the Zoning Information Line at (562) 570-6194 prior to submittal.

To request this information in an alternative format or to request a reasonable accommodation, please contact the Development Services Department at longbeach.gov/lbds and 562.570.3807. A minimum of three business days is requested to ensure availability; attempts will be made to accommodate requests with shorter notice.