# Medical Marijuana Facilities Checklist & Requirements

**GENERAL REQUIREMENTS**

All Medical Marijuana (MMJ) facilities must be pre-approved for a Business License before applying for a construction or tenant improvement permit.

In addition to this Checklist, a fully completed Development Services Permit Application and project plans shall be submitted to the Long Beach Development Permit Center. All sheet(s) of the plan(s) shall be stamped and signed by a professional engineer or architect before submittal.

| A. | Did you include the type and quantity of MMJ products for dispensation, cultivation, manufacture, and testing in your Business License Application? | Y | N |
| B. | Did you include the SDS sheets for the all chemicals/hazardous materials to exist at the facility? | Y | N |
| C. | Is all proposed equipment listed and approved by a certified testing lab? | Y | N |
| D. | Do the plans clearly show: |
|   | 1. The nature of occupancy, use, and construction type of the facility and adjacent spaces | Y | N |
|   | 2. The business name | Y | N |
|   | 3. The type of facility signage | Y | N |
|   | 4. All the hardware on all the doors | Y | N |
|   | 5. Access and egress from the facility and security features (i.e., locking devices, access control on entry doors & delayed access on exit door) * Location of Knox Box adjacent to the entry door | Y | N |
|   | 6. Location & size of electrical service | Y | N |
|   | 7. Consideration of plan layout (e.g., width of aisles proposed, unisex restroom if project is <1,500 ft², etc.) | Y | N |
|   | 8. Fire protection, fire sprinkler | Y | N |
|   | 9. Fire alarm systems | Y | N |
|   | 10. Location of fire extinguishers (2A10) | Y | N |
|   | 11. Gas detection system | Y | N |
|   | 12. If the selling of food, storage of edibles, and/or vape products is proposed | Y | N |
|   | 13. Consideration of odor control and filtration | Y | N |
|   | 14. Consideration of environmental issues | Y | N |
|   | 15. Consideration of testing of MMJ products | Y | N |
|   | 16. Propane use? (Indoor propane use is not allowed in Long Beach) | Y | N |
17. If rack storage is proposed. High pile racks require a separate permit □ Y □ N
18. Finish schedule for floors, walls, & ceilings for all rooms provided □ Y □ N
19. Listing of all proposed plumbing fixtures provided (e.g., hand sinks, janitorial sinks, three compartment sinks, etc.) □ Y □ N

SPECIFIC REQUIREMENTS - DISPENSARY (ONLY)
The following list is specific to MMJ dispensaries and is in addition to the general requirements listed above. dispensaries are generally "M" occupancy, with the exception of a "B" occupancy component if patients are seen at the facility.

A. Do the plans clearly show:
1. Consideration of natural and mechanical ventilation (10 persons/1000 ft.² and 15 cfm per person) □ Y □ N
2. Fire separation? (Generally, no fire separation is required unless the storage area exceeds 10% of the occupancy.) □ Y □ N
3. Health Department approval if edibles are displayed or prepared □ Y □ N

SPECIFIC REQUIREMENTS – CULTIVATION FACILITY (ONLY)
The following list is specific to MMJ cultivation facilities and is in addition to the items listed in the general requirements. Sites that are solely cultivation facilities are generally "F1" occupancy.

A. Do the plans clearly show: □ Y □ N
1. Consideration given to health and environmental issues □ Y □ N
2. Consideration of minimum and maximum areas
   * In new buildings or buildings where a change of occupancy occurred, fire sprinklers will be required where the area exceeds 12,000 ft.² □ Y □ N
3. The location of aisles and exit pathways inside the building
   * Hanging non-fire rated plastics are not allowed; Fire resistant vinyl shall be used only if such separation of spaces are proposed □ Y □ N
4. CO₂ detection systems shall be connected to the buildings existing/new fire alarm or sprinkler monitoring system □ Y □ N
5. The location and process of drying the buds □ Y □ N
6. The fertilizers or chemicals being stored at the facility □ Y □ N
7. Electrical power needs and associated wiring diagram □ Y □ N
8. Electrical loads and wiring size for grow lighting, fans, etc. □ Y □ N
9. Natural and mechanical ventilation (10 persons/1000 ft.² and 60 cfm per person) □ Y □ N
10. Consideration of odor and air filtration □ Y □ N
11. Consideration of water and sewer issues □ Y □ N
12. CO₂ enrichment systems, if any. Anchorage for CO₂ tanks and a listed CO₂ detection system □ Y □ N
13. Cultivation waste management program in accordance with state & federal regulations □ Y □ N
14. Pesticide use at the facility in accordance with the product label □ Y □ N
SPECIFIC REQUIREMENTS – MANUFACTURING FACILITY (Only)
The following list is specific to MMJ manufacturing facilities and is in addition to the general requirements listed above. Sites that are solely manufacturing are generally "F-1" facilities, unless associated ancillary uses are larger than 10%.

A. Do the plans show:

1. Consideration for natural and mechanical ventilation (10 persons/1000 ft.² and 15 cfm per person) □ Y □ N
2. All fuel tanks (must be approved by Fire Department) □ Y □ N
3. All proposed equipment (must be listed by approved agencies) □ Y □ N
4. Health and environmental considerations □ Y □ N
5. Edible food items produced on the premises? Consider air supply and a Type I hood □ Y □ N
6. All waste product (must be stored, transported and disposed of in accordance with state and federal regulation) □ Y □ N
7. CO₂ detection systems (must be connected to the buildings existing/new fire alarm or sprinkler monitoring system) □ Y □ N
8. Consideration of minimum and maximum areas * In new buildings or buildings where a change of occupancy occurred fire sprinklers will be required where the area exceeds 12,000 ft.² □ Y □ N
9. If plant oil extraction will be performed are the extraction processes, type of equipment, mechanical exhaust system, and room construction details documented □ Y □ N

SUMMARY:

☐ These criteria are intended to serve as a guideline for Medical Marijuana facilities permitting requirements. This checklist is not all-inclusive.

☐ Checking "Y" to all above questions does not guarantee permit issuance, but assists with the project review.

☐ If any items are checked "N," revise design to fit within Eligibility Checklist; otherwise, permit application may experience delays.

☐ If facility provides any combination of dispensary, cultivation, or manufacturing, respond to questions related to each activity listed above.

☐ No construction shall commence before issuance of the building permit for the project. Once the permit is issued and construction begins, inspections related to building, fire, health, electrical, mechanical, and plumbing plans are warranted and shall be requested.

☐ (I/We) the undersigned declare, under penalty of perjury under the laws of the State of California, that the information on all plans, drawings, and sketches attached hereto and all the statements and answers contained herein are, in all respects, true and correct.

Job Address: ____________________________________ Permit #: _______________________
Contractor/Installer: _______________________________ License # & Class: ______________
Signature: ________________________ Date: __________ Phone #: ________________________