



Administrative Regulations

Number AR8-6
Issue 1

Subject: Removal of Illegal Signs from Public Property.

I. PURPOSE:

To establish a policy and procedures for the removal of illegal signs on public property, whether by the responsible parties or City employees.

II. SCOPE

This regulation is applicable to all City departments and offices responsible directly to the City Manager. In the interest of uniformity, effectiveness, and completeness, it is also requested that elective offices and other independent offices and departments of the City comply with these procedures.

III. POLICY:

Municipal Code sections 8140.11 and 9120.15 (c) 3d (2), State statutes and a rule of the Public Utilities Commission prohibits the placement or fastening of any sign on public property (including street lights and utility poles), except as may be required by ordinance or law. This prohibition refers to cards, banners, flags, pennants, handbills, notices, posters and advertisements, as well as to signs. In addition, Municipal Code section 3410.10 prohibits the painting of any street (including curb and sidewalk), alleyway, or pier, without a permit issued by the Chief of Police.

The City Clerk shall notify all candidates of the pertinent Municipal Code sections prohibiting the placement of signs upon public property at the time they file for political office.

The Business License Office shall notify all advertising firms and professional political consultants of the pertinent Municipal Code sections prohibiting signs to be placed on public property.

IV. PROCEDURES

- (1) City Employees operating in the field are hereby instructed to remove all signs encountered on public property, utility rights-of-way, and utility poles and their appurtenances.
- (2) Field supervisors are directed to notify the Business License Office when illegal sign posting is occurring.
- (3) The Business License Office shall contact the licensee notifying same that violators of the Municipal Code will be prosecuted.
- (4) Criminal complaints will be filed where legally possible against those persons who do not voluntarily comply with the regulations.