



City of Long Beach

Administrative Regulation

Number AR 8-28, Issue 1
Effective: February 7, 2007

I. Purpose

The purpose of this regulation is to set forth policies and procedures governing the implementation of Long Beach Municipal Code Chapter 5.60 (Parades and Special Events).

II. Scope

This regulation is applicable to all City departments and offices responsible directly to the City Manager. Any and all existing administrative regulations in conflict with this regulation are hereby rescinded. It is also requested that elective and other independent offices and departments of the City comply with these procedures in the interest of administrative uniformity.

III. Amendment

The City Manager may amend the procedures and contents set forth in this regulation from time to time as appropriate.

IV. Policy

- A. For the purpose of implementing Long Beach Municipal Code § 5.60.010(I)(3), an activity shall only be considered a special event if both of the following circumstances occur:
1. An organized activity involves seventy five (75) or more persons conducted by a person for a common or collective use, purpose or benefit which involves the use of, or has an impact on, public property or facilities; and
 2. The activity is likely to require the provision of city services for the purpose of:
 - a. street blockage,
 - b. erecting barriers,
 - c. construction,
 - d. traffic control,
 - e. crowd control, and/or
 - f. litter abatement (for amounts in excess of that normally expected for the public property or facilities involved)

V. Authorized By:

Christine J. Shippey

for

Gerald R. Miller,
City Manager