TITLE: **PLAN CHECKER - FIRE PREVENTION**

EXAMPLES OF DUTIES:

- Under direction, develops and maintains a system for reviewing plans, specifications and permit applications to ensure compliance with fire safety codes, regulations and ordinances;
- Reviews plans for compliance with local and State fire and life safety standards and regulations;
- Consults with architects, builders and developers on fire protection;
- Performs engineering evaluations regarding adequacy of existing and proposed fire protection system;
- Conducts field inspections of more hazardous and complex occupancies;
- Recommends changes in design, construction or installation of equipment based on analyses of present or potential fire and fire-related hazards;
- Recommends installation of fire fighting facilities and fire alarm detection and extinguishing systems;
- Assists in enforcing fire codes and pursuing legal prosecution of violators;
- Prepares correspondence and written reports;
- Recommends changes in building and fire codes to the Fire Marshal;
- Assists in planning fire protection programs;
- Assists in training of personnel assigned to fire prevention;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Graduation from a four-year college or university with specialization in fire protection engineering or a closely related field AND one year of professional engineering experience in fire protection and building plan review or a closely related field. Additional experience beyond the minimum may be substituted for education on a year-for-year basis.

Knowledge of Uniform Building Code, Uniform Fire Code, National Fire Code, California Administrative code, and related standards.

Proof of a valid motor vehicle operator license by close of filing. (A current DMV driving record must be submitted to the hiring department at time of selection interview).

ICBO Plans Examiner and Uniform Fire Code certifications are highly desirable and may be required by the fire Department within one year of appointment.

HISTORY:

Approval/Adoption Dates: