



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: MEDICAL SOCIAL WORKER I - II

DEFINITION: Under direction, performs case work with individuals and/or families to assist in the acceptance and management of social, emotional, health, and economic problems.

DISTINGUISHING CHARACTERISTICS:

Grade Level I - Entry-level position.

Grade Level II - Participates in the duties of Medical Social Worker I, plans and develops pertinent programs, performs eligibility screening and may supervise subordinate personnel. Promotion to this level requires a Master of Social Work degree and extensive knowledge of the duties and responsibilities of the classification.

EXAMPLES OF DUTIES:

- Interprets Department of Public Health services;
- Screens social and emotional problems and refers to appropriate discipline or outside agency;
- Participates in clinic conferences;
- Maintains a current file on community health and welfare resources and the programs offered by each;
- Makes home calls as indicated, or at the request of the Nursing Division;
- Counsels patients in health clinics regarding family planning and other related problems;
- May train subordinate personnel;
- Prepares and maintains records and reports;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Graduation from an accredited college or university with an area of specialization in medical social work or closely related field.

A valid California vehicle operator license.

HISTORY:

Approval/Adoption Date: 06/23/80 – Human Resources