



**CITY OF LONG BEACH
CLASSIFICATION SPECIFICATION**

TITLE: ANIMAL CONTROL OFFICER I - II

DEFINITION: Under general supervision, enforces licensing ordinances and investigates infractions of animal control ordinances and may issue misdemeanor citations.

EXAMPLES OF DUTIES:

- Corrals, cares for, and disposes of animals;
- Drives a vehicle in patrolling streets and alleys to pick up stray and unlicensed animals;
- Examines dog licenses for validity and issues warning notices to delinquent owners;
- Solicits and collects fees for animal licenses;
- Issues receipts and keeps records;
- Investigates and makes recommendations regarding issuance of permits to keep wild animal within City limits;
- Investigates animal bite reports and quarantines animals;
- Picks up dead and injured animals;
- Investigates and fully reports on alleged cruelty to animals and may impound animals under the authority of the State animal cruelty law;
- Cleans kennels and buildings;
- Washes, cares for, and feeds impounded animals;
- Receives and dispatches calls;
- Performs other related duties as required.

MINIMUM REQUIREMENTS:

Recent experience involving contact with the public.

A willingness to work out-of-doors in all kinds of weather and work unusual hours, weekends and holidays.

Rules and regulations enforcement or experience in the care and treatment of animals is desirable.

A valid motor vehicle operator's license or permit.

HISTORY:

Approval/Adoption Dates: 01/04/74 - Human Resources Department